

### Contract Employee Payroll Schedule

Deadline to HR Hires/Transfers/Promotions OOC/Special Handling	Contract Paylines Open	Employee Deadline to Enter Time	Manager Deadline to Approve Time	Payroll Transmittal	Paydate	Pay Period #
Tuesday, January 3, 2023	Thursday, January 19, 2023	Thursday, January 19, 2023	Friday, January 20, 2023	Thursday, January 26, 2023	Tuesday, January 31, 2023	1
Tuesday, January 31, 2023	Thursday, February 16, 2023	Tuesday, February 14, 2023	Wednesday, February 15, 2023	Thursday, February 23, 2023	Tuesday, February 28, 2023	2
Thursday, March 2, 2023	Monday, March 20, 2023	Monday, March 20, 2023	Tuesday, March 21, 2023	Monday, March 27, 2023	Thursday, March 30, 2023	3
Thursday, March 30, 2023	Tuesday, April 18, 2023	Tuesday, April 18, 2023	Wednesday, April 19, 2023	Tuesday, April 25, 2023	Friday, April 28, 2023	4
Tuesday, May 2, 2023	Thursday, May 18, 2023	Thursday, May 18, 2023	Friday, May 19, 2023	Thursday, May 25, 2023	Wednesday, May 31, 2023	5
Friday, June 2, 2023	Tuesday, June 20, 2023	Tuesday, June 20, 2023	Wednesday, June 21, 2023	Tuesday, June 27, 2023	Friday, June 30, 2023	6
Monday, July 3, 2023	Wednesday, July 19, 2023	Wednesday, July 19, 2023	Thursday, July 20, 2023	Wednesday, July 26, 2023	Monday, July 31, 2023	7
Thursday, August 3, 2023	Monday, August 21, 2023	Monday, August 21, 2023	Tuesday, August 22, 2023	Monday, August 28, 2023	Thursday, August 31, 2023	8
Friday, September 1, 2023	Tuesday, September 19, 2023	Tuesday, September 19, 2023	Wednesday, September 20, 2023	Tuesday, September 26, 2023	Friday, September 29, 2023	9
Tuesday, October 3, 2023	Thursday, October 19, 2023	Thursday, October 19, 2023	Friday, October 20, 2023	Thursday, October 26, 2023	Tuesday, October 31, 2023	10
Thursday, November 2, 2023	Monday, November 20, 2023	Monday, November 20, 2023	Tuesday, November 21, 2023	Monday, November 27, 2023	Thursday, November 30, 2023	11
Friday, November 17, 2023	Tuesday, December 5, 2023	Tuesday, December 5, 2023	Wednesday, December 6, 2023	Tuesday, December 12, 2023	Friday, December 15, 2023	12