

**SAN DIEGO**

**MESA**

**COLLEGE**

**2007-2008**  
**CATALOG**

Fall 2007, Spring 2008, Summer 2008

7250 Mesa College Drive  
San Diego, California 92111-4998  
(619) 388-2600  
[www.sdmesa.edu](http://www.sdmesa.edu)  
Dr. Rita Cepeda, President

San Diego Mesa College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Ste. 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

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## President's Message

The faculty, administrators and staff join me in welcoming you to San Diego Mesa College. As one of the largest and most successful of California's 110 community colleges, Mesa College takes pride in its high academic standards, its excellent programs and services, and its personal approach to helping each individual student succeed.

At Mesa College, students will find a wide and diverse array of day, evening, weekend, and on-line courses leading to 176 Associate in Arts, Associate in Science degrees and certificate programs. Students may also pursue courses and programs of general interest.

Because of the college's comprehensive offerings, excellent programs, uniquely talented faculty and support services, Mesa College enjoys one of the highest student transfer rates in California and the nation. According to the 2006 *Community College Week* report, Mesa College ranked 53rd in the number of Liberal Arts & Sciences and General Studies & Humanities associate

degrees awarded (787) when compared to the 1,200 community colleges within the United States.

Many students who plan to transfer have great success in pursuing the college's Associate Degree in Transfer Studies, as well as the college's guaranteed transfer agreements with colleges and universities in California and throughout the nation.

Students following the vocational track have similar success when they enter or advance through the job market. Unique partnerships with local industries have created pathways for upward mobility and success in high-demand occupations.

Mesa College provides extensive collegiate and co-curricular experiences for students, including such opportunities as student government; 20 men's and women's intercollegiate athletic teams; clubs; performance groups; an Honors Program; Service Learning and a host of activities in which students learn leadership skills, expand their academic horizons and celebrate cultural diversity.

As you read through this catalog, you will also find complete information about the college's programs, courses, requirements and policies. You will find information about the college's other services for students: counseling, library and media services, tutorial services, child care, financial aid, health services and special services for students with disabilities, just to name a few. The college counselors will answer any questions you may have about programs and services and will assist you in making your educational plans. To contact a counselor, call (619) 388-2672.

Once again, welcome to San Diego Mesa College. We are dedicated to making your Mesa College experience a memorable and rewarding one, and to help you have a productive and enjoyable experience in realizing your educational goals.

Rita M. Cepeda, Ed.D.

President

# The San Diego Community College District

The San Diego Community College District is charged with educating all adults 18 years of age and older in the City of San Diego. The District provides education at several levels, from adult basic education through sophomore level college degree programs. The District has three fully accredited colleges, City, Mesa, and Miramar, the Educational Cultural Complex, and six major Centers for Education and Technology. The District is governed by a Board of Trustees consisting of five voting members elected by the people of San Diego and a student trustee elected by District college students. The Chancellor is the Chief Executive Officer in charge of day to day operations.

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San Diego Community College District Board of Trustees (from left, back row) Rich Grosch, Marty Block, and Maria Nieto Senour. (front row) Peter Zschiesche, Chancellor Constance M. Carroll, and Bill Schwandt.

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## San Diego Mesa College Administrative and Supervisory Personnel

President . . . . . Dr. Rita Cepeda  
(619) 388-2721, Room A-104

Vice President, Instruction . . . Elizabeth J. Armstrong  
(619) 388-2755, Room A-103

Interim Vice President, Student Services . . Gail Conrad  
(619) 388-2678, Room I-422

Admissions & Records Director . . . . . Ivonne Alvarez  
(619) 388-2682, Room I-410

Articulation Officer. . . . . Juliette Parker  
(619) 388-2639, Room I-3202E

Vice President, Administrative Services . . . Ron Perez  
(619) 388-2746, Room A-104

Dean, School of Business, Computer Studies/  
Technology and Economic Development . . . . . Otto Lee  
(619) 388-2803, Room J-106

Dean, School of Health Sciences/  
Public Service. . . . . Margie Fritch  
(619) 388-2789, Room J-107

Dean, School of Humanities  
and Languages . . . . . Kit Foster  
(619) 388-2797, Room G-201

Associate Dean, School of Humanities  
and Languages . . . . . Vacant  
(619) 388-2873, Room G-201

Dean, School of Learning Resources  
and Education Technology. . . . . William Craft  
(619) 388-2799, Room LRC-434

Dean, School of Math  
& Natural Science. . . . . Dr. Saeid Eidgahy  
(619) 388-2795, Room J-107

Dean, School of P.E./Health Ed. &  
Athletics . . . . . Dave Evans  
(619) 388-2737, Room L-101

Dean, School of Social & Behavioral Sciences/  
Multicultural Studies. . . . . Jodi Corliss  
(619) 388-2801, Room G-201

Associate Dean, School of Social & Behavioral Sciences/  
Multicultural Studies. . . . . Danene Soares  
(619) 388-2230, Room I3-200E

Dean, Instructional Support Services, Resource  
Development and Research . . . . . Dr. Yvonne Bergland  
(619) 388-2509, Room A-111

Dean, Student Affairs . . . . . Vacant  
(619) 388-2699, Room H-500

Dean, Student Development/  
Matriculation. . . . . Joi Lin Blake  
(619) 388-2896, Room I3-201

EOPS Officer . . . . . Adela Jacobson  
(619) 388-2706, Room I3-101

Financial Aid Officer. . . . . Gilda Maldonado  
(619) 388-2817, Room I3-100

Transfer and Career Center  
Supervisor . . . . . Monica Romero  
(619) 388-2473, Room I3-202

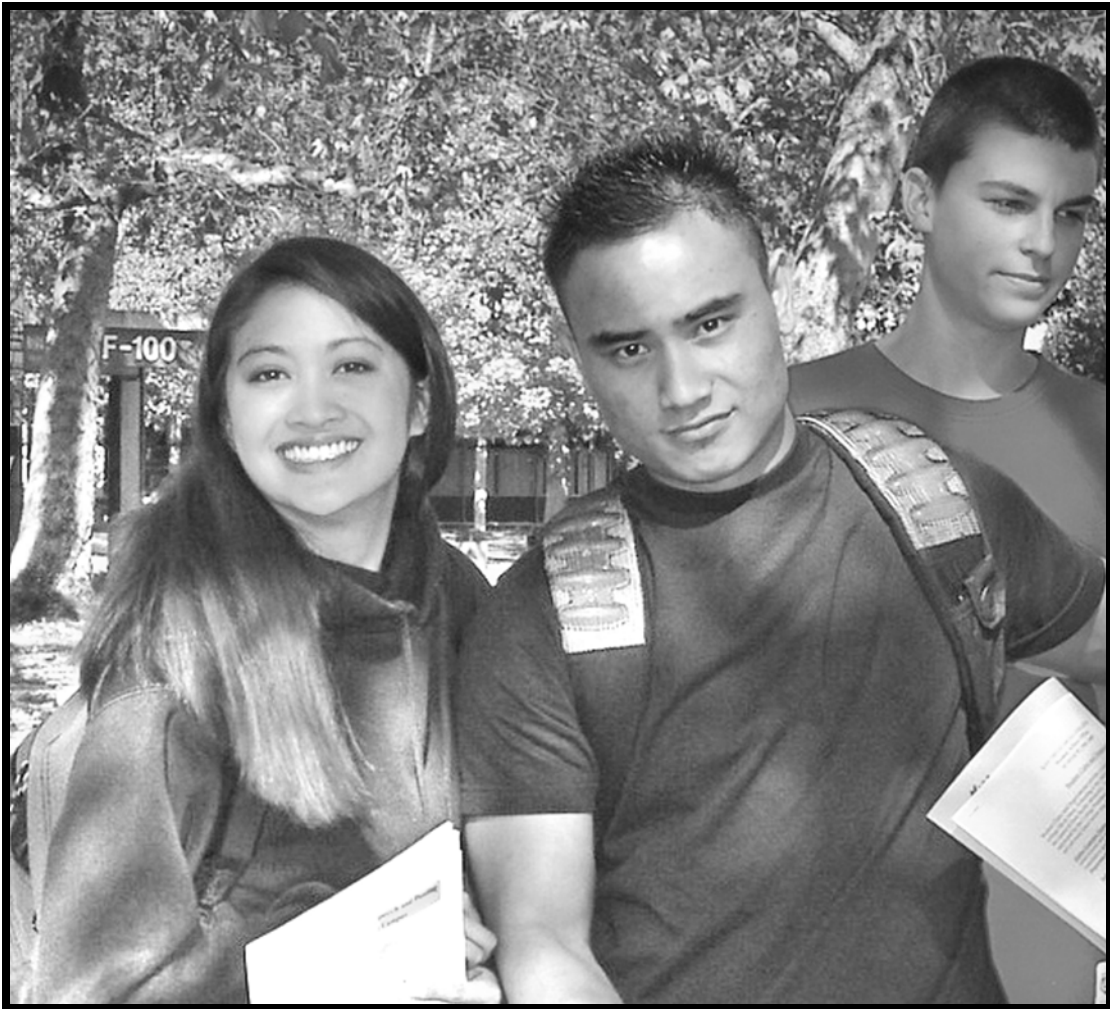


# Table of Contents

<b>Welcome to Mesa College</b> . . . . .	<b>1</b>	Academic, Vocational & Support Services Programs . . . . .	33
President's Message . . . . .	2	Learning Resources . . . . .	34
The San Diego Community College District . . . . .	3	Tutorial Services . . . . .	36
Board of Trustees . . . . .	3	Student Health Services . . . . .	37
District Administration . . . . .	4	Child Development Center . . . . .	37
<b>General Information</b> . . . . .	<b>7</b>	Campus Life . . . . .	38
History . . . . .	8	Athletics . . . . .	39
Statement of Philosophy . . . . .	8	Dramatic Arts Program . . . . .	40
Student Learning Outcomes . . . . .	8	Journalism . . . . .	40
Mission and Goals . . . . .	9	Speech and Debate . . . . .	41
Accreditation . . . . .	9	Support Services . . . . .	41
<b>Academic Calendar 2007-2008</b> . . . . .	<b>11</b>	<b>Academic Information and Regulations</b> . . . . .	<b>43</b>
Fall Semester 2007 . . . . .	11	Academic Information . . . . .	44
Intersession 2008 . . . . .	11	Grading System . . . . .	45
Spring Semester 2008 . . . . .	11	Standards of Academic Progress . . . . .	47
Summer Session 2008 . . . . .	12	Academic Regulations . . . . .	48
<b>Admissions and Registration</b> . . . . .	<b>13</b>	Student Rights, Responsibilities, and Privacy of Student Records . . . . .	58
The College Matriculation Program . . . . .	14	Faculty Rights and Responsibilities . . . . .	60
Registration . . . . .	16	Review of Student Records . . . . .	61
Prerequisites, Corequisites, Limitations on Registration and Advisories . . . . .	19	Volunteer/Visitor Conduct Expectations . . . . .	62
Residency . . . . .	19	<b>Academic Requirements</b> . . . . .	<b>65</b>
International Students . . . . .	21	The Associate Degree . . . . .	66
F-1 Visa Students . . . . .	21	Associate Degree Requirements . . . . .	66
Fees . . . . .	22	Graduation . . . . .	76
<b>Student Services</b> . . . . .	<b>25</b>	<b>Transfer Guide</b> . . . . .	<b>79</b>
Career Center . . . . .	26	Transfer Programs . . . . .	80
Counseling Services . . . . .	26	Transfer to California State University (CSU) . . . . .	81
Disability Support Programs and Services (DSPS) . . . . .	26	California State University Transfer Checklist . . . . .	83
English for Speakers of Other Languages (ESOL) . . . . .	26	Transfer to University of California . . . . .	84
Extended Opportunity Programs and Services (EOPS) and Cooperative Agencies Resources for Education (CARE) . . . . .	27	University of California Transfer Checklist . . . . .	85
Financial Aid . . . . .	27	Transfer to Private and Independent Colleges and Universities . . . . .	86
Service Learning Program . . . . .	31	Preparation for the Major . . . . .	86
Transfer Center . . . . .	31	General Education Patterns and Certification . . . . .	87
Veterans and Service Members . . . . .	32	The CSU GE Pattern . . . . .	94
		Guarantee Admission Programs . . . . .	100

<b>Degree Curricula and Certificate Programs . . . . .</b>	<b>107</b>	Hotel Management in Hospitality . . . . .	158
Accounting . . . . .	108	Interior Design . . . . .	160
American Sign Language/Interpreting . . .	109	Languages . . . . .	161
Animal Health Technology . . . . .	110	Liberal Arts . . . . .	162
Anthropology . . . . .	112	Marketing . . . . .	164
Architecture . . . . .	113	Mathematics . . . . .	165
Art-Fine Art . . . . .	118	Medical Assisting . . . . .	166
Biology . . . . .	123	Multimedia . . . . .	168
Black Studies . . . . .	125	Music . . . . .	170
Building Construction Technology . . . . .	126	Physical Education . . . . .	172
Business Administration . . . . .	127	Physical Sciences . . . . .	174
Business Management . . . . .	128	Physical Therapist Assistant . . . . .	178
Chicano Studies . . . . .	129	Psychology . . . . .	179
Child Development . . . . .	130	Radiologic Technology . . . . .	180
Computer Business Technology . . . . .	134	Real Estate . . . . .	182
Computer and Information Sciences . . . . .	138	Selected Studies . . . . .	184
Consumer and Nutrition Studies . . . . .	140	Social Sciences . . . . .	185
Culinary Arts/Culinary Management in Hospitality . . . . .	142	Sociology . . . . .	187
Dental Assisting (RDA,CDA) . . . . .	144	Speech Communications . . . . .	188
Destination and Event Management in Hospitality . . . . .	146	Transfer Studies . . . . .	190
Dramatic Arts . . . . .	148	Women's Studies . . . . .	192
English . . . . .	149	<b>Course Descriptions . . . . .</b>	<b>195</b>
Fashion . . . . .	151	<b>San Diego Mesa College Faculty . . . . .</b>	<b>383</b>
Geographic Information Systems . . . . .	154	<b>Index . . . . .</b>	<b>397</b>
Health Information Technology . . . . .	155	<b>Map of Campus . . . . .</b>	<b>405</b>
History . . . . .	157	<b>Notes . . . . .</b>	<b>406</b>

# General Information



# History

San Diego City College, San Diego Mesa College and San Diego Miramar College are public two-year community colleges administered by the San Diego Community College District. Also under the auspices of this district are the Continuing Education division with six major centers throughout San Diego, and the Educational Cultural Complex which offers both college and continuing education courses. These educational programs carry out the charge made by the voters of San Diego in 1972, that the San Diego Community College District provide education for all high school graduates and adults 18 years of age and older in the district. This charge includes providing adult basic education through sophomore-level college degree programs, with both academic and vocational curricula.

Community college education in San Diego can be traced to 1914 when the Board of Education of the San Diego City Schools authorized postsecondary classes for the youth of San Diego. Classes opened that fall at San Diego High School with four faculty members and 35 students.

City College was first established in 1916 and was located at San Diego High School. For 25 years the Junior College program was located at San Diego State University. In 1938, the San Diego Vocational Junior College was established to offer training in technical-vocational skills to post high school students. The following year the San Diego Evening Junior college was set up to provide college classes in the evening for adults unable to attend day classes.

In 1964, San Diego Mesa College was opened to 1,800 students. Five years later, in 1969, San Diego Miramar College opened on 140 acres in what was then undeveloped land north of the Miramar Naval Air Station, now known as Mira Mesa. Unlike City and Mesa Colleges which offered a range of general education classes, Miramar College began by concentrating on law enforcement and fire science training. It has since broadened its curriculum to include the general education college courses needed by students in the rapidly growing northern area of the city.

In November 1972, the voters approved separating the San Diego Community College District from the San Diego Unified School District. The first election of community college district trustees was held in November 1973. The year 1976 brought the opening of a unique district campus, the Educational Cultural Complex, dedicated to offering both college and continuing education classes to the multicultural

population surrounding its Ocean View Boulevard site. In 1979-80 the administration of the Evening College program was merged with those of the day college programs at San Diego City, San Diego Mesa, and San Diego Miramar Colleges.

With both college and continuing education programs, the San Diego Community College District is the second largest community college district in California and offers a choice of educational programs unparalleled in the region.

## Statement of Philosophy

The general education program at the colleges in the San Diego Community College District is designed to broaden students' knowledge and their understanding of methods of gaining knowledge in a variety of disciplines and to develop students' abilities in critical thinking, in oral and written communication, and in mathematics.

The awarding of an Associate Degree symbolizes an attempt on the part of the college to lead students through patterns of learning experiences designed to develop an awareness of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, students should possess sufficient depth in some field of knowledge to contribute to lifetime interest.

## Student Learning Outcomes

Mesa College has adopted the following Student Learning outcomes for the Associate Degree.

**Critical Thinking:** Ability to analyze problems, conceptualize theses, develop arguments, weigh evidence, and derive conclusions. This outcome includes both inductive and deductive logical reasoning and methodological processes.

**Communication:** Ability to articulate the critical thinking outcomes in writing and/or speaking or by other modes of communication.

**Self-awareness and Interpersonal Skills:** Ability to analyze one's own actions, to see the perspective of

other persons, and to work effectively with others in groups.

**Personal Actions and Civic Responsibility:** Ability to understand one's role in society, take responsibility for one's own actions, make ethical decisions in complex situations, and participate actively in a diverse democracy.

**Global Awareness:** Ability to articulate similarities and contrasts among cultures, times and environments, demonstrating understanding of cultural pluralism and knowledge of global issues.

**Technological Awareness:** Ability to understand the applications and implications of technology and to use technology in ways appropriate to the situation. This outcome includes information computer competency skills.

## Mission and Goals

San Diego Mesa College, as part of the California Community College system and the San Diego Community College District, has a vital role in higher education with a commitment to provide excellent educational programs and services to its students and the community.

San Diego Mesa College cultivates relationships with the total community, offering programs for the benefit of college students of all backgrounds and ages, including those wishing to re-enter the educational process. The College is committed to providing education and services that promote access, retention, and student success. Through participatory governance, all segments of the college promote excellence in college programs and governance, engage in on-going dialogue about quality, assess how well learning is occurring, and implement institutional changes to improve student success.

The primary mission of San Diego Mesa College is to provide:

- Programs which lead to an Associate Degree or Certificate,
- Lower division curricula in arts and sciences with an emphasis on courses which transfer to baccalaureate institutions,
- Programs in career and technical education, and
- Programs that promote regional economic development.

To further this mission, educational programs and services offered by San Diego Mesa College include:

**General Education, Associate Degree Majors, and Transfer Education:** Courses and programs which contribute to the broad education of career, technical and transfer students. Included are critical thinking, writing, and oral communication skills; the ability to use and understand quantitative analysis; awareness of the arts and humanities; understanding of diversity, personal and civic responsibility, and of the physical, social and behavioral sciences as they affect one's participation in the diverse local and global community.

**Basic Skills:** Courses and programs which prepare students, including native and non-native speakers of English, for college level reading, writing, speaking, and mathematics, as well as other programs designed to enable those with special learning needs to reach their educational goals.

**Student Services:** Admission, orientation, assessment, counseling, tutorial, and other services which assist students in the matriculation process; including helping students select programs and courses that help satisfy their transfer and/or career goals and offering services that promote access, retention and student success.

**Co-curricular Activities:** Courses, programs and activities that further the students' learning experience through the practical implementation of curriculum-based methods, theories, and concepts resulting in the enrichment of both students' development and campus life.

**Economic and Career Development:** Courses and degree and certificate programs that advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous work force improvement.

## Accreditation

San Diego Mesa College is accredited by the Western Association of Schools and Colleges and approved by the California State Department of Education. In addition, certain programs at Mesa College hold special accreditation:

Animal Health Technology - California Department of Consumer Affairs, Veterinary Medical Board

Dental Assisting - American Dental Association Commission on Dental Accreditation.

Health Information Technology - Commission on Accreditation of Health Informatics and Information Management;

Physical Therapist Assistant - Commission on Accreditation in Physical Therapy Education (American Physical Therapy Association);

Radiologic Technology - Joint Review Committee on Education in Radiologic Technology;

Mesa College is approved by the Office of Private Postsecondary Education for the training of veterans as well as by the U. S. Department of State and the U.S. Immigration Services for international student education. Courses paralleling university level work are accepted by the University of California, the California State Universities, and by other universities and colleges.

Persons interested in the institution's accreditation and program approvals may review documents describing these activities in the President's Office. These documents will be available for such review at a mutually convenient time during regular business hours, and an appropriate interpretation of their contents will be provided if requested.

### **Disclaimer**

While every reasonable effort has been made to ensure that statements in this catalog are accurate, it must be understood that the information contained herein is subject to change or elimination without notice by the administration of the San Diego Community College District. Students should consult the appropriate campus or department for current information, as well as for any special rules or requirements imposed.



Photo by Dan Plitt

# Academic Calendar 2007-2008

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## Fall Semester 2007

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16-WEEK SEMESTER: Fall Classes August 27, 2007 - December 19, 2007

### SPECIAL DATES

Date to be determined . . . . .	Final day to file an application for admission for the Fall semester and receive an appointment to register online. Applications filed after this date will be assigned a registration appointment at the time of application.
August 26, 2007 . . . . .	RESIDENCE DETERMINATION DATE (APPLIES TO ALL SESSIONS)
September 17, 2007 . . . . .	Constitution Day (Classes are in session)
October 19, 2007 . . . . .	Last day to file a petition for graduation for an Associate Degree or Certificate of Achievement for June or Summer 2008 graduation in order to receive an evaluation prior to beginning of Spring semester.
November 12, 2007 . . . . .	Holiday - Veterans Day**
November 20, 2007 . . . . .	Classes not in session
November 21, 2007 . . . . .	Holiday - Admissions Day**
November 22 & 23, 2007 . . . . .	Holiday - Thanksgiving**
December 19, 2007 - January 1, 2008 . .	Winter Recess

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## Interession 2008

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Interession: . . . . . January 2, 2008 - January 26, 2008

### SPECIAL DATES

Date to be determined . . . . .	Final day to file an application for admission and receive an appointment to register online. Applications filed after this date will be assigned a registration appointment at the time of application.
January 21, 2008 . . . . .	Holiday - Martin Luther King**
January 27, 2008 . . . . .	RESIDENCE DETERMINATION DATE (APPLIES TO ALL SESSIONS)

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## Spring Semester 2008

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16-WEEK SEMESTER: Spring Classes . . . January 28, 2008 - May 24, 2008

### SPECIAL DATES

Date to be determined . . . . .	Final day to file an application for admission for Spring semester and receive an appointment to register online. Applications filed after this date will be assigned a registration appointment at the time of application.
January 27, 2008 . . . . .	RESIDENCE DETERMINATION DATE (APPLIES TO ALL SESSIONS)
February 15, 2008 . . . . .	Holiday - Lincoln's Day**
February 18, 2008 . . . . .	Holiday - Washington's Day**
March 17 - 22, 2008 . . . . .	Spring Recess
March 21, 2008 . . . . .	Holiday - Cesar Chavez Day**
March 31, 2008 . . . . .	Last day to file a petition for graduation for an Associate Degree or Certificate of Achievement for June 2008 completion.
May 26, 2008 . . . . .	Holiday - Memorial Day**

\*\* No Saturday or Sunday classes after a Friday holiday. No Sunday classes before a Monday holiday.

Note: Holidays apply to all sessions.

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## Summer Session 2008

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Summer Classes: . . . . . June 2, 2008 - August 9, 2008

### SPECIAL DATES

June 1, 2008. . . . . RESIDENCE DETERMINATION DATE (APPLIES TO ALL SESSIONS)

July 4, 2008 . . . . . Holiday - Independence Day\*\*

July 31, 2008 . . . . . Last day to file a petition for graduation for an Associate Degree or Certificate of Achievement for Completion in Summer 2008.

\*\* No Saturday or Sunday classes after a Friday holiday. No Sunday classes before a Monday holiday.





# Admissions and Registration



# The College Matriculation Program

## Steps to Student Success

The college matriculation program is designed to help students succeed in their academic program. To “matriculate” means to enroll and to commit oneself to an educational goal. The matriculation process requires a commitment on the part of the college as well as the student.

The steps in the matriculation process are:

- Admission
- Assessment
- Orientation
- Educational planning with a counselor
- Follow-up of student progress

The matriculation program has been designed especially for students who intend to earn a certificate or degree at the college or to transfer to a four-year college or university. However, the services are available to all students admitted to the college.

All students are encouraged to participate in the various components of the matriculation program.

Students who meet the following criteria are exempt from the matriculation process:

- 1) Admission
  - No exemptions
- 2) Assessment
  - Students with the following educational goals: preparation for a new career, advancement in their current job/career, maintenance of a certificate or license, educational development, or completion of credits for high school diploma
  - Students enrolled in an apprenticeship program
  - Students who have an associate degree or higher
  - Students concurrently enrolled at a four-year college

- Students who have taken the placement tests within the last three years

### 3) Orientation

- Students with the following educational goals: preparation for a new career, advancement in their current job/career, maintenance of a certificate or license, educational development, or completion of credits for high school diploma
- Students enrolled in an apprenticeship program
- Students who have an associate degree or higher
- Students concurrently enrolled at a four-year college or university

### 4) Counseling/Advising

- Students with the following educational goals: preparation for a new career, advancement in their current job/career, maintenance of a certificate or license, educational development, or completion of credits for high school diploma
- Students enrolled in an apprenticeship program
- Students who have an associate degree or higher
- Students concurrently enrolled at a four-year college
- Students who have taken the placement tests in the last three years

### 5) Follow-up

- No exemptions

## Admission

Admission is open to anyone who meets one of the following criteria:

- Persons who possess a high school diploma or California high school proficiency exam certification or GED with an average score of 45 or higher.
- Persons 18 years of age or older or emancipated minors who do not possess a high school diploma or equivalent may be admitted by the college under provisional admission status.

- High school students requesting concurrent enrollment may be admitted as "special part-time" students subject to the following criteria:
  - a. Students must have completed the 10th grade.
  - b. A student may take a maximum of two courses not to exceed 8 units per semester or session. This maximum includes classes at City, Mesa, Miramar Colleges and ECC (excludes High School Honors classes).
  - c. High school students must satisfy prerequisites and eligibility requirements for each course.
  - d. Students must maintain a 2.0 grade point average each semester in all college work.
  - e. If the number of units of W, I and NC exceed 40%, in any semester or session, the student will be academically disqualified. Students whose grade point average falls below a 2.0, or who do not complete 60% of all units attempted, will not be permitted to re-enroll without approval from a college counselor.
  - f. Enrollment in Physical Education classes will not be permitted.
  - g. The course is advanced scholastic or technical.
  - h. The course is not available at the school of attendance.
  - i. Students will be given college credit for all courses. Grades will be part of the student's permanent college record.
- Persons who are under 18 years of age who do not have a high school diploma and are not enrolled in a high school may be admitted as a special full-time student pursuant to Education Code §48800.5 subject to approval of the high school governing board and the college President where the student is planning to attend. Special full-time students will be admitted under provisional admission status.
- Persons who do not meet one of the admission criteria stated above will not be admitted under any circumstances.

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**All new students must file an application for admission. Students who have not been in continuous attendance for one year must file a new application for admission.**

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## Apply Online

Applications for admission to San Diego City, Mesa and Miramar Colleges are available on the Internet. Students access the online application at <http://studentweb.sdccd.edu>.

## Important Reminder

**Every male citizen of the U. S. and male immigrant residing in the U. S., ages 18 through 25, must register with the Selective Service.**

## Assessment

Assessment is a tool used to assist students in selecting courses best suited to their abilities and educational goals. Specifically, assessments help students identify their skill levels in English and mathematics, and ESOL.

Assessment is a process that includes tests and other measures and is intended to assist students in meeting course prerequisites. Students may also meet course prerequisites based on other factors such as past educational achievements in mathematics or English or course completion, and other standardized tests.

In order to ensure proper course selection, all new students should go through assessment and orientation unless they already possess an associate degree or higher.

Testing accommodations are available to students with disabilities. Contact the Disability Support Programs and Services (DSPS) office at (619) 388-2780 for assistance.

## Orientation

The orientation provides important information to students about the programs and services available at the college as well as strategies for student success. Orientation includes assessment and program planning. Matriculating students who have been admitted to the college are expected to attend an assessment/orientation session before registering for classes.

For additional information call (619) 388-2715 or stop by the Testing Office on campus in room I-425.

## Educational Planning

The Education Plan is an important tool to assist students in successfully attaining their goals without wasted time and effort. Counseling and career planning services are available to help students make informed choices concerning the programs and courses available.

The Education Plan is an agreement which contains the official requirements for graduation and/or transfer. **All transcripts of prior college work must be on file and evaluated by the Evaluations Office before an official education plan can be prepared.** See the Graduation section on page 76 for graduation filing requirements.

An Education Plan typically lays out a program of study for a four or six semester period. These plans allow students to determine how long it will take to complete a program of study and to be sure that all program requirements can be met within a particular period of time. Education plans may be changed. The student should review plans periodically with a counselor. They are revised as a student's goals or objectives change.

Assessment of interests and aptitudes is also available to those students who want more information or assistance in order to choose the "right" programs or courses.

## Follow-up Services

Follow-up services are available to all students as part of the college's commitment to student success. These services include a periodic review of student progress and education plans to assist students in reaching their educational goal. Students who need additional support services will be referred to those services.

# Registration

With the exception of Special-Admit High School students, all students receive an appointment to register online using Reg-e. Special-Admit High School students must enroll in person at the time of their registration appointment.

A student can enroll in any available course offered at ECC, City, Mesa, or Miramar Colleges by using the combined schedule of classes and Reg-e. The class schedule is also available on the web at: <http://www.sdccd.edu/schedule>

Reg-e is easy to use. Instructions for using Reg-e are on the registration site.

**The following information and services are available through Reg-e:**

- registration
- a record of the student's class schedule, fees, and payment deadlines
- cancellation of registration

- adding and dropping classes
- academic deadlines and calendar
- grade information
- academic history
- purchase of parking permits
- purchase of an Associated Students college membership

## Online Registration (Reg-e)

Students can register for classes using Reg-e, the San Diego Community College District's online registration system. Students can visit the Student Web Services at: <http://studentweb.sdccd.edu> and click on the Reg-e icon. Full instructions will lead students through the process.

## Class Schedules on Internet

Up-to-date class schedule information and course descriptions for each campus is available on the Internet at [www.sdccd.edu/schedule](http://www.sdccd.edu/schedule). This web site displays new classes, cancellations, and changes after the printed schedule has been distributed. A search engine allows students to search for classes by academic subject, by time and day, or by key words.

## Wait List

Students who attempt to register in a class that is closed may select the option to have his/her name placed on a Wait List.

**IMPORTANT NOTE:** Wait Listing is not a guaranteed priority for enrollment.

Criteria:

- Students may place their name on only one Wait List for a specific subject and course number.
- Students must meet course prerequisites to be placed on the Wait List.
- Students who are on a Wait List and later enroll in another section of the same subject and course number will be automatically removed from the Wait List.
- Students will be shown their priority number on the Wait List.
- Students can check their priority number on Reg-e.
- Students have the option to remove themselves from the Wait List at any time.
- Wait List capability is available online.

- There is a limit to the number of students allowed on each Wait List.
- Wait listed students will be given first priority to add their waitlisted class if a space becomes available.
- The college will attempt to notify students that a space is available via e-mail and telephone according to their priority number; however, it is the students' responsibility to check the status of their waitlisted classes on Reg-e daily.
- Upon notification, students will be given five (5) business days, including the day of notification, to add the waitlisted class. (An add code is not required.)
- If students do not add their waitlisted class within the 5-day period, they will be removed from the Wait List and lose their priority.
- It is the Student's responsibility to check their e-mail and/or Reg-e daily for the status of their waitlisted class(es).
- Students remaining on the Wait List after classes begin, MUST attend the first class meeting (and be on time) to have their Wait List priority considered.

**Note:** Students enrolled in SDCCD Online courses must contact the instructor on the first day of class via e-mail if they wish to have their Wait List priority considered.

## Adding Classes

Students may add classes online until the deadline date published in the schedule of classes. Students will not be allowed to add classes beyond the published deadline.

To add a class once the semester has begun, students must obtain an add code from the instructor, then must process and pay for the added class through Reg-e. A student may also pay at the Accounting Office, Room I-412.

Students are not officially enrolled until the add code is processed through Reg-e and fees are paid in full. Add codes for Special-Admit part-time high school and Joint Diploma students must be processed in person in the college Admissions Office prior to the add deadline.

If an instructor finds that a student has given his or her add code to another student, the instructor should administratively drop the student who was not issued the add code.

## Dropping Classes

Students may drop or withdraw from classes online until the deadline dates published in the schedule of classes. Deadline dates not published in the schedule of classes are available in the Admissions Office or online at <http://studentweb.sdccd.edu>

**It is the student's responsibility to drop classes. If a student remains on the class roster beyond the withdrawal deadline, the student must receive a letter grade even if he or she has stopped attending class.**

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**\*NOTE: The "withdrawal" deadline for the 16 week primary session is the Friday of the 10th week of instruction. Consult the class schedule for the published dates <http://studentweb.sdccd.edu>**

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## Administrative Drop

Registration may be administratively canceled for the following reasons:

- 1) Failure to pay all mandatory fees in accordance with the fee payment schedule;
- 2) Using an add code issued to another student;
- 3) Failure to meet the terms and conditions of a fee deferment;
- 4) Failure to meet academic or progress standards;
- 5) Denial of a "Petition to Challenge A Prerequisite."

## Exclusion from Classes

A student may be excluded from class or the college whenever the student:

- 1) Exhibits behavior which interferes with the educational process. An instructor may remove a student from two class sessions for disruptive behavior. (Refer to Policy 3100: Student Rights, Responsibilities and Administrative Due Process); or
- 2) Is found to have a communicable disease which requires isolation pursuant to a directive from the County Department of Public Health.

## Minor Children on Campus

Minor children who are not enrolled are not permitted in any classroom at any time.

Minor children who are not enrolled are not to be left unattended at any time while on the campus.

## Study Load Limit

The maximum study load for a semester is 20 academic units exclusive of physical education activity units and/or 25 units including physical education. In special circumstances, in which a student has an exceptional record of academic achievement, the Counseling Department may consider a request to increase this limit.

Students are reminded that each unit of credit is calculated to involve a total of at least three hours of classroom and outside time per week. Thus, a 20-unit study load represents a minimum 60-hour work load each week. Students working full-time are advised NOT to attempt a full-time college program.

Twelve units of credit is considered a minimum full-time program during a semester; nine units is three-quarters time, and six units, half-time.

The maximum study load for summer session is 12 academic units excluding physical education and/or 15 units including physical education.

## Priority Enrollment System

Consistent with state law and the goal of providing a fair and equitable registration system for all students, the San Diego Community College District has established the following priority system for assigning registration appointments for Fall and Spring semesters.

### Priority Group

- 1) EOPS and DSPS students
- 2) Continuing students
- 3) New matriculating students

- 4) New and returning students
- 5) Students possessing a baccalaureate or higher degree who are not matriculating\*

\* Students with a baccalaureate degree or higher will move into one of the other four groups once they have completed an education plan.

Within each priority group above, students are prioritized according to cumulative units, including transfer units and work in progress. Students who have completed an education plan will receive priority within each range. New students are assigned an appointment on a first-come, first-served basis.

### Range

- 50.0-69.9 units
- 70.0-89.9 units
- 30.0-49.9 units
- 15.0-29.9 units
- 00.0-14.9 units
- 90+ units

### **The priority system for the Summer session is:**

- 1) EOPS and DSPS students
- 2) Continuing students
- 3) New and returning students
- 4) Open registration

## Change of Name, Mailing or E-mail Address

All students must report immediately any change of address to the college Admissions Office or online at <http://studentweb.sdccd.edu>. Failure to provide this information will result in delays in registration, and other important information sent by the college. Name changes must be supported with legal documentation and a picture ID and reported in person at the Admissions Office.

# Prerequisites, Corequisites, Limitations on Registration and Advisories

PLAN AHEAD! All prerequisites, corequisites, and limitations on enrollment stated in the course descriptions listed in this catalog will be strictly enforced at the time of registration. Students who do not meet the requisite requirements according to college records will not be permitted to register for the course. Students who believe they have met the prerequisite at another institution are strongly advised to have all transcripts of prior college work evaluated and on file well in advance of registration to minimize registration delays.

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**Note: Unofficial transcripts are accepted for prerequisite clearance.**

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Students should plan their schedules early and see a counselor for assistance.

**PREREQUISITES** are courses that must be completed with a “C” or better prior to registration in a specific course.

**COREQUISITES** are courses that are required to be taken the same semester as another course.

**LIMITATIONS ON ENROLLMENT** are other restrictions that are stated in the course description such as “not open to students with credit in...”

**ADVISORIES** are departmental recommendations to be completed prior to enrolling in the course. Advisories do not prevent a student from enrolling, but are strongly encouraged by the department for a student’s academic success.

## Challenge Procedures

Students who believe they have sufficient grounds may challenge a prerequisite, corequisite, or limitation on enrollment in a specific course (the student does not get units for a challenged class). A student may obtain a Petition to Challenge in the Admissions Office and a copy of Procedures 5500.2. The completed petition must be filed in the Admissions Office no later than ten working days prior to the published add deadline for

the course being challenged. Students who challenge a prerequisite or corequisite after the start of the semester must obtain an add code issued by the instructor prior to completing the petition. Contact the Admissions Office for additional information. For credit by examination, please refer to page 46.

## Residency

I-410

(619) 388-2688

Residency is determined when a student applies for admission to the College. The following paragraphs summarize the rules and regulations related to student residency for tuition purposes. Details are found in the CA Education Code Section 68000, Title 5, sections 54000-54072.

### Residency Status

Every person who is married or is age 18 or older and under no legal restriction may establish residence. Certain minors may also establish residence.

- A California “resident” is a person who has resided in the state for more than one year prior to the residence determination date and shows “intent” to make the state of California their permanent residence.
- An undocumented student is precluded from establishing residency. Restrictions also apply to some visas; please see the Residency Office.
- The residence determination date is the day immediately preceding the first day of classes for each semester.

### Factors Considered to Determine Residency

No one factor determines residency. The following factors are called “indices of intent.” They, along with a person’s presence in California, are among the factors considered in determining California residency:

- Filing California state income taxes as a resident
- Possessing a California driver’s license and a vehicle registered in California
- Voting in California
- Owning residential property in California for personal use
- Being licensed to practice a profession in California

- Having an active checking and/or savings account in a California bank
- Showing California on military records (Leave and Earnings Statement)
- Possessing a marriage license or a divorce decree issued in California
- Having paid nonresident tuition in another state

## Exception to Residency Requirements

Several exceptions to the residency rules apply. They include, but are not limited to, the following:

- Active duty military personnel stationed in California
- Dependents of active duty military personnel stationed in California.
- Certain minors who remained in California when their parents moved
- Self-supporting minors
- Full-time employees of the college or a state agency, or a child or spouse of the full-time employee

## Nonresident Students

A student's residency status is determined at the time of application. Nonresident students must pay nonresident tuition in addition to the enrollment fee and other fees for credit classes. Tuition must be paid in full at the time of registration.

## Assembly Bill (AB) 540

Assembly Bill 540 exempts nonresident students, U.S. citizens, and permanent residents who meet the following criteria, from paying nonresident tuition:

- have attended high school in California for three or more years;
- have received a high school diploma or equivalent, including certification of graduation from a California high school;
- have registered as an entering student at, or concurrent enrollment at an accredited institution of higher education in California.

- must file an affidavit with the college stating that he or she has filed an application to legalize his or her immigration status.

This provision applies to students attending community college after January 1, 2002. For additional information contact the college Residency Office.

## Incorrect Classification

A student incorrectly classified as a California resident is subject to reclassification as a nonresident and payment of all nonresident tuition. If incorrect classification results from false or misleading facts, a student may be excluded from classes or the college upon notification.

## Reclassification

Reclassification to resident status must be requested by the student. Financial independence during the current year and preceding two years will be considered at the time the student requests reclassification. Information regarding requirements for reclassification is available in the Residency Office or Admissions Office.

Tuition may not be refunded to a student classified as a nonresident due to lack of documentation if, at a later date, documentation is presented for a previous semester.

## Appeals

To appeal a residency determination decision, a student may file a Residency Determination Appeal form with the college Admissions and Records Supervisor.

## Limitation of Residency Rules

Students are cautioned that this summary of rules regarding residency determination is by no means a complete explanation of their meaning or content.

For further information, contact the residency clerk in the Admissions Office. Changes may have been made in the statutes and in the regulations since this catalog was published.

## False Information

Providing false information necessary for establishing residency will result in disciplinary action up to and including dismissal from the college.

Contact the Admissions Office for more details.



# International Students

## (F-1 Visa Students)

I-410

(619) 388-2717

San Diego Mesa College welcomes applications from nonimmigrant F-1 visa students. Acceptance into a program at the college is necessary before U.S. Citizenship and Immigration Services (formerly INS) Form I-20 (certificate of eligibility) is issued by the International Student Admissions Office. The decision to grant an acceptance will be based on all evidence received prior to the deadlines. Students may contact the International Student Admissions Office at the following address to request forms or information:

International Student Admissions Office, I-410  
San Diego Mesa College  
7250 Mesa College Drive  
San Diego, CA 92111-4998

### General Information

- 1) An international student must register for and maintain a minimum of 12 units each semester while at Mesa College. Part-time F-1 status will not be approved. The registration status and academic performance of all international students will be monitored by the college.
- 2) A recent photograph must be submitted with an application (passport size is acceptable).
- 3) Prospective international students are advised that they must comply with all requirements of the U.S. Citizenship and Immigration Services and of San Diego Mesa College to be admitted as international students.
- 4) A transfer student from another accredited United States college or university must:
  - a. Follow set transfer procedures of the U.S. Citizenship and Immigration Services; and
  - b. Have pursued a full-time course of study with a minimum GPA of 2.0 ("C") at the college the student was last authorized to attend (an official transcript must be filed).

### Admission Requirements

**Application Fee:** All international students are required to pay a \$100.00 non-refundable application fee. Upon admission to the college, the fee will be applied toward

the first semester nonresident tuition. The fee is valid for up to one year from the date processed.

**Admission for Fall Semester:** Students must complete all admissions requirements no later than May 1 to be admitted for the fall semester. Since the processing of an application normally requires a minimum of three to five months, students are strongly encouraged to file an application by March 1 of the current year. Students who meet the May 1 deadline will be notified as soon as possible of their admission status. Admission to summer session is restricted to international students properly cleared by May 1 for admission to the Fall semester.

**Admission for Spring Semester:** Students must complete all admissions requirements no later than October 1 to be admitted for the Spring semester. Students who meet the October 1 deadline will be notified as soon as possible of their admission status.

### Academic Achievement

- 1) An international student must have graduated from high school (or its equivalent) with a GPA of 2.0 ("C") or better, or have obtained a GED certificate (General Education Development).
- 2) Official transcripts of all previous secondary and college/university education must be submitted, including an English translation of the transcript, before an application will be considered.

### English Proficiency Requirements

To be considered for admission, an international student whose native language is not English must take an International Test of English as a Foreign Language (TOEFL) and score a minimum of 500 on the paper-based test, 173 on the computerized version, or 61 on the internet-based test. For questions regarding the TOEFL test, please visit the Educational Testing Service website at [www.ets.org/toefl/](http://www.ets.org/toefl/). Institutional reports or photocopies will not be accepted. Students may petition to waive the TOEFL requirement under one of the following conditions:

- 1) completion of a transfer level college English composition course at an accredited United States institution with a grade of "C" or higher;
- 2) completion of ESL assessment and placement at a level of English 40 (formerly English 62) or higher; in addition, the student must take the prescribed course work at the level of assessment; or
- 3) a minimum ACT verbal score of 19 or SAT verbal score of 450.

**Advanced Degrees:** An international student in possession of an associate degree or its equivalent (completion of about 60 semester units) may be determined to be beyond the course offerings of Mesa college and is encouraged to apply to a four-year college or university.

## Financial Resources

- 1) Each international student must submit verification of sufficient financial resources. The verification must indicate the ability of the student to finance each year's education and living expenses to the satisfaction of the International Student Advisor (normally \$17,500 a school year for two semesters).
- 2) An international student attending the college must pay all mandatory fees, including nonresident tuition, enrollment fees and health services fees.
- 3) Financial aid is not available to F-1 visa international students.
- 4) An international student may not accept off-campus employment while attending college unless approval is granted by the U.S. Citizenship and Immigration Services (formerly INS) and the International Student Advisor.

## Health Clearance

- 1) Students must be in good health and free of communicable diseases. The "Report of Health Examination" form or a medical examination report by a physician must be submitted prior to admission. The medical examination must certify immunization against polio, diphtheria, measles, rubella, and tetanus, and must provide tuberculosis clearance.
- 2) Each student must present and maintain satisfactory evidence of an active medical insurance policy while in attendance.

## Housing

The college is located near public transportation and housing. The college does not provide or assist with housing. Housing is the responsibility of the student.

## Visa Students (other than F-1)

All other visa categories or immigrant classifications must see the Residency Office.

Students who are residing in the United States on other than F-1 student visas must comply with all restrictions

on total units enrolled as specified by the U.S. Citizenship and Immigration Services.

# Fees

## Community College Enrollment Fee

The **enrollment fee** is assessed of all students, including nonresidents. The fee is currently \$20.00 per unit.

Waiver of the enrollment fee is available to students who petition and qualify as recipients of benefits under the Temporary Assistance to Needy Families (TANF) program, the Supplemental Security Income/State Supplementary (SSI) program, or the General Assistance program.

- Indentured apprentices are exempt from enrollment fees for Apprenticeship Program classes only.
- Financial Aid may be available to students who qualify for assistance.

## Health Services Fee

All students are assessed a mandatory fee for health services and accident insurance, whether or not they choose to use the health services available to them. The health services fee is currently \$13 per semester spring/fall and \$10 for summer session. The following students are exempt from the health fee:

- Students who meet the income standards for the Board of Governor's Waiver (**BOGW-A Only**). *Contact the Financial Aid Office for eligibility determination.*
- Students attending under an approved apprenticeship program.
- Students who depend on prayer for healing, in accordance with the teachings of a bonafide religious sect, denomination, or organization, may petition to have the fees waived. To apply for an exemption contact the Admissions Office.

For more information, contact the Admissions Office.

## Nonresident Tuition

In addition to the enrollment fee and health fee, tuition is charged to students who are not legal residents of California for tuition purposes. The 2007-2008 non-resident tuition fee is \$163.00 per unit.

## Liability Insurance

Students enrolled in occupational courses that require directed clinical practice must pay a fee for liability insurance. Liability insurance fee is automatically assessed at the time of registration. The current fee is \$7.00 per semester.

## Additional Fees

Parking

Automobile permits per semester (hanger included) . . . . .	\$30.00
Carpool permits per semester (Mesa only). . . . .	\$30.00
Motorcycle permits per semester. . . . .	\$15.00
Transcript of Record . . . . . (after two have been issued free of charge)	\$5.00
Loss or damage of equipment and books . . . . .	Cost
A.S. College Membership (per academic year) . . . . .	\$8.00
Credit by Examination . . . . .	\$20.00/unit
Student Representation Fee . . . . .	\$1.00

*Note: Students receiving public assistance, or who are determined eligible for financial aid, may purchase a single car permit for \$20.*

### All fees are subject to change.

Students are expected to buy all books and supplies needed for their courses. Certain occupational programs may require additional expenditures for tools, uniforms and/or liability insurance.

**Student Representation Fee:** All students attending college classes are required to pay a \$1.00 student representation fee. This fee is expended by the college solely for the purpose of student advocacy efforts to Federal, State and local governments. Students have the right to refuse to pay the fee for religious, moral, political or financial reasons.

Note: A \$10.00 fee will be assessed for any returned

checks. The Bookstore fee for returned checks is \$25.00.

## Refunds

- 1) Fees will be refunded to students who reduce their program in accordance with the following schedule:
  - Classes 1 week or shorter in duration, see Admissions for refund deadline dates.
  - Short-Term Sessions (less than 16 weeks) - Monday of second week
  - Primary Session (16 weeks or more) - Monday of third week
- 2) Students who are administratively dropped when a Petition to Challenge is denied will receive a full refund of the class(es) petitioned.
- 3) Students who are academically disqualified and administratively dropped will receive a full refund.

No refund is given for classes dropped after the deadline.

Students with a valid address on file and who do not have an outstanding financial obligation to the district will receive a refund in the mail or credit to their credit card. Refunds will be automatically sent to students after the add/drop deadline. For payments by check, there is a five week waiting period for checks to clear the bank before refunds will be processed.

**NOTE: Students who drop all classes and wish to receive a refund must also submit their parking permit before the refund will be granted. If the permit is not returned within the two-week refund period, the student will not receive a refund for the permit.**



# Student Services



## Career Center

Room 13-202

(619) 388-2777

The Career Center provides a variety of job seeking and career related resources and activities for students and graduates of Mesa College.

- Career assessments
- Career and industry exploration
- Labor market information
- Resume assistance
- Interview techniques
- Job seeking skills
- Assessment of transferable skills
- Annual Spring Career Opportunities Expo
- Current local and nation-wide job listings
- Online job board
- On-campus job boards
- Employment recruiters on campus
- Computers for online job search

All services are free and provide support for students seeking job and career assistance.

## Counseling Services

I-430

(619) 388-2672

Academic, career, and personal counseling services are provided in the Counseling Department. Services include academic skills assessment and development of a Student Education Plan (SEP), which outlines what courses are needed for graduation and/or transfer and provides a checklist for requirements completed and those remaining. Students should have official transcripts from other colleges on file and evaluated before seeking to obtain an official SEP. Once students initiate the filing of their transcript(s) and confirm its arrival at the Mesa College Records Office (I-408), a request for the evaluation must be made in the Counseling Department. The entire process may take up to a month to complete. Students are advised to review the catalog and schedule for program and general information prior to meeting with a counselor. The Counseling Department offers college success and career planning through courses in Personal Growth listed in the schedule of classes.

## Disability Support Programs and Services (DSPS)

H-202

(619) 388-2780 (619) 388-2974/tty

Mesa College provides programs and services for students with disabilities in compliance with State and Federal legislation including Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA). Student participation in the program is voluntary.

Anyone interested in receiving services must contact DSPS well before classes start to establish eligibility to ensure timely provision of services. Information can be found at [www.sdmesa.edu/dsps](http://www.sdmesa.edu/dsps).

Eligible students who have a verifiable disability may qualify for support services through DSPS. The programs and services are designed to support students in the achievement of their academic and vocational goals. Specialized classes for students with disabilities are available to support the college academic and vocational programs through DSPS, Physical Education and English Departments. Services provided include priority enrollment, interpreters for deaf students, note-taking materials, test-taking modifications, tape recorders, brailers, use of special equipment and adaptive devices, and specialized counseling and referral. Liaison with community agencies is also an important component of the program. The campus is physically accessible.

## English for Speakers of Other Languages (ESOL)

I-430

(619) 388-2672

The English as a Second Language Program is designed to prepare students to read, write, speak and listen at a level that enables them to succeed in college courses. The program consists of four levels, and the student is assigned a level based on the result of his/her placement test. Students interested in enrolling in ESOL courses should schedule an assessment test for placement into the appropriate skill level.

For more information on the English as a Second Language Program, students should contact the college Counseling Office.

## Extended Opportunity Programs and Services (EOPS) and Cooperative Agencies Resources for Education (CARE)

### What is EOPS?

I3-101

(619) 388-2706

EOPS is a state-funded program. Its purpose is to provide enhanced recruitment, retention, and transition services to eligible students. The services offered are “above and beyond” those offered by the college’s Student Services division. The primary services include assistance in the following areas: priority enrollment, counseling/advisement and preparation for transition to four-year universities or the workplace. Services may also include book vouchers and financial assistance, depending on funding. For detailed information on all services offered and application procedures, please contact the EOPS Office.

EOPS students who are single parents, have a child less than 15 years of age, and receive Cal-Works/TANF are encouraged to apply for the program’s Cooperative Agencies Resources for Education (CARE) component. CARE provides additional support services, including grants, meal tickets and parking permits to address those needs that are unique to single parents.

You may be eligible for EOPS if you are enrolled full-time (at least 12 units). At least 9 of these units must be taken at Mesa College. The other 3 units may be taken at other colleges within the San Diego Community College District in order to be considered a full time student for admissions eligibility. In addition, you must meet all of the following criteria:

- 1) You are a resident of the state of California, as determined by the Admissions Office.
- 2) You are (or plan to be) a full-time student.
- 3) You qualify to receive a Board of Governors Waiver A or B.

- 4) You have not completed 6 semesters or 70 (or more) units of degree-applicable college course work. This includes courses taken at other colleges.
- 5) You are determined to be educationally disadvantaged by meeting any one of the following criteria:
  - a. You do not qualify to enroll for the minimum level English or Math courses required for your degree objective.
  - b. You have not fulfilled the requirements for a high school diploma or General Educational Development (GED).
  - c. Upon graduation from high school your high school grade point average (GPA) was 2.5 or less on a 4.0 scale.
  - d. You have been enrolled in a Math or English course, or program that is considered developmental or remedial.
  - e. You have been enrolled in an English as a Second Language (ESL) class or program.
  - f. In the judgment of the EOPS director, using state guidelines, you are determined to be educationally challenged.

### How to Apply

Students interested in applying for the EOPS program must complete an EOPS application and the Free Application for Federal Student Aid (FAFSA) or the Board of Governors Grant Waiver. These applications are available in the EOPS and Financial Aid Offices. They are also available online or in the EOPS/STAR Office located in I3-101. Students should apply early to ensure that they receive consideration for all services. It is recommended that students complete the FAFSA by the priority filing date published by the Financial Aid Office.

## Financial Aid

I3-100

(619) 388-2817

The Financial Aid Office is committed to assisting students who might otherwise be unable to continue their education because of a financial disadvantage.

Financial Aid funds are administered in accordance with a nationally established policy of financial assistance for education. The basis of this policy is the belief that students and their parents have the primary responsibility for meeting educational costs. The amount of the contribution expected from students and

their family is determined by careful analysis of family financial strength taking into consideration net income, household size, allowable expenses, and assets. The U.S. Department of Education, in cooperation with Congress and educational agencies, has established procedures which are used in making an evaluation of the amount families can be expected to contribute.

## Application

Application materials are available on January 1st for the following academic year. The priority filing date for campus-based aid is April 15. The Cal Grant deadline is March 2. Students filing their application by this date will be the first considered in the award process. However, applications for financial aid are accepted throughout the school year until June 30, 2008.

Prospective students do not have to be accepted for admission to Mesa College to apply for financial aid. In fact, students should apply for aid as soon as the applications are available whether or not they have been admitted to the college since the application process for federal aid can take up to 12 weeks. However, students must be enrolled at Mesa College in order to be offered any financial aid funds.

All financial aid applicants must complete the Free Application for Federal Student Aid (FAFSA). The FAFSA is available in the office and can be filed on the Internet at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Those who wish to file the paper application should mail the completed form directly to the processor according to the instructions.

Academic transcripts from all prior colleges attended must be submitted before the processing of a financial aid application can be completed. Academic transcripts must be submitted directly to the District Records Office. (See Transcripts of Prior Academic Credit)

## Eligibility

In order to be eligible to apply for financial aid, a student must be a citizen or permanent resident of the United States or be in the country for other than a temporary purpose with the intention of becoming a permanent resident.

Eligible non-citizens may be required to provide proof of permanent residency for Federal Aid. F-1, M5, R1, or R2 Visa students are not eligible for financial aid at Mesa College. For further information regarding other eligible immigration statuses, contact the Financial Aid Office.

Students who do not have a high school diploma or equivalent are required to demonstrate "Ability to

Benefit" from instruction. Information is available in the Financial Aid Office.

## Awards

Awards take the form of a "package" of financial aid, usually consisting of grant money and work-study, depending on the financial need of the applicant and the availability of funds. Awards may be adjusted at any time upon notice of receipt of resources not previously reported. Revisions to awards are always possible because personal financial circumstances can be very unpredictable. **If funding is available, aid for valid educational expenses not already covered in the student's budget may be offered.**

Financial aid checks are usually ready for disbursement approximately four or five weeks after the start of classes. Pell Grant disbursements are based on enrollment levels at the time of payment and will not be adjusted. However, SEOG, Cal Grant and loan payments will be adjusted according to enrollment status. If you withdraw from classes after aid has been disbursed to you, you may be required to repay all or part of this aid. (see "Return of Title IV Funds" on page 29)

An automated system is available in the college bookstores to allow California Resident students, who are enrolled in at least six units, to use a portion of their estimated Pell Grant to purchase books and supplies one week prior, and two weeks after, the start of the semester. Funds will be set aside from each eligible student's Pell Grant and placed in a special account in the bookstore. This account may be used for the purchase of books and supplies until the funds are exhausted. The account is valid at the City, Mesa, and Miramar College and ECC bookstores, regardless of where students are taking classes.

The student will be responsible for paying back the Bookstore Pell Grant if the student does not attend classes.

Students who elect not to purchase books from the college bookstore, or have any funds remaining on account, will receive the funds in the mail with the remainder of their Pell Grant award according to the Pell Grant payment schedule for the semester.

Students must be making satisfactory academic progress as determined by the Standards of Satisfactory Academic Progress for Financial Aid Recipients. Copies are available in the Financial Aid Office, and on our website: [www.sdmesa.edu/student-services/financialaid/eligibility](http://www.sdmesa.edu/student-services/financialaid/eligibility).



## Scholarships

Students are encouraged to apply for scholarships, which are available for students who meet the qualifications. These awards are donated by individual contributors, clubs and organizations both on campus and in the community. Amounts are determined by the donors and vary. Qualifying criteria may include financial need, a designated grade point average or other requirements to be eligible for consideration. Scholarship applications may be obtained from the Mesa College Office of Student Affairs, Room H-500.

## Return of Title IV Funds

Federal law requires that if a student receives a Federal grant and then drops/withdraws from all of his/her classes, he/she may owe money back to the Federal Government.

Note that the earlier a student drops/withdraws, the more money he/she may have to pay back.

- If a student receives LOAN money and withdraws, he/she must pay back the money according to the normal rules of the loan program.
- If a student receives WORKSTUDY money and withdraws, he/she does not owe anything back and may keep the salary earned; but must stop working immediately.

For more detailed information, contact the Financial Aid Office.

## Financial Aid Programs Available

Following is a basic description of the programs available. Contact the Financial Aid Office for detailed descriptions and eligibility requirements, or visit our website.

## Enrollment Fee Assistance: Board of Governors Waiver (BOGW)

State law requires that students attending the college pay an enrollment fee. Students enrolled in credit classes are currently required to pay \$20.00 per unit.

The college offers the Board of Governors Waiver (BOGW), a state-funded program which will waive the enrollment fee for all eligible applicants. **Effective Fall 2006, students who are eligible for a Board of Governors Waiver will be required to pay the health fee.** The health fee will no longer be waived for students who are eligible for a BOGW other than students who are eligible for a BOGWA (TANF/CalWorks, SSI/SSP, or General Assistance).

If you are a California resident, you will qualify for a BOGW if any ONE of the following statements applies to your current status:

- You have already qualified for financial aid, such as a Federal Pell Grant or a Cal Grant, which demonstrates that you have need as determined by Federal Methodology.
- You or your parents are receiving TANF (Temporary Aid for Needy Families, SSI (Supplemental Security Income), or General Assistance/General Relief at the time of enrollment.
- You have a letter from the Department of Veterans Affairs certifying that you meet the eligibility requirements of "certain disabled veterans, dependents of certain deceased or disabled veterans."
- You are a dependent of a deceased or disabled veteran of the California National Guard. You must submit a letter of certification from the California National Guard Adjutant General's Office.

You meet the following income standards:

Number in Household (including yourself)	Total Family Income for 2006 (adjusted gross income and/or untaxed income)
1	\$14,700 or less
2	\$19,800 or less
3	\$24,900 or less
4	\$30,000 or less
5	\$35,100 or less
6	\$40,200 or less
7	\$45,300 or less
8	\$50,400 or less

Add \$5,100 for each additional family member.

To determine your eligibility for the Board of Governor's Waiver based on the above income standards, you will be considered independent if:

- You do not live with your parents or your parent's registered domestic partner
- You were not claimed as an exemption on any federal income tax filed by your parents or your parent's registered domestic partner in 2006

## Federal Pell Grant

The Federal Pell Grant is the largest federal grant program and is the foundation of a student's total "aid package." Eligibility is determined by the federal government using a standard formula for all applicants.

Enrollment status will be frozen after the add/drop period and will be the basis for Pell disbursement. Once the Pell Grant award has been processed it will not be adjusted for additional units added during the semester.

### Academic Competitiveness Grant (ACG)

The Federal Academic Competitiveness Grant is a new program designed to provide additional grant money to students that have completed their state's high school graduation requirements on or after January 1, 2005 and have completed a rigorous high school curriculum as designated by their state. The high school is responsible for certifying completion of the rigorous high school curriculum. The ACG grant is limited to the first two academic years of College. Eligible students must be US Citizens, enrolled in 12 units (full-time), and be receiving Pell Grant funds at the same time. The grant amount may range from \$375 - \$750 for first year students and from \$650 - \$1,300 for second year students. Eligibility ends once the student has completed 48 units of college work. **If you have a bachelor's degree, you are not eligible for an ACG Grant.**

### Federal Supplemental Educational Opportunity Grant (FSEOG)

FSEOG is a federal grant program designed to assist students who have the greatest demonstrated financial need. Awarding of FSEOG funds is determined by the Financial Aid Office based on available resources.

### Cal Grants

The Cal Grant program is administered by the California Student Aid Commission to help low-income students attend college. Students at the college may receive Cal Grant B or C.

- To be eligible for Cal Grant B a student must be a California resident and pursuing an undergraduate academic program of not less than one academic year.
- Cal Grant C is designed for students enrolled in a vocational program who are California residents from a low- or middle-income family.
- See the Financial Aid Bulletin for important dates and deadlines.

### Chafee Grant Program

The Chafee Grant is a federal program that is administered by the California Student Aid Commission to provide financial assistance to prior Foster Youth. The applicant must be certified by the State Department of Social Services of their Foster Youth status prior to reaching age 16. The grant has no citizenship requirement; however, non-citizens without a valid Social Security Number must call the CSAC for additional steps and information. The program awards a maximum of \$5,000 per academic year. Renewal applicants must maintain satisfactory academic progress as defined by the school.

### Federal Work Study

Federal Work Study (FWS) allows students the opportunity to earn part of their financial aid by working in assigned jobs, both on and off campus. The salary received is at least equal to the current minimum wage, but many Federal Work Study jobs pay more than minimum wage. Federal Work Study differs from the other financial aid programs in that a student is allocated a certain amount of money to earn. As work on the job is completed, a time card is submitted for the hours worked just as at a regular job. Once a month the student receives a paycheck for the hours worked. Once the amount allocated in the financial aid package is earned, the job ends.

### Student Loans

Applicants for student loans will be subject to college policy requirements regarding enrollment status, length of attendance, number of units completed, and total amount of previous loans.

Contact the Financial Aid Office for other requirements.

### Federal Direct Loan (Subsidized)

The Federal Direct Loan is a federal loan program that replaced the Stafford Loan program. Instead of borrowing from a bank, students borrow directly from the Federal Government.

A community college student may borrow \$3,500 as a first year student and \$4,500 as a second year student. A student may not borrow more than a total of \$23,000 as an undergraduate student. The interest rate is a fixed rate. Borrowers are required to pay an origination and insurance fee which is currently 3%. These fees are deducted from the proceeds of the loan.

To qualify, a student must be enrolled in at least six units and must demonstrate financial need through the federal methodology. To apply for a Federal Direct Loan,

students must complete a FAFSA. All new applicants must also complete a mandatory loan entrance counseling session. The counseling session is required even if a student has attended a Stafford loan workshop in the past. You may complete the entrance counseling session on-line at [www.dlserver.ed.gov](http://www.dlserver.ed.gov) (and click on Entrance Counseling). The Financial Aid Office will be notified when the session has successfully been completed. In addition, you must fill out a Loan Request Form from your Financial Aid Office.

Borrowers may also be required to submit a student educational program plan. The actual loan amount for which a student is eligible will be determined by the Financial Aid Office. Students must have financial need to qualify and must repay the loan. Checks will be disbursed twice per loan period. Checks for first-time borrowers will be disbursed at least 30 days after the start of the semester. For additional information, please refer to the 2007-2008 Financial Aid Bulletin or call the Financial Aid Office at (619) 388-2817.

### **Federal Direct Loan (Unsubsidized)**

Since July 1, 1999, City College, Mesa College and Miramar College have not participated in the Unsubsidized Federal Direct Loan Program.

### **Plus Loan**

Parents of dependent undergraduate students may borrow from the PLUS loan program. The amount borrowed may be up to the cost of attendance minus any financial aid. Parents must begin repayment within 60 days of receiving the full disbursement of the loan. The interest rate is a fixed rate. Borrower must meet all other financial aid eligibility requirements, including completing the FAFSA.

### **Student Emergency Loans**

Short term loans for limited amounts of money are available to students in emergency situations. The student must have a completed financial aid file to apply. Contact the Financial Aid Office for further information.

### **National Student Clearinghouse**

All current SDCCD student's enrollment levels are automatically sent to the National Student Clearinghouse. Submission and disclosure of enrollment levels is a federal requirement for students with current and past student loans according to regulations. Enrollment information for students with no prior or current student loan history is protected from disclosure by the contractual agreement between the

National Student Clearinghouse and the San Diego Community College District. For more information, please contact your campus Financial Aid Office.

## **Service Learning Program**

### **What is Service Learning?**

G-201 (619) 388-2797  
Service Learning combines service in the community with classroom instruction, focusing on critical thinking as well as personal and civic responsibility. The Service Learning Program helps Mesa College instructors and students to incorporate practical service experiences within academic studies. For more information, contact the Service Learning Program office in G-201, phone (619) 388-2797, or visit the web at [sdmesa.edu/service-learning/](http://sdmesa.edu/service-learning/).

## **Transfer Center**

Room 13-202 (619) 388-2473

The Transfer Center is the focal point of transfer activities on campus. The Transfer Center serves to assist students in making a seamless transition and successful transfer to universities. The center offers resources and services to assist students in planning and implementing a successful transfer to universities. Resources and services include:

- Academic and admissions advising from university representatives
- Guarantee Admissions Programs to many universities
- Workshops on transfer requirements, guarantee admissions, transitioning to universities, and others
- A library of reference materials and catalogues
- University brochures and handouts
- Computer stations for college research, transfer information and applications
- Annual Transfer Day and HBCU Day
- Weekly Transfer Hour on the quad
- Campus visits

All students are encouraged to walk-in or visit the Transfer Center website to research colleges and majors, browse through catalogs, access online advising sheets and sign up for workshops. For more information, use the Transfer Guide section of this catalog.

## Veterans and Service Members

### Veterans Center Military Service Connected Benefit Programs

I-408 (619) 388-2805  
The San Diego Community Colleges have been approved to offer military service connected benefit programs leading to a certificate, an Associate Degree or transfer to a four-year institution. The Veterans Affairs Office staff provides counseling, guidance and a mandatory orientation to veterans and assists them in the selection of educational programs which qualify for veterans benefits. The final responsibility for monitoring the process of qualification for educational benefits resides with the individual. Each veteran must read, understand, and comply with the many rules, regulations, and procedures that influence the benefit process. All paperwork must be submitted in person.

Students must be enrolled in at least half their total units at Mesa College.

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**Failure to take the proper classes can result in an overpayment and the reduction or termination of benefits.**

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### Disabled Veterans

Veterans who qualify for educational benefits as disabled veterans may be entitled to special educational benefits. Veterans should visit the Veterans Administration Regional Office, 8810 Rio San Diego Dr., San Diego, CA 92108, to determine their eligibility for disabled status (Telephone: 1-800-827-1000).

### Veteran Dependent Exemption

Children and spouses of U.S. Veterans with service connected disabilities may be eligible for waiver of college fees and/or for a small monthly payment. For more information see the Veterans Affairs Office on campus.

### Liability

The veteran assumes full liability for any overpayment of veterans benefits.

All persons receiving educational benefits must report to the Veterans Affairs Office after enrollment **every semester** to continue their benefits. In addition, a Student Educational Plan (SEP) must be on file by the end of the first semester; otherwise, certification of VA benefits will be delayed for the second semester. This plan must be developed and reviewed by a counselor. Veterans with disabilities are encouraged to pursue services offered through Disabled Students Programs and Services.

### Number of Units Required

For students enrolled in a degree program, the following number of units are required each semester to qualify for educational and training allowance:

12 units or more	full allowance
9 - 11.5 units	three-fourths allowance
6 - 8.5 units	one-half allowance
2 - 5.5 units	one-quarter allowance*

\* Chapters 32 and 1606 only. All other chapters, tuition and fees only.

Short-term and summer session courses are computed proportionately for payment purposes.

### Withdrawal/Change of Classes

Veterans are required to notify the campus Veterans Affairs Office when they stop attending class, withdraw from the college, or add or drop a class. Such changes should be reported immediately after completing the add/drop procedure through ClassTalk or Reg-e. Failure to comply with this regulation will be grounds for decertification.

### Veterans Academic Progress

A veteran student on Academic or Lack of Progress probation status will be disqualified when his/her grade point average (GPA) falls below 2.0 for two consecutive semesters. The College Veterans Affairs Office is required to notify the Department of Veterans Affairs (DVA) of this status. The DVA will terminate benefits unless it can be shown that the student is pursuing an appropriate objective and has a reasonable chance for success in the chosen program. Please contact the Veterans Affairs Office for more information.

## Repeated Classes

Veterans may not receive benefits for a repeat of a course in which a grade of "A," "B," "C," "D," or "CR" has already been earned. Although District policy allows a student to repeat a course in which a "D" grade has been received; the course may be certified for benefits only if this catalog states that a grade of "C" or better in that course is required to earn a degree or meet a prerequisite.

## VA Orientations

All first time veterans and/or dependants receiving educational benefits must attend a mandatory VA orientation within 90 days of the first semester. If a VA orientation is not attended all benefits will be terminated effective the first day of the semester.

## Work Experience

Veterans may be approved for Work Experience classes only if work experience is required in their major or if they have electives available according to their education plan. Total work experience may not exceed four units per semester or a total of 16 cumulative units.

## Transcripts

All official transcripts of prior college work and military schools, including copies of form DD214, Smart Transcript or DD2685 covering all periods of military service, must be on file in the Records Office by the end of the first semester of attendance at this college. Certification for benefits for the second semester will be withheld if transcripts are not received. Visit the Veterans' Affairs Office (I-408) for necessary forms.

# Academic, Vocational & Support Services Programs

## Mesa Academy Program

I-430

(619) 388-2536

The Mesa Academy Program is designed to support the academic success of Mesa College students. In addition, the program is designed to encourage and assist students earning a Certificate of Achievement, Associate Degree, and/or a Transfer Studies Degree while attending San Diego Mesa College. Students participating in the Mesa Academy Program are

provided with writing, counseling, and mentoring services throughout their Mesa College career. Discussions, activities, and materials utilized in the program are from an African American perspective. The Mesa Academy Program is open to all students.

Mesa Academy Program students participate in the following learning components:

- **Mentoring:** Students receive educational and career advice from Mesa College Faculty/Staff and members of the community through mentorship.
- **Counseling:** Academic, career, and personal counseling is offered by the Mesa Academy Program Counselor and mentors. Mesa Academy Program students develop and complete a career plan and an educational plan.
- **Personal Growth/English:** Mesa Academy Program students enroll in Personal Growth 127 and Personal Growth 140. Personal Growth 127 is paired with English 051 and Personal Growth 140 is paired with English 101 as part of the Mesa College Learning In Communities (LINC) Program.
- **Campus Tours:** Mesa Academy Program students participate in a "Transfer-for-a-Day" Program.
- **Cultural Events:** Mesa Academy Program participates in the planning of Historical Black College University (HBCU) Transfer Day, African American Heritage Events, and the African American/Latino Male Leadership Summit.
- **Study Skills:** STAR Tutoring program provides tutorial services for Mesa Academy Program students in all subjects. Mesa Academy Program students are encouraged to utilize the College Tutorial Services especially the Writing Center.
- **Peer Support:** Mesa Academy Program students get an opportunity to develop leadership skills, and conduct campus programs through the Mesa Academy Club. Previous Academy students act as mentors to current Mesa Academy Program students.

For more information, contact the Mesa Academy Program Counselor in the Counseling Department located on the 3<sup>rd</sup> floor of the I 400 Building.

## Mesa LINC -Learning in Communities

L-101A

(619) 388-2428

Mesa LINC, Learning in Communities, is an innovative program designed to promote student success by offering a new approach to traditional courses by

linking two courses together. LINC instructors work as a team, coordinating class activities and assignments to create a better understanding of both courses. Students are with the same group of students in the linked classes joining together as a team. This facilitates long lasting friendships as students support each other with their classes. Students benefit from a coordinated class work load and from a strong support network of LINC faculty and students in a friendly atmosphere.

Participation in Mesa LINC has been shown to contribute to improved student success. Mesa LINC offers three pathways to success, LINC to Transfer, LINC to Careers and LINC to Success. Students are required to enroll in all classes within a LINC. Mesa LINC courses can be located in the class schedule under LINC Learning in Communities, English, Humanities, Math, Library Science and Personal Growth.

## Puente Project

I-430

(619) 388-2595

The Puente Project, co-sponsored by the University of California and the California Community Colleges, is an academic preparation, retention and transfer program. Puente is a year-long program in which students participate in three components:

- Writing - students enroll in English 51 for the Fall and English 101 for the Spring semester. Course materials focus on Latino/Chicano literature & experience to enhance writing skills.
- Counseling - academic, personal, transfer and career counseling is offered. Students enroll in PERG 127 for the fall semester and PERG 140 for the spring semester.
- Mentoring - students are exposed to various career options through their close involvement with mentors.

Materials utilized in the Puente Project come from the Latino/Chicano perspective. Classes are open to all students. If interested in participating, please stop by the Counseling Office, I-430, and speak to the Puente Counselor.

# Learning Resources

## Library and Audiovisual Services

Library (619) 388-2695  
 Audiovisual Services (619) 388-2690

Website: <http://www.sdmesa.edu/library/index.html>

**Location:** The Library, Audiovisual Services, and The Center for Independent Learning are located in the Learning Resource Center (LRC) building. The Library is housed on the first three floors of the four-story structure (Floor One: Reference, Periodicals, and Checkout services; Floor Two: Individual study and group study rooms; Floor Three: Circulating book collection). The Center for Independent Learning, Audiovisual Services, and student print stations are located on the fourth floor.

## Important Library Resources:

**SandyPac Computer Catalog:** The 110,000 hard-copy books, 13,000 electronic books, 3,000 films, tapes, DVDs and records in the Mesa College Library and Audiovisual Services can be accessed easily by using any of the SandyPac computer terminals located in the Library and Audiovisual Services. The terminals also access the City College and Miramar College Library collections.

**\*ProQuest:** This comprehensive database includes citations, abstracts and full-text articles in 8,000 periodicals, including a cross-section of 200 American and international newspapers.

**\*Ebsco "Academic Search Premier"** indexes over 7,500 scholarly journals and provides full-text coverage of over 4,400 journals.

**\*Ebsco "Master File"** offers full-text coverage of over 2,000 magazines and journals on many subjects including business, health, education, science, and multi-cultural issues.

**\*Literature Resource Center:** This database is a comprehensive electronic resource which consists of full-text monographs and other literature reference sources.

**\*Access Science:** Includes online version of McGraw-Hill Encyclopedia of Science & Technology and other science resources.

**\*Oxford Reference Online** contains online publications on many subjects published by Oxford University Press.

**\*Safari Tech Books Online!** This consists of online computer and technical manuals.

**\*Oxford English Dictionary Online (O.E.D.):** This is an electronic version of the most authoritative English dictionary providing extensive information on word origins.

**\*Ethnic Newswatch:** This includes full-text articles from a wide variety of periodicals published in the United States by the ethnic and minority press.

\* STUDENTS WITH AN EMAIL BOX MAY TRANSMIT ARTICLES TO THEIR BOX WITHOUT CHARGE.

**\*Gender Watch:** This database contains articles about the impact of gender on various areas of life, many of which were published in non-mainstream publications.

**\*Other Subject-Specific Databases:** Access to subject-specific databases related to Psychology, Women's Studies, History, and Communication/Mass Media is now available.

**Access to the Internet:** Fourteen sit-down computers dedicated to Internet access. During busy times, students and faculty may also use the SandyPac stand-up computers to access the Internet for library research and browsing.

**Career Collection:** Books containing current information on colleges and universities, financial aid, occupations, college entrance examinations, and job examinations are kept in this special collection. In addition, access to *CollegeSource* - a computerized database containing the full-text catalogs of many U.S. and Canadian colleges and universities - is provided on two computers in the area housing Career Collection; hard-copy college catalogs of many California colleges and universities are also available here.

**Library Instruction:** Offerings include a transferable one-unit stand-alone class, Library Science 101, on information literacy and research skills; a transferable Library 101/English 101 learning community; walk-in workshops; instructor-requested class sessions; and one-on-one instruction appointments.

**Important Audiovisual Resources and Services:** Audiovisual Services contains audio cassettes and CDs, videotapes and DVD's. These audiovisual materials and the equipment needed to use them are circulated to instructors for use in the classroom. Students may review any of these materials in listening and viewing booths, and they may borrow materials and equipment for use in class presentations if they have the written approval of their instructor. Media production equipment is available for students to create original audiovisual materials for use in the classroom. (There may be a fee for materials used.) A color copier is also available for a fee.

## Center for Independent Learning (CIL)

LRC - 4th Floor

(619) 388-2690

Website: <http://www.sdmesa.edu/cil/index.cfm>

The Center for Independent Learning (CIL) serves as one of the focal points for instructional innovation at Mesa College. It provides individualized learning

experiences for students wanting to improve academic skills, to augment in-class activities, or to study a particular subject in depth. The collection includes a variety of media formats including audio cassettes, slides, videocassettes, and computer software.

Students may work with instructors to select self-paced instructional materials geared to their own needs, or they may use the CIL to supplement regular class assignments.

The CIL Student Computing Lab has more than 140 computers and current software all running in a Windows XP network environments. The CIL lab provides Internet access and there are over 100 academic programs covering a wide spectrum of subjects including: Astronomy, Biology, Geology, Mathematics, Nutrition, and Psychology. Of course, there is also word processing and spreadsheet software to use when preparing reports and class assignments.

A Faculty/Staff Computing Lab is also available, with a wide variety of equipment and programs to support development of materials for instruction in the classroom. Computer training is also provided to faculty and staff on many applications of interest.

If you have questions, please come see us; we're user friendly!

## Computer Services

The use of District computer equipment is limited to District staff and students.

## Tutorial Services

Mesa College provides comprehensive tutoring services to students. Various tutoring programs work together to help meet the wide array of student learning needs. Each tutoring center has its own specialization and brings resources that help students achieve their educational objectives.

### The Bridging Lab

H-218

(619) 388-2869

The Bridging Lab instructors provide free individual help in English, ESOL, algebra, basic mathematics, and study skills. Students may also review for college or course entry, Mesa's placement test, PT/Radiology, TOEFL or GED tests. Computers for writing, instructional software, and research are available. A Mesa counselor is in the Lab twice a week for personal or academic counseling. Bridging Lab instructors work with students on a walk-in basis and the lab is open to all students.

## Math and Science Center

K-211

(619) 388-2898

The Math and Science Center provides free tutoring in math and science subjects for all Mesa College students. The Center is open Monday through Thursday 8:30 a.m. - 6:30 p.m. and on Fridays from 8:30 a.m. - 2:00 p.m. Tutoring in mathematics and science courses is available on a walk-in basis. Tutoring is provided by trained peer tutors and faculty volunteers. A schedule of subjects tutored is available in the Center. The service is free to all Mesa College students and is available on a first-come, first-served basis. For additional information please call the Math and Science Center.

## The Student Tutorial and Academic Resources (STAR) Program

I3-101

(619) 388-2706

STAR is a federally funded TRIO Student Support Services program that provides opportunities for academic development, assists students with basic college requirements, and serves to motivate students towards the successful completion of their postsecondary education. The goal of STAR is to increase the college retention and graduation rates of its participants and to facilitate the process of transition to the four-year university. Services include a learning assessment, weekly tutoring, counseling, peer mentoring, and more. All services are free to eligible students. For an application or additional information, visit the website or come into the office.

## Tutoring Appointment Center (T.A.C.)

K-201B

(619) 388-2574

The Mesa College Tutoring Appointment Center provides free tutoring in a variety of subject areas, such as, accounting, American Sign Language and foreign languages, anthropology, astronomy, biology, economics, genetics, geography, and music. The Center is open Monday and Friday, 9-1pm and Tuesday, Wednesday and Thursday 9-4pm. Students sign up for tutoring or call the tutor to make an appointment. The service is free to all Mesa College students and is available on a first-come, first served basis. For additional information please call the T.A.C.

## Writing Center

K-201A

(619) 388-2570

The Writing Center is available to Mesa College students and provides one-on-one and small group assistance with all aspects of the writing process across all

disciplines. Students enroll in a zero-unit supervised tutoring course, and open enrollment is available throughout the semester. One-on-one tutoring is provided on a first-come-first-served basis, while group sessions may be arranged in advance. Also available are writing resources and English 97, a one-unit individualized course in writing improvement. Students in the course set their own schedule of two or more hours per week and work with writing instructors under the direction of the Writing Center Coordinator and English 97 instructor.

## Student Health Services

L-504

(619) 388-2774

The Student Health Services supports the success of students by attending to their physical and psychological well-being through the following services:

- Physician and Nurse Practitioner Care
- STD Diagnosis and Treatment
- Lab Services
- Limited Pharmacy
- Vaccinations
- TB tests
- Health Counseling
- Blood Pressure screening
- Smoking Cessation
- Psychological Counseling
- Physical Exams
- Family Planning
- Women's and Men's Health
- Acne Management

Nurse practitioners are on duty daily. A medical doctor, psychologist, and psychological counselors are available by appointment only. Psychological counseling appointments are \$10 in cash for each visit. A sliding fee/scale is also available for those who can't afford the \$10 fee. Some medical procedures may also require a fee.

For the protection of college students and personnel, students may be asked to supply health records. In



addition, the college may require health consultations and physical examinations when they appear necessary. Legal injection of prescribed medications must occur in the Health Center for safety purposes. All students are strongly encouraged to obtain immunizations against communicable diseases as recommended by public health authorities. Please visit our website for complete and updated information. <http://www.sdmesa.edu/health-services/index.html>.

## Student Accident Insurance

The Student Accident Insurance Plan provides coverage for on-campus or college-related injuries. This insurance covers most reasonable charges. The student, however, is ultimately responsible for any medical expenses incurred. Evening students taking physical education or designated "hazardous" classes are also covered.

Student Accident Insurance is co-insurance. Students covered by a primary health organization or any other type of medical insurance should first seek treatment and payment from the provider or insurance company. All student claims are made through the Student Health Services office. The student, however, is ultimately responsible for any medical expenses incurred.

## Child Development Center

Building R (619) 388-2812

The Child Development Center is a campus laboratory school that provides students with the opportunity to observe and study growth and development patterns in young children. The Center offers an educational program for children 2-5 years of age. The Center also participates in a collaboration with Neighborhood House Association (NHA) Head Start for children 3-5 years of age. The Child Development Center is accredited by the National Association for the Education of Young Children (NAEYC).

Enrollment in the Center is limited to the children of parents attending day classes at Mesa College. Due to limited space, priority is given based on eligibility as defined by the Child Development Division (CDD) and Head Start income guidelines, California State Department of Education. Parents of children participating in the Center are required to enroll in specific child development courses that support the operation of the children's program. The courses have a lab participation requirement which is completed by

working in the Center. Course requirements vary according to the program in which the child is enrolled.

The Center's CDD program operates during the fall, intersession, and spring semesters. The Center's Head Start program operates during the fall, intersession, spring, and two five-week summer sessions.

Hours of Operation: 7:30 a.m. - 5:00 p.m., M-Th  
7:30 a.m. - 2:00 p.m., F

License #372005155

This institution is an equal opportunity provider.

## Campus Life

Life on the Mesa College campus is rich and dynamic. Students and staff have a variety of educational, social, and cultural events and activities in which to engage according to his/her needs and interests.

### Community Events

Mesa College actively supports various community events. Students and staff are invited and encouraged to participate in these events as representatives of the college and as concerned community members.

### Student Activities

#### Student Clubs and Organizations

H-500 (619) 388-2699

The many activities sponsored by student clubs and organizations provide a rich and exciting multicultural dimension to college life at Mesa. While some clubs tend to be more active than others, all clubs contribute to a lively and student-oriented environment on campus. Examples of student activities include:

- Asian-American/Pacific Islander History Month
- Black History Month Celebration
- Cultural Events
- Chinese Lunar New Year Celebration, sponsored by Vietnamese Students Association
- Cinco de Mayo Celebration
- Community Service activities
- Club-Rush
- Spring Fling
- Festival of Colors
- Disability Awareness Day

An alphabetical listing of the active and inactive clubs at Mesa is available in the Student Affairs Office. Students who do not find a club that interests them are encouraged to start a new club.

## Honor Societies

San Diego Mesa College has three active honor societies on campus.

### Alpha Gamma Sigma (ΑΓΣ)

Sigma Upsilon Chapter is the California State Community College Honor Society. To be eligible, students must have completed 12 semester units, and have a 3.0 cumulative grade point average (GPA). Members are required to engage in community service.

Advisors: Gabriel Adona (619) 388-2537

### Phi Theta Kappa (ΦΘΚ)

Beta Beta Upsilon Chapter is an international honor society. To be eligible, students must have completed 12 semester units and have a 3.5 GPA. PTK provides international recognition for academic excellence.

Advisors: Sondra Frisch and Dickson Phiri. Call (619) 388-2989 or (619) 388-2617 for more information.

### Psi Beta (ΨΒ)

Psi Beta is a National Honor Society in Psychology for Community and Junior Colleges. It is a national honor society for students enrolled in or majoring in Psychology. To be eligible for membership, students must have a cumulative GPA of 3.0, or range in the top 35% of enrollment, "B" average in Psychology courses, and completion of one introductory Psychology course and 12 semester hours.

Advisor: Jaye Van Kirk (619) 388-2290

## Associated/Student Government (ASG)

H-500 (619) 388-2903

The Associated Students Government is the representative body of the students in the shared governance process at Mesa College. The Associated Students Government provides students with practical leadership experience in the area of budget/financial planning, parliamentary procedures, and in the development of programs and services which are designed to meet the students' needs. The student leaders and the staff of the Student Affairs Office encourage you to get involved and take part in the

many leadership opportunities available at Mesa College.

Current district policy allows the elected Associated Student President to share the responsibility of the Student Trustee. The Student Trustee is a non-voting member of the Board of Trustees of the San Diego Community College District and represents the student voice on the Board.

Any student who participates in student government may not have any Policy 3100 violations of suspension or greater, as stated on their official student record.

## Associated Students Membership

H-600 (619) 388-2903/2904  
A.S. membership provides a benefit package that includes both internal and external benefits. Internal benefits include book loans, emergency loans, free gifts, free admission to athletic events, and many others. External benefits include discounts for movie passes, local restaurants, and merchants all throughout San Diego.

While purchase of this membership is voluntary, students are strongly encouraged to purchase it in order to gain access to valuable benefits.

## Associated Students of San Diego Mesa College

### With Your A.S. Membership Fee You Receive Free:

- Free Gift (Academic Planner)
- Free Transcript
- Book Loans
- Scholarship Opportunities
- Admission to Athletic Events
- Entertainment & Guest Speakers
- Selected A.S. Sponsored Lunches/Events
- Free Scantrons

### Discounts:

- Theatre and Campus Performances
- Local Restaurants & Merchants
- Signs, Banners, and Posters
- A.S.G. Fax Machine and much more!

## Your College Services Card Supports:

- Mesa College Departments and Programs
- Scholarships & Awards
- Tutoring Programs & Services
- High School College Day
- Intercultural Events
- Associated Students Government
- All Student Clubs & Organizations
- The Mesa Press
- Leadership Opportunities
- Athletics, Pep Rallies & Homecoming
- Extended Library Book Selection
- Special Assistance Programs

## Looking for Leadership Opportunities?

### Want to Get Involved?

The Associated Students Government meets every Monday and Wednesday, 12:30 p.m.-1:30 p.m. in H117-118. Please keep these times open and become part of your Student Government.

We need leaders, planners, recorders, and student representatives. We offer experience in student governance and opportunities for you to express your ideas.

For more information, please come to the Student Affairs Office, Room H-500 or call (619) 388-2699.

## Athletics

San Diego Mesa College provides intercollegiate competition for our students in the following sports: men's and women's cross country, football, men's and women's basketball, men's and women's volleyball, men's and women's soccer, men's and women's water polo, baseball, softball, men's and women's tennis, men's and women's swimming, men's and women's track and field, and women's badminton.

Students must meet the academic requirements established by the Community College League of California under the direction of the Commission of Athletics. Student Athletes must pass a physical

examination which is subject to approval of the team physician before they are determined to be eligible to participate in intercollegiate sports.

Academic eligibility requires enrollment in a minimum of 12 units, 9 units of which must be in courses other than physical education activity classes. To be eligible for a second season in the same sport, the student must have completed a minimum of 24 units, 18 of which are in courses other than physical education activity classes. In addition, once a student has participated in intercollegiate athletics he/she must maintain a 2.0 grade point average or higher. An education plan developed through the counseling office must be on file by the student's second semester of attendance.

## Physical Education Classes/ Intercollegiate Sports Disclaimer

Participation in all sports and physical education activities involves certain inherent risks. Risks may include, but are not limited to, neck and spinal injuries that may result in paralysis or brain injury, injury to bones, joints, ligaments, muscles, tendons and other aspects of the muscular skeleton system; and serious injury, or impairment, to other aspects of the body and general health, including death. The San Diego Community College District, its officers, agents and employees are not responsible for the inherent risks associated with participation in physical education classes/intercollegiate sports.

Students are strongly advised to consult a physician prior to participating in any physical education activity.

## Mesa Academic and Athletic Program (MAAP)

The Mesa Athletic and Academic Program (MAAP) strives to assist student-athletes throughout their duration at San Diego Mesa College in order to help them achieve an educational degree, meet eligibility requirements based on the California Community Colleges Athletic Association (CCCAA; formerly COA) rules and regulations, and to become a successful student in the classroom, and the athletic arena.

MAAP Objectives:

- Help all student-athletes identify and meet their academic goals leading to a degree and transfer
- Encourage each student-athlete to develop independence and to mature mentally, emotionally, physically, and athletically

- Create an environment within the intercollegiate athletic program which promotes academic achievement
- Provide services and opportunities to facilitate and increase retention, graduation and transfer rate
- Advise student-athletes of the rules, regulations and requirements which may affect their educational and athletic objectives
- Assist student-athletes in the identification of career and educational objectives

MAAP Counselor: Kristy Carson 619) 388-2535

## Dramatic Arts Program

The Dramatic Arts Program at Mesa College is designed to meet the needs of the dramatic arts major as well as general education classes and courses for the casual theatre student. The Mesa College Theatre Company is a two-year training program for drama majors. The company requires majors to participate in all aspects of production including performance, design, technology, and management. All of the productions of the Mesa College Theatre Company utilize student designers, actors, and technicians as well as the opportunity to direct student one acts. The department produces 4 plays per year - participation is restricted to Dramatic Arts majors. The department also produces "Literature to Life," an outreach program dedicated to bringing live performance of dramatic literature to the classroom. This program is open to anyone interested in acting or directing. The department offers courses in acting, script analysis, and make-up, as well as general education courses in theatre and cinema.

## Journalism

The English Department's Journalism Program is dedicated to familiarizing students with the demands of the journalism profession and providing them with a realistic experience in media production. In accordance with that vision for journalism education, the program provides an introductory course on news writing, reporting, editing, and media law and ethics. An advanced course devoted to the publication of *The Mesa Press*, San Diego Mesa College's campus newspaper, allows students to engage in all phases of newspaper

production, including news writing, reporting, editing, photography, advertising, design and layout.

## Speech and Debate

The Olympian Speech and Debate Program is dedicated to improving students' speaking skills. The team will travel to several tournaments a year, competing in eleven Individual Speech Events (Informative, Persuasion, After Dinner Speaking, Poetry, Prose, Dramatic Interp, Programmed Oral Interp, Duo, Communication Analysis, Impromptu, Extemp) and Parliamentary Debate. If you wish to become a better speaker, have some fun, and enjoy a truly competitive activity, the San Diego Mesa College Olympian Speech and Debate Team is for you.

## Support Services

### Campus Bookstore

H-110

(619) 388-2714

[www.bookstore.sdccd.edu](http://www.bookstore.sdccd.edu)

The Mesa College Bookstore located on campus, stocks ALL required and optional textbooks and academic supplies. In addition, the Bookstore also carries a large assortment of school supplies, software, emblematic clothing, gifts, and snacks. Faculty, students, and staff can save 30% - 60% on academically priced software. Order your books and supplies online at [www.bookstore.sdccd.edu](http://www.bookstore.sdccd.edu).

The Mesa Bookstore buys back textbooks everyday. For the best return on your investment, sell your books for cash during finals week.

Hours of operation are extended during the first few weeks of each semester.

#### Mesa Bookstore Hours:

Monday - Thursday 7:45 AM - 7:00 PM

Friday 7:45 AM - 12:00 PM

Saturday 9:00AM - 1:00PM

Summer hours vary. Contact the bookstore for additional information.

#### City Bookstore Hours:

Monday - Thursday 7:45 AM - 6:30 PM,

Friday 7:45 AM - 12:00 PM.

#### Miramar Bookstore Hours:

Monday - Thursday 9:00 AM - 7:00 PM

Friday - 9:00 AM - 12:00 Noon

## Cafeteria

H-105 (619) 388-2727

The cafeteria serves both day and evening students.

### Fall & Spring Hours

7:00 AM - 8:45 PM	Monday - Thursday
7:00 AM - 1:30 PM	Friday
8:00AM - 12:30PM	Saturday

Intersession and Summer hours may vary depending on term. See the summer class schedule for more information.

## College Police Department

J-202 (619) 388-2749

The College Police Department is responsible for providing public safety, law enforcement and crime prevention services. Its mission is to maintain peace and order and a safe learning environment for all members of the campus community. It is also responsible for administering the campus parking program, lost and found and building security program.

Emergency services are provided 24 hours a day. The police business office is located in J-202 and is open as follows.

7:00 AM - 10:00 PM	Monday - Thursday
7:00 AM - 5:00 PM	Friday

For information and general assistance, call (619) 388-2749. For POLICE assistance, call (619) 388-6405. Learn more about College Police at <http://police.sdccd.edu>.

## Police Escort and Related Services

The college police are available to provide escort, dead battery and vehicle lockout service during regular hours of operation as published above. Students who wish to use these services, should go to the College Police Office at the following locations for assistance:

City College.....	T211
Mesa College .....	J202
Miramar College .....	B102

Escorts and police services at other campuses available anytime by calling College Police Dispatch at (619) 388-6405.

## Parking

Student parking permits are available for purchase during registration through Reg-e or at the campus

accounting office. Permits paid for before classes begin are generally mailed and those purchased after classes begin must be picked up. Listen and/or read instructions carefully to determine your method of delivery. You do not need a permit in student lots for the first two weeks of each sixteen-week semester. Check in College Police for parking permits not received before the grace period ends. Parking permits are not required in student lots from 12noon - 6p.m. daily or on Saturdays, Sundays or College Holidays including winter break and spring break. Students may not utilize staff/faculty parking areas unless they are the owner of a valid state issued disabled placard. Owners of valid disabled placards may also park at meters without paying and are not required to buy a parking permit.

There are visitor parking meters at each campus. Student may not utilize meters that are posted for visitor use only. All meters require deposit of coins. Permits are not valid at meters. Mesa and Miramar colleges have pay & display machines for visitor and student use. Pay & display permits are only valid in student parking lots.

For additional information on parking visit your campus police office or call parking services at (619) 388-6415.

## Transportation for Disabled Students:

Paratransit (curb-to-curb) service is available for a fee to persons with disabilities who cannot use public transportation. ADA certification is required. Please contact DSPS for additional information or forms for certification. Students may also contact MTS (Metropolitan Transit System) at (888) 517-9627.

## Vehicle Immobilization/Booting/Towing/Hold

Vehicles that accumulate five (5) or more unpaid parking citations are subject to immobilization (booting) of their vehicle and/or impound (towing) at owners expense. In addition a hold may be placed on the vehicle registration. If a vehicle accumulates \$100 or more in outstanding fines a hold may be placed on student records/grades.

## Emergency Calls

The college will not interrupt classroom instruction to deliver messages, except in an extreme emergency. All calls/inquiries should be referred to the College Police Dispatch at (619) 388-6405.



# Academic Information and Regulations



# Academic Information

## SDCCD Online Learning Pathways

San Diego City, Mesa, and Miramar Colleges

### QUALITY ONLINE LEARNING

Learn anytime, anywhere with our convenient, flexible online courses that fit your busy schedule. Enjoy interactive communication with your classmates and instructor as you complete your coursework in an engaging, supportive learning environment. Our quality online courses are developed and taught by experienced instructors from our three colleges - City College, Mesa College, and Miramar College.

Want to get started? Find out if online learning is for you at <http://www.sdccdonline.net/newstudents.htm>

Get ready for online learning success! Visit <http://www.sdccdonline.net/students/training/>

Online students receive 24/7 Technical Support at <https://www.sdccdonline.net/help> or by calling toll free (866) 271-8794. For login instructions visit <http://www.sdccdonline.net/login>.

## Honors

G-306 (619) 388-2341, 388-2351, 388-2313  
388-2347

The Honors Program serves self-motivated and qualified students by providing exceptional and intense learning experiences in classes that are usually highly interactive. Topics are explored in depth; typical assignments emphasize critical thinking, extensive reading and writing, and student presentations and critiques. Activities may also include opportunity for individual research projects, close interaction with faculty and participation in community and cultural events. In addition to Honors class sections, the program also offers Honors Contracts through which individuals can pursue Honors-level course work in a non-Honors section.

The Honors Program offers enhanced transferability to our partner institutions which include University of California campuses in Los Angeles, Irvine, Santa Cruz, and Riverside; Chapman University; Pitzer and Pomona Colleges; and San Diego State University. And for qualified students, the program also has a Book Award Scholarship designed to defray the cost of textbooks.

The Honors Program is open to all students (part-time or full-time, day or evening) and can be found in all disciplines (vocational, liberal arts, fine arts, sciences, business, etc.). For specific criteria and other information, please consult the schedule of classes or contact the campus Honors Coordinator.

## Study Abroad Programs

San Diego Mesa College offers students the opportunity to study in different countries around the world in order to develop global competencies and to increase cultural awareness while making progress towards completion of academic goals.

Classes are held at educational institutions in the host country. Field trips, excursions, and visits to sites of cultural and historical interest are components of the program. Housing arrangements include family homestays, student apartments, and/or residence halls. Costs vary from approximately \$4,500 to \$7,000 for semester programs and are less for summer programs. Financial aid is available for students who qualify.

**Semester Abroad Programs:** San Diego Mesa College, through a Study Abroad Consortium, offers academic programs in countries around the world. Courses are taught by faculty from San Diego & Imperial Valley community colleges. Classes offered abroad meet general education requirements and are selected to take advantage of the host country's history, environment, and culture.

**Summer Abroad Programs:** Programs from 3 to 6 weeks in length are available during the summer in various countries for college credit.

**Contact Information:** Additional information is available from the International Education Coordinator at (619) 388-2230 or the Dean of Social/Behavioral Sciences and Multicultural Studies at (619) 388-2801.

## Accelerated College Program

Transferable community college courses in calculus and political science are provided for qualified high school students at local high schools. The Accelerated College Program (ACP), located at Mesa College, is the districtwide program responsible for providing and administering these classes, following guidelines established by a joint agreement between the San Diego Community College District and San Diego Unified School District. When an ACP student becomes a first-year or transfer student, credits transfer and are widely applicable in fulfilling general education and pre-major requirements at most universities.



## Dean's List

A Dean's Honor List is compiled at the close of each academic year. To be eligible for the Dean's Honor List, a student must complete 12 units or more during the academic year and have earned a grade point average of 3.5 or better.

## Cooperative Work Experience

F-216F (619) 388-2271

Under certain circumstances, students can receive academic credit for their current employment or internship. For registration information refer to the class schedule or contact the Work Experience website: [www.sdmesa.edu/work-exp/](http://www.sdmesa.edu/work-exp/).

## Class Attendance

Enrollment in college assumes maturity, seriousness of purpose, and self-discipline. Every student is expected to attend each meeting of all classes for which he/she is registered, to arrive on time, and to stay for the full class period. The college recognizes that absences occur as a result of circumstances beyond a student's control as well as from a student's failure to accept responsibility for attending class regularly. It is with the intent of providing for the orderly management of the colleges that the Board of Trustees established the following rules:

- 1) Attendance shall be taken and recorded at each regularly scheduled class meeting.
- 2) Instructors may excuse absences when the absence results from illness, accident, religious observances, holidays, other circumstances beyond the student's control, or participation in authorized professional or college activities.
- 3) Instructors shall determine what work should be made up.
- 4) Any student absent from the first meeting of a class may be dropped by the instructor.
- 5) All rosters shall be cleared of inactive enrollment as of the census date. Inactive enrollment results when students do not attend the first class meeting, or when students have accumulated unexcused absences in excess of 12% of the total class hours.
- 6) Any student accumulating absences that exceed 6% of the total hours a class is scheduled to meet during its full term may be dropped by the instructor.

Note: It is the student's responsibility to drop by the withdrawal deadline or a letter grade will be assigned.

- 7) FOR VETERANS ONLY: To satisfy Veterans reporting requirements, **the interval between the last date attended and the date dropped (the date the drop is processed) shall not exceed 22 calendar days.**
- 8) Tardiness and leaving class early may be treated in the same manner as are absences.
- 9) All drops (administrative, instructor, or student initiated) shall be recorded on the student's record in the same manner.
- 10) Final grades may be affected by attendance to the extent that the instructor has included attendance in the "method by which the final grade is determined" and has provided this information to the students in the course syllabus.

## Grading System

Unit of Credit: A unit of credit represents one hour of lecture or recitation and two hours of preparation per week, or three hours of laboratory per week for one semester.

### Academic Grades

Grades	Standing	Grade Points per Unit
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing - less than satisfactory	1
F	Fail	0
CR	Credit	Units earned not counted in GPA
NC	No Credit	Units not counted in GPA

The grade point average (GPA) is determined by dividing the total grade points earned by the total grade point units completed as listed in the chart above.

### Administrative symbols: CR/NC - Credit/No Credit;

I - Incomplete; W - Withdrawal; IP - In Progress; RD - Report Delayed. Administrative symbols are not used in the computation of GPA. See below for further explanation.

**Credit/No Credit (CR/NC)** is a non-punitive grading system where such units earned will be counted in satisfaction of curricular requirements but will be

disregarded in determining a student's grade point average. For more specific information, refer to the discussion of the Credit/No Credit Policy on page 46.

**Incomplete:** A symbol of "I," Incomplete, may be assigned by an instructor when a student has been unable to complete academic work for unforeseeable emergency and/or justifiable reason at the end of term. A copy of the "Assignment of Incomplete" form will be mailed to the student and the original retained in the Office of the Vice President, Student Services. A final grade will be assigned when the work stipulated has been completed and evaluated by the instructor or when the time limit for completion of the work has passed. An "I" must be made up no later than one year following the end of the term in which it was assigned. In the event of unusual, verifiable circumstances beyond the student's control, a petition may be filed in the Office of the Vice President, Student Services for extension of the one-year time limit. Course repetition is not permitted to remove an Incomplete.

**Withdrawal:** An official withdrawal from classes may be requested by the student or initiated on his/her behalf by the instructor or Vice President, Student Services.

The following conditions apply to official withdrawal:

- 1) No record of the class will be entered on the student's permanent record if the official withdrawal is made by the deadline to drop without a "W" being recorded as published in the schedule of classes.
- 2) If the withdrawal is made after the deadline for withdrawing without a "W" and prior to the deadline for withdrawal published in the class schedule for that session, a "W" will be recorded on the student's permanent record. No exceptions to this policy will be made. Petitions will not be accepted for exception to policy.
- 3) A student attending a session after the deadline for withdrawal will not be eligible to receive a "W" and must be assigned an academic grade or other administrative symbol by the instructor. Exceptions to this policy will be made only upon verification of extreme circumstances beyond the control of the student. Petitions requesting exception must be filed in the Admissions Office.
- 4) Withdrawal (W) symbols will be used in the calculation of lack of progress probation and disqualification status.
- 5) Students on active duty or reserve duty may petition for a "military" withdrawal. This withdrawal is not calculated in the determination

of academic progress and is noted on the student's academic record.

**In Progress:** A symbol of "IP," In Progress, will be assigned when a class extends beyond the normal end of a semester or summer session, that is, when the class "carries over" from one term to the next. The appropriate grade, however, shall be assigned and appear on a student's record for the term during which the course is completed. The "IP" will remain on the academic record. The "IP" shall not be used in the calculation of a student's grade point average.

## Grade Challenge

Final grades will be issued at the end of each semester. In the absence of mistake, fraud, incompetence, or bad faith, the determination of the student's grade by the instructor shall be final once they have been recorded by the Registrar's Office.

A student may challenge a grade or request a change to his/her academic record within two years from the date of issuance. Requests beyond two years will not be accepted. Students wishing to challenge a grade should first attempt to resolve the challenge informally with the instructor. Grade challenges must be processed under District Procedure 3001.2, Grade Challenge Procedure. Copies of Procedure 3001.2 are available in the Office of the Vice President, Instruction.

## Credit/No Credit Grading Policy

Consistent with District policy, a student in good standing may elect to be graded on a Credit/No Credit basis in a course. A grade of "Credit" (CR) shall be awarded only for work which otherwise would have received a grade of "C" or better. Work that would have received a "D" or "F" will be graded "No Credit" (NC). The units earned will be counted in satisfaction of program requirements, but will be disregarded in determining a student's grade point average.

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**IMPORTANT: Students who plan to transfer to a four-year institution should review the Credit/No Credit acceptance policy of the transfer institution prior to petitioning for this grading option. Restrictions in the San Diego Community College District also apply.**

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### Limitations:

- 1) No course required in the student's major may be taken for Credit/No Credit. Some departments may limit this option further.
- 2) No more than 12 units of a student's coursework completed in the San Diego Community College

District may be graded on a Credit/No Credit basis.

#### Conditions:

- 1) Students who wish to be graded on a Credit/No Credit basis must submit a petition to the Admissions Office by the deadline date listed in the schedule of classes. No exceptions to the deadline will be made.
- 2) An evaluation on a Credit/No Credit basis may not later be changed to a letter grade nor may the reverse occur. **No exceptions to this condition will be made. Petitions will not be accepted for exception to policy.**

There are courses in which Credit/No Credit grades are used exclusively; these are designated in the catalog course description by the statement "Credit/No Credit Only." In addition, there are courses which cannot be taken on a Credit/No Credit basis; these are designated in the course description by the statement "Letter Grade Only."

## Standards of Academic Progress

Students are in good academic standing when they have a 2.0 grade point average or higher and have completed at least 60% of units they have attempted. There are two kinds of probation and disqualification, one based upon GPA (Academic Performance) and the other based upon the number of units completed (Progress Performance).

Certain programs may have more stringent standards for academic progress. Consult the program director for more information.

Students enrolled in the core curriculum of medically-related programs will be governed by the probation and disqualification policies as outlined in the program policy manuals that reflect the tenets of safe medical practice and respond to program accreditation guidelines.

### Academic Probation\*

Students whose grade point average falls below a 2.0 after completion of 12 units in the San Diego Community College District will be placed on academic probation and remain there until their overall GPA reaches or exceeds 2.0.

### Academic Disqualification

A student on academic probation status is disqualified when his/her non-cumulative GPA falls below 2.0 in a subsequent semester. An enrollment hold will be placed on the student's record. Students who are disqualified after registering for the subsequent semester will be administratively dropped from all classes.

### Lack of Progress Probation\*

A student who has attempted a total of 12 or more units as shown by the official academic record, shall be placed on lack of progress probation when the percentage of all (cumulative) units for which entries of "W," "I," and "NC" are recorded reaches or exceeds 40%.

### Lack of Progress Disqualification

A student who has been placed on lack of progress probation shall be disqualified and an enrollment hold placed on the student's record when the percentage of units for which entries of "W," "I," and "NC" are recorded in a subsequent semester (not-cumulative), reaches or exceeds 40%. Students who are disqualified after registering for the subsequent semester will be administratively dropped from all classes.

#### \* Exceptions:

Provisional, Joint Diploma and Special Admit High School students who do not maintain good academic standing will be automatically disqualified. PROBATIONARY STATUS WILL NOT APPLY!

- If disqualified:
  - Special Admit High School students will not be permitted to re-enroll without approval from a high school counselor.
  - Joint Diploma students must see a JD counselor for readmission.

### Readmission after Disqualification

**Note:** Disqualification status is determined based upon Progress Performance, Academic Performance, or a combination of both.

#### • First Disqualification

Students who wish to be considered for readmission after the first disqualification will be required to meet with a counselor and develop a Student Success Plan prior to being readmitted. Students who are disqualified after registering for the next semester will be administratively dropped from all classes.

- **Second Disqualification**

Students who are disqualified a second time will be required to sit out for one semester. Students who are disqualified after registering for the next semester will be administratively dropped from all classes.

- **Third Disqualification**

Students who are disqualified a third time (and each disqualification thereafter) will be required to sit out for one year. Students who are disqualified after registering for the next semester will be administratively dropped from all classes.

## Academic Regulations

### Honest Academic Conduct

Honesty and integrity are integral components of the academic process. Students are expected to be honest and ethical at all times in their pursuit of academic goals in accordance with Policy 3100, Student Rights, responsibilities and Administrative Due Process. Procedure 3100.3 describes the Academic and Administrative Sanctions for Students who are found to be cheating. A copy of Procedure 3100.3 can be obtained in the Office of the Vice President of Student Services in I-422.

### Course Repetition Policy

No course in which a "C" or better grade has been earned may be repeated. Students who believe that they have a compelling reason for an exception to policy may file a "Petition for Exception to Course Repetition Policy." Petitions are available in the Counseling Department, I-430.

Effective Fall 2006, students will be allowed a maximum of four enrollments in any course, including "W" and substandard grades. For more information, consult the Counseling Office on campus.

Additional repetitions of a course to accommodate a student's disability-related needs may be permitted. For students with disabilities, course repetition is determined on an individual student basis. Contact a DSPS counselor or DSPS instructor for more information.

### Academic Renewal by Course Repetition

Each course in which an unsatisfactory grade ("D," "F," or "NC") has been earned may be repeated one time only. The course being repeated must be the same as

the original course, not its equivalent. Only the newly-earned units and grades will be used in computing the grade point average.

### Academic Renewal Without Course Repetition

A student with a record of substandard academic performance that is not reflective of present demonstrated ability may petition to have the substandard grades disregarded in computation of grade point average.

The following conditions apply:

- 1) To be eligible a student must:
  - a. be enrolled in an accredited college/university and working toward a degree or certificate of achievement.
  - b. have transcripts from all institutions attended officially on file.
  - c. successfully complete, in an accredited college or university, 12 units with a grade point average of at least 2.0 subsequent to the work to be disregarded. All courses taken during the semester/session in which the student reaches or exceeds the 12 unit minimum will be used in computing the 2.0 grade point average.
  - d. have one year elapsed since the semester/session to be disregarded was completed.
- 2) Students with degrees or certificates: Semester/session(s) including courses that were used to fulfill requirements of a degree or certificate are not eligible for academic renewal.
- 3) A maximum of 24 units or two semesters or summer sessions, may be disregarded, whichever is greater. For purposes of academic renewal for summer session work, a summer session will be defined as all courses which commence after the termination of the Spring semester and end prior to the commencement of the Fall semester. Intersession work will be included in Spring semesters. Short-term or carry-over classes will be considered to be part of the semester or session in which credit is awarded or a grade is posted to the student's permanent record.
- 4) For any semester/session in which course work is to be disregarded, all courses in that semester/session will be disregarded including satisfactory grades.
- 5) No courses taken during the disregarded semesters or session(s), even if satisfactory, may be

applied toward degree or certificate requirements.

- 6) Work taken at another institution may be forgiven in our computations for purposes of graduation from one of the District colleges under the regulations stated above.
- 7) Similar actions by other accredited institutions will be honored under the District policy. Similar actions by another institution will also be counted as part of the maximum of 24 units or two semesters/sessions maximum to be disregarded.
- 8) The permanent academic record will be annotated in such a manner that the record of all work remains legible, ensuring a true and complete academic record.
- 9) Recalculation of the grade point average may be used toward qualification for graduation with honors.
- 10) Academic standing for the semester/session(s) will not be adjusted.
- 11) Once the petition is approved the action is not reversible.

**NOTE: Transcripts from all institutions attended must be officially on file.**

## Transcripts of Record

A student may obtain an official transcript of record by filing a request in person at the Accounting Office at the college, or in person or by mail at the Office of the Registrar, San Diego Community College District, Administrative Office, 3375 Camino del Rio South, San Diego, CA 92108.

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**Effective November 2006, the Transcript Office has moved to a temporary location at 3390 Armstrong Street, Building Z205, San Diego, CA 92111.**

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Payment of fees must be made prior to processing a request for transcripts. The following policy has been adopted by the San Diego Community College District Board of Trustees regarding the issuance of transcripts of record:

- 1) The first two transcripts will be issued without charge.
- 2) There will be a charge of \$5.00 for each additional transcript.
- 3) All transcript requests are processed within 10 working days except "RUSH" orders.

- 4) A \$5.00 special handling fee will be charged for all "RUSH" order transcript requests. The special handling fee will be charged per request.

All official copies of the student's permanent record are in the Office of the Registrar. The Office of the Registrar will certify only to the accuracy of the records prepared by and issued directly from that office to another institution.

## Transcripts of Prior Academic Credit

Students with credit from other colleges and universities must file official transcripts at the time of application for admission.

- Official transcripts are those sent directly from one institution to another.
- Transcripts will only be accepted for one year after issuance.

*Please note: Foreign transcripts are not evaluated by the college. This service is available through outside companies for a fee. Contact the college Evaluation Office for additional information.*

- Transcripts brought in by students may be accepted for unofficial purposes only.
- Transcripts are required even if prior credits do not appear relevant or if units were taken years ago.
- Students receiving financial aid or veterans benefits must have transcripts on file within one semester.
- Certain programs require transcripts before admission to the program.
- Official transcripts from other institutions become the property of the college and will not be duplicated or returned.
- Official transcripts should be sent to the following address:

San Diego Community College District  
3375 Camino del Rio South, Rm. 100  
San Diego, CA 92108-3883

## Transferability of Credits

Credits from other regionally accredited institutions may be accepted for transfer credit after evaluation by District and college evaluators. San Diego Mesa College **will not** accept the transfer credits from another institution if the evaluation by the District and college evaluators determines that the credits received from another accredited institution do not meet the equivalent standards for a similar course taken at San Diego Mesa College.

### Advanced Placement Test

Advanced Placement Examination	Required Score	SDCCD Course Equivalents Applicable District GE	CSUGE Certification	IGETC Certification
Art History	3, 4, or 5	Art 110 or 111 & Area C (6 units)	Art 110 or 111 (3 units)	Art 110 or 111 (3 units)
Art Studio - Drawing	3, 4, or 5	Art 150A, 155A (6 units)	No Credit	No Credit
Art Studio - General	3, 4, or 5	Art 150A, 155A (6 units)	No Credit	No Credit
Biology	3, 4, or 5	Area B (3 units)	Area B2 (3 units)	Area 5-Biol. Sci. (3 units, No Lab)
Chemistry	3	Chemistry 200 & Area B (6 units)	Area B1 & B3 (6 units)	Area 5-Phys. Sci. (3 units, No Lab)
	4 or 5	Chemistry 200 & 201 (6 units)	Area B1 & B3 (6 units)	Area 5-Phys. Sci. (3 units, No Lab)
Classics - Latin Literature	3, 4, or 5	Area C (6 units)	Area C2 (3 units)	No Credit
Classics - Vergil	3, 4, or 5	Area C (6 units)	Area C2 (3 units)	No Credit
Computer Science - A	3, 4, or 5	Area A2 & Math Competency (3 units)	No Credit	No Credit
Computer Science - AB	3, 4 or 5	Area A2 & Math Competency (6 units)	No Credit	No Credit
Economics - Macro	3, 4, or 5	Economics 120 (3 units)	Economics 120 (3 units)	Economics 120 (3 units)
Economics - Micro	3, 4, or 5	Economics 121 (3 units)	Economics 121 (3 units)	Economics 121 (3 units)
English Composition Literature	3, 4, or 5	English 101 & Area C (6 units)	English 101 & Area C (6 units)	Area 1A or Area 3 - Hum. (3 units)
English Language Composition	3, 4, or 5	English 101 (3 units)	English 101 (3 units)	English 101 (3 units)
Environmental Science	4 or 5	Biology 120 & Area B	No Credit	Area 5- Biol. Sci.
French Language	3, 4 or 5	Area C (6 units)	Area C2 (6 units)	Clear Foreign Language Requirement
French Literature	3, 4, or 5	Area C (6 units)	Area C2 (6 units)	No Credit
German Language	3, 4, or 5	Area C (6 units)	Area C2 (6 units)	Clear Foreign Language Requirement
Government - Comparative	3, 4, or 5	Political Science 103 (3 units)	Political Science 103 (3 units)	Political Science 103 (3 units)
Government - U.S.	3, 4, or 5	Political Science 101 (3 units)	Political Science 101 (3 units)	Political Science 101 (3 units)
History - European	3, 4, or 5	Area C (6 units)	Area C2 or Area D6 (3 units)	Area 3 - Hum. (3 units)
History - U.S.	3, 4, or 5	History 109 and Elective (6 units)	History 109 (3 units)	History 109 (3 units)
Human Geography	3, 4 or 5	Geography 102 & Area D	No Credit	Area 4- Geography
Math - AB	3, 4, or 5	Area A2 & Math Competency (5 units)	Area B4 (3 units)	Area 2 (5 units)
Math - BC	3, 4, or 5	Area A2 & Math Competency (5 units)	Area B4 (3 units)	Area 2 (5 units)
Music Theory	3, 4, or 5	Elective (3 units)	Area C1 (3 units)	No Credit
Physics B	3, 4, or 5	Area B & Elective (6 units)	Area B1 & B3 (6 units)	Area 5- Phys. Sci. (3 units, No Lab)
Physics C - Mechanics	3, 4, or 5	Area B (3 units)	Area B1 & B3 (3 units)	Area 5- Phys. Sci. (3 units, No Lab)
Physics C - Electricity and Magnetism	3, 4, or 5	Area B (3 units)	Area B1 & B3 (3 units)	Area 5- Phys. Sci. (3 units, No Lab)
Psychology	3, 4, or 5	Psychology 101 (3 units)	Psychology 101 (3 units)	Psychology 101 (3 units)
Spanish Language	3, 4 or 5	Area C (6 units)	Area C2 (6 units)	Clear Foreign Language Requirement
Spanish Literature	3, 4, or 5	Area C (6 units)	Area C2 (6 units)	No Credit
Statistics	3, 4, or 5	Math 119 (3 units)	Math 119 (3 units)	Math 119 (3 units)
World History	3, 4, or 5	History 101 (3 units)	History 101 (3 units)	History 101 (3 units)

To request an official AP transcript, write to:

College Board / SAT Program, Princeton, NJ 08541

## Academic Credit for Nontraditional Education

Academic credit may also be available to currently enrolled SDCCD students for skills or knowledge not obtained by formal scholastic experience or for prior course work with content determined equivalent to district courses.

Credit is available through the following:

- **Advanced Placement Examinations (AP).**
- **College-Level Examination Program (CLEP).**
- **Defense Activity for Non-Traditional Education Support (DANTES).**
- **International Baccalaureate (IB).**

A maximum of 30 cumulative units may be granted for acceptable scores on any combination of Advanced Placement (AP), College Level Examination Program (CLEP), Defense Activity for Non-Traditional Education Support (DANTES), or International Baccalaureate (IB) examinations. All official transcripts must be on file, and official copies of test scores must be submitted to the college Evaluations Office to receive credit.

To obtain credit, the student must be currently enrolled and working toward an associate degree or certificate of achievement. Credit granted cannot be used to meet

the district in-residence requirements nor will such credit be included in the student's current study load.

Limitations on credit by standardized examination:

- Tests cannot be used to meet the American Institutions nor laboratory requirements. The English composition requirement can be met by the AP and IB exams.
- Credit will not be granted for equivalent courses completed.
- Grades are not assigned, nor is the credit used in calculating grade point average.
- Departmental approval is required to satisfy requirements in the student's major.
- Credit granted by SDCCD does not necessarily transfer to other institutions. Transferability of credit is determined by the receiving college or university.

The tables below indicate the score necessary, the credit allowed, and the area(s) satisfied for each of the examinations accepted for credit.

### College Level Examination Program (CLEP)

CLEP Examination	Required Score	Number of Credits Granted	Credit Granted for District	Credit Granted for CSU
Accounting, Principles of	50	4	Elective Credit	
Algebra	50	5	Math Comp and Area A2	
Algebra – Trigonometry	50	3	Math Comp and Area A2	Area B4
American Government	50	3	Area D	
American Literature	50	6	Area C	
Analyzing and Interpreting Literature	50	6	Area C	
Biology	50	3	Area B	
Business Law, Introductory	50	3	Elective Credit	
Calculus with Elementary Functions	50	5	Math Comp and Area A2	Area B4
Chemistry	50	3	Area B	Area B1
College Mathematics	50	3	Math Comp and Area A2	Area B4
Composition, Freshman	50	3	Elective Credit	
Educational Psychology, Introduction to	50	3	Area D	

English Composition (with or without Essay)	50	3	Elective Credit
English Literature	50	6	Area C
French – Level I	50	5	Area C
French – Level II	52	10	Area C
German – Level I	50	5	Area C
German – Level II	63	10	Area C
History of the U.S.: 1865 to the Present	50	3	Area D
History of the U.S.: Early Colonizations to 1877	50	3	Area D
Human Growth and Development	50	3	Area D
Humanities	50	3	Area C
Information Systems and Computer Applications	50	3	Area A2
Macroeconomics, Principles of	50	3	Area D
Management, Principles of	50	3	Elective Credit
Marketing, Principles of	50	3	Elective Credit
Microeconomics, Principles of	50	3	Area D
Natural Science	50	3	Area B
Psychology, Introductory	50	3	Area D
Social Sciences and History	50	3	Area D
Sociology, Introductory	50	3	Area D
Spanish – Level I	50	5	Area C
Spanish – Level II	54	10	Area C
Trigonometry	50	3	Math Comp and Area A2
Western Civilization I: Ancient Near East to 1648	50	3	Area C or D
Western Civilization II: 1648 to the Present	50	3	Area C or D

To request an official CLEP transcript, write to:

Educational Testing Service, P. O. Box 6604, Princeton, NJ 08541

Effective July 1, 2001. See Evaluator for CLEP Tests

taken prior to July 1, 2001.

CLEP Tests can **NOT** be used to clear IGETC certification nor some degree requirements. See a counselor.

### DANTES Subject Standardized Test (DANTES/DSST)

DANTES Examination	Required Score	Number of Credits Granted	Credit Granted for District
Fundamental College Algebra	50	3	Math Comp & Area A2
Principles of Statistics	50	3	Math Comp & Area A2
Art of the Western World	50	3	Area C
Contemporary Western Europe: 1946-1990	50	3	Area C



An Introduction to the Modern Middle East	50	3	Area D
Human / Cultural Geography	50	3	Elective
A History of the Vietnam War	50	3	Elective
Foundations of Education	50	3	Elective
Lifespan Developmental Psychology	50	3	Elective
General Anthropology	50	3	Elective
Introduction To Law Enforcement	50	3	Area D
Criminal Justice	50	3	Elective
Fundamentals of Counseling	50	3	Elective
Principles of Financial Accounting	50	3	Elective
Human Resource Management	50	3	Elective
Organizational Behavior	50	3	Elective
Principles of Supervision	50	3	Elective
Introduction to Computing	50	3	Elective
Introduction to Business	50	3	Area D
Personal Financial	50	3	Elective
Business Mathematics	50	3	Math Comp & Area A2
Astronomy	50	3	Area B
Here's to Your Health	50	3	Health Education
Environment and Humanity: the Race to Save the Planet	50	3	Elective
Principles of Physical Science I	50	3	Area B
Physical Geography	50	3	Area B
Technical Writing	50	3	Elective
Ethics in America	50	3	Elective
Introduction to World Religions	50	3	Area C
Principles of Public Speaking	50	3	Area A2

To request an official DANTES transcript, write to:  
The Chauncey Group International, Attn: DSST  
Program, P. O. Box 6604, Princeton, NJ 08541-6604

DANTES tests can not be used to clear IGETC certification nor some degree requirements. See a counselor.

### International Baccalaureate (IB) Credit

EXAMINATION	SCORE	UNITS	SDCCD EQUIVALENT*
	Higher level exam		
Art	4-7	6	Elective Credit
Biology	4-7	4	Area B
Economics	4-7	6	Economics 120 & 121
English A1	4-7	6	Area A1 and English competency 3 units and Area C - 3 units
French	4-7	5	Area C
Geography	4-7	6	Area D
History of the Americas	4-7	6	Area D
Mathematics	6-7	6	Area A2 & Math Competency

Psychology	5-7	3	Area D
Spanish A2 or Spanish B	4-7	6	Area C - 3 units and elective
Theater Art	4-7	6	Elective Credit

\*Credit may not be earned at SDCCD for courses which duplicate credit already allowed through other means such as AP or credit-by-exam.

\*IB tests can **not** be used to clear CSU Breadth, IGETC certification, nor some degree requirements.

\*IB tests may be requested from your high school.

### Credit by Examination designed and approved by individual disciplines

The term "examination" means any written, oral or performance standards determined by the individual departments. Forms are available in the Evaluations Office.

### Credit for non-college credit vocational courses

Students who complete non-college credit articulated courses (SDUSD/SDCCD) that are equivalent in subject matter, content, educational objectives, length of course, and performance standards and pass a college faculty approved examination for the course offered by the college may have these courses converted to college credit. Additional information is available in the Evaluations Office.

### Credit is also available for the following military experiences:

- **Credit for Military Service**

A minimum of six months active U.S. military service is required. The student should submit Form DD-214, DD-295, SMART, and AARTS transcript to obtain this credit. Four units of credit to fulfill the Health Education and Physical Education graduation requirements will be granted.

- **Credit for Military School(s)**

The college is guided by the associate degree/ baccalaureate credit recommendations of schools contained in "A Guide to the Evaluation of Educational Experiences in the Armed Services," published by the American Council on Education. Units earned may be used for completion of graduation requirements. More specific information may be obtained in the Evaluations Office.

- **Service Members Opportunity College and SOCNAV/SOCMAR**

The San Diego Community Colleges have been designated as members of the Service Members Opportunity College (SOC). As members, these colleges provide educational assistance to active duty service members and agree to accept credit for military service schools as recommended by the American Council on Education. In addition, these institutions recognize other non-traditional sources for credit such as DANTES and CLEP examinations. The San Diego Community Colleges are also committed to military personnel who may choose to participate in the SOCNAV/SOCMAR (Service Members Opportunity College/Navy/Marine Corp.) Program Network. SOCNAV/SOCMAR was established to better serve highly mobile service members and their families. The San Diego Community Colleges are members of the Interdisciplinary Studies and Criminal Justice SOCNAV/SOCMAR Networks. For more information on these programs, contact the Military Education counselors at the following locations:

ASW	(619) 230-2331
Naval Station 32nd St.	(619) 233-5617
MCAS	(858) 536-7805
Marine Corps Recruit Depot (MCRD)	(619) 295-9974
Sub Base	(619) 553-7195

- **Air Force and U.S. Army ROTC Programs**

Under the provisions of a special agreement with the United States Army, the United States Air Force, San Diego State University (SDSU), and this institution, students may participate in the Army or Air Force Reserve Officers Training Program (ROTC). San Diego Community College District students may enroll and attend ROTC classes at SDSU by contacting the Air Force ROTC at the Aerospace Studies Department (619) 594-5545 or the Army ROTC at the Military Science Department (619) 594-4943. The credits earned in these classes may be transferred as electives to meet the degree requirements of Mesa College.

Note: Although University of California, San Diego (UCSD) does not have an ROTC program, students may, however, with the permission of their college, enroll in ROTC courses at another institution in conjunction with completing their degree programs at UCSD.

## Responsibility for Meeting Requirements

Each student must assume responsibility for compliance with the regulations of the college set forth in this catalog, for satisfying prerequisites for any course, and for selecting courses which will facilitate attainment of educational objectives. The college does not assume responsibility for misinterpretation of policies and procedures as presented in this catalog. Counselors and advisors are available to assist in planning students' programs. Any questions or doubts concerning this catalog material should be referred to the Office of the Vice President, Student Services.

## Petition for Exceptions

Petitions for exceptions to graduation requirements, substitutions, or waiver of requirements are filed with the Evaluations Office (I3-201). All petitions are acted upon by the appropriate college committees/offices.

## Statement of Open Courses

It is the policy of the San Diego Community College District that, unless specifically exempted by statute, every course, section, or class offered by the District and reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets course prerequisites.

## Academic Accommodation

The District is committed to the fundamental principles of nondiscrimination and accommodation in academic programs and to all provisions of Sections 504 and 508 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. District Policy 3105 and Procedure 3105.1 provide for academic accommodations and adjustments for students with disabilities.

Students with verified disabilities who may require academic adjustments or auxiliary aids are strongly recommended to contact the Disability Support Programs and Services (DSPS) Department and complete orientation procedures well before classes begin. Contact DSPS early to ensure timely provision of services. Students are encouraged to identify themselves to the appropriate instructors to discuss the details and timelines necessary to provide appropriate accommodations. Students enrolled in on-line courses are encouraged to contact the college DSPS Office to request academic accommodation. Questions regarding academic accommodations may also be directed to the

college 504 Officer, Pamela Chapman at (619) 388-2254 (Room F-208A).

## Responsibility for Maintaining Accurate Registration

It is the student's obligation to add, drop, or withdraw from classes before the deadlines stated in the class schedule. This applies even if the student has never attended class. Any student who anticipates difficulty in paying fees should check with the Financial Aid Office about eligibility and sources of assistance. Registration will be canceled for nonpayment of fees.

## Debt Owed to the College

California Education Code Section 72237 and Title 5 Section 54640 state that grades, transcripts, diplomas, and registration privileges, or any combination thereof, shall be withheld from any student or former student who has been provided with written notice that he or she has failed to pay a proper financial obligation. Any item(s) withheld shall be released when the student satisfactorily meets the financial obligation. A service fee may be charged for all delinquent loans; any service fee would be determined by the total cost required to collect the delinquent loans.

## Audit Policy

Auditing courses is not permitted under any circumstances. Students must be officially enrolled in all classes which they attend.

## Student Right to Know

The Higher Education Act mandates that institutions of higher education disclose the completion of graduation rates of full-time degree-, certificate-, or transfer-seeking freshman students. The completion and transfer-out rates for full-time students seeking an Associate Degree, Certificate of Achievement, or transfer are:

	<u>Completion Rates</u>	<u>Transfer-Out Rates</u>
City	23.2%	35.2%
Mesa	30.8%	31.9%
Miramar	31.3%	27.6%

## Nondiscrimination Policy

The San Diego Community College District has a policy which prohibits discrimination in accordance with state and federal laws. Students wishing to file complaints based upon discrimination should contact the campus Equal Employment Opportunity (EEO) Site Compliance Officer Sondra Frisch in room A-111A or phone (619) 388-2440. Appeals may be made to the District EEO

Compliance Manager at the District Administrative Office, 3375 Camino del Rio South, San Diego, CA 92108.

Students with disabilities who want to file a grievance under Section 504 of the 1973 Federal Rehabilitation Act should contact Pam Chapman in F-208A at (619) 388-2254. Students who want to file a grievance under the Americans with Disabilities Act (ADA) should contact the campus Equal Employment Opportunity (EEO) Officer Sondra Frisch in room A-111A or phone (619) 388-2440.

## Free Speech

Free speech areas have been designated on the college campuses to maximize the opportunity for free discussion and expression, while minimizing the potential for disruption of classroom and college activities.

Information concerning free speech areas is available in the office of the Dean of Student Affairs office in H-500.

## Gender Equity

The Gender Equity Coordinator facilitates the development or updating of the campus Gender Equity Plan in cooperation with committees that are responsible for equity concerns. The EEO Officer, Sondra Frisch can be reached at (619) 388-2440, A-111A.

## Additional Information on Policies

Nondiscrimination	A-111A	(619) 388-2440
Sex Discrimination	A-111A	(619) 388-2440
Sexual Harassment	A-111A	(619) 388-2440
Academic Accommodation/ 504 Officer	F-208A	(619) 388-2254
Student Right to Know	H-500	(619) 388-2699
Substance Abuse	L-504	(619) 388-2774
Crime Awareness	J-202	(619) 388-2749

## Title IX. Prohibiting Sex Discrimination in Education

San Diego Mesa College is committed to support all regulations under Title IX. "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

For further directions or inquiries, please contact the EEO Officer, Sondra Frisch, at (619) 388-2440, A-111A.

## Policy Prohibiting Sexual Harassment

It is the policy of the San Diego Community College District to provide an educational environment that is free of sexual advances, requests for sexual favors, and other verbal or physical conduct or communications that constitute sexual harassment as defined and prohibited by federal and state statutes. Anyone with questions about this policy or anyone who wishes to file a complaint should contact the Dean of Student Affairs, the College EEO Officer, or the District Diversity and EEO Compliance Manager. The Vice President, Student Services is also available to provide assistance in matters of alleged sexual harassment.

Procedures for filing a formal complaint of sexual harassment are described in District Procedure 4105.2. Copies of this procedure may be obtained from the EEO Officer, Sondra Frisch, at (619) 388-2440, A-111A.

## Drug and Alcohol Use

The San Diego Community College District is committed to providing a drug free environment. Any type of drug use, including alcohol, is dangerous and potentially life threatening. Drugs and alcohol adversely affect the body, mind and behavior. The effects vary from person to person and from usage to usage. Even low doses of drugs and alcohol can impair judgment and coordination. If you use drugs or alcohol, you risk overdose, accidents, dependence, ill health, as well as legal, financial and personal problems. The federal laws against drugs are divided into two categories: possession and distribution. The penalties are severe depending upon the type of drug, quantity of the drug, and any prior offenses. Possession will earn up to one year in prison and a \$5,000 fine. Distribution will earn up to life in prison and an \$8 million fine. State laws vary and may be more severe. District Policy 3100-Code of Conduct-states that use, possession, or distribution of narcotics or other controlled substances is prohibited while on the college premises or at college sponsored events. A student may be suspended or expelled for violation of this policy. A complete list of legal sanctions is available in the Vice President, Student Services Office. The colleges provide information on drug and alcohol treatment and prevention through seminars, courses, and the Student Health Services. Contact Student Health Services at (619) 388-2774 or the Vice President, Student Services Office at (619) 388-2678 for additional information.

## Mesa College Transitions Is A Smoke-Free Campus

In an effort to prevent the serious health risks associated with exposure to second hand smoke, students, faculty, staff and visitors who choose to use tobacco products on the Mesa College Campus may do so outside the perimeter of the campus. Please refer to the campus map which identifies six designated smoking areas where smoking is allowed through December 31. On January 1, 2007 Mesa College will transition to a smoke-free campus. Please contact Mesa College's Student Health Services Office for materials, help and information, including a free smoking-cessation program. Call 619-388-2774 or stop by L-S04.

## Smoking Regulation

The following procedure is applicable to all District facilities. It implements the Board policy of consonance with the City of San Diego's ordinance regulating smoking in public facilities.

The success of this program is dependent upon the cooperation of the smoking and nonsmoking public. The District recognizes the fact that individual health can be impaired both by the direct and by the secondary effects of smoking.

All campuses of the San Diego Community College District operate in compliance with Government Code 7597. As required by this law, City College, Miramar College, and the Centers for Continuing Education will not permit smoking within 20 feet of main entrances to buildings, exits, or any operable windows. In addition, smoking is prohibited inside all public buildings. The colleges and centers will enforce the ordinance at all times. Additional information is available in the College Police office on each campus.

- Smoking is not permitted in District facilities which are open to the public and used as: Classrooms, Meetings Rooms, Theatres, Restrooms, Libraries, Cafeterias, Bookstores, Service Lines, Elevators, Faculty Offices.
- Smoking is not permitted in vehicles used for transportation of students.
- Site presidents/provost/facility managers may designate facilities or areas in addition to those listed above as NO SMOKING facilities or areas.
- Each site determines areas for smoking and areas for nonsmoking in accordance with the SDCCD procedure and San Diego Municipal Code.

- Signs indicating SMOKING PERMITTED and NO SMOKING should be posted conspicuously in each area.
- Site presidents/provost/facility managers may designate areas within NO SMOKING areas where smoking is permitted, under the general guidance of San Diego Municipal Code.
- California law and district policy allow for improvements to the current government codes regarding smoking on campus. Mesa College is a smoke-free campus. This directive is intended to prevent serious health risks associated with exposure to second hand smoke. Those who chose to smoke must do so outside the campus perimeter.

For complete Smoking Policy, please reference SDCCD Procedure 0505.2.

## Crime Awareness and Campus Security

J-202

(619) 388-2749

The San Diego Community College District Annual Security Report, titled "Safe and Sound, a guide to safety and security in the San Diego Community College District", includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by the San Diego Community College District; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies on drug use, crime prevention, the reporting of crimes, sexual assault and other matters. You can obtain a copy of this report by contacting any campus admissions office, Vice President of Student Services (I-422) office or college police business office. At anytime you may view a full copy by accessing the following website: <http://police.sdccd.edu/statistic.htm>.

Pursuant to State and Federal Law information concerning registered sex offenders enrolled or employed by the college may be obtained through the College Police Office.

## Elder and Dependent Adult Abuse

An elder is defined as a resident of the State of California which is 65 years of age or older; or a dependent adult, defined as a resident of the State of California between the ages of 18 and 64 years, who has a physical or mental limitation that restrict his or her ability to carry out normal activities or to protect his/her rights.

Post-secondary educational institutions serving dependent adults are designated as mandated reporters with an individual, personal responsibility to comply with the reporting requirements.

Any mandated reporter, who, in his or her professional capacity, or within the scope of his or her employment, has observed or had knowledge of an incident that reasonably appears to be physical abuse, abandonment, isolation, financial abuse, or neglect, or is told by an elder or dependent adult that he or she has experienced behavior constituting physical abuse, abandonment, isolation, financial abuse, or neglect, or reasonably suspects abuse shall report the known or suspected instance of abuse immediately to Adult Protective Services at 1-800-510-2020.

## Copyright Responsibility

Any duplication request of copyrighted materials for use in the college's instructional programs must be accompanied by written permission from the copyright owner. Any duplication of copyrighted materials by student, staff, or faculty is to be for the sole purpose of private scholarly study. Since the liability for infringement of statutory or common-law copyright occurs during misuse of duplicated materials, the duplicated copies cannot be sold or distributed. A designated portion of the duplicated copy cannot be included in another's work without the written permission of the copyright owner. All copyright responsibility is assumed by the individual requesting the duplication. San Diego Mesa College, its agents, representatives, and employees are held harmless against all claims, suits, damage costs, and expenses of charges of statutory or common-law infringement resulting from the college's efforts to provide services, materials, and equipment to the requester.

# Student Rights, Responsibilities, and Privacy of Student Records

## Student Rights and Responsibilities

District policy 3100 enumerates the rights and responsibilities of all San Diego Community College District students.

### 1.0 Student Rights

All students shall have the right to a campus learning environment free from interference or disruption. The District shall ensure to the best of their ability to afford students the rights contained herein.

- 1.1 Students shall have the right to impartial objective evaluation of their academic performance. Students shall receive in writing, at the beginning of each course, information outlining the method of evaluating student progress including the method by which the final grade is determined.
- 1.2 Students shall have the right to exercise free expression including, but not limited to, the use of bulletin boards, the distribution of printed materials or petitions, and wearing of buttons, badges, or other insignia, so long as the expression is not obscene, libelous or slanderous according to current legal standards, and so long as the expression does not incite students so as to create a clear and present danger of (a) the commission of unlawful acts on community college premises, (b) the violation of lawful community college regulations, or (c) the substantial disruption of the orderly operation of the community college. The District reserves the right to regulate the time, place and manner of all student activities. (Education Code Section 76120).
- 1.3 Students shall have the right to be free from acts or threats of intimidation, harassment, or physical aggression.
- 1.4 Students shall have the right to be free from the imposition of disciplinary sanc-

tions without proper regard for due process.

- 1.5 Students shall have the right to take reasoned exception to the data or views offered in any course of study without disrupting the instructional environment and to reserve judgment about matters of opinion. However, this does not preclude learning the content of any course for which they are enrolled.
- 1.6 Students shall have the right to participate in the formation of policy affecting them in accordance with established procedures for Shared Governance.
- 1.7 Students shall have the right to petition to organize interest groups and/or join student associations pursuant to Manual 3200.
- 1.8 Students shall have the right to invite guest speakers to make presentations on campus in accordance with campus guidelines and District policies and procedures.
- 1.9 Students shall have the right to develop student publications in accordance with standards established by current District policies and procedures.
- 1.10 Students with verified disabilities shall have the right to receive appropriate academic adjustments and auxiliary aids as specified in the Americans with Disabilities Act and Section 504 of the Federal Rehabilitation Act of 1973.

## 2.0 Student Responsibilities

Student behavior must remain in accordance with specific academic and behavior requirements as specified in District policy and which may be outlined by the course syllabus.

- 2.1 Students shall be responsible for defining and making progress toward their educational goal.
- 2.2 Students are responsible for reading and adhering to the policies and procedures as outlined in catalogs, schedules, course syllabi and other official printed materials.
- 2.3 Students with verified disabilities who believe they need academic adjustments or auxiliary aids are encouraged to identify themselves to their instructors to discuss the details and timelines necessary to pro-

vide appropriate accommodation. Students are responsible for providing written verification of their disability to the instructor upon request.

- 2.4 Students may elect to consult directly with a Disabled Students Programs and Services (DSPS) Counselor Specialist regarding any accommodation. These students will be required to meet timelines and procedural requirements established by the DSP&S Department.

## 3.0 Code of Conduct

Students are subject to adhering to the policies and procedures of the San Diego Community College District, as well as all federal, state, and local laws. Students are subject to charges of misconduct concerning, but not limited to, the following acts when committed on District-owned or controlled property or at District-sponsored activities.

- 3.1 The taking of and passing off as one's own the work or ideas of another: plagiarism and academic cheating.
- 3.2 Falsification, alteration or misuse of campus/District documents, and records.
- 3.3 Act or threat of damage to or theft of property belonging to or located on District-controlled property or facilities.
- 3.4 The physical or verbal disruption of instructional or student services activities, administrative procedures, public service functions, authorized curricular or co-curricular activities or prevention of authorized guests from carrying out the purpose for which they are on campus.
- 3.5 The physical or verbal intimidation or harassment of such severity or pervasiveness as to have the purpose or effect of unreasonably interfering with a student's academic performance, or a District employee's work performance, or of creating an intimidating, hostile, or offensive educational or work environment.
- 3.6 Disorderly, lewd, indecent or obscene conduct or expression or habitual profanity or vulgarity; any expression which is obscene, libelous or slanderous according to current legal standards or which so incites students as to create a clear and present danger of the commission of unlawful acts, or

the substantial disruption of the orderly operation of the community college. (Ed. Code 76120)

- 3.7 Assault, or battery upon a student or district personnel on district premises or at any time or place while under the authority of District personnel.
- 3.8 Participation in hazing (California Education Code Sections 32050 through 32052).
- 3.9 Possession of weapons, explosives, unlicensed dangerous chemicals or objects which may be used as weapons or to threaten bodily harm, as specified in the California Penal Code or other applicable laws.
- 3.10 Participating in activities which are in violation of federal, state, or local laws or ordinances while on district premises or at district-sponsored or supervised activities.
- 3.11 Failure to comply with directions of staff members of the district who are acting within the scope of their employment. Continued and willful disobedience or open and persistent defiance of the authority of district personnel providing, such conduct is related to district activities or college/center attendance.
- 3.12 Smoking on District premises, or in vehicles provided by the district used for transporting students, except as permitted by applicable ordinances, laws, college guidelines and District procedure 0505.2.
- 3.13 Use, possession, distribution, or sale of alcoholic beverages on campus except as permitted by law.
- 3.14 Use, possession, distribution, manufacture or sale of narcotics or other hallucinogenic drugs or substances or inhaling or breathing the fumes of, or ingesting, any poison classified as such by the California Business and Professions Code Section 4160, Schedule "D," except as provided by law, is prohibited when on district premises.
- 3.15 Violation of Policies & Procedures for Student Organizations as enumerated in Manual 3200.

## Student Grievance Procedure

The purpose of this procedure is to provide a prompt and equitable means for resolving student grievance.

The procedures enumerated in Student Grievance Procedures 3100.1 shall be available to any student who believes a district decision or action has adversely affected his/her rights as a student as specified in Student Rights and Responsibilities, Policy 3100, Section 1 through 10. Note that grades are not grievable under this policy. Refer to the Grade Challenge section, page 46, of this catalog.

## Faculty Rights and Responsibilities

Community college faculty members, guided by a deep conviction of the worth and dignity of the advancement of knowledge, recognize the special responsibilities placed upon them. Their primary responsibility to their subjects is to seek and to state the truth as they see it. To this end faculty members devote their energies to developing and improving their scholarly competence. They accept the obligation to exercise critical self-discipline and judgment in using, extending, and transmitting knowledge. They practice intellectual honesty. Although faculty members may follow subsidiary interests, these interests must never seriously hamper or compromise their freedom of inquiry.

As teachers, faculty members encourage the free pursuit of learning in their students. They hold before them the best scholarly standards of their discipline. Faculty members demonstrate respect for the student as an individual, and adhere to their proper role as intellectual guides and counselors. Faculty members make every reasonable effort to foster honest academic conduct and to assure that evaluation of students reflects their true merit. They respect the confidential nature of the relationship between faculty member and student. They avoid any exploitation of students for private advantage and acknowledge significant assistance from them. They protect the academic freedom of students.

As colleagues, faculty members have obligations that derive from common membership in the community of scholars. Faculty members do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates. In the exchange of criticism and ideas faculty members show due respect for the opinions of others. Faculty members acknowledge their academic debts and strive to be objective in their professional judgment of colleagues. Faculty members accept their share of faculty responsibilities for the



governance of their institution.

As members of an academic institution, faculty members seek above all to be effective teachers and scholars. Although faculty members observe the stated regulations of their institutions, provided the regulations do not contravene academic freedom, they maintain their right to criticize and seek revision. Faculty members give due regard to their paramount responsibilities within their institution in determining the amount and character of work done outside it. When considering the interruption or termination of their service, faculty members recognize the effect of their decisions upon the program of the institution and give due notice of their intentions

As members of their community, faculty members have the rights and obligations of all citizens. Faculty members measure the urgency of these obligations in the light of their responsibilities to their subject areas, to their students, to their profession, and to their institutions. When they speak or act as private persons they avoid creating the impression that they speak or act for their colleges or universities. As citizens engaged in a profession that depends upon freedom for its health and integrity, faculty members have a particular obligation to promote conditions of free inquiry and to further public understanding of academic freedom.

## Review of Student Records

Pursuant to the "Family Rights and Privacy Act of 1974" (Public Law 93-380) and the California Education Code, a student may request to inspect all his/her official school records, files, and related data that are classified as Student Records. The records will be available for review at a mutually convenient time during regular working hours. Contact the Vice President, Student Services. If information in the file is inaccurate, misleading, or inappropriate, a student may request removal of the information or include a statement disputing the material that is challenged.

The law provides that no individual, agency or organization shall have access to a student's records without the written consent of the student, with the exception of the following:

- 1) School officials within the district with "legitimate educational interest" such as the following:
  - a. Instructional staff, when such information will

assist in determining or improving the academic competence of students under their jurisdiction.

- b. Counseling staff, when such information will assist the student in achieving his/her personal, academic, or vocational goals.
  - c. Classified staff who are involved in the creation, analysis, distribution, correction, compilation, or processing of student records.
  - d. Management or supervisory staff, when such information is directly related to the successful completion of management or supervisory duties, as prescribed by the Board of Trustees.
  - e. The Board of Trustees, in appropriate disciplinary cases.
- 2) Specified federal and state educational officials such as officials in the State Chancellor's Office.
  - 3) State and local officials to the extent that such information is required to be reported pursuant to state law adopted prior to November 19, 1974.
  - 4) Schools or colleges of intended enrollment provided that the student has been notified and given the opportunity to challenge the content.
  - 5) Organizations conducting studies for the district.
  - 6) Persons in connection with an emergency.
  - 7) Agencies in connection with financial aid.
  - 8) Court officials pursuant to a court order or subpoena provided the college makes a reasonable effort to notify the student in advance of such compliance.

Student records will normally include documents filed for admission to the college, grade reports, permanent records of academic work completed, transcripts received from other schools and colleges attended, test scores, counseling information, correspondence, and petitions. These documents will normally include but not be limited to a student's name, address, telephone number, birth date, residence classification, sex, past and current enrollment, academic and attendance status, educational benefits, ethnic background, high school graduation, college major, and identification number.

Information which cannot be classified as a student record, is as follows: (a) information provided by the students parents in connection with financial aid, (b) confidential letters of recommendation on file prior to January 1, 1975, (c) information maintained by a district official or employee which remains in his/her

sole possession, (d) information about the student maintained by a physician, psychiatrist, psychologist, or other professional acting in his/her professional capacity for the college, (e) information about the student maintained by the college law enforcement unit, (f) information about the student maintained in the normal course of business pertaining to the student's employment, if the student is employed by the college.

The information listed below is considered "Directory Information" and may be released as specified unless the student notifies the official responsible for student records within two weeks after the beginning of the semester or session that such personally identifiable information is not to be released.

- 1) Information related to officially recognized activities and sports which appears in programs, campus/district newspapers, or is released to the news media.
- 2) Information pertaining to graduation which appears on commencement programs, campus/district newspapers or is released to the news media.
- 3) Information pertaining to the receipt of awards which appears in campus/district newspapers or is released to the news media.

When releasing the above categories of information, the following items of information may be included: student's name, date and place of birth, address, phone number, major field of study, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and most recent public or private school attended by the student. No other categories of information may be released nor may the information be released to other recipients without the written authorization of the student concerned. The college will maintain a log which lists all persons, agencies or organizations requesting or receiving information from a student's record at the college Admissions/Records Office. Such log will also indicate why such information is requested.

Information about students may be requested by officials in charge of recruitment for the National Guard and each active reserve component of the armed forces. Such information shall be released subject to the following conditions:

- The requesting agency shall reimburse the District for the cost of developing and furnishing the information.
- The agreement shall acknowledge the confidential-

ity of the information and prohibit its release to a third party.

- After public notice, the student named has informed the district in writing that the information may be released.

In the event you feel that Mesa College has not complied with the provisions of the privacy act as specified herein or in the statutes, you may file a complaint with the United States Department of Education.

The official responsible for student records at Mesa College is the Admissions and Records Director.

## Volunteer/Visitor Conduct Expectations

In accordance with Procedure 3100.4, all visitors and volunteers are expected to adhere to the policies and procedures of the San Diego Community College District, as well as all federal, state and local laws. Visitors and volunteers will be subject to removal from classrooms, service areas, and activities of the campus for any of the following acts (but not limited to) while on campus. Any violation may be subject to permanent removal from campus. Violations of state, federal, or local laws or ordinances, while on district premises, will be addressed by college police in accordance with the California Penal Code.

- Act or threat of damage to or theft of property belonging to or located on District-controlled property or facilities.
- The physical or verbal intimidation or harassment of such severity or pervasiveness as to have the purpose or effect of unreasonably interfering with a student's academic performance, or a District employee's work performance, or of creating an intimidating, hostile, or offensive educational or work environment.
- Physical or verbal disruption that is incompatible with instructional or student services activities, administrative procedures, public service functions, authorized curricular or co-curricular activities or prevention of authorized guests from carrying out the purpose for which they are on campus when such a disruption occurs inside of any classroom or facility or in such proximity as to appear reasonably likely to interfere with activities inside of the classroom or facility, or the substantial and

material disruption of any other regular campus activity which occurs in any other portion of District-controlled property.

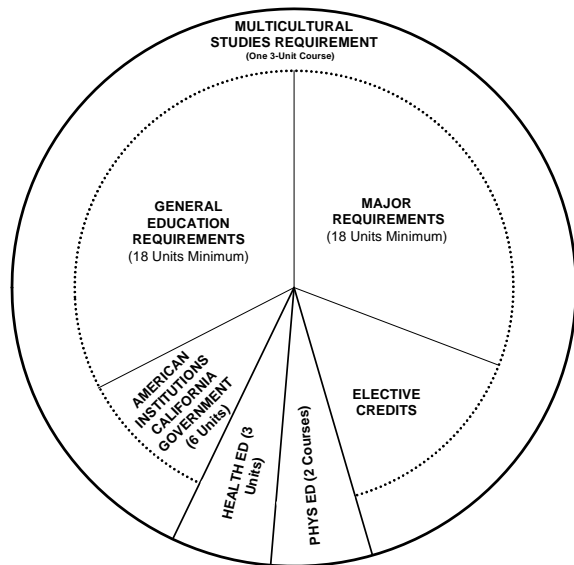
- Disorderly, lewd, indecent or obscene conduct or expression or habitual profanity or vulgarity; any expression which is obscene, libelous or slanderous according to current legal standards or which so incites students as to create a clear and present danger of the commission of unlawful acts, or the substantial disruption of the orderly operation of the community college. (Ed. Code 76120)
- Assault, or battery upon a student or district personnel on district premises or at any time or place while under the authority of District personnel.
- Possession of weapons, explosives, unlicensed dangerous chemicals or objects which may be used as weapons or to threaten bodily harm, as specified in the California Penal Code or other applicable laws.
- Failure to comply with the reasonable directions of staff members of the district who are acting within the scope of their employment. Continued and willful disobedience or open and persistent defiance of the authority of district personnel, provided such authority is related to district activities or college/center attendance.



# Academic Requirements



# The Associate Degree



## 60 Units Required For The Associate Degree

On the recommendation of the faculty, the college awards the Associate in Arts degree, the Associate in Science degree, or the Certificate of Achievement to students who complete the requirements specified.

## Associate Degree Requirements

The Associate in Science degree is awarded in engineering, physical and biological sciences, and occupational curricula. The Associate in Arts degree is awarded in the social sciences, humanities, the arts, and similar disciplines.

An associate degree is awarded by the San Diego Community College District colleges in recognition of completion of a minimum of 60 units which include completion of:

- **Major Requirements**
- **District Requirements**
- **General Education Requirements**

Students should plan programs with long range goals in mind. Students who plan to transfer to a four-year institution should review the Transfer Requirements section of this catalog.

A minimum of 12 semester units must be completed in residence as an officially enrolled student in the San Diego Community College District.

**Recency of Coursework Limitation:** Academic departments may require that courses for the major be completed within five years prior to the granting of the Associate Degree, Certificate of Achievement, or Certificate of Completion. Students with questions about the applicability of previous coursework are advised to consult the Evaluations Office as early as possible.

## Grade Point Average (GPA) and Minimum Grade Requirements

Students must obtain a grade point average of at least 2.0 (a "C" average) in all courses completed upon which the degree is based.

Students enrolled in occupational and health occupation programs must earn a grade of "C" or better in courses required for the major.

## Major Requirements

Eighteen semester units or more are required for a major. A minimum of six semester units of the required courses for the major must be completed at City, Mesa or Miramar College. Refer to the Degree Curricula and Certificate Programs section of this catalog for specific requirements for each major. Only one course in a student's major discipline may be used to meet the San Diego Community College District general education requirements.

## District Requirements

( ) Colleges in parenthesis indicate where the course is approved for District Requirements.

C - City College

M - Mesa College

MMR - Miramar College

^ Courses with carets fulfill District multicultural studies graduation requirement.

The following information is based on 2007-2008 course offerings and is subject to change. Please contact the Counseling Department for updates.

### 1. Competence in Reading and Written Expression

Complete one course with a grade of "C" or better from General Education Requirements Area A.1 Language and Rationality, English Composition.

**Note: The course selected to meet this requirement may also be used to meet the general education requirement for English Composition.**

## 2. Competence in Mathematics

Competence is demonstrated by:

- a. Placement in MATH 096 or higher on the SDCCD mathematics assessment test

**OR**

- b. Completing one of the following courses with a grade of "C" or better :

BIOL 200	Biological Statistics (C,M)
BUSE 101	Business Mathematics (C,M,MMR)
MATH 91	Algebra for Math Placement (C )

MATH 95	Elementary Algebra and Geometry (C,M,MMR)
PHIL 101	Symbolic Logic (C,M,MMR)
PSYC 258	Behavioral Science Statistics (C,M,MMR)

**OR**

- c. Completing, with a grade of "C" or better, any other Mathematics course for which one of the above listed courses is a prerequisite

**Note: The course selected to meet this requirement may also be used to meet the general education requirement for Communications and Analytical Thinking.**



### 3. American Institutions/California Government

Students must complete **TWO** (2) courses (six units) in American Institutions/California Government; one course selected from **Part A** and one course from **Part B**:

Part A		Part B	
^ BLAS 140A	History of the U.S., Black Perspective (C, M, MMR)	^ BLAS 140B	History of the U.S., Black Perspective (C, M, MMR)
^ CHIC 141A	U.S. History from a Chicano Perspective (C,M)	^ CHIC 141B	U.S. History from a Chicano Perspective (C, M)
HIST 109	History of the United States I (C, M, MMR)	HIST 110	History of the United States II (C, M, MMR)
^ HIST 115A	History of the Americas I (C, M)	^ HIST 115B	History of the Americas II (C, M)
HIST 141	Women in United States History I (C, M,MMR)	^ HIST 123	U.S. History from the Asian Pacific American Perspective (C, M)
^ HIST 150	Native Americans in U.S. History (M,MMR)	HIST 142	Women in United States History II (C, M,MMR)
		^ HIST 151	Native Americans in U.S. History (M, MMR)
		POLI 102	The American Political System (C, M, MMR)

Students who have completed the American Institutions requirement except for the California government portion must complete one of the following three-unit courses:

- ^ BLAS 140B History of U.S., Black Perspective (C, M, MMR)
- ^CHIC 141B U.S. History from a Chicano Perspective (C, M)
- HIST 110 History of the United States II (C, M, MMR)
- ^HIST 115B History of the Americas II (C, M)
- ^HIST 123 U.S. History from the Asian Pacific American Perspective (C, M)
- HIST 142 Women in United States History II (C, M, MMR)
- ^HIST 151 Native Americans in U.S. History (M, MMR)
- HIST 175 California History (M)
- POLI 102 The American Political System (C, M, MMR)

**NOTE:** If a six-unit sequence or combination is selected to fulfill the American Institutions requirement, only three (3) units may be used for general education credit.



#### 4. Health Education

This requirement is met by completing Health Education 101: Health and Lifestyle, three units.

**Note:** *This requirement is waived for students who earn degrees in Nursing Education. U.S. Veterans and active duty U.S. military personnel may be granted two units of college credit to fulfill the Health Education Requirement if service has been continuous for at least six months. Copies of form DD-214 or DD-295 or SMART or AART Transcript covering all periods of military service must be on file in the Records Office.*

#### 5. Physical Education

Students must complete two activity courses in Physical Education or Dance. Physical Education courses numbered below 240 are acceptable, except for Physical Education 150. Dance courses are also acceptable, except for DANC 111, 127, 181, 183 and 253. Students with physical conditions which prevent participation in regular physical education activity classes must file a physician's statement with the Evaluations Office, I300 room 201. Adapted Physical Education classes are available. A Physician's medical release form is required.

**Note:** *U.S. Veterans and active duty U.S. military personnel may be granted two units of college credit to fulfill the Physical Education requirement if service has been continuous for at least six months. Copies of form DD-214 or DD-295 or SMART or AART Transcript covering all periods of military service must be on file in the records Office.*

#### 6. Multicultural Studies

Students may satisfy the District multicultural studies graduation requirement by satisfactorily completing a course related to the culture of one or more of the ethnic groups which are represented in American society. The course shall include a focus on the role of men and women in the origin, development, and current status of these cultures.

**Note:** *Each student seeking the Associate Degree must complete a three-unit multicultural studies course selected from the general education courses marked with a ^ indicating that it meets the Multicultural Requirement. The three units may be applied to the 18 units required in general education.*

This requirement is met by completing one of the following courses (these courses are also on the District General Education list).

- ^ ADJU 106 Diversity and Community Relations (MMR)
- ^ AMSL 104 Introduction to Deaf Culture (M)
- ^ ANTH 103 Introduction to Cultural Anthropology (C,M,MMR)
- ^ ANTH 200 Introduction to North American Indians (M)
- ^ ANTH 210 Introduction to California Indians (C,M)
- ^ ARTF 113 African, Oceanic, and Native American Art (M,MMR)
- ^ ARTF 115 African Art (C,M)
- ^ ARTF 120 Native American Indian Art (M)
- ^ BLAS 104 Black Psychology (C,M)
- ^ BLAS 110 Afro-American Art (C,M)
- ^ BLAS 115 Sociology from a Black Perspective (C)
- ^ BLAS 116 Contemporary Social Problems from a Black Perspective (C,M)
- ^ BLAS 120 Black Music (C,M)
- ^ BLAS 125 Dynamics of the Black Community (M)
- ^ BLAS 130 The Black Family (C,M)
- ^ BLAS 135 Introduction to Black Politics (C)
- ^ BLAS 140A History of the U.S., Black Perspectives (C,M,MMR)
- ^ BLAS 140B History of the U.S., Black Perspectives (C,M,MMR)
- ^ BLAS 145A Introduction to African History (C,M)
- ^ BLAS 145B Introduction to African History (C)
- ^ BLAS 150 Black Women in Literature and the Media (C,M)
- ^ BLAS 155 Afro-American Literature (C,M)
- ^ CHIC 110A Introduction to Chicano Studies (C,M)
- ^ CHIC 110B Introduction to Chicano Studies (C,M)
- ^ CHIC 135 Chicano Literature (C,M)
- ^ CHIC 141A United States History from a Chicano Perspective (C,M)
- ^ CHIC 141B United States History from a Chicano Perspective (C,M)
- ^ CHIC 190 Chicano Images in Film (C,M)
- ^ CHIC 210 Chicano Culture (C,M)
- ^ CHIL 141 The Child, Family and Community (C,M,MMR)
- ^ ENGL 202 Introduction to Linguistics (C,M)
- ^ ENGL 230 Asian American Literature (M,MMR)
- ^ FILI 100 Filipino American Experience (M,MMR)
- ^ GEOG 102 Cultural Geography (C,M,MMR)
- ^ HIST 115A History of the Americas I (C,M)
- ^ HIST 115B History of the Americas II (C,M)
- ^ HIST 120 Introduction to Asian Civilizations (C,M,MMR)

- ^ HIST 121 Asian Civilizations in Modern Times (C,M,MMR)
- ^ HIST 123 U. S. History from the Asian Pacific American Perspective (C,M)
- ^ HIST 130 The Middle East Today (M)
- ^ HIST 150 Native Americans in United States History (M,MMR)
- ^ HIST 151 Native Americans in United States History (M,MMR)
- ^ HIST 168 The United States in Vietnam (M)
- ^ MUSI 109 World Music (C,M,MMR)
- ^ PHIL 125 Philosophy of Women (C,M)
- ^ POLI 103 Comparative Politics (C,M,MMR)
- ^ POLI 140 Contemporary International Politics (C,M,MMR)
- ^ SOCO 101 Principles of Sociology (C,M,MMR)
- ^ SOCO 110 Contemporary Social Problems (C,M,MMR)
- ^ SOCO 125 Sociology of the Family (C,M)
- ^ SOCO 223 Globalization and Social Change (C,MMR)
- ^ SPEE 180 Intercultural Communication (C,M,MMR)

## General Education Outcomes Defined

General Education courses should contribute to the broad education of career technical and transfer students in the areas of critical thinking, writing, and oral communication skills, understanding of and the ability to use quantitative analysis, and awareness of the arts and humanities; and of the physical, social and behavioral sciences as they affect one's interaction with the diverse local and global communities. General Education Requirements Title 5: Section 55806

- a. **Natural Sciences.** Courses in the natural sciences are those that examine the physical universe, its life forms, and its natural phenomena. To satisfy the General Education Requirement in natural sciences, a course shall be designed to help the student develop an appreciation and understanding of the scientific method, and encourage an understanding of the relationships between science and other human activities. This category would include introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.
- b. **Social and Behavioral Sciences.** Courses in the social and behavioral sciences are those

which focus on people as members of society. To satisfy the general education requirement in social and behavioral sciences, a course shall be designed to develop an awareness of the method of inquiry used by the social and behavioral sciences. It shall be designed to stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category would include introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology and related disciplines.

- c. **Humanities.** Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in the humanities, a course shall be designed to help the student develop an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves, help the student develop aesthetic understanding and an ability to make value judgments. Such courses could include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.
- d. **Language and Rationality.** Courses in language and rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses.
  - 1) English Composition. Courses fulfilling the written composition requirement shall be designed to include both expository and argumentative writing.
  - 2) Communication and Analytical Thinking. Courses fulfilling the communication and analytical thinking requirement include oral communication, mathematics, logic, statistics, computer languages and programming, and related disciplines.

Ethnic Studies will be offered in at least one of the required areas.

## General Education Requirements

( ) Colleges in parenthesis indicate where the course is approved for General Education Requirements.

C - City College

M - Mesa College

MMR - Miramar College

^ Courses with carets fulfill District multicultural studies graduation requirement.

\* Courses with asterisks may satisfy more than one area and/or general education requirement but may not be counted more than once for this purpose.

Only one course in a student's major discipline may be used to meet the San Diego Community College District General Education Requirements

The following information is based on 2007-2008 course offerings and is subject to change. Please contact the Counseling Department for updates.

The State of California requires the completion of a minimum of 18 units of general education. One course must be selected from each of the following areas: English Composition; Communication/Analytical Thinking; the Sciences (Life or Physical, not both); Humanities; Social Sciences; and a sixth course chosen from any area.

### A. Language and Rationality:

*A minimum of three semester units, or four quarter units, must be completed. Choose one course from the following:*

#### 1. English Composition

BUSE 119	Business Communications (C,M,MMR)
ENGL 101	Reading and Composition (C,M,MMR)
ENGL 105	Composition and Literature (C,M,MMR)
ENGL 205	Critical Thinking and Intermediate Composition (C,M,MMR)
TEHW 101	Introduction to Technical Writing (C)

*A minimum of three semester units, or four quarter units, must be completed. Choose one course from the following.*

#### 2. Communication and Analytical Thinking

BIOL 200	Biological Statistics (C,M)
BLAS 106	Black Oral Expression and Interpretation (M)
BUSE 101	Business Mathematics (C,M,MMR)
CISC 150	Introduction to Computer and Information Sciences (C,M)
CISC 181	Principles of Information Systems (C,M,MMR)
GISG 104	Geographic Information Science and Spatial Reasoning (C,M)
MATH 91	Algebra for Math Placement (C)
MATH 95	Elementary Algebra and Geometry (C,M,MMR)
MATH 96	Intermediate Algebra and Geometry (C,M,MMR)
MATH 104	Trigonometry (C,M,MMR)
MATH 107	Introduction to Scientific Programming (C,M)
MATH 107L	Introduction to Scientific Programming Lab (C,M)
MATH 116	College and Matrix Algebra (C,M,MMR)
MATH 118	A Survey of Modern Mathematics (C,M,MMR)
MATH 119	Elementary Statistics (C,M,MMR)
MATH 121	Basic Techniques of Applied Calculus I (C,M,MMR)
MATH 122	Basic Techniques of Calculus II (C,M,MMR)
MATH 141	Precalculus (C,M,MMR)
MATH 150	Calculus with Analytic Geometry I (C,M,MMR)
MATH 151	Calculus with Analytic Geometry II (C,M,MMR)
MATH 181	Mecomtronics College Algebra and Trigonometry I (C)
MATH 182	Mecomtronics College Algebra and Trigonometry II (C)
MATH 183	Mecomtronics Calculus I (C)
MATH 184	Mecomtronics Calculus II (C)
MATH 210A	Concepts of Elementary School Mathematics I (C,M,MMR)
MATH 210B	Concepts of Elementary School Mathematics II (C,M,MMR)
MATH 237	Machine and Assembly Language (C,M)
MATH 245	Discrete Mathematics (C,M,MMR)
MATH 252	Calculus with Analytic Geometry III (C,M,MMR)

MATH 254	Introduction to Linear Algebra (C,M,MMR)	BIOL 210B	Introduction to the Biological Sciences II-Lecture/Laboratory (C,M,MMR)
MATH 255	Differential Equations (C,M,MMR)	BIOL 215	Introduction to Zoology (C,M,MMR)
PHIL 100	Logic and Critical Thinking (C,M,MMR)	BIOL 230	Human Anatomy (C,M,MMR)
PHIL 101	Symbolic Logic (C,M,MMR)	BIOL 235	Human Physiology (C,M,MMR)
* PHIL 205	Critical Thinking and Writing in Philosophy (C,M,MMR)	BIOL 250	Introduction to Botany (M,MMR)
PSYC 258	Behavioral Science Statistics (C,M,MMR)	BIOL 255	California Plants (M)
SPEE 99	Voice and Diction for Non-Native Speakers of English (C,M,MMR)	BIOL 285	Tropical Biology Field Experience (MMR)
SPEE 101	Voice and Articulation (C,M,MMR)	MEDA 105	Fundamentals Human Anatomy and Physiology (M)
SPEE 103	Oral Communication (C,M,MMR)	NUTR 150	Nutrition (M,MMR)
SPEE 135	Interpersonal Communication (C,M,MMR)	PSYC 260	Introduction to Physiological Psychology (C,M,MMR)
SPEE 160	Argumentation (C,M,MMR)		
SPEE 170	Small Group Communication (C,M)		
^ SPEE 180	Intercultural Communication (C,M,MMR)		

## B. Natural Sciences

A minimum of three semester units, or four quarter units, must be completed. Choose one course from the following:

### 1. Life Sciences

ANTH 102	Introduction to Physical Anthropology (C,M,MMR)
ANTH 104	Laboratory in Physical Anthropology (C,M,MMR)
BIOL 100	Natural History - Environmental Biology-Lecture/Laboratory (M,MMR)
BIOL 101	Issues in Environmental Biology-Lecture/Laboratory (C)
BIOL 105	Principles of Biology (MMR)
BIOL 106	Principles of Biology-Laboratory (MMR)
BIOL 107	General Biology-Lecture/Laboratory (C,M,MMR)
BIOL 110	Introduction to Oceanography (C,M)
BIOL 115	Marine Biology-Lecture/Laboratory (C,M,MMR)
BIOL 120	The Environment of Man (M)
BIOL 130	Human Heredity (C,M,MMR)
BIOL 131	Introduction to Biotechnology (MMR)
BIOL 160	Elements of Human Anatomy & Physiology-Lecture/Laboratory (M,MMR)
BIOL 180	Plants and People (C,M,MMR)
BIOL 205	General Microbiology (C,M,MMR)
BIOL 210A	Introduction to the Biological Sciences I-Lecture/Laboratory (C,M,MMR)

### 2. Physical Sciences

ASTR 101	Descriptive Astronomy (C,M,MMR)
ASTR 109	Practice in Observing-Laboratory (C,M)
ASTR 111	Astronomy Laboratory (M,MMR)
CHEM 100	Fundamentals of Chemistry (C,M,MMR)
CHEM 100L	Fundamentals of Chemistry-Laboratory (C,M,MMR)
CHEM 130	Introduction to Organic & Biological Chemistry (C,M,MMR)
CHEM 130L	Introduction to Organic & Biological Chemistry-Laboratory (C,M,MMR)
CHEM 152	Introduction to General Chemistry (C,M,MMR)
CHEM 152L	Introduction to General Chemistry Laboratory (C,M,MMR)
CHEM 200	General Chemistry I-Lecture (C,M,MMR)
CHEM 200L	General Chemistry I-Laboratory (C,M,MMR)
CHEM 201	General Chemistry II-Lecture (C,M,MMR)
CHEM 201L	General Chemistry II-Laboratory (C,M,MMR)
CHEM 231	Organic Chemistry I-Lecture (C,M,MMR)
CHEM 231L	Organic Chemistry I-Laboratory (C,M,MMR)
CHEM 233	Organic Chemistry II-Lecture (C,M,MMR)
CHEM 233L	Organic Chemistry II-Laboratory (C,M,MMR)
CHEM 251	Analytical Chemistry (C,M,MMR)
ENGN 110	Science for Technical Applications (C)
GEOG 101	Physical Geography (C,M,MMR)
GEOG 101L	Physical Geography-Laboratory (C,M,MMR)
GEOL 100	General Geology (C,M,MMR)
GEOL 101	General Geology-Laboratory (C,M,MMR)
GEOL 104	Earth Science (C,M,MMR)

MCTR 120A	Basic Physics for Technical Applications I (C)	^	BLAS 155	Afro-American Literature (C,M)
MCTR 120B	Basic Physics for Technical Applications II (C)	^	CHIC 130	Mexican Literature in Translation (C)
MCTR 120C	Basic Physics for Technical Applications III (C)		CHIC 135	Chicano Literature (C,M)
PHYN 100	Survey of Physical Science-Lecture (C,M,MMR)		CHIC 138	Literature of La Raza in Latin America in Translation (C,M)
PHYN 101	Survey of Physical Science-Laboratory (C,M,MMR)		CHIC 190	Chicano Images in Film (C,M)
PHYN 120	Physical Oceanography (M,MMR)		CHIC 203	Introductory Spanish for Spanish Speakers (C)
PHYS 100	Introductory Physics Lecture/Laboratory (C,M)		CHIC 204	Intermediate Spanish for Spanish Speakers (C)
PHYS 121A	General Physics Lab (C)		CHIC 210	Chicano Culture (C,M)
PHYS 121B	General Physics Lab (C)		CHIC 230	Chicano Art (M)
PHYS 125	General Physics (C,M,MMR)		CHIN 101	First Course in Mandarin Chinese (M)
PHYS 126	General Physics II (C,M,MMR)		CHIN 102	Second Course in Mandarin Chinese (M)
PHYS 180A	General Physics I (C)		CHIN 201	Third Course in Mandarin Chinese (M)
PHYS 180B	General Physics II (C)		DANC 181	Introduction to Dance (C,M)
PHYS 195	Mechanics (C,M,MMR)		DFLM 101	Introduction to Film (MMR)
PHYS 196	Electricity and Magnetism (C,M,MMR)		DFLM 102	The American Cinema (MMR)
PHYS 197	Waves, Optics and Modern Physics (C,M,MMR)		DRAM 105	Introduction to Dramatic Arts (C,M)
			DRAM 107	Study of Filmed Plays (C)
			DRAM 136	History of Canonized Theatre - Ancient Greece to the Restoration (C)
			DRAM 137	History of Canonized Western Theatre - Restoration to the Present (C)
			DRAM 150	Cinema as Art and Communication I (M)
			DRAM 151	Cinema as Art and Communication II (M)
			ENGL 207	The Art of the Sentence (M)
			ENGL 208	Introduction to Literature (C,M,MMR)
			ENGL 209	Literary Approaches to Film (C,M,MMR)
			ENGL 210	American Literature I (C,M,MMR)
			ENGL 211	American Literature II (C,M,MMR)
			ENGL 215	English Literature I: 800-1799 (C,M,MMR)
			ENGL 216	English Literature II: 1800-Present (C,M,MMR)
			ENGL 220	Masterpieces of World Literature I: 1500 BCE - 1600 CE (C,M,MMR)
			ENGL 221	Masterpieces of World Literature II: 1600 - Present (C,M,MMR)
			^ ENGL 230	Asian American Literature (M,MMR)
			ENGL 237	Women in Literature (C,MMR)
			ENGL 238	Evaluating Children's Literature (C,M)
			ENGL 240	Shakespeare (C,M)
			FREN 101	First Course in French (C,M)
			FREN 102	Second Course in French (C,M)
			FREN 201	Third Course in French (C,M)
			FREN 202	Fourth Course in French (C,M)
			GERM 101	First Course in German (C,M)
			GERM 102	Second Course in German (C,M)
			GERM 201	Third Course in German (C,M)
			HIST 100	World History I (C,M,MMR)
			HIST 101	World History II (C,M,MMR)

## C. Humanities

*A minimum of three semester units, or four quarter units, must be completed. Choose one course from the following:*

AMSL 115	American Sign Language Level I (C,M)
AMSL 116	American Sign Language Level II (C,M)
AMSL 215	American Sign Language Level III (C,M)
AMSL 216	American Sign Language Level IV (C,M)
ARAB 101	First Course in Arabic (C,MMR)
ARAB 102	Second Course in Arabic (C,MMR)
ARTF 100	Art Orientation (C,M,MMR)
ARTF 107	Contemporary Art (M,MMR)
ARTF 109	Nineteenth and Twentieth Century Art (C,M,MMR)
ARTF 110	Art History: Prehistoric to Gothic (C,M,MMR)
ARTF 111	Art History: Renaissance to Modern (C,M,MMR)
^ ARTF 113	African, Oceanic, and Native American Art (M,MMR)
^ ARTF 115	African Art (C,M)
^ ARTF 120	Native American Indian Art (M)
ARTF 125	History of Art: Far Eastern Art (MMR)
^ BLAS 110	Afro-American Art (C,M)
BLAS 111	African Art History (M)
^ BLAS 120	Black Music (C,M)
^ BLAS 150	Black Women in Literature and the Media (C,M)

- \* HIST 105 Introduction to Western Civilization I (C,M,MMR)
- \* HIST 106 Introduction to Western Civilization II (C,M,MMR)
- ^ HIST 120 Introduction to Asian Civilizations (C,M,MMR)
- ^ HIST 121 Asian Civilizations in Modern Times (C,M,MMR)
- \*\* HIST 123 U. S. History from the Asian Pacific American Perspective (C,M)
- HIST 125 History of England and the Commonwealth I (M)
- HIST 126 History of England and the Commonwealth II (M)
- \* HIST 131 Latin America Before Independence (M)
- \* HIST 132 Latin America Since Independence (M)
- HUMA 101 Introduction to the Humanities I (C,M,MMR)
- HUMA 102 Introduction to the Humanities II (C,M,MMR)
- HUMA 103 Introduction to the New Testament(C,M)
- HUMA 104 Introduction to the Old Testament (M)
- HUMA 106 World Religions (C,M)
- HUMA 201 Mythology (C,M,MMR)
- HUMA 202 Mythology: Hero's Journey (C,M)
- ITAL 101 First Course in Italian (C,M)
- ITAL 102 Second Course in Italian (C,M)
- ITAL 201 Third Course in Italian (C,M)
- JAPN 101 First Course in Japanese (M)
- JAPN 102 Second Course in Japanese (M)
- JAPN 201 Third Course in Japanese (M)
- JAPN 202 Fourth Course in Japanese (M)
- LATI 101 First Course in Latin (M)
- LATI 102 Second Course in Latin (M)
- LATI 201 Third Course in Latin (M)
- MULT 116 Flash Game Development (M)
- MUSI 100 Introduction to Music (C,M,MMR)
- MUSI 101 Music History I: Middle Ages to Mid 18th Century (M)
- MUSI 102 Music History II: Mid 18th to Early 20th Century (M)
- MUSI 105 Music of Our Time (M)
- ^ MUSI 109 World Music (C,M,MMR)
- MUSI 111 Jazz-History and Development (C,M,MMR)
- MUSI 125 Music, the Arts and Humanity (M)
- PHIL 102A Introduction to Philosophy: Reality and Knowledge (C,M,MMR)
- PHIL 102B Introduction to Philosophy: Values (C,M,MMR)
- PHIL 103 Historical Introduction to Philosophy (M)
- PHIL 104A History of Western Philosophy (C,M)
- PHIL 104B History of Western Philosophy (C,M)
- PHIL 105 Contemporary Philosophy (M)
- PHIL 106 Asian Philosophy (C,M)
- PHIL 107 Reflections on Human Nature (C,M,MMR)
- \* PHIL 108 Perspectives on Human Nature and Society (C,M)
- PHIL 110 Philosophy of Religion (M)
- PHIL 111 Philosophy in Literature (C,M)
- PHIL 112 Philosophy of Science (M)
- ^\* PHIL 125 Philosophy of Women (C,M)
- PHIL 130 Philosophy of Art and Music (M)
- \* PHIL 205 Critical Thinking and Writing in Philosophy (C,M,MMR)
- PHOT 150 History of Photography (C)
- PSYC 207 Psychology of Religion (M)
- RTVC 160 Introduction to Cinema (C)
- RUSS 101 First Course in Russian (C,M)
- RUSS 102 Second Course in Russian (M)
- RUSS 201 Third Course in Russian (M)
- SPAN 100 First/Second Course in Spanish-Accelerated (M)
- SPAN 101 First Course in Spanish (C,M,MMR)
- SPAN 102 Second Course in Spanish (C,M,MMR)
- SPAN 201 Third Course in Spanish (C,M,MMR)
- SPAN 202 Fourth Course in Spanish (C,M,MMR)
- SPAN 215 Spanish for Spanish Speakers I (C,M,MMR)
- SPAN 216 Spanish for Spanish Speakers II (C,M,MMR)
- TAGA 101 First Course in Tagalog (M,MMR)
- TAGA 102 Second Course in Tagalog (M,MMR)
- TAGA 201 Third Course in Tagalog (M,MMR)
- VIET 101 First Course in Vietnamese (M)
- VIET 102 Second Course in Vietnamese (M)
- VIET 201 Third Course in Vietnamese (M)

## D. Social and Behavioral Sciences

*A minimum of three semester units, or four quarter units, must be completed. Choose one course from the following:*

- ADJU 101 Introduction to Administration of Justice (C,MMR)
- ^ ADJU 106 Diversity and Community Relations (MMR)
- ^ AMSL 104 Introduction to Deaf Culture (M)
- ^ ANTH 103 Introduction to Cultural Anthropology (C,M,MMR)
- ANTH 107 Introduction to Archaeology (C,M,MMR)
- ^ ANTH 200 Introduction to North American Indians (M)

^ ANTH 210	Introduction to California Indians (C,M)	^* HIST 123	U. S. History from the Asian Pacific American Perspective (C,M)
ANTH 215	Cultures of Latin America (C,M)	^ HIST 130	The Middle East Today (M)
BLAS 100	Introduction to Black Studies (C,M)	* HIST 131	Latin America Before Independence (M)
^ BLAS 104	Black Psychology (C,M)	* HIST 132	Latin America Since Independence (M)
^ BLAS 115	Sociology from a Black Perspective (C)	HIST 141	Women in United States History I (C,M,MMR)
^ BLAS 116	Contemporary Social Problems from a Black Perspective (C,M)	HIST 142	Women in United States History II (C,M,MMR)
^ BLAS 125	Dynamics of the Black Community (M)	^ HIST 150	Native Americans in United States History (M,MMR)
^ BLAS 130	The Black Family (C,M)	^ HIST 151	Native Americans in United States History (M,MMR)
^ BLAS 135	Introduction to Black Politics (C)	HIST 154	Ancient Egypt (M)
^ BLAS 140A	History of the U.S., Black Perspectives (C,M,MMR)	^ HIST 168	The United States in Vietnam (M)
^ BLAS 140B	History of the U.S., Black Perspectives (C,M,MMR)	HIST 171	Twentieth Century America on Film (M)
^ BLAS 145A	Introduction to African History (C,M)	HIST 175	California History (M)
^ BLAS 145B	Introduction to African History (C)	JOUR 202	Introduction to Mass Communication (M,MMR)
BUSE 100	Introduction to Business (C,M,MMR)	* PHIL 108	Perspectives on Human Nature and Society (C,M)
BUSE 140	Business Law and the Legal Environment (C,M,MMR)	PHIL 109	Issues in Social Philosophy (M)
^ CHIC 110A	Introduction to Chicano Studies (C,M)	^* PHIL 125	Philosophy of Women (C,M)
^ CHIC 110B	Introduction to Chicano Studies (C,M)	PHIL 126	Introduction to Philosophy of Contemporary Gender Issues (C,M)
^ CHIC 141A	United States History from a Chicano Perspective (C,M)	POLI 101	Introduction to Political Science (C,M,MMR)
^ CHIC 141B	United States History from a Chicano Perspective (C,M)	POLI 102	The American Political System (C,M,MMR)
CHIC 150	History of Mexico (C,M)	^ POLI 103	Comparative Politics (C,M,MMR)
CHIC 170	La Chicana (C,M)	^ POLI 140	Contemporary International Politics (C,M,MMR)
CHIC 201	Pre-Columbian Cultures of MesoAmerica (C,M)	PSYC 101	General Psychology (C,M,MMR)
CHIL 101	Human Growth and Development (C,M,MMR)	PSYC 111	Psychological /Social Aspects of Aging, Death and Dying (M)
CHIL 103	Lifespan Growth and Development (MMR)	PSYC 121	Introduction to Child Psychology (M,MMR)
^ CHIL 141	The Child, Family and Community (C,M,MMR)	PSYC 123	Adolescent Psychology (M,MMR)
ECON 120	Principles of Economics I (C,M,MMR)	PSYC 133	Psychology of Women (M,MMR)
ECON 121	Principles of Economics II (C,M,MMR)	PSYC 135	Marriage and Family Relations (C,M,MMR)
^ ENGL 202	Introduction to Linguistics (C,M)	PSYC 137	Human Sexual Behavior (C,M,MMR)
^ FILI 100	Filipino American Experience (M,MMR)	PSYC 155	Introduction to Personality (C,M,MMR)
^ GEOG 102	Cultural Geography (C,M,MMR)	PSYC 166	Introduction to Social Psychology (C,M,MMR)
GEOG 104	World Regional Geography (C,M,MMR)	PSYC 211	Learning (C,M,MMR)
GEOG 154	Introduction to Urban Geography (M)	PSYC 230	Psychology of Lifespan Development (C,M,MMR)
* HIST 105	Introduction to Western Civilization I (C,M,MMR)	PSYC 245	Abnormal Psychology (C,M,MMR)
* HIST 106	Introduction to Western Civilization II (C,M,MMR)	RTVC 200	Introduction to Mass Communications (C)
HIST 109	History of the United States I (C,M,MMR)	^ SOCO 101	Principles of Sociology (C,M,MMR)
HIST 110	History of the United States II (C,M,MMR)		
^ HIST 115A	History of the Americas I (C,M)		
^ HIST 115B	History of the Americas II (C,M)		

- ^ SOCO 110 Contemporary Social Problems (C,M,MMR)
- ^ SOCO 125 Sociology of the Family (C,M)
- SOCO 201 Advanced Principles of Sociology (C,M,MMR)
- ^ SOCO 223 Globalization and Social Change (C,MMR)

### Certificate of Achievement

Programs in which a Certificate of Achievement may be awarded are described in the Degree Curricula and Certificate Programs section of this catalog. Certificate programs are designed for students with specific personal or occupational goals. To qualify for the Certificate of Achievement, students must satisfy the following requirements:

- 1) meet all standards for admission to the desired certificate program;
- 2) earn a grade of "C" or higher in each course;
- 3) A minimum of six semester units of the required courses for the major must be completed at City, Mesa or Miramar College.

### Certificate of Completion

Programs in which a Certificate of Completion may be awarded are described in the Degree Curricula and Certificate Programs section of this catalog. A Certificate of Completion recognizes the attainment of knowledge and/or skill through the successful completion of two or more courses as specified by a department. Certificates of Completion are designed to prepare students for employment, job enhancement and/or job advancement. To qualify for the Certificate of Completion, students must satisfy the following requirements:

- 1) Achieve a grade of "C" or better in each of the required courses.
- 2) Complete all required course work in the San Diego Community College District.
- 3) Course substitutions or course equivalencies from other colleges may not be used to satisfy Certificate of Completion requirements.

For additional information, contact the campus Evaluations Office or subject-area department.

## Graduation

### Petition for Graduation

Graduation is not automatic upon completion of requirements. A student who expects to receive the Associate Degree or the Certificate of Achievement must file a Petition for Graduation in the Counseling Office. See class schedule for important deadline dates for filing a Petition for Graduation.

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**Official college transcripts from all colleges attended must be on file before submitting the petition for Associate Degree or Certificate of Achievement.**

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A petition for an associate degree evaluation should be submitted one year before the student plans to graduate.

An evaluation is a summary of college work completed and of requirements to be completed for the associate degree or the certificate of achievement. Only evaluations completed by one of the College Evaluators are official.

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**Students who have petitioned for graduation should notify the evaluator immediately of any name or address change.**

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Students who are working toward a certificate of achievement should file the Petition for Graduation prior to the beginning of the semester in which they plan to complete the requirements of their certificate program.

### Catalog Rights

Students who maintain continuous enrollment may choose to graduate under the (City College, Mesa College, and Miramar College) catalog in effect at the time they began their studies in a California Community College, California State University, or University of California campus, or under the catalog in effect at the time of graduation.

Certification of a student's completion of CSU general education requirements or the Intersegmental General Education Transfer Curriculum (IGETC) is not a graduation requirement. Therefore, students do not have catalog rights to a certification pattern used by a certifying institution or a CSU or UC campus.

### Continuous Enrollment

Continuous enrollment is defined as attendance in one semester or two quarters (excluding summer) within a



calendar year in either the CSU, UC, or California Community College System.

## Awarding of Degrees or Certificates

The graduation ceremony is held once a year at the end of the spring semester. Students who complete requirements for the Associate Degree or the Certificate of Achievement in the fall or spring semesters and petition by March will be granted the degree in Spring.

Students who complete the requirements during the summer session or petition after the March deadline will be granted the degree in August. Summer candidates for graduation may participate in the graduation ceremony in Spring if the Petition for Graduation is filed by the March deadline.

## Diplomas

Diplomas are issued only after completion of all graduation requirements have been verified. For information on obtaining your diploma or certificate of achievement, please contact the Evaluations Office on campus at (619) 388-2680, I3-201.

## Graduation with Distinction

Graduation with honors distinction will be based upon all coursework that is applicable to the associate degree or certificate of achievement.

Graduation with Honors is granted to students who achieve an overall 3.5 GPA, High Honors is granted to students who achieve an overall 3.75 GPA, and Highest Honors is granted to students who achieve an overall 4.0 GPA.

Students will be notified that this distinction is pending at the time of the graduation ceremony, when the GPA will be calculated based upon degree or certificate applicable coursework completed through the fall semester of the year of the ceremony. The final distinction will be determined upon completion of all

coursework completed through the spring semester for spring graduates or the summer term for summer graduates.

## Additional College Degree

A student having received an associate or baccalaureate degree may qualify for an additional Associate in Arts or Associate in Science degree in a new major or concentration.

### An additional degree:

- 1) Permits upgrading or preparation for upgrading current employment.
- 2) Prepares for employment in an area different from that provided by previous training.
- 3) Provides general knowledge leading to fulfillment of personal goals.

### The following requirements are applicable:

- 1) The degree to be earned must represent a change in major or concentration from the degree or degrees previously earned.
- 2) A student must earn a minimum of 18 required semester units in the new major or concentration beyond the minimum 60 units required for the Associate Degree, bringing the total units required for the second degree to a minimum of 78 units, a minimum of 96 units for the third degree, and so on. Twelve (12) semester units of the new major or concentration must be completed in residence.
- 3) A student must fulfill current catalog associate degree requirements.
- 4) In order to receive an additional college degree, the student must file a Petition for Graduation in the Evaluations Office. The college evaluator will review all previous college work to determine the student's eligibility for a second degree.



# Transfer Guide



# Transfer Programs

Many of the courses completed at San Diego City College, San Diego Mesa College, and San Diego Miramar College may be applied for transfer credit to four-year colleges and universities. Students have the opportunity to complete their first two years of a four-year degree at this level. The Transfer Center serves as a resource center for students interested in transfer and provides the following: university catalogs, student computer work stations, university brochures and handouts, assistance with transfer information such as articulation agreements for lower division general education, major preparation, transferable electives, workshops on transferring to colleges and universities, access to university advisors, guaranteed university admission programs, assistance completing college applications, and campus visits.

Students are advised to plan transfer programs as early as possible and enroll in transferable courses in both general education and in courses that prepare for the specific university major. Questions related to transfer programs should be discussed with counselors or the Transfer Center staff. Students interested in transfer should meet with a counselor in the Counseling Department, room I-430 to develop a Transfer Educational Plan which will identify the courses needed to transfer. The Transfer Center is located on the second floor of the Student Services Building I-300 in Room 202. For information, call (619) 388-2473.

## Components of Transfer

"Transfer" is continuing your education at a baccalaureate-degree granting college or university, usually after completing your first two years at a community college. Websites [www.californiacolleges.edu](http://www.californiacolleges.edu) and [www.csumentor.edu](http://www.csumentor.edu) provide Transfer Planners and additional resources to provide you with pertinent information.

### 1) Making your decisions

#### Career Objective

Your career objective will determine the type of degree you need and your choices for selecting a major.

#### Major Objective

Many of the classes you take in college will be determined by your major, which is the field of study you will emphasize. You are required to major in a specific academic subject to demonstrate sustained, high level work in one field.

#### University Selection

Selecting a university takes time and planning. It is strongly recommended that you enroll in the Transfer 101 Workshop offered through the Transfer Center or enroll in Personal Growth 127, College Success. Work closely with your counselor to ensure that you are making the choice that is right for you.

### 2) Educational Plan

#### Major Preparation

Some majors require specific lower-division courses to be admitted to a major upon transfer. For public universities in California, visit [www.assist.org](http://www.assist.org) for this articulation information. Articulation is the process whereby a course (or set of courses) offered at one institution is accepted as equivalent to or in lieu of a comparable course (or set of courses) at another institution. For current Mesa College articulation agreements with private/independent universities, visit the Transfer Center website at [www.sdmesa.edu](http://www.sdmesa.edu), click on Student Services and then Transfer Center.

#### General Education Requirements

General Education requirements are courses required of everyone regardless of major. Each university has different general education patterns. Mesa students can choose from the following:

- a. Complete specific requirements for an individual university or,
- b. Complete the approved Intersegmental General Education Transfer Curriculum (IGETC) pattern of courses acceptable at all campuses of the CSU, most campuses of the UC, and some private institutions, or
- c. Complete the approved CSU GE Breath pattern of lower-division courses acceptable at all campuses of the CSU system.

It is strongly advised that you work closely with a counselor before making a decision. For a list of transfer GE options for the IGETC coursework patterns see page 87. The CSU GE coursework patterns may be found on page 93.

#### Electives

Electives are additional courses taken to meet the number of required units or to meet

additional lower-division graduation requirements. Make sure the courses you select are transferable courses by referring to the course descriptions in this catalog.

### 3) Application

Most universities require you to apply for admission about one year prior to your expected transfer date. Visit the Transfer Center in I300 Room 202 for more information.

## Transfer to California State University (CSU)

The California State University (CSU) system is made up of 23 universities throughout the state. These include:

California Maritime Academy  
 California Polytechnic State University, San Luis Obispo  
 California State Polytechnic University, Pomona  
 California State University, Bakersfield  
 California State University, Channel Islands  
 California State University, Chico  
 California State University, Dominguez Hills  
 California State University, East Bay  
 California State University, Fresno  
 California State University, Fullerton  
 California State University, Long Beach  
 California State University, Los Angeles  
 California State University, Monterey Bay  
 California State University, Northridge  
 California State University, Sacramento  
 California State University, San Bernardino  
 California State University, San Marcos  
 California State University, Stanislaus  
 Humboldt State University  
 San Diego State University  
 San Francisco State University  
 San Jose State University  
 Sonoma State University

Students who plan to earn a university degree may find it advantageous to complete freshman and sophomore work at a California community college. A student may

apply 70 transferable semester units from the community colleges toward a university degree. Courses completed at a community college after the 70-unit maximum course units has been reached will count toward university requirements, but these course units will not count toward the total number of units required to earn a university degree.

### California State University Minimum Admission Requirements

Transfer students will be eligible for admission by meeting the following requirements:

- 1) Complete 60 semester units or 90 quarter units of transferable units. These 60 units consist of:
  - "General Education pattern (for details see page 94),
  - "Preparation for Major (details on page 86), and
  - "any electives needed to reach the 60 unit minimum.
- 2) Within the General Education, the completion the Golden 4 (Critical Thinking, Writing, Speech, Math) with a grade of C or better. Credit/No-Credit grades are not recommended in these areas.
- 3) GPA: Your overall grade point average must be at least 2.0 (2.40 for California nonresidents). Impacted majors may have higher GPA requirements.
- 4) The CSU designates major programs as impacted when more applications are received in the initial filing period from CSU-eligible applicants than can be accommodated by the campus. The initial filing period is defined as the first month of the filing period (October and November for fall terms). If you are interested in an impacted major, you must apply during the initial filing period. You will be subject to supplementary admission criteria.

### Additional Requirements for CSU Graduation - American Institutions/California Government

Note: Not required for GE Certification.

Although this requirement is not part of the General Education requirements for CSU, all students must complete course work in U.S. History, Constitution and Government. The courses may also be used to partially fulfill Area D of the CSU General Education Breadth Requirements.

Students must complete **TWO** (2) courses (six units) in American Institutions/California Government; one course selected from **Part A** and one course from **Part B**:

Part A		Part B	
^ BLAS 140A	History of the U.S., Black Perspectives (C, M, MMR)	^ BLAS 140B	History of the U.S., Black Perspectives (C, M, MMR)
^ CHIC 141A	United States History from a Chicano Perspective (C,M)	^ CHIC 141B	United States History from a Chicano Perspective (C, M)
HIST 109	History of the United States I (C, M, MMR)	HIST 110	History of the United States II (C, M, MMR)
^ HIST 115A	History of the Americas I (C, M)	^ HIST 115B	History of the Americas II (C, M)
HIST 141	Women in United States History I (C,M,MMR)	^ HIST 123	U.S. History from the Asian Pacific American Perspective (C, M)
^ HIST 150	Native Americans in United States History (M,MMR)	HIST 142	Women in United States History II (C,M,MMR)
		^ HIST 151	Native Americans in United States History (M, MMR)
		POLI 102	The American Political System (C, M, MMR)

Students who have completed the American Institutions requirement but who have not yet completed the California government requirement must complete one of the following three-unit courses:

- ^ BLAS 140B History of U.S., Black Perspectives (C, M, MMR)
- ^CHIC 141B United States History from a Chicano Perspective (C, M)
- HIST 110 History of the United States II (C, M, MMR)
- ^HIST 115B History of the Americas II (C, M)
- ^HIST 123 U.S. History from the Asian Pacific American Perspective (C,M)
- HIST 142 Women in United States History II (C,M,MMR)
- ^HIST 151 Native Americans in United States History (M, MMR)
- HIST 175 California History (M)
- POLI 102 The American Political System (C, M, MMR)

**NOTE:** If a six-unit sequence or combination is selected to fulfill the American Institutions requirement, only three (3) units may be used for general education credit.

***Courses designated with a carat (^) may also be used to fulfill the District Multicultural studies requirement.***

## California State University Transfer Checklist

- When you begin classes at a California Community College, discuss your transfer plans with a community college counselor or Transfer Center director. Inquire about California State University (CSU) general education requirements and the lower division courses required for your major.
- Review your California Community College catalog for information on which courses are transferable to the CSU.
- Obtain one or more CSU campus catalogs to become familiar with admission, general education, and major requirements.
- If you will need financial assistance to attend CSU, talk to a financial aid advisor at the California Community College you are attending; obtain a copy of the FAFSA form, and note application deadlines.
- Contact a CSU campus Disabled Student Services program to inquire about available services.
- Visit one or more CSU campuses. Call the Admissions Office at your target campus if you would like a campus tour. Contact the Transfer Center in I3-202 to see about 4-year representative visits or visit the website at [www.sdmesa.edu](http://www.sdmesa.edu)
- Complete and file an application for admission with the CSU campus during the initial filing period (visit <http://www.csumentor.edu>, see the CSU admission booklet, or contact a CSU admission office).
- Send the application fee (\$55) with the CSU application for admission.
- Send in your Intent to Enroll response along with the fee to accept the admissions offer.
- Have transcripts from all colleges attended (and high school transcript, if necessary) sent to the CSU campus you have selected.
- After you have applied for admission to a CSU campus, request that the community college Evaluations Office certify on your transcript the courses you have completed to satisfy CSU general education.
- Meet with an admissions representative to ensure you have completed all paperwork.

**Take charge of your transfer program. You too, can discover the difference that a CSU education can make in reaching your career goals.**

## Transfer to University of California

The University of California system includes nine campuses and a Health Sciences Center in San Francisco.

University of California Campuses  
 University of California, Berkeley  
 University of California, Davis  
 University of California, Irvine  
 University of California, Los Angeles  
 University of California, Merced  
 University of California, Riverside  
 University of California, San Diego  
 University of California, San Francisco  
 University of California, Santa Barbara  
 University of California, Santa Cruz

Students who plan to earn a university degree may find it advantageous to complete freshman and sophomore work at a California community college. A student may apply 70 transferable semester units (or 105 quarter units) from the community colleges toward a university degree. Courses completed at a community college after the 70-unit maximum course units has been reached will count toward university requirements, but these course units will not count toward the total number of units required to earn a university degree.

### The University of California minimum requirements

Transfer students will be eligible for admission if they meet the following requirements:

- 1) Complete 60 semester units or 90 quarter units of transferable units;
- 2) A grade point average of at least 2.4, with no more than 14 semester or 21 quarter units taken as Credit/No-Credit; and
- 3) Complete the following course pattern, with a grade of "C" or better in each course:
  - two transferable college courses (3 semester or 4-5 quarter units) in English composition; and
  - one transferable college course (3 semester or 4-5 quarter units) in mathematical concepts and quantitative reasoning; and

- four transferable college courses (3 semester or 4-5 quarter units each) selected from at least two of the following subject areas: arts and humanities; social and behavioral sciences; and physical and biological sciences.

Students who complete the Intersegmental General Education Transfer Curriculum (IGETC) pattern prior to transferring to the University of California system will meet the transfer eligibility coursework requirement listed above (see page 87 for details). Students who did not qualify for admissions to a university when graduating from high school because subjects A-F were not satisfied, must complete the requirements listed above.

Note: Specific admission criteria vary among University of California campuses. The UC system limits credit for transfer of courses in fine arts, music, theater arts, computer science, engineering and independent study.

### UC Transfer and Physical Education Activity Courses

UC grants a maximum of four semester units of credit for appropriate Physical Education Activity courses. Courses that are subject to this limit are listed as such on the college's UC Transfer Course Agreement, available on web ASSIST at [www.assist.org](http://www.assist.org) under the *UC Transferable Courses* link. Physical Education Theory courses or courses that do not fit either the Theory or Activity category are not included in the four semester credit limit.

### UC Transfer and Variable Topics Courses

These courses are also called "Independent Studies", "Special Studies", "Special Topics", "Internships", "Field Work", etc. Credit for variable topics courses is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. UC does not grant credit for variable topics courses in Journalism, Photography, Health, Business Administration, Architecture, Administration of Justice (Criminology) or Library Departments because of credit restrictions in these areas.



## University of California Transfer Checklist

- When you begin classes at a California Community College, discuss your transfer plans with a community college counselor or Transfer Center director. Inquire about University of California (UC) general education requirements and the lower division courses required for your major. Please note that UC stresses the prep for major over the general education requirements.
- Review your California Community College catalog for information on which courses are transferable to the UC.
- Obtain one or more UC campus catalogs to become familiar with admission, general education, and major requirements.
- If you will need financial assistance to attend UC, talk to a financial aid advisor at the California Community College you are attending; obtain a copy of the FAFSA form, and note application deadlines.
- Contact a UC campus Disabled Student Services program to inquire about available services.
- Visit one or more UC campuses. Call the Admissions Office at your target campus if you would like a campus tour. Contact the Transfer Center in I3-202 to see about 4-year representative visits or visit the website at [www.sdmesa.edu](http://www.sdmesa.edu)
- Complete and file an application for admission with the UC campus during the initial filing period (visit <http://www.universityofcalifornia.edu>, see the UC admission booklet, or contact a UC admission office).
- Send the application fee (\$60) with the UC application for admission.
- Submit the Intent to Enroll form.
- Have transcripts from all colleges attended (and high school transcript, if necessary) sent to the UC campus you have selected.
- After you have applied for admission to a UC campus, request that the community college Evaluations Office certify on your transcript the courses you have completed to satisfy UC general education.
- Attend the UC Transitions workshop.

**Take charge of your transfer program. Visit the Transfer Center in I-300 Room 202 for resources, appointments with UC representatives and additional information.**

## Transfer to Private and Independent Colleges and Universities

Transfer options are available to hundreds of Private and Independent Colleges and Universities throughout world. Admission requirements are different at each private and independent university. To establish a transfer plan, come to the Transfer Center to research and obtain transfer admissions requirements, then work with a counselor to establish a plan.

### Historically Black Colleges and Universities (HBCU)

Any historically black college or university that was established prior to 1964, whose principal mission was, and is, the education of black Americans, and that is accredited by a nationally recognized accrediting agency or association determined by the Secretary [of Education] to be a reliable authority as to the quality of training offered or is, according to such an agency or association, making reasonable progress toward accreditation. There are over 125 HBCU's in the United States.

### Hispanic Serving Institutions

The Hispanic Association of Colleges and Universities (HACU) is a national educational association that represents colleges and universities committed to Hispanic higher education success in the United States (including Puerto Rico), Latin America, and Spain. HACU has 193 member Hispanic-Serving Institutions (HSIs) located in 11 U.S. states and Puerto Rico. To be considered a Hispanic-Serving Institution, the Hispanic enrollment at a college or university must be at least 25 percent of the total student enrollment. California is home to 54 Hispanic Serving Institutions.

### Tribal Colleges and Universities

There are 35 federally recognized Tribal Colleges and Universities in the United States. Located mainly in the Midwest and Southwest, Tribal Colleges and Universities service approximately 30,000 full- and part-time students. They offer two-year associate degrees in over 200 disciplines with some providing a bachelor's and master's degree. They also offer 200 vocational certificate programs.

## Preparation for the Major

Many majors require or recommend introductory or pre-requisite courses, most of which are offered in California Community Colleges. For public universities in California, visit [www.assist.org](http://www.assist.org) for the articulation information for your major. For private/independent universities, visit the Transfer Center website at [www.sdmesa.edu](http://www.sdmesa.edu) under Student Services. ASSIST, AICCU Mentor, and HBCU Mentor are tools you can utilize to obtain information for preparation for majors.

**ASSIST:** ASSIST is a computerized student-transfer information system that can be accessed over the World Wide Web. It displays reports of how course credits earned at one California college or university can be applied when transferred to another. ASSIST is the official repository of articulation for California's colleges and universities and therefore provides the most accurate and up-to-date information available about student transfer in California. Visit ASSIST at [www.assist.org](http://www.assist.org)

**AICCU Mentor:** AICCU Mentor is a student services website representing the private colleges and universities of California. Visit a [www.aiccummentor.org](http://www.aiccummentor.org)

**HBCU Mentor:** HBCU Mentor is a student services website representing the statewide and independent colleges and universities of Historically Black Colleges and Universities. Visit [www.hbcumentor.org](http://www.hbcumentor.org)

### California Articulation Number (CAN) System

The California Articulation Number (CAN) identifies some of the transferable, lower division, introductory, preparatory courses and sequences commonly taught within each academic discipline on college campuses. The system assures students that CAN courses and sequences on one participating campus will be similar in content to the comparable CAN course and sequence on another participating campus. For example, CAN ECON 4 on one campus can be identified for use "in lieu of" CAN ECON 4 on another participating campus. Each college, however, maintains its own course numbering system and its own requirements.

California Articulation Numbers are listed after each course description in this catalog. Lists of courses and sequences from campuses participating in the CAN system are available in the Transfer Center. See a counselor for assistance. These courses are by no means the only transferable courses offered; other courses that transfer are listed in campus articulation agreements and elsewhere in this catalog.

# General Education Patterns and Certification

The following two general education patterns (IGETC and CSUGE) are based on 2007-2008 articulation agreements and/or course offerings and is subject to change. Please contact the Transfer Center, Counseling Department, or see [www.assist.org](http://www.assist.org) for updates.

## Intersegmental General Education Transfer Curriculum (IGETC)

- ( ) Colleges in parenthesis indicate where the course is approved for IGETC Requirements.  
     C - City College  
     M - Mesa College  
     MMR - Miramar College
- \* Courses with asterisks are listed in more than one area but shall not be certified in more than one area.
- + Courses with pluses indicate transfer credit may be limited by either UC or CSU, or both. Please consult a counselor for additional information.
- @Courses with at symbols indicate CSU-only requirements.

The Intersegmental General Education Transfer Curriculum (IGETC) is a general education pattern that will fulfill all lower-division general education requirements at all California State University (CSU) campuses and most University of California (UC) campuses/majors. It is also accepted by some private/independent or out of state universities. IGETC is usually recommended for students who intend to transfer to a UC campus, or who are not yet sure of their intended transfer university. Completion of the IGETC pattern is not an admission requirement for transfer to most UC or CSU campuses, nor is it the only way to fulfill the lower division GE requirements of a UC or CSU campus prior to transfer.

**It is strongly recommended that students consult with a counselor to determine which general education pattern is most appropriate for their individual educational goals.**

### Rules for using the IGETC pattern:

- Each course must have been IGETC approved at the time it was taken. See [www.assist.org](http://www.assist.org) for a list of certified courses and approval dates.
- Courses may be approved for more than one IGETC area. However, each course may be used to certify only one of the areas it is approved for.
- The entire IGETC pattern must be completed prior to transfer (although some exceptions are made for high-unit majors or other cases).
- Students must apply for IGETC certification at the last community college attended prior to transfer. Forms are available from the Counseling or Evaluations office. IGETC can not be certified after transfer.
- AP credit and coursework completed at accredited U.S. colleges and universities may be used to fulfill some IGETC requirements. All such credit must be evaluated through the Evaluations office. Foreign coursework is not acceptable.
- All courses must be passed with a "C" or higher. "C-" is not acceptable.
- Students transferring to UC need not complete the Oral Communication requirement (Area 1C).
- Students transferring to CSU need not complete the Languages Other than English requirement.
- Some UC campuses do not allow use of IGETC for students who were previously enrolled at a UC campus.
- Some community college courses have limitations on the amount of credit awarded by the receiving university. See a counselor, the course description in the college catalog, or [www.assist.org](http://www.assist.org) for more information.

### IGETC is not recommended for the following transfer destinations:

- UC San Diego Revelle and Eleanor Roosevelt Colleges
- UC Berkeley Colleges of Business, Chemistry, Environmental Design (Architecture), Engineering, Natural Resources, Optometry
- UC Davis College of Engineering
- UC Irvine Schools of Engineering, Biological Sciences, Physical Sciences

- UC Riverside Colleges of Engineering, Natural and Agricultural Sciences
- UC Santa Barbara Colleges of Engineering, Creative Studies
- UC Los Angeles Schools of Engineering and Applied Science, Nursing

## Area 1 - English Communication

2-3 courses, 6-9 semester/8-12 quarter units

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### Group A: English Composition

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1 course, 3 semester/4-5 quarter units

- ENGL 101 Reading and Composition (C,M,MMR)  
**OR**  
 ENGL 105 Composition and Literature (C,M,MMR)

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### Group B: Critical Thinking - English Composition

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1 course, 3 semester/4-5 quarter units

Courses must have English Composition as a prerequisite.

- ENGL 205 Critical Thinking and Intermediate Composition (C,M,MMR)  
 PHIL 205 Critical Thinking and Writing in Philosophy (C,M,MMR)

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### Group C: Oral Communication

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1 course, 3 semester/4-5 quarter units

- @ SPEE 103 Oral Communication (C,M,MMR)  
 @ SPEE 160 Argumentation (C,M,MMR)

## Area 2 - Mathematical Concepts and Quantitative Reasoning

1 course, 3 semester/4-5 quarter units

Courses must have Intermediate Algebra as a prerequisite.

- + BIOL 200 Biological Statistics (C,M)
- + MATH 116 College and Matrix Algebra (C,M,MMR)
- + MATH 119 Elementary Statistics (C,M,MMR)
- + MATH 121 Basic Techniques of Applied Calculus I (C,M,MMR)
- + MATH 122 Basic Techniques of Calculus II (C,M,MMR)
- + MATH 141 Precalculus (C,M,MMR)
- + MATH 150 Calculus with Analytic Geometry I (C,M,MMR)

- + MATH 151 Calculus with Analytic Geometry II (C,M,MMR)
- MATH 245 Discrete Mathematics (C,M,MMR)
- MATH 252 Calculus with Analytic Geometry III (C,M,MMR)
- MATH 254 Introduction to Linear Algebra (C,M,MMR)
- MATH 255 Differential Equations (C,M,MMR)
- + PSYC 258 Behavioral Science Statistics (C,M,MMR)

## Area 3 - Arts and Humanities

3 courses, 9 semester/12-15 quarter units

At least one course from the Arts and one from the Humanities.

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### 3A: Arts Courses:

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- ARTF 100 Art Orientation (C,M,MMR)
- ARTF 107 Contemporary Art (M,MMR)
- ARTF 109 Nineteenth and Twentieth Century Art (C,M,MMR)
- ARTF 110 Art History: Prehistoric to Gothic (C,M,MMR)
- ARTF 111 Art History: Renaissance to Modern (C,M,MMR)
- + ARTF 113 African, Oceanic, and Native American Art (M,MMR)
- + ARTF 115 African Art (C,M)
- + ARTF 120 Native American Indian Art (M)
- ARTF 125 History of Art: Far Eastern Art (MMR)
- BLAS 110 Afro-American Art (C,M)
- + BLAS 111 African Art History (M)
- BLAS 120 Black Music (C,M)
- CHIC 230 Chicano Art (M)
- DFLM 101 Introduction to Film (MMR)
- DFLM 102 The American Cinema (MMR)
- DRAM 105 Introduction to Dramatic Arts (C,M)
- DRAM 107 Study of Filmed Plays (C)
- DRAM 136 History of Canonized Theatre - Ancient Greece to the Restoration (C)
- DRAM 137 History of Canonized Western Theatre -Restoration to the Present (C)
- DRAM 150 Cinema as Art & Communication I (M)
- DRAM 151 Cinema as Art & Communication II (M)
- MUSI 100 Introduction to Music (C,M,MMR)
- MUSI 101 Music History I: Middle Ages to Mid 18th Century (M)
- MUSI 102 Music History II: Mid 18th - Early 20th Century (M)
- MUSI 105 Music of Our Time (M)
- MUSI 109 World Music (C,M,MMR)

MUSI 111 Jazz - History & Development  
(C,M,MMR)  
MUSI 125 Music, The Arts, and Humanity (M)  
PHOT 150 History of Photography (C)

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**3B: Humanities Courses:**


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* AMSL 104	Introduction to Deaf Culture (M)	* HIST 121	Asian Civilizations in Modern Times (C,M,MMR)
AMSL 116	American Sign Language Level II (C,M)	HIST 125	History of England & the Commonwealth I (M)
AMSL 215	American Sign Language Level III(C,M)	* HIST 131	Latin America Before Independence (M)
AMSL 216	American Sign Language Level IV (C,M)	* HIST 132	Latin America Since Independence(M)
* BLAS 145A	Introduction to African History (C,M)	HUMA 101	Introduction to the Humanities I (C,M,MMR)
* BLAS 145B	Introduction to African History (C)	HUMA 102	Introduction to the Humanities II (C,M,MMR)
BLAS 150	Black Women in Literature & the Media (C,M)	HUMA 103	Introduction to the New Testament (M)
BLAS 155	Afro-American Literature (C,M)	HUMA 104	Introduction to the Old Testament (M)
CHIC 130	Mexican Literature in Translation (C)	HUMA 106	World Religions (C,M)
CHIC 135	Chicano Literature (C,M)	HUMA 201	Mythology (C,M,MMR)
CHIC 138	Literature of La Raza in Latin America in Translation (C,M)	ITAL 201	Third Course in Italian (C,M)
CHIC 190	Chicano Images in Film (C,M)	JAPN 102	Second Course in Japanese (M)
* CHIC 210	Chicano Culture (C,M)	JAPN 201	Third Course in Japanese (M)
CHIN 102	Second Course in Mandarin Chinese (M)	JAPN 202	Fourth Course in Japanese (M)
CHIN 201	Third Course Mandarin Chinese (M)	LATI 102	Second Course in Latin (M)
ENGL 208	Introduction to Literature (C,M,MMR)	LATI 201	Third Course in Latin (M)
ENGL 209	Literary Approaches to Film (C,M,MMR)	PHIL 102A	Introduction to Philosophy: Reality & Knowledge (C,M,MMR)
ENGL 210	American Literature I (C,M,MMR)	PHIL 102B	Introduction to Philosophy: Values (C,M,MMR)
ENGL 211	American Literature II (C,M,MMR)	PHIL 103	Historical Introduction to Philosophy (M)
ENGL 215	English Literature I: 800-1799 (C,M,MMR)	PHIL 104A	History of Western Philosophy (C,M)
ENGL 216	English Literature II: 1800-Present (C,M,MMR)	PHIL 104B	History of Western Philosophy (C,M)
ENGL 220	Masterpieces of World Literature I: 1500 BCE - 1600 CE (C,M,MMR)	PHIL 106	Asian Philosophy (C,M)
ENGL 221	Masterpieces of World Literature II: 1600 - Present (C,M,MMR)	PHIL 107	Reflections on Human Nature (C,M,MMR)
ENGL 230	Asian American Literature (M,MMR)	PHIL 108	Perspectives on Human Nature & Society (C,M)
ENGL 237	Women in Literature (C,MMR)	PHIL 110	Philosophy of Religion (M)
ENGL 240	Shakespeare (C,M)	PHIL 111	Philosophy in Literature (C,M)
FREN 102	Second Course in French (C,M)	PHIL 112	Philosophy of Science (M)
FREN 201	Third Course in French (C,M)	PHIL 125	Philosophy of Women (C,M)
FREN 202	Fourth Course in French (C,M)	PHIL 130	Philosophy of Art and Music (M)
GERM 102	Second Course in German (C,M)	PSYC 207	Psychology of Religion (M)
GERM 201	Third Course in German (C,M)	RUSS 102	Second Course in Russian (M)
* HIST 100	World History I (C,M,MMR)	RUSS 201	Third Course in Russian (M)
* HIST 101	World History II (C,M,MMR)	+ SPAN 102	Second Course in Spanish (C,M,MMR)
* HIST 105	Introduction to Western Civilization I (C,M,MMR)	+ SPAN 201	Third Course in Spanish (C,M,MMR)
* HIST 106	Introduction to Western Civilization II (C,M,MMR)	SPAN 215	Spanish for Spanish Speakers I (C,M,MMR)
* HIST 120	Introduction to Asian Civilizations (C,M,MMR)	SPAN 216	Spanish for Spanish Speakers II (C,M,MMR)
		TAGA 102	Second Course in Tagalog (M,MMR)
		TAGA 201	Third Course in Tagalog (M,MMR)
		VIET 102	Second Course in Vietnamese (M)
		VIET 201	Third Course in Vietnamese (M)

## Area 4 - Social and Behavioral Sciences

### 3 courses, 9 semester/12-15 quarter units

Courses from at least two disciplines or an interdisciplinary sequence.

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#### 4A: Anthropology and Archaeology Courses:

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ANTH 103	Introduction to Cultural Anthropology (C,M,MMR)
ANTH 107	Introduction to Archaeology (C,M,MMR)
ANTH 200	Introduction to North American Indians (M)
ANTH 210	Introduction to California Indians (C,M)
ANTH 215	Cultures of Latin America (C,M)

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#### 4B: Economics Courses:

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ECON 120	Principles of Economics I (C,M,MMR)
ECON 121	Principles of Economics II (C,M,MMR)

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#### 4C: Ethnic Studies Courses:

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*	AMSL 104	Introduction to Deaf Culture (M)
	BLAS 100	Introduction to Black Studies (C,M)
+	BLAS 104	Black Psychology (C,M)
+	BLAS 115	Sociology from a Black Perspective (C)
	BLAS 116	Contemporary Social Problems From a Black Perspective (C,M)
	BLAS 130	The Black Family (C,M)
	BLAS 135	Introduction to Black Politics (C)
+	BLAS 140A	History of the U.S., Black Perspectives (C,M,MMR)
+	BLAS 140B	History of the U.S., Black Perspectives (C,M,MMR)
*	BLAS 145A	Introduction to African History (C,M)
*	BLAS 145B	Introduction to African History (C)
	CHIC 110A	Introduction to Chicano Studies (C,M)
	CHIC 110B	Introduction to Chicano Studies (C,M)
*+	CHIC 141A	United States History From a Chicano Perspective (C,M)
+	CHIC 141B	United States History From a Chicano Perspective (C,M)
	CHIC 150	History of Mexico (C,M)
	CHIC 170	La Chicana (M)
	CHIC 201	Pre-Columbian Cultures of MesoAmerica (C,M)
*	CHIC 210	Chicano Culture (C,M)

	FILI 100	Filipino American Experience (M,MMR)
*+	HIST 150	Native Americans in United States History (M,MMR)
*+	HIST 151	Native Americans in United States History (M,MMR)

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#### 4D: Gender Studies:

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*+	HIST 141	Women in United States History I (C, M,MMR)
*+	HIST 142	Women in United States History II (C, M,MMR)
*	PSYC 133	Psychology of Women (M,MMR)

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#### 4E: Geography Courses:

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	GEOG 102	Cultural Geography (C,M,MMR)
	GEOG 104	World Regional Geography (C,M,MMR)
	GEOG 154	Introduction to Urban Geography (M)

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#### 4F: History Courses:

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*+	CHIC 141A	United States History from a Chicano Perspective (C,M)
*	HIST 100	World History I (C,M,MMR)
*	HIST 101	World History II (C,M,MMR)
*	HIST 105	Introduction to Western Civilization I (C,M,MMR)
*	HIST 106	Introduction to Western Civilization II (C,M,MMR)
+	HIST 109	History of the United States I (C,M,MMR)
+	HIST 110	History of the United States II (C,M,MMR)
	HIST 115A	History of the Americas I (C,M)
	HIST 115B	History of the Americas II (C,M)
*	HIST 120	Introduction to Asian Civilizations (C,M,MMR)
*	HIST 121	Asian Civilizations in Modern Times (C,M,MMR)
	HIST 123	U.S. History from the Asian Pacific American Perspective (C, M)
	HIST 130	The Middle East Today (M)
*	HIST 131	Latin America Before Independence (M)
*	HIST 132	Latin America Since Independence(M)
*+	HIST 141	Women in United States History I (C, M,MMR)
*+	HIST 142	Women in United States History II (C, M,MMR)
*+	HIST 150	Native Americans in United States History (M,MMR)

- \*+ HIST 151 Native Americans in United States History (M,MMR)
- HIST 154 Ancient Egypt (M)
- HIST 175 California History (M)

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#### 4G: Interdisciplinary, Social & Behavioral Sciences:

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- + CHIL 101 Human Growth and Development (C,M,MMR)
- + CHIL 103 Lifespan Growth and Development (MMR)
- ENGL 202 Introduction to Linguistics (C,M)
- JOUR 202 Introduction to Mass Communication (M,MMR)
- \* SOCO 223 Globalization and Social Change (MMR)

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#### 4H: Political Science, Government & Legal Institutions Courses:

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- POLI 101 Introduction to Political Science (C,M,MMR)
- POLI 102 The American Political System (C,M,MMR)
- POLI 103 Comparative Politics (C,M,MMR)
- POLI 140 Contemporary International Politics (C,M,MMR)
- \* SOCO 223 Globalization and Social Change (MMR)

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#### 4I: Psychology Courses:

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- + PSYC 101 General Psychology (C,M,MMR)
- + PSYC 121 Introduction to Child Psychology (M,MMR)
- + PSYC 123 Adolescent Psychology (M,MMR)
- \* PSYC 133 Psychology of Women (M,MMR)
- PSYC 135 Marriage and Family Relations (C,M,MMR)
- + PSYC 137 Human Sexual Behavior (C,M,MMR)
- PSYC 155 Introduction to Personality (C,M)
- PSYC 166 Introduction to Social Psychology (M,MMR)
- PSYC 211 Learning (C,M,MMR)
- PSYC 230 Psychology of Lifespan Development (C,M,MMR)
- PSYC 245 Abnormal Psychology (M,MMR)

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#### 4J: Sociology & Criminology Courses:

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- PHIL 109 Issues in Social Philosophy (M)
- + SOCO 101 Principles of Sociology (C,M,MMR)
- SOCO 110 Contemporary Social Problems (C,M,MMR)
- SOCO 201 Advanced Principles of Sociology (C,M,MMR)
- \* SOCO 223 Globalization and Social Change (MMR)

### Area 5 - Physical and Biological Sciences

**At least 2 courses required, 7-9 semester/9-12 quarter units.** One Physical Science course and one Biological Science course; at least one must include a laboratory.

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#### 5A: Physical Science Courses:

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- ASTR 101 Descriptive Astronomy (C,M,MMR)
- + ASTR 109 Practice in Observing Lab (C,M)
- + ASTR 111 Astronomy Lab (M,MMR)
- + CHEM 100 Fundamentals of Chemistry (C,M,MMR)
- + CHEM 100L Fundamentals of Chemistry Lab (C,M,MMR)
- + CHEM 130 Introduction to Organic & Biological Chemistry (C,M,MMR)
- + CHEM 130L Introduction to Organic & Biological Chemistry Lab (C,M,MMR)
- + CHEM 152 Introduction to General Chemistry (C,M,MMR)
- + CHEM 152L Introduction to General Chemistry Lab (C,M,MMR)
- CHEM 200 General Chemistry I - Lecture (C,M,MMR)
- CHEM 200L General Chemistry I - Lab (C,M,MMR)
- CHEM 201 General Chemistry II - Lecture (C,M,MMR)
- CHEM 201L General Chemistry II - Lab (C,M,MMR)
- + CHEM 231 Organic Chemistry I - Lecture (C,M,MMR)
- + CHEM 231L Organic Chemistry I - Lab (C,M,MMR)
- CHEM 233 Organic Chemistry II - Lecture (C,M,MMR)
- CHEM 233L Organic Chemistry II - Lab (C,M,MMR)
- CHEM 251 Analytical Chemistry - (C,M,MMR)
- + ENGN 110 Science for Technical Applications (C)
- GEOG 101 Physical Geography (C,M,MMR)
- GEOG 101L Physical Geography Lab (C,M,MMR)
- GEOL 100 General Geology (C,M,MMR)
- GEOL 101 General Geology Lab (C,M,MMR)
- GEOL 104 Earth Science (C,M,MMR)

- + PHYN 100 Survey of Physical Science (C,M,MMR)
- + PHYN 101 Survey of Physical Science Lab (C,M,MMR)
- PHYN 120 Physical Oceanography (M, MMR)
- + PHYS 100 Introductory Physics w/Lab (C, M)
- + PHYS 121A General Physics Lab (C)
- + PHYS 121B General Physics Lab (C)
- + PHYS 125 General Physics (C,M,MMR)
- + PHYS 126 General Physics II (C,M,MMR)
- + PHYS 180A General Physics I (C)
- + PHYS 180B General Physics II (C)
- + PHYS 195 Mechanics (C,M,MMR)
- + PHYS 196 Electricity and Magnetism (C,M,MMR)
- + PHYS 197 Waves, Optics and Modern Physics (C,M,MMR)

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### 5B: Biological Science Courses:

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- ANTH 102 Introduction to Physical Anthropology (C,M,MMR)
- ANTH 104 Laboratory in Physical Anthropology (C,M,MMR)
- + BIOL 100 Natural History Environmental Biology w/Lab (M,MMR)
- BIOL 101 Issues In Environmental Biology (C)
- + BIOL 105 Principles of Biology (MMR)
- + BIOL 106 Principles of Biology-Laboratory (MMR)
- + BIOL 107 General Biology - Lecture and Lab (C,M,MMR)
- BIOL 110 Introduction to Oceanography (C,M)
- BIOL 115 Marine Biology Lecture/Laboratory (C,M,MMR)
- + BIOL 120 The Environment of Man (M)
- BIOL 130 Human Heredity (C,M,MMR)
- BIOL 131 Introduction to Biotechnology (MMR)
- + BIOL 180 Plants and People (C,M)
- BIOL 205 General Microbiology (C,M,MMR)
- BIOL 210A Introduction to the Biological Sciences I (C,M,MMR)
- BIOL 210B Introduction to the Biological Sciences II (C,M,MMR)
- + BIOL 215 Introduction to Zoology w/Lab (C,M,MMR)
- BIOL 230 Human Anatomy w/Lab (C,M,MMR)
- BIOL 235 Human Physiology w/Lab (C,M,MMR)
- + BIOL 250 Introduction to Botany w/Lab (M,MMR)
- PSYC 260 Introduction to Physiological Psychology (C,M,MMR)

## Languages Other Than English

**UC Requirement Only.** In order to complete IGETC for the University of California system, students are

required to demonstrate competence/proficiency in a language other than English equal to two years of high school study. **Competence may be demonstrated through the following mechanisms:**

1. Completion of two years of the same foreign language of high school level work with grades of "C" or better;
2. Completion of a course or courses at a college or university, with a grade of "C" or better in each course. Usually, one semester of college work in a language other than English is equivalent to two years of high school work;

Any one of the following course or courses completed with a grade of "C" or better, will fulfill the requirement:

- AMSL 115 American Sign Language Level I (C,M)
- AMSL 116 American Sign Language Level II (C,M)
- AMSL 215 American Sign Language Level III (C,M)
- AMSL 216 American Sign Language Level IV (C,M)
- ARAB 101 First Course in Arabic (C,MMR)
- ARAB 102 Second Course in Arabic (C)
- CHIN 101 First Course in Mandarin Chinese (M)
- CHIN 102 Second Course in Mandarin Chinese (M)
- CHIN 201 Third Course in Mandarin Chinese (M)
- FREN 101 First Course in French (C,M)
- FREN 102 Second Course in French (C,M)
- FREN 201 Third Course in French (C,M)
- FREN 202 Fourth Course in French (C,M)
- GERM 101 First Course in German (C,M)
- GERM 102 Second Course in German (C,M)
- GERM 201 Third Course in German (C,M)
- ITAL 101 First Course in Italian (C,M)
- ITAL 102 Second Course in Italian (C,M)
- ITAL 201 Third Course in Italian (C,M)
- JAPN 101 First Course in Japanese (M)
- JAPN 102 Second Course in Japanese (M)
- JAPN 201 Third Course in Japanese (M)
- JAPN 202 Fourth Course in Japanese (M)
- LATI 101 First Course in Latin (M)
- LATI 102 Second Course in Latin (M)
- LATI 201 Third Course in Latin (M)
- RUSS 101 First Course in Russian (C,M)
- RUSS 102 Second Course in Russian (M)
- RUSS 201 Third Course in Russian (M)
- SPAN 100 First/Second Course in Spanish-Accelerated (M)
- + SPAN 101 First Course in Spanish (C,M,MMR)
- + SPAN 102 Second Course in Spanish (C,M,MMR)
- + SPAN 201 Third Course in Spanish (C,M,MMR)
- + SPAN 202 Fourth Course in Spanish (C,M,MMR)



- SPAN 215 Spanish for Spanish Speakers I (C,M,MMR)  
 SPAN 216 Spanish for Spanish Speakers II (C,M,MMR)  
 TAGA 101 First Course in Tagalog (M,MMR)  
 TAGA 102 Second Course in Tagalog (M,MMR)  
 TAGA 201 Third Course in Tagalog (M,MMR)  
 VIET 101 First Course in Vietnamese (M)  
 VIET 102 Second Course in Vietnamese (M)  
 VIET 201 Third Course in Vietnamese (M)
3. Completion, with grades "C" or better, of two years formal schooling at the sixth grade level or higher at an institution where the language of instruction is not English. Documentation must be presented to substantiate that required coursework was completed;
  4. 500 or higher in the College Board Achievement tests in languages other than English;
  5. 3 or higher in the College Board Advanced Placement Examinations in languages other than English;
  6. 5 or higher in the International Baccalaureate Higher Level Examinations in languages other than English;
  7. Completion of an achievement test administered by a community college - the San Diego Community College District does not administer this test - university or other college in a language other than English. The test will have to assess the student proficiency at the level equivalent to 2 years of high school language.

***Completion of courses above proficiency level, with grades of C or better, may also be used to meet the requirement. Special Topics and Civilization courses DO NOT meet this requirement. See a counselor.***

Students who are eligible for IGETC Certification may also be awarded an **Associate Degree in Liberal Arts** if they have completed the San Diego Community College District requirements of American Institutions, Multicultural Studies, two Physical Education activity courses and Health Education 101.

## California State University General Education Breadth (CSU GE)

The California State University General Education-Breadth (CSU GE) pattern is one option that allows California community college transfer students to fulfill

the lower-division general education requirements of any California State University (CSU) campus. The curriculum consists of a 39-unit pattern with five areas of concentration.

*For assistance in determining the most appropriate general education program, consult a counselor.*

### Certification of CSU GE Requirements

Official notification from a California community college that a transfer student has completed courses fulfilling lower-division general education requirements occurs through a process of "certification". Certification is a legal agreement between the CSU and California Community Colleges.

It is the policy of the San Diego Community College District to provide certification of general education breadth requirements when such service is requested by the student. Certification of general education courses is generally requested when the CSU GE pattern has been completed.

### Additional CSU GE Information and Restrictions

- Completion of the CSU GE pattern is not an admission requirement nor does completion guarantee admission to any CSU campus or program.
- Certification is based on approved courses listed in the CSU GE pattern that are completed in the San Diego Community College District or from other regionally accredited institutions.
- Courses completed at a foreign college or university cannot be used to satisfy requirements for certification.
- Catalog rights do not apply to the CSU GE pattern.
- Prior to certification, students must complete a minimum of 3 units of general education within the CSU GE pattern or 12 units in residence at the San Diego Community College District.
- Official transcripts from all colleges and universities attended must be on file before submitting an application for certification. The application is available in the Evaluations Office and/or Counseling Office.
- The CSU GE pattern is accepted by some California private and independent colleges and universities in satisfying lower division general education requirements.

*For additional information, consult a counselor*

## The CSU GE Pattern

Colleges in parenthesis indicate where the course is approved for CSU GE requirements.

C - City College

M - Mesa College

MMR - Miramar College

\*Courses with asterisks are listed in more than one area but shall not be certified in more than one area.

**Please note:** Courses required in Oral Communication (Area A1), Written Communication (Area A2), Critical Thinking (Area A3), and Mathematics and Quantitative Reasoning (Area B4) must be completed with grades of "C" or better for admission to most CSU campuses. *For additional information, consult a counselor.*

The following information is based on the 2007-2008 agreement and is distributed as follows:

### Area A. Communication in the English Language and Critical Thinking:

*No fewer than nine semester units (12-15 quarter units) including one course in A1, one course in A2, and one course in A3.*

#### A1: Oral Communication

BLAS 106	Black Oral Expression and Interpretation (M)
SPEE 103	Oral Communication (C,M,MMR)
SPEE 135	Interpersonal Communication (C,M,MMR)
SPEE 170	Small Group Communication (C,M)

#### A2: Written Communication

ENGL 101	Reading and Composition (C,M,MMR)
ENGL 105	Composition and Literature (C,M,MMR)

#### A3: Critical Thinking

ENGL 205	Critical Thinking and Intermediate Composition (C,M,MMR)
PHIL 100	Logic and Critical Thinking (C,M,MMR)
* PHIL 103	Historical Introduction to Philosophy (M)
PHIL 205	Critical Thinking and Writing in Philosophy (C,M,MMR)
SPEE 160	Argumentation (C,M,MMR)

### Area B. Physical Universe and its Life Forms; Mathematics/Quantitative Reasoning:

*No fewer than nine semester units (12-15 quarter units) Including:*

- *One course in B1 (underlined courses include a lab component)*
- *One course in B2 (underlined courses include a lab component)*
- *One of the courses selected to fulfill the requirement for B1 or B2 must include a laboratory component or a separate course must be taken from B3. If a separate laboratory course is taken from B3, it must match one of the two lecture courses taken from B1 or B2.*
- *One course in B4*

#### B1: Physical Science

ASTR 101	Descriptive Astronomy (C,M,MMR)
CHEM 100	Fundamentals of Chemistry (C,M,MMR)
CHEM 130	Introduction to Organic & Biological Chemistry (C,M,MMR)
CHEM 152	Introduction to General Chemistry (C,M,MMR)
CHEM 200	General Chemistry I-Lecture (C,M,MMR)
CHEM 201	General Chemistry II-Lecture (C,M,MMR)
CHEM 231	Organic Chemistry I-Lecture (C,M,MMR)
CHEM 233	Organic Chemistry II-Lecture (C,M,MMR)
<u>CHEM 251</u>	Analytical Chemistry (C,M,MMR)
* ENGN 110	Science for Technical Applications (C)
GEOG 101	Physical Geography (C,M,MMR)
GEOL 100	General Geology (C,M,MMR)
GEOL 104	Earth Science (C,M,MMR)
<u>MCTR 120A</u>	Basic Physics for Technical Applications I (C)

<u>MCTR 120B</u>	Basic Physics for Technical Applications II (C)
<u>MCTR 120C</u>	Basic Physics for Technical Applications III (C)
PHYN 100	Survey of Physical Science (C,M,MMR)
PHYN 120	Physical Oceanography (M,MMR)
<u>PHYS 100</u>	Introductory Physics (C,M)
<u>PHYS 125</u>	General Physics (C,M,MMR)
<u>PHYS 126</u>	General Physics II (C,M,MMR)
PHYS 180A	General Physics I (C)
PHYS 180B	General Physics II (C)
<u>PHYS 195</u>	Mechanics (C,M,MMR)
<u>PHYS 196</u>	Electricity and Magnetism (C,M,MMR)
<u>PHYS 197</u>	Waves, Light and Modern Physics (C,M,MMR)

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**B2: Life Science**


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ANTH 102	Introduction to Physical Anthropology (C,M,MMR)
<u>BIOL 100</u>	Natural History-Environmental Biology (M,MMR)
<u>BIOL 101</u>	Issues in Environmental Biology (C)
BIOL 105	Principles of Biology (MMR)
<u>BIOL 107</u>	General Biology-Lecture and Laboratory (C,M,MMR)
BIOL 110	Introduction to Oceanography (C,M)
<u>BIOL 115</u>	Marine Biology (C,M,MMR)
BIOL 130	Human Heredity (C,M,MMR)
<u>BIOL 131</u>	Introduction to Biotechnology (MMR)
<u>BIOL 160</u>	Elements of Human Anatomy & Physiology (M,MMR)
BIOL 180	Plants and People (C,M)
<u>BIOL 205</u>	General Microbiology (C,M,MMR)
<u>BIOL 210A</u>	Introduction to the Biological Sciences I (C,M,MMR)
<u>BIOL 210B</u>	Introduction to the Biological Sciences II (C,M,MMR)
<u>BIOL 215</u>	Introduction to Zoology (C,M,MMR)
<u>BIOL 230</u>	Human Anatomy (C,M,MMR)
<u>BIOL 235</u>	Human Physiology (C,M,MMR)
<u>BIOL 250</u>	Introduction to Botany (M,MMR)
* BIOL 255	California Plants (M)
PSYC 260	Introduction to Physiological Psychology (C,M,MMR)

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**B3: Laboratory Activity**


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ANTH 104	Laboratory in Physical Anthropology (C,M,MMR)
ASTR 109	Practice in Observing (C,M)
ASTR 111	Astronomy Laboratory (M,MMR)
BIOL 106	Principles of Biology-Laboratory (MMR)

* BIOL 255	California Plants (M)
CHEM 100L	Fundamentals of Chemistry Laboratory (C,M,MMR)
CHEM 130L	Introduction to Organic & Biological Chemistry Laboratory (C,M,MMR)
CHEM 152L	Introduction to General Chemistry Laboratory (C,M,MMR)
CHEM 200L	General Chemistry I-Laboratory (C,M,MMR)
CHEM 201L	General Chemistry II-Laboratory (C,M,MMR)
CHEM 231L	Organic Chemistry I-Laboratory (C,M,MMR)
CHEM 233L	Organic Chemistry II-Laboratory (C,M,MMR)
* ENGN 110	Science for Technical Applications (C)
GEOG 101L	Physical Geography Laboratory (C,M,MMR)
GEOG 101	General Geology Laboratory (C,M,MMR)
PHYN 101	Survey of Physical Science Laboratory (C,M,MMR)
PHYS 121A	General Physics Lab (C)
PHYS 121B	General Physics Lab (C)

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**B4: Mathematics/Quantitative Reasoning**


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BIOL 200	Biological Statistics (C,M)
MATH 104	Trigonometry (C,M,MMR)
MATH 107	Introduction to Scientific Programming (C,M)
MATH 107L	Introduction to Scientific Programming Laboratory (C,M)
MATH 116	College and Matrix Algebra (C,M,MMR)
MATH 118	A Survey of Modern Mathematics (C,M,MMR)
MATH 119	Elementary Statistics (C,M,MMR)
MATH 121	Basic Techniques of Applied Calculus I (C,M,MMR)
MATH 122	Basic Techniques of Calculus II (C,M,MMR)
MATH 141	Precalculus (C,M,MMR)
MATH 150	Calculus with Analytic Geometry I (C,M,MMR)
MATH 151	Calculus with Analytic Geometry II (C,M,MMR)
MATH 181	Mecomtronics College Algebra and Trigonometry I (C)
MATH 182	Mecomtronics College Algebra and Trigonometry II (C)
MATH 183	Mecomtronics Calculus I (C)
MATH 184	Mecomtronics Calculus II (C)
MATH 210A	Concepts of Elementary School Mathematics I (C,M,MMR)

MATH 210B	Concepts of Elementary School Mathematics II (C,M,MMR)
MATH 245	Discrete Mathematics (C,M,MMR)
MATH 252	Calculus with Analytic Geometry III (C,M,MMR)
MATH 254	Introduction to Linear Algebra (C,M,MMR)
MATH 255	Differential Equations (C,M,MMR)
PHIL 101	Symbolic Logic (C,M,MMR)
PSYC 258	Behavioral Science Statistics (C,M,MMR)

MUSI 102	Music History II: Mid 18th to Early 20th Century (M)
MUSI 105	Music of Our Time (M)
MUSI 109	World Music (C,M,MMR)
MUSI 111	Jazz-History and Development (C,M,MMR)
MUSI 125	Music, the Arts and Humanity (M)
PHOT 150	History of Photography (C)
RTVC 160	Introduction to Cinema (C)

## Area C. Arts, Literature, Philosophy and Foreign Language:

*Nine semester units (12-15 quarter units) with at least one course each in Arts and Humanities.*

### C1: Arts (Art, Dance, Music, Theatre)

ARTF 100	Art Orientation (C,M,MMR)
ARTF 107	Contemporary Art (M,MMR)
ARTF 109	Nineteenth and Twentieth Century Art (C,M,MMR)
ARTF 110	Art History: Prehistoric to Gothic (C,M,MMR)
ARTF 111	Art History: Renaissance to Modern (C,M,MMR)
ARTF 113	African, Oceanic, and Native American Art (M,MMR)
ARTF 115	African Art (C,M)
ARTF 120	Native American Indian Art (M)
ARTF 125	History of Art: Far Eastern Art (MMR)
BLAS 110	Afro-American Art (C,M)
BLAS 111	African Art History (M)
BLAS 120	Black Music (C,M)
CHIC 230	Chicano Art (M)
DANC 181	Introduction to Dance (C,M)
DFLM 101	Introduction to Film (MMR)
DFLM 102	The American Cinema (MMR)
DRAM 105	Introduction to Dramatic Arts (C,M)
DRAM 107	Study of Filmed Plays (C)
DRAM 136	History of Canonized Theatre - Ancient Greece to the Restoration (C)
DRAM 137	History of Canonized Western Theatre - Restoration to the Present (C)
DRAM 150	Cinema as Art and Communication I (M)
DRAM 151	Cinema as Art and Communication II (M)
MUSI 100	Introduction to Music (C,M,MMR)
MUSI 101	Music History I: Middle Ages to Mid 18th Century (M)

### C2: Humanities (Literature, Philosophy, Foreign Languages)

* AMSL 104	Introduction to Deaf Culture (M)
AMSL 115	American Sign Language Level I (C,M)
AMSL 116	American Sign Language Level II (C,M)
AMSL 215	American Sign Language Level III (C,M)
AMSL 216	American Sign Language Level IV (C,M)
ARAB 101	First Course in Arabic (C,MMR)
ARAB 102	Second Course in Arabic (C)
BLAS 150	Black Women in Literature and the Media (C,M)
BLAS 155	Afro-American Literature (C,M)
CHIC 130	Mexican Literature in Translation (C)
CHIC 135	Chicano Literature (C,M)
CHIC 138	Literature of La Raza in Latin America in Translation (C,M)
CHIC 190	Chicano Images in Film (C,M)
CHIC 203	Introductory Spanish for Spanish Speakers (C)
CHIC 204	Intermediate Spanish for Spanish Speakers (C)
CHIC 210	Chicano Culture (C,M)
CHIN 101	First Course in Mandarin Chinese (M)
CHIN 102	Second Course in Mandarin Chinese (M)
CHIN 201	Third Course in Mandarin Chinese (M)
ENGL 208	Introduction to Literature (C,M,MMR)
ENGL 209	Literary Approaches to Film (C,M,MMR)
ENGL 210	American Literature I (C,M,MMR)
ENGL 211	American Literature II (C,M,MMR)
ENGL 215	English Literature I: 800-1799 (C,M,MMR)
ENGL 216	English Literature II: 1800-Present (C,M,MMR)
ENGL 220	Masterpieces of World Literature I: 1500 BCE - 1600 CE (C,M,MMR)
ENGL 221	Masterpieces of World Literature II: 1600 - Present (C,M,MMR)
ENGL 230	Asian American Literature (M,MMR)
ENGL 237	Women in Literature (C,MMR)
ENGL 238	Evaluating Children's Literature (C,M)
ENGL 240	Shakespeare (C,M)
FREN 101	First Course in French (C,M)

FREN 102	Second Course in French (C,M)	PHIL 107	Reflections on Human Nature (C,M,MMR)
FREN 201	Third Course in French (C,M)	PHIL 108	Perspectives on Human Nature and Society (C,M)
FREN 202	Fourth Course in French (C,M)	PHIL 110	Philosophy of Religion (M)
GERM 101	First Course in German (C,M)	PHIL 111	Philosophy in Literature (C,M)
GERM 102	Second Course in German (C,M)	PHIL 112	Philosophy of Science (M)
GERM 201	Third Course in German (C,M)	PHIL 125	Philosophy of Women (C,M)
* HIST 100	World History I (C,M,MMR)	* PHIL 126	Introduction to Philosophy of Contemporary Gender Issues (C,M)
* HIST 101	World History II (C,M,MMR)	PHIL 130	Philosophy of Art and Music (M)
* HIST 105	Introduction to Western Civilization I (C,M,MMR)	PSYC 207	Psychology of Religion (M)
* HIST 106	Introduction to Western Civilization II (C,M,MMR)	RUSS 101	First Course in Russian (C,M)
* HIST 120	Introduction to Asian Civilizations (C,M,MMR)	RUSS 102	Second Course in Russian (M)
* HIST 121	Asian Civilizations in Modern Times (C,M,MMR)	RUSS 201	Third Course in Russian (M)
* HIST 125	History of England and the Commonwealth I (M)	SPAN 100	First/Second Course in Spanish-Accelerated (M)
* HIST 126	History of England and the Commonwealth II (M)	SPAN 101	First Course in Spanish (C,M,MMR)
* HIST 131	Latin America Before Independence (M)	SPAN 102	Second Course in Spanish (C,M,MMR)
* HIST 132	Latin America Since Independence (M)	SPAN 201	Third Course in Spanish (C,M,MMR)
* HIST 154	Ancient Egypt (M)	SPAN 202	Fourth Course in Spanish (C,M,MMR)
HUMA 101	Introduction to the Humanities I (C,M,MMR)	SPAN 215	Spanish for Spanish Speakers I (C,M,MMR)
HUMA 102	Introduction to the Humanities II (C,M,MMR)	SPAN 216	Spanish for Spanish Speakers II (C,M,MMR)
HUMA 103	Introduction the the New Testament (M)	TAGA 101	First Course in Tagalog (M,MMR)
HUMA 104	Introduction to the Old Testament (M)	TAGA 102	Second Course in Tagalog (M,MMR)
HUMA 106	World Religions (C,M)	TAGA 201	Third Course in Tagalog (M,MMR)
HUMA 201	Mythology (C,M,MMR)	VIET 101	First Course in Vietnamese (M)
HUMA 202	Mythology: Hero's Journey (C,M)	VIET 102	Second Course in Vietnamese (M)
ITAL 101	First Course in Italian (C,M)	VIET 201	Third Course in Vietnamese (M)
ITAL 102	Second Course in Italian (C,M)		
ITAL 201	Third Course in Italian (C,M)		
JAPN 101	First Course in Japanese (M)		
JAPN 102	Second Course in Japanese (M)		
JAPN 201	Third Course in Japanese (M)		
JAPN 202	Fourth Course in Japanese (M)		
LATI 101	First Course in Latin (M)		
LATI 102	Second Course in Latin (M)		
LATI 201	Third Course in Latin (M)		
PHIL 102A	Introduction to Philosophy: Reality and Knowledge (C,M,MMR)		
PHIL 102B	Introduction to Philosophy: Values (C,M,MMR)		
* PHIL 103	Historical Introduction to Philosophy (M)		
PHIL 104A	History of Western Philosophy (C,M)		
PHIL 104B	History of Western Philosophy (C,M)		
PHIL 105	Contemporary Philosophy (M)		
PHIL 106	Asian Philosophy (C,M)		

## AREA D. Social, Political, and Economic Institutions and Behavior; Historical Background:

*Nine semester units (12-15 quarter units) required with courses in at least two disciplines.*

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### D0: Sociology and Criminology

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- \* BLAS 115 Sociology from a Black Perspective (C)
- \* BLAS 116 Contemporary Social Problems from a Black Perspective (C,M)
- \* BLAS 125 Dynamics of the Black Community (M)
- \* BLAS 130 The Black Family (C,M)
- SOCO 101 Principles of Sociology (C,M,MMR)
- SOCO 110 Contemporary Social Problems (C,M,MMR)
- SOCO 125 Sociology of the Family (C,M)
- SOCO 201 Advanced Principles of Sociology (C,M,MMR)
- \* SOCO 223 Globalization and Social Change (MMR)

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### D1: Anthropology and Archaeology

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- ANTH 103 Introduction to Cultural Anthropology (C,M,MMR)
- ANTH 107 Introduction to Archaeology (C,M,MMR)
- \* ANTH 200 Introduction to North American Indians (M)
- \* ANTH 210 Introduction to California Indians (C,M)
- \* ANTH 215 Cultures of Latin America (C,M)

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### D2: Economics

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- ECON 120 Principles of Economics I (C,M,MMR)
- ECON 121 Principles of Economics II (C,M,MMR)

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### D3: Ethnic Studies

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- \* AMSL 104 Introduction to Deaf Culture (M)
- \* ANTH 200 Introduction to North American Indians (M)
- \* ANTH 210 Introduction to California Indians (C,M)
- \* ANTH 215 Cultures of Latin America (C,M)
- BLAS 100 Introduction to Black Studies (C,M)
- \* BLAS 104 Black Psychology (C,M)
- \* BLAS 115 Sociology from a Black Perspective (C)

- \* BLAS 116 Contemporary Social Problems from a Black Perspective (C,M)
- \* BLAS 125 Dynamics of the Black Community (M)
- \* BLAS 130 The Black Family (C,M)
- \* BLAS 135 Introduction to Black Politics (C)
- \* BLAS 140A History of the U.S., Black Perspectives (C,M,MMR)
- \* BLAS 140B History of the U.S., Black Perspectives (C,M,MMR)
- CHIC 110A Introduction to Chicano Studies (C,M)
- CHIC 110B Introduction to Chicano Studies (C,M)
- \* CHIC 141A United States History from a Chicano Perspective (C,M)
- \* CHIC 141B United States History from a Chicano Perspective (C,M)
- \* CHIC 170 La Chicana (C,M)
- CHIC 201 Pre-Columbian Cultures of MesoAmerica (C,M)
- FILI 100 Filipino American Experience (M,MMR)
- \* HIST 123 U.S. History from the Asian Pacific American Perspective (C,M)
- \* HIST 150 Native Americans in United States History (M,MMR)
- \* HIST 151 Native Americans in United States History (M,MMR)

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### D4: Gender Studies

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- \* CHIC 170 La Chicana (C,M)
- \* HIST 141 Women in United States History I (C,M,MMR)
- \* HIST 142 Women in United States History II (C,M,MMR)
- \* PHIL 126 Introduction to Philosophy of Contemporary Gender Issues (C,M)
- \* PSYC 133 Psychology of Women (M,MMR)

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### D5: Geography

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- GEOG 102 Cultural Geography (C,M,MMR)
- GEOG 104 World Regional Geography (C,M,MMR)
- GEOG 154 Introduction to Urban Geography (M)

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### D6: History

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- \* BLAS 140A History of the U.S., Black Perspectives (C,M,MMR)
- \* BLAS 140B History of the U.S., Black Perspectives (C,M,MMR)
- BLAS 145A Introduction to African History (C,M)
- BLAS 145B Introduction to African History (C)

- \* CHIC 141A United States History from a Chicano Perspective (C,M)
- \* CHIC 141B United States History from a Chicano Perspective (C,M)
- CHIC 150 History of Mexico (C,M)
- \* HIST 100 World History I (C,M,MMR)
- \* HIST 101 World History II (C,M,MMR)
- \* HIST 105 Introduction to Western Civilization I (C,M,MMR)
- \* HIST 106 Introduction to Western Civilization II (C,M,MMR)
- HIST 109 History of the United States I (C,M,MMR)
- HIST 110 History of the United States II (C,M,MMR)
- HIST 115A History of the Americas I (C,M)
- HIST 115B History of the Americas II (C,M)
- \* HIST 120 Introduction to Asian Civilizations (C,M,MMR)
- \* HIST 121 Asian Civilizations in Modern Times (C,M,MMR)
- \* HIST 123 U.S. History from the Asian Pacific American Perspective (C,M)
- \* HIST 125 History of England and the Commonwealth I (M)
- \* HIST 126 History of England and the Commonwealth II (M)
- HIST 130 The Middle East Today (M)
- \* HIST 131 Latin America Before Independence (M)
- \* HIST 132 Latin America Since Independence (M)
- \* HIST 141 Women in United States History I (C,M,MMR)
- \* HIST 142 Women in United States History II (C,M,MMR)
- \* HIST 150 Native Americans in United States History (M,MMR)
- \* HIST 151 Native Americans in United States History (M,MMR)
- \* HIST 154 Ancient Egypt (M)
- HIST 175 California History (M)

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#### **D7: Interdisciplinary Social or Behavioral Science**

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- \* CHIL 101 Human Growth and Development (C,M,MMR)
- \* CHIL 103 Lifespan Growth and Development (MMR)
- CHIL 141 The Child, Family and Community (C,M,MMR)
- ENGL 202 Introduction to Linguistics (C,M)

- JOUR 202 Introduction to Mass Communication (M,MMR)
- PHIL 109 Issues in Social Philosophy (M)
- \* SOCO 223 Globalization and Social Change (MMR)

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#### **D8: Political Science, Government, and Legal Institutions**

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- \* BLAS 135 Introduction to Black Politics (C)
- POLI 101 Introduction to Political Science (C,M,MMR)
- POLI 102 The American Political System (C,M,MMR)
- POLI 103 Comparative Politics (C,M,MMR)
- POLI 140 Contemporary International Politics (C,M,MMR)
- \* SOCO 223 Globalization and Social Change (MMR)

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#### **D9: Psychology**

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- \* BLAS 104 Black Psychology (C,M)
- PSYC 101 General Psychology (C,M,MMR)
- PSYC 121 Introduction to Child Psychology (M,MMR)
- PSYC 123 Adolescent Psychology (M,MMR)
- \* PSYC 133 Psychology of Women (M,MMR)
- \* PSYC 135 Marriage and Family Relations (C,M,MMR)
- \* PSYC 137 Human Sexual Behavior (C,M,MMR)
- \* PSYC 155 Introduction to Personality (C,M)
- PSYC 166 Introduction to Social Psychology (M,MMR)
- PSYC 211 Learning (C,M,MMR)
- \* PSYC 230 Psychology of Lifespan Development (C,M,MMR)

### **Area E. Lifelong Understanding and Self-Development:**

*Three semester units (4-5 quarter units).\**

- BIOL 120 The Environment of Man (M)
- BIOL 135 Biology of Human Nutrition (MMR)
- \* CHIL 101 Human Growth and Development (C,M,MMR)
- CHIL 103 Lifespan Growth and Development (MMR)
- HEAL 101 Health and Life Style (C,M,MMR)
- NUTR 150 Nutrition (M,MMR)
- PERG 140 Life Skills and Personal Adjustment (C,M,MMR)
- PHYE 103 Aerobic Dance (C,M,MMR)
- PHYE 123 Fitness Activities (C,M,MMR)

	PHYE 132	Individual Conditioning (C,M,MMR)
	PHYE 168	Yoga (C,M)
	PHYE 182	Adapted Weight Training (C,M)
	PSYC 111	Psychological/Social Aspects of Aging, Death and Dying (M)
	PSYC 112	Interpersonal Relations (M)
	PSYC 128	Biofeedback and Stress Management (M)
*	PSYC 135	Marriage and Family Relations (C,M,MMR)
*	PSYC 137	Human Sexual Behavior (C,M,MMR)
*	PSYC 155	Introduction to Personality (C,M)
*	PSYC 230	Psychology of Lifespan Development (C,M,MMR)
	SPEE 180	Intercultural Communication (C,M,MMR)

## Guarantee Admission Programs

Mesa College offers a number of Guarantee Admissions Programs. Come to the Transfer Center for program requirements. Plan early as many agreements must be signed at least a year in advance of the transfer semester/quarter.

**The two most popular Guarantee Admission Programs are:**

### **University of California, San Diego Transfer Admission Guarantee (TAG)**

Guarantees admission to the student's choice of college (see page 101 for requirements).

### **San Diego State University Transfer Admission Guarantee (TAG)**

Guarantees admission to the university. For admission to a major, students must meet specified requirements.

Other Transfer programs include:

### **California State University, Northridge Transfer Admission Guarantee Program (TAG)**

Guarantees admission to the university during transfer semester of choice and provides CSU Northridge advising and other services.

### **University of California, San Diego UniversityLink Program**

Guarantees admission to the university and provides counseling, workshops and other activities to help you succeed in the university. Open to students who are recent graduates of a San Diego County high school.

### **University of California, Davis Transfer Admission Agreement Program (TAA)**

Guarantees admission to the university and the major of your choice. Limited numbers available. Apply in August of the year before transfer. You must have completed 30 UC-transferable units and have a 2.8 GPA to apply.

### **University of California, Irvine Preliminary Admission in the Field Program (PAIF)**

Guarantees admission to the university. Administered through UC Irvine Admissions Office.

### **University of California, Riverside Transfer Admission Guarantee Program (TAG)**

Guarantees admission to the university. Administered through UC Riverside Admissions Office.

### **University of California, Santa Barbara Transfer Admission Agreement Program (TAA)**

Guarantees admission to the university. No agreement form is necessary -just meet the requirements and apply.

### **University of California, Santa Cruz Guaranteed Admission for Transfer Entry Program (GATE)**

Guarantees admission to the university. Apply in early Fall of year before transfer. You must have completed 30 UC-transferable units and have a 3.0 GPA to apply.

### **Humboldt State University**

Guarantees admission to the university and offers priority registration for transfers.

Note: Eligibility and coursework requirements differ for each of these programs. See a counselor or visit the Transfer Center for more information.

Students who qualify for the college Honors Program may also be eligible for additional transfer guarantee programs and benefits. Visit the Honors Program office for more information.



## University of California, San Diego Transfer Admission Guarantee (UCSD-TAG)

( ) Colleges in parenthesis indicate where the course is approved for UCSD-TAG Requirements.

C - City College

M - Mesa College

MMR - Miramar College

The following information is based on 2006-2007 articulation agreements and/or course offerings. This information is subject to change. Please contact the Counseling Department or Transfer Center for updates.

The TAG program guarantees student admission to any one of the UCSD colleges (John Muir, Thurgood Marshall, Earl Warren, Revelle, Eleanor Roosevelt or Sixth College). In order to take advantage of TAG, students must attend a TAG workshop and plan their academic programs with a counselor at City, Mesa or Miramar College and comply with all TAG provisions.

### TAG students must satisfy the following requirements:

- 1) Maintain a minimum cumulative GPA of 2.8 in all UC-transferable units and be in good academic standing.
- 2) Sign a TAG contract at a TAG participating college by the published deadlines, but not more than two years before the quarter of admission to UCSD.
- 3) Once the TAG contract is signed, complete remaining core general education courses at a TAG participating college.
- 4) Establish California Community College (CCC) residency for admission to UCSD by:
  - a. Completing thirty (30) UC-transferable semester units at a California Community College, and
  - b. Attending the last regular term (Fall or Spring, not Summer) at a California Community College

NOTE: California residency status at the community college does NOT guarantee residency status for tuition purposes at UCSD)
- 5) Earn a minimum of sixty (60) UC-transferable semester units.
- 6) Pass (with a grade of "C" or better) all TAG core

general education courses, including one year (two semesters) of a transferable sequence in (A) Writing, (B) Humanities, (C) Foreign Language, (D) Social Science, and (E) Calculus or Natural Science.

- 7) Pass (with a grade of "C" or better) one UC-transferable Math course that clears the Math requirement (see [www.assist.org](http://www.assist.org) for courses denoted with UC-M).
- 8) Complete courses to prepare for the major as required (see [www.assist.org](http://www.assist.org))
- 9) Submit a UC Admission Application within the published deadlines of the filing period that corresponds to the quarter noted on the signed TAG contract, and comply with all UC requirements (see [www.universityofcalifornia.edu](http://www.universityofcalifornia.edu) for filing deadlines).

### Area A - Writing

#### Complete one two-course sequence:

ENGL 101 (C,M,MMR) & ENGL 205 (C,M,MMR)  
ENGL 105 (C,M,MMR) & ENGL 205 (C,M,MMR)

### Area B - Humanities

#### Complete one two-course sequence from one subject:

##### Art - Fine Art

ARTF 109 (C,M,MMR) & ARTF 111 (C,M,MMR)  
ARTF 110 (C,M,MMR) & ARTF 111 (C,M,MMR)  
ARTF 113 (M,MMR) & ARTF 115 (C,M)

##### Black Studies

BLAS 145A (C,M) & BLAS 145B (C)

##### Chicano Studies

CHIC 135 (C,M) & CHIC 138 (C,M)

##### Dramatic Arts

DRAM 136 (C) & DRAM 137(C)  
DRAM 150 (M) & DRAM 151(M)

##### English

ENGL 210 (C,M,MMR) & ENGL 211(C,M,MMR)  
ENGL 215 (C,M,MMR) & ENGL 216(C,M,MMR)  
ENGL 220 (C,M,MMR) & ENGL 221 (C,M,MMR)

##### History

HIST 100 (C,M,MMR) & HIST 101 (C,M,MMR)  
HIST 105 (C,M,MMR) & HIST 106 (C,M,MMR)  
HIST 115A (C,M) & HIST 115B (C,M)

HIST 120 (C,M,MMR) & HIST 121 (C,M,MMR)  
HIST 125 (M) & HIST 126 (M)

### Humanities

HUMA 101 (C,M,MMR) & HUMA 102(C,M,MMR)

### Music

MUSI 100 (C,M,MMR) & MUSI 105 (M)  
MUSI 100 (C,M,MMR) & MUSI 109 (C,M,MMR)  
MUSI 100 (C,M,MMR) & MUSI 111 (C,M,MMR)

### Philosophy

PHIL 102A (C,M,MMR) & PHIL 102B (C,M,MMR)  
PHIL 104A (C,M) & PHIL 104B (C,M)  
PHIL 103 (M) & PHIL 106 (C,M)

## Area C - Foreign Language

Complete two semesters of college level work in the same language:

AMSL 115, 116, 215, 216 (C,M)  
ARAB 101, 102 (C)  
CHIN 101, 102, 201 (M)  
FREN 101, 102, 201, 202 (C,M)  
GERM 101, 102, 201 (C,M)  
ITAL 101, 102, 201 (C,M)  
JAPA 101, 102, 201, 202 (M)  
LATI 101, 102, 201 (M)  
RUSS 101, 102, 201 (M)  
SPAN 100 (M), 101, 102, 201, 202, 215, 216  
(C,M,MMR)  
TAGA 101, 102, 201 (M,MMR)  
VIET 101, 102, 201 (M)

## Area D - Social Science

Complete one two-course sequence from one subject  
**Anthropology:**

ANTH 102 (C,M,MMR) & ANTH 103 (C,M,MMR)  
ANTH 102 (C,M,MMR) & ANTH 107 (C,M,MMR)  
ANTH 102 (C,M,MMR) & ANTH 200 (M)  
ANTH 102 (C,M,MMR) & ANTH 210 (C,M)  
ANTH 102 (C,M,MMR) & ANTH 215 (C,M)  
ANTH 103 (C,M,MMR) & ANTH 107 (C,M,MMR)  
ANTH 103 (C,M,MMR) & ANTH 200 (M)  
ANTH 103 (C,M,MMR) & ANTH 210 (C,M)  
ANTH 103 (C,M,MMR) & ANTH 215 (C,M)

### Black Studies

BLAS 140A (C,M,MMR) & BLAS 140B (C,M,MMR)

### Chicano Studies

CHIC 110A (C,M) & CHIC 110B (C,M)  
CHIC 141A (C,M) & CHIC 141B (C,M)

### Economics

ECON 120 (C,M,MMR) & ECON 121 (C,M,MMR)

### History

HIST 109 (C,M,MMR) & HIST 110 (C,M,MMR)  
HIST 109 (C,M,MMR) & HIST 123 (C,M)  
HIST 141 (C,M,MMR) & HIST 142 (C,M,MMR)  
HIST 150 (M,MMR) & HIST 151 (M,MMR)

### Political Science

POLI 101 (C,M,MMR) & POLI 102 (C,M,MMR)  
POLI 101 (C,M,MMR) & POLI 103 (C,M,MMR)  
POLI 101 (C,M,MMR) & POLI 140 (C,M,MMR)  
POLI 102 (C,M,MMR) & POLI 103 (C,M,MMR)  
POLI 102 (C,M,MMR) & POLI 140 (C,M,MMR)  
POLI 103 (C,M,MMR) & POLI 140 (C,M,MMR)

### Psychology

PSYC 101 (C,M,MMR) & PSYC 121 (M,MMR)  
PSYC 101 (C,M,MMR) & PSYC 123 (M,MMR)  
PSYC 101 (C,M,MMR) & PSYC 137 (C,M,MMR)  
PSYC 101 (C,M,MMR) & PSYC 155 (C,M)  
PSYC 101 (C,M,MMR) & PSYC 211 (C,M,MMR)  
PSYC 101 (C,M,MMR) & PSYC 230 (C,M,MMR)  
PSYC 101 (C,M,MMR) & PSYC 245 (M,MMR)  
PSYC 101 (C,M,MMR) & PSYC 260 (C,M,MMR)

### Sociology

SOCO 101 (C,M,MMR) & SOCO 110 (C,M,MMR)  
SOCO 101 (C,M,MMR) & SOCO 201 (C,M)  
SOCO 110 (C,M,MMR) & SOCO 201 (C,M)

## Area E - Calculus or Natural Science

Complete one two-course sequence from one subject:

### Biology

BIOL 105/106 (MMR) & BIOL 205 (C,M,MMR)  
BIOL 105/106 (MMR) & BIOL 210B (C,M,MMR)  
BIOL 105/106 (MMR) & BIOL 215 (C,M,MMR)  
BIOL 105/106 (MMR) & BIOL 230 (C,M,MMR)  
BIOL 105/106 (MMR) & BIOL 235 (C,M,MMR)  
BIOL 105/106 (MMR) & BIOL 250 (M,MMR)  
BIOL 107 (C,M,MMR) & BIOL 205 (C,M,MMR)  
BIOL 107 (C,M,MMR) & BIOL 210B (C,M,MMR)  
BIOL 107 (C,M,MMR) & BIOL 215 (C,M,MMR)  
BIOL 107 (C,M,MMR) & BIOL 230 (C,M,MMR)  
BIOL 107 (C,M,MMR) & BIOL 235 (C,M,MMR)  
BIOL 107 (C,M,MMR) & BIOL 250 (M,MMR)

BIOL 210A (C,M,MMR) & BIOL 205 (C,M,MMR)  
 BIOL 210A (C,M,MMR) & BIOL 210B (C,M,MMR)  
 BIOL 210A (C,M,MMR) & BIOL 215 (C,M,MMR)  
 BIOL 210A (C,M,MMR) & BIOL 230 (C,M,MMR)  
 BIOL 210A (C,M,MMR) & BIOL 235 (C,M,MMR)  
 BIOL 210A (C,M,MMR) & BIOL 250 (M,MMR)

### Chemistry

CHEM 200 (C,M,MMR) & CHEM 201 (C,M,MMR)  
 CHEM 231 (C,M,MMR) & CHEM 233 (C,M,MMR)

### Mathematics

MATH 121 (C,M,MMR) & MATH 122 (C,M,MMR)  
 MATH 150 (C,M,MMR) & MATH 151 (C,M,MMR)  
 MATH 151 (C,M,MMR) & MATH 252 (C,M,MMR)

### Physics

PHYS 180A (C) & PHYS 180B (C)  
 PHYS 125 (C,M,MMR) & PHYS 126 (C,M,MMR)  
 PHYS 195 (C,M,MMR) & PHYS 196 (C,M,MMR)  
 PHYS 195 (C,M,MMR) & PHYS 197 (C,M,MMR)

## Math UC Transfer Requirement

One UC-transferable mathematics course is required for admission to any UC campus. UCSD TAG students are not required to complete a third math class if a math sequence is selected for UCSD TAG GE area E

BIOL 200 Biological Statistics (C,M)  
 MATH 116 College and Matrix Algebra (C,M,MMR)  
 MATH 119 Elementary Statistics (C,M,MMR)  
 MATH 121 Basic Techniques of Applied Calculus I (C,M,MMR)  
 MATH 122 Basic Techniques of Calculus II (C,M,MMR)  
 MATH 141 Precalculus (C,M,MMR)  
 MATH 150 Calculus with Analytic Geometry I (C,M,MMR)  
 MATH 151 Calculus with Analytic Geometry II (C,M,MMR)  
 MATH 245 Discrete Mathematics (C,M,MMR)  
 MATH 252 Calculus with Analytic Geometry III (C,M,MMR)  
 MATH 254 Introduction to Linear Algebra (C,M,MMR)  
 MATH 255 Differential Equations (C,M,MMR)  
 PSYC 258 Behavioral Science Statistics (C,M,MMR)

## Additional Information about UCSD TAG GE

Some UCSD colleges require additional lower division GE

courses prior to graduation from UCSD. Some of these courses may be completed at community college, as listed below:

**Muir College:** After transfer to UCSD: No additional lower division college GE courses required. However, you must take either Muir College Writing 50 (lower division) or 125 (upper division). By graduation from UCSD, you must complete one three-unit (semester system) or one four-unit (quarter system) course that emphasizes U.S. Cultural Diversity. This course may be taken before or after transfer to UCSD.

**Marshall College:** After transfer to UCSD: You must also complete one course in Dimensions of Culture (DOC): either DOC 2 or DOC 3. In making your core selection E: If you select a year sequence in natural sciences (biology, chemistry, or physics), you must complete one additional course in calculus or statistics. If you select a year sequence in calculus, you must complete two additional semester courses in natural science, or three quarters at UCSD, one in each discipline. Additional courses: One course in ethnic studies or third world studies.

**Warren College:** After transfer to UCSD: No additional lower division GE courses required. Students will be required to complete two upper division non-contiguous

courses, one of which must be selected from an approved list of courses with a significant writing component.

**Revelle College:** In making your core selection E: Select two courses in calculus. In addition, one biology and a total of three semesters of physics and chemistry (must include at least one course from each subject). Additional course: One course in music, art, or theatre to be taken at the community college or after transfer to UCSD. Additional courses: Complete two semesters or three quarters in one discipline non-contiguous to your major. Additional course: Complete 3rd semester level of foreign language at community college. Or after transfer to UCSD: Pass the UCSD language exam (written and oral) in any foreign language, or complete fourth quarter language at UCSD.

**Roosevelt College:** In making your core selection B: Select two courses from art, drama/theatre, or music. If available you should take one course in a non-western emphasis. For core selection C: Additional course: Complete 3rd semester level of foreign language. Or after transfer to UCSD: Pass the UCSD language exam (written and oral) in any foreign language, or complete fourth quarter language at UCSD. In making your core selection E: Select two courses in natural science from biol-

ogy, chemistry, or physics. In addition, you should take two semester courses, chosen from the following areas: math, computer programming, logic, and/or statistics (classes may be taken at community college or after transfer to UCSD). After transfer to UCSD: You must take three quarters of "Making of the Modern World."

**Sixth College:** After transfer to UCSD: No additional lower division GE courses required. However, you must complete the requirement to satisfy the upper division practicum and CAT 125, the two-unit practicum writing course.

## Recognition of High School Courses for College Credit

Students who successfully complete the articulated course/program and demonstrate acquisition of the

knowledge, skills, and abilities via a college-approved examination, administered at the end of the course/program may earn college credit equivalent to the course(s) identified in the Articulation Table below. In order to receive the credit for an articulated college course(s)/program, the student must earn a grade of "B" or better, complete the SDCCD online college application and the Tech Prep Articulation Certification request. The high school instructor must verify successful completion and submit each request to the Tech Prep office. Approved requests are processed annually each July. Seniors earning college credit may request a copy of their SDCCD transcript after July 31st. If you have any questions, please contact the Associate Dean of Tech Prep at (619) 388-6572.

### TECH PREP ARTICULATED COURSES

HIGH SCHOOL COURSE(S)/PROGRAM	HIGH SCHOOL SITE(S)	MESA COURSE(S)	UNITS
Accounting 3-4 (1 year)	San Diego Educational Complex and Serra	ACCT 150	3
<b>ROP</b> Drafting, Computer Aided (2 years)	Kearny Educational Complex, Crawford Educational Complex, Mission Bay and Morse	ARCH 100 ARCH 105	up to 4
<b>ROP</b> Business Management & Ownership	Kearny Educational Complex, San Diego Educational Complex, Serra and Scripps Ranch	'BUSE 100	3
<b>ROP</b> Business & Computer Applications (2 years)	Clairemont, Gompers Secondary, Hoover, Kearny Educational Complex, Madison, Mira Mesa, Morse, Point Loma, San Diego Educational Complex, Scripps Ranch, Serra, University City	CBTE 101 CBTE 120 CBTE 122 CBTE 140 CBTE 151 CBTE 210 CISC 128 (city)	up to 13
Computer Applications <b>or</b> Computer Applications in Business (1 year)	Clairemont, Crawford Educational Complex, Hoover, Kearny Educational Complex, La Jolla, Madison, Mira Mesa, Mission Bay, Morse, Patrick Henry, Point Loma, San Diego Educational Complex, S.C.P.A, Scripps Ranch, Serra, and University City	CBTE 101 CBTE 120	up to 3
<b>ROP</b> Computerized Graphic Design (1 year)	Crawford Educational Complex, Hoover, Morse, Patrick Henry, Point Loma, Kearny Educational Complex, Scripps Ranch, Serra and Twain	CBTE 162 CBTE 170 CISC 114 (city)	up to 6
<b>ROP</b> Developmental Psychology of Children 1-4 (2 years)	Clairemont, Garfield, Hoover, Mira Mesa, Morse, Patrick Henry, Point Loma, Scripps Ranch and University City	CHIL 160 CHIL 161 CHIL 270	up to 6

## TECH PREP ARTICULATED COURSES

HIGH SCHOOL COURSE(S)/PROGRAM	HIGH SCHOOL SITE(S)	MESA COURSE(S)	UNITS
<b>ROP</b> Introduction to Teaching and Learning (1 year)	Clairemont, Hoover, Mira Mesa, Morse, Patrick Henry, Point Loma, Scripps Ranch and University City	CHIL 270	up to 4
Teaching Academy (2 years)	Mira Mesa	EDUC 200	2
Teaching Academy (2 years)	Patrick Henry	EDUC 200 CHIL 270 SPAN 085 (city)	up to 9
Teaching Academy	Mira Mesa and Patrick Henry	EDUC 203	1
<b>ROP</b> Culinary Arts Management or Food Preparation & Nutrition 1-2 <b>AND</b> Gourmet & International Foods <b>AND</b> Nutrition	Garfield, Hoover, Madison, Mira Mesa, Morse, San Diego Educational Complex and Scripps Ranch	CACM 105 CACM 110	up to 7
<b>ROP</b> Marketing, Meeting & Special Events (1 year)	Garfield, Morse, Mira Mesa, Kearny Educational Complex and San Diego Educational Complex	TOUR 120	3
<b>ROP</b> Hospitality & Tourism (2 years)	Scripps Ranch	HOSP 101 TOUR 110	up to 6
<b>ROP</b> Multimedia Production (2 years)	Clairemont, Kearny Educational Complex, High Tech High, High Tech High International, Hoover, Madison, S.C.P.A., Scripps Ranch, San Diego Educational Complex, Serra and University City	MULT 101 MULT 112 MULT 123	up to 11
Web Programming/ School Website Design (1 year)	La Jolla and Mission Bay	CBTE 162	2
<b>ROP</b> Website Design	Crawford Educational Complex, Hoover, Madison, Serra and San Diego Educational Complex,	MULT 101	4
<b>ROP</b> Medical Assisting Admin/Clinical	Morse	MEDA 110	3



# Degree Curricula and Certificate Programs



# Accounting

	Units
<b>Certificate of Completion:</b>	
Governmental/Nonprofit Accounting	14
<b>Certificate of Achievement:</b>	
Accounting	23
<b>Associate in Science Degree:</b>	
Accounting	39*
*and electives as needed to meet minimum 60 units required for the degree.	

Qualifies the graduate as a bookkeeper, account clerk, accounting technician, audit or tax aide, or accountant trainee. Subjects of immediate practical value enable the student to work part-time in the field while completing the curriculum. The certificate program is for students desiring early employment. Students planning to transfer to a four-year college or university as an accounting major should major in Business Administration.

## Certificate of Completion: Governmental/Nonprofit Accounting\*

Courses:	Units
ACCT 116A, Financial Accounting .....	4
ACCT 116B, Managerial Accounting .....	4
ACCT 125, Government & Not-for-Profit Accounting .....	3

### Select one course from:

CBTE 180, Microsoft Office	
ACCT 150, Computer Accounting Applications .....	3
<b>Total Units = 14</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

## Certificate of Achievement: Accounting

Courses Required for the Major:	Units
ACCT 116A, Financial Accounting .....	4
ACCT 116B, Managerial Accounting .....	4
ACCT 150, Computer Accounting Applications .....	3
ACCT 201A, Intermediate Accounting I .....	3

BUSE 119, Business Communications.....	3
CBTE 180, Microsoft Office.....	3

### Select one course from:

ACCT 120, Federal Income Tax	
ACCT 125, Government & Not-for-Profit Accounting	
ACCT 135, Principles of Auditing	
ACCT 201B, Intermediate Accounting II.....	3
<b>Total Units = 23</b>	

## Associate in Science Degree: Accounting

Courses Required for the Major:	Units
ACCT 116A, Financial Accounting.....	4
ACCT 116B, Managerial Accounting .....	4
ACCT 150, Computer Accounting Applications .....	3
ACCT 201A, Intermediate Accounting I.....	3
ACCT 201B, Intermediate Accounting II.....	3
BUSE 100, Introduction to Business	
(recommended as a first semester course).....	3
BUSE 119, Business Communications.....	3
BUSE 140, Business Law and the	
Legal Environment .....	3
CISC 181, Principles of Information Systems.....	4
ECON 120, Principles of Economics I .....	3
ECON 121, Principles of Economics II.....	3

### Select one course from the following:

ACCT 120, Federal Income Tax	
ACCT 125, Government & Not-for-Profit Accounting	
ACCT 135, Principles of Auditing.....	3
<b>Total Units = 39</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended Electives:** Accounting 120, 121, 125, 135, 186, 270 (if not taken above); Business 150, 155, 201; Computer and Information Sciences 181; Computer Business Technology 140, 140A; Psychology 101; Speech Communications 135.

## Transfer Information

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements.

**Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many**



*Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.*

### Allied Health

- See "Animal Health Technology" on page 110.
- See "Consumer and Nutrition Studies" on page 140.
- See "Dental Assisting (RDA,CDA)" on page 144.
- See "Health Information Technology" on page 155.
- See "Medical Assisting" on page 166.
- See "Physical Therapist Assistant" on page 178.
- See "Radiologic Technology" on page 180.

## American Indian Studies

Courses relating to the American Indians are offered through an interdisciplinary approach in the following areas:

#### Anthropology

- Introduction to North American Indians
- Introduction to California Indians

#### Art

- North American Indian Arts

#### History

- Native Americans in United States History

# American Sign Language/ Interpreting

	Units
<b>Certificate of Achievement:</b>	
American Sign Language/Interpreting	33
<b>Associate in Arts Degree:</b>	
American Sign Language/Interpreting	33*
*and electives as needed to meet minimum of 60 units required for the degree.	

The Interpreter Training Program will prepare the student for a career in the field of sign language interpretation/transliteration. Provides theoretical and practical knowledge in various aspects of community and academic interpreting. This program provides instruction in the various aspects of interpretation/transliteration skills to students who possess intermediate skills in American Sign Language. Prepares the student for certification by the Registry of Interpreters for the Deaf and/or National Association of the Deaf and/or San Diego County Educational Interpreter Evaluation.

### Certificate of Achievement: American Sign Language Interpreting

Courses Required for the Major:	Units
AMSL 104, Introduction to Deaf Culture.....	3
AMSL 105, Implications of Deafness.....	3
AMSL 107, American Sign Language:	
Fingerspelling .....	2
AMSL 205, Interpreting Skills I .....	3
AMSL 206, Interpreting Skills II .....	3
AMSL 207, Sign-to-Voice Interpreting I .....	3
AMSL 208, Sign-to-Voice Interpreting II .....	3
AMSL 209, Professional Aspects of Interpreting .....	3
AMSL 210, Intro to Specialized Settings .....	3
AMSL 216, American Sign Language IV .....	4
AMSL 276, Field Work in Interpreting .....	3
<b>Total Units =</b>	<b>33</b>

## Associate in Arts Degree: American Sign Language Interpreting

Courses Required for the Major:	Units
AMSL 104, Introduction to Deaf Culture .....	3
AMSL 105, Implications of Deafness .....	3
AMSL 107, American Sign Language: Fingerspelling...2	
AMSL 205, Interpreting Skills I .....	3
AMSL 206, Interpreting Skills II .....	3
AMSL 207, Sign-to-Voice Interpreting I .....	3
AMSL 208, Sign-to-Voice Interpreting II.....	3
AMSL 209, Professional Aspects of Interpreting .....	3
AMSL 210, Intro to Specialized Settings .....	3
AMSL 216, American Sign Language IV.....	4
AMSL 276, Field Work in Interpreting .....	3
<b>Total Units = 33</b>	

Note: Only one American Sign Language (AMSL) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** American Sign Language/ Interpreting 108; Anthropology 103; English 101, 202; Speech Communications 101. See American Sign Language course descriptions for additional courses.

# Animal Health Technology

Associate in Science Degree:	Units
Animal Health Technology	49*
*and electives as needed to meet minimum of 60 units required for the degree.	

Prepares students for employment as an assistant to graduate veterinarians in private veterinary facilities, biomedical research institutions, regulatory agencies, and zoological parks.

The program is approved by the California Department of Consumer Affairs, Veterinary Medical Board. Graduates may become Registered Veterinary Technicians (RVT) upon passing an examination offered by the California Department of Consumer Affairs.

Eligibility for enrollment in this program is determined by a special admission procedure. Interested persons should call the Special Programs Admissions Clerk in the Admissions Office (619) 388-2684. Course repetition in this program is not permitted.

### Directed Clinical Practice Requirement

Students accepted into this program will be required to successfully complete Directed Clinical Practice/clinically-based courses held in health care facilities. These facilities may require background checks, including fingerprinting, as a condition of placement at the clinic.

Refusal to submit to a background check, or failure to meet clearance criteria established by the health care facility, may prevent placement in the Directed Clinical Practice/clinically-based course and thus, it may not be possible to successfully complete the program.

Health care facilities also require adherence to strict standards of conduct. Facilities may refuse educational access to any person who does not adhere to the facility's standards of safety, health and ethical behavior. This may be cause for removal from the program.

## Associate in Science Degree: Animal Health Technology

<b>Courses Required for the Major:</b>	<b>Units</b>
ANHL 100A, Animal Care and Management .....	1.5
ANHL 100B, Advanced Animal Care and Management.....	1.5
ANHL 105, Fundamentals of Animal Health Technology .....	3
ANHL 105L, Fundamentals of Animal Health Technology .....	2
ANHL 115, Veterinary Office Procedures .....	2
ANHL 120, Comparative Physiological Anatomy .....	4
ANHL 125, Veterinary Clinical Pathology .....	3
ANHL 125L, Veterinary Clinical Pathology Laboratory .....	2
ANHL 135, Veterinary Pharmacology.....	2
ANHL 205, Diseases of Domestic Animals .....	3
ANHL 215, Veterinary Radiography.....	3
ANHL 215L, Veterinary Radiography Laboratory.....	1
ANHL 225, Animal Nursing Techniques and Anesthesiology .....	3
ANHL 226A, Surgical Nursing Procedures Lab I.....	1
ANHL 226B, Surgical Nursing Procedures Lab II.....	1
ANHL 235A, Directed Clinical Practice .....	2
ANHL 235B, Advanced Directed Clinical Practice .....	2
ANHL 250, Introduction to Laboratory Animals .....	3
BIOL 107, General Biology-Lecture and Lab	
<b>or</b>	

BIOL 105, Principals of Biology (Miramar) and BIOL 106, Principals of Biology-Laboratory (Miramar) .....	4
BIOL 205, General Microbiology.....	5
<b>Total Units = 49</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Elective:** Animal Health Technology 290.

### **Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements.

**Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

# Anthropology

	Units
<b>Associate in Arts Degree:</b>	
Anthropology	18*
* and electives as needed to meet minimum of 60 units required for the degree.	

Students planning a major in anthropology should prepare themselves with undergraduate courses which complement that major. An undergraduate major in anthropology is not intended to be a training program, since professional anthropologists draw their experiences from a variety of academic backgrounds and personal experiences. It is recommended that a student who plans an anthropology major consult one of the anthropologists on the faculty for advice on courses that will be most valuable. For the non-major, anthropology will provide a unique cross-cultural understanding of other peoples.

## Associate in Arts Degree: Anthropology

Courses Required for the Major:	Units
ANTH 102, Intro to Physical Anthropology .....	3
ANTH 103, Intro to Cultural Anthropology.....	3
ANTH 107, Intro to Archaeology.....	3
ANTH 200, Intro to North American Indians .....	3
ANTH 210, Intro to California Indians.....	3

ANTH 215, Cultures of Latin American .....	3
<b>Total Units = 18</b>	

Note: Only one Anthropology (ANTH) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended Electives:** Anthropology 104, 115, 120; Biology 100, 110, 215, 230, 250, 255; Computer and Information Sciences 150; English 211, 215, 220; Foreign Languages\*; Geography 101, 102; Geology 100, 101; History 105, 106, 150, 151; Philosophy 102A; Psychology 101, 112, 258 (or Math 119), 260; Sociology 101, 110; Speech Communications 103 or 135; Political Science 140.

\*Although no course in a foreign language is specified in the above course sequence, a minimal familiarity with one foreign language is desirable. The particular language should be selected in consultation with the Behavioral Science Department anthropologists.

### Transfer Information

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

# Architecture

	Units
<b>Certificate of Completion:</b>	
Architecture Technician	17
Architecture Transfer	16
Computer Aided Drafting	11
Garden Design	16
Landscape Architecture Technician	9
<b>Certificate of Achievement:</b>	
Architecture Survey	31
Architecture Technician	28
Architecture Transfer	35
Construction Management	29
Landscape Architecture Technician	26
Landscape Architecture Transfer	30
Woodbury Transfer Track	35
<b>Associate in Science Degree:</b>	
Architecture Survey	31*
Architecture Technician	28*
Architecture Transfer	35*
Construction Management	29*
Landscape Architecture Technician	26*
Landscape Architecture Transfer	30*
Woodbury University Transfer Track	35*
*and electives as needed to meet minimum of 60 units required for the degree.	

## Architecture Option

Designed for those who desire employment in architects' or engineers' offices or who plan to enter a college of architecture or engineering. Emphasis is placed on the office practices, procedures, principles and ethics of these professions. Students planning to transfer to a school of architecture should consult with architectural counselors to select acceptable transfer courses.

## Landscape Architecture Option

The landscape architecture program is designed to train individuals to have employable technical skills related

to professional landscape design development, or those who plan to enter a college of landscape architecture. Students planning to transfer to a school of landscape architecture should consult with landscape architectural counselors to select acceptable transfer courses.

## Woodbury University Option

Woodbury University is a fully accredited private university with a satellite campus in San Diego. Students who maintain a 3.0 average in all San Diego Mesa College architecture design studies qualify for automatic transfer to Woodbury's third year design studio (Design Studio 5) without portfolio review. Students who successfully complete (2.0 or better) all Woodbury transfer track courses but do not meet the required design studio average of 3.0 will require portfolio review to achieve third year design studio placement. See department chair for more information.

## Statement of Goals:

The program is designed for students wishing to transfer to university programs in architecture and landscape architecture leading to B.Arch. and M.Arch degrees and for students seeking employment in professional design offices.

## Program Emphasis:

Instruction to the professions of architecture and landscape architecture for students wishing to transfer to university programs or who seek employment in professional offices.

## Career Options:

Students seeking licensure as architects can transfer to university programs in architecture. Employment in architecture and landscape architecture offices.

## Certificate of Completion: Architecture Technician\*

Courses:	Units
ARCH 105, Introduction to AutoCAD.....	2
ARCH 106, Advanced Computer Aided Drafting I .....	3
ARCH 111, Architectural Production Detailing.....	4
ARCH 200, Architectural Detailing .....	4
ARCH 250, Site Engineering .....	4
<b>Total Units = 17</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Architecture Transfer\*

Courses:	Units
ARCH 126, History of the Ancient World Architecture or ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 170, Architectural Design .....	4
ARCH 172, Architectural Design II .....	4
ARCH 220, Architectural Delineation I .....	2
ARCH 226, Architectural Theory .....	3
<b>Total Units = 16</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Computer Aided Drafting\*

Courses:	Units
ARCH 101, Computer Aided Design and 3D Imaging .....	3
ARCH 105, Introduction to AutoCAD .....	2
ARCH 106, Advanced Computer Aided Drafting I .....	3
ARCH 107, Advanced Computer Aided Drafting II .....	3
<b>Total Units = 11</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Garden Design\*

Courses:	Units
ARCH 135, Tree Identification .....	3
ARCH 136, Shrubs, Vines, Groundcover Identification .....	3
ARCH 155, Environmental Design I: Creating Exterior Spaces .....	5
ARCH 190, Environmental Design II: Urban and Community Design .....	5
<b>Total Units = 16</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Landscape Architecture Technician\*

Courses:	Units
ARCH 105, Introduction to AutoCAD .....	2

ARCH 106, Advanced Computer Aided Drafting I .....	3
ARCH 250, Site Engineering .....	4
<b>Total Units = 9</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Achievement: Architecture Architecture Survey

Courses Required for the Major:	Units
ARCH 100, Beginning Architectural Drafting .....	2
ARCH 101, Computer Aided Design and 3D Imaging .....	3
ARCH 105, Introduction to AutoCAD .....	2
ARCH 111, Architectural Production Detailing .....	4
ARCH 126, History of Ancient World Architecture or ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 130, Materials of Construction .....	3
ARCH 135, Tree Identification .....	3
ARCH 170, Architectural Design .....	4
ARCH 190, Environmental Design II: Urban and Community Design .....	5
ARCH 220, Architectural Delineation I .....	2
<b>Total Units = 31</b>	

### Certificate of Achievement: Architecture Architecture Technician

Courses Required for the Major:	Units
ARCH 100, Beginning Architectural Drafting .....	2
ARCH 105, Introduction to AutoCAD .....	2
ARCH 106, Advanced Computer Aided Drafting I .....	3
ARCH 111, Architectural Production Detailing .....	4
ARCH 126, History of Ancient World Architecture or ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 130, Materials of Construction .....	3
ARCH 200, Architectural Detailing .....	4
ARCH 205, Estimating .....	3
ARCH 250, Site Engineering .....	4
<b>Total Units = 28</b>	

**Certificate of Achievement:  
Architecture  
Architecture Transfer**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 101, Computer Aided Design and 3D Imaging.....	3
ARCH 105, Introduction to AutoCAD.....	2
ARCH 126, History of Ancient World Architecture or ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 170, Architectural Design.....	4
ARCH 172, Architectural Design II .....	4
ARCH 175, Advanced Architectural Design I.....	5
ARCH 180, Advanced Architectural Design II .....	5
ARCH 220, Architectural Delineation I.....	2
ARCH 221, Architectural Delineation II.....	2
ARCH 226, Architectural Theory.....	3
<b>Total Units = 35</b>	

**Certificate of Achievement:  
Architecture  
Construction Management**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 105, Introduction to AutoCAD.....	2
ARCH 111, Architectural Production Detailing.....	4
ARCH 130, Materials of Construction .....	3
ARCH 205, Estimating .....	3
BLDC 250, Construction Trades Management I.....	3
BLDC 255, Construction Trades Management II.....	3
BLDC 260, Building Codes and Zoning .....	3
BLDC 268, Electrical, Plumbing, and Mechanical Codes.....	3
BLDC 295, Building Contractor's License Law .....	3
<b>Total Units = 29</b>	

**Certificate of Achievement:  
Architecture  
Landscape Architecture Technician**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 105, Introduction to AutoCAD.....	2
ARCH 135, Tree Identification .....	3

ARCH 136, Shrubs, Vines, Groundcover Identification.....	3
ARCH 155, Environmental Design I: Creating Exterior Spaces.....	5
ARCH 190, Environmental Design II: Urban and Community Design .....	5
ARCH 220, Architectural Delineation I.....	2
ARCH 250, Site Engineering.....	4
<b>Total Units = 26</b>	

**Certificate of Achievement:  
Architecture**

**Landscape Architecture Transfer**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 135, Tree Identification .....	3
ARCH 136, Shrubs, Vines, Groundcover Identification.....	3
ARCH 155, Environmental Design I: Creating Exterior Spaces.....	5
ARCH 170, Architectural Design.....	4
ARCH 190, Environmental Design II: Urban and Community Design .....	5
ARCH 220, Architectural Delineation I.....	2
ARCH 221, Architectural Delineation II.....	2
ARCH 250, Site Engineering.....	4
<b>Total Units = 30</b>	

**Certificate of Achievement:  
Architecture**

**Woodbury Transfer Track**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 101, Computer Aided Design and 3D Imaging .....	3
ARCH 126, History of Ancient World Architecture.....	3
ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 130, Materials of Construction .....	3
ARCH 170, Architectural Design.....	4
ARCH 172, Architectural Design II .....	4
ARCH 175, Advanced Architectural Design I .....	5
ARCH 180, Advanced Architectural Design II .....	5
ARCH 220, Architectural Delineation I.....	2
ARCH 226, Architectural Theory.....	3
<b>Total Units = 35</b>	

**Associate in Science Degree:  
Architecture  
Architecture Survey**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 101, Computer Aided Design and 3D Imaging .....	3
ARCH 105, Introduction to AutoCAD.....	2
ARCH 111, Architecture Production Detailing.....	4
ARCH 126, History of the Ancient World Architecture or	
ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 130, Materials of Construction .....	3
ARCH 135, Tree Identification .....	3
ARCH 170, Architectural Design.....	4
ARCH 190, Environmental Design II: Urban and Community Design .....	5
ARCH 220, Architectural Delineation I.....	2
<b>Total Units = 31</b>	

**Associate in Science Degree:  
Architecture  
Architecture Technician**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 105, Introduction to AutoCAD.....	2
ARCH 106, Advanced Computer Aided Drafting I.....	3
ARCH 111, Architectural Production Detailing.....	4
ARCH 126, History of Ancient World Architecture or	
ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 130, Materials of Construction .....	3
ARCH 200, Architectural Detailing .....	4
ARCH 205, Estimating .....	3
ARCH 250, Site Engineering .....	4
<b>Total Units = 28</b>	

**Associate in Science Degree:  
Architecture  
Architecture Transfer**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 101, Computer Aided Design and 3D Imaging .....	3

ARCH 105, Introduction to AutoCAD.....	2
ARCH 126, History of Ancient World Architecture or	
ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 170, Architectural Design.....	4
ARCH 172, Architectural Design II .....	4
ARCH 175, Advanced Architectural Design I .....	5
ARCH 180, Advanced Architectural Design II .....	5
ARCH 220, Architectural Delineation I.....	2
ARCH 221, Architectural Delineation II.....	2
ARCH 226, Architectural Theory.....	3
<b>Total Units = 35</b>	

**Associate in Science Degree:  
Architecture  
Construction Management**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 105, Introduction to AutoCAD.....	2
ARCH 111, Architectural Production Detailing.....	4
ARCH 130, Materials of Construction .....	3
ARCH 205, Estimating .....	3
BLDC 250, Construction Trades Management I.....	3
BLDC 255, Construction Trades Management II.....	3
BLDC 260, Building Codes and Zoning .....	3
BLDC 268, Electrical, Plumbing, & Mechanical Codes.....	3
BLDC 295, Building Contractor's License Law .....	3
<b>Total Units = 29</b>	

**Associate in Science Degree:  
Architecture  
Landscape Architecture Technician**

<b>Courses Required for the Major:</b>	<b>Units</b>
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 105, Introduction to AutoCAD.....	2
ARCH 135, Tree Identification .....	3
ARCH 136, Shrubs, Vines, Groundcover Identification.....	3
ARCH 155, Environmental Design I: Creating Exterior Spaces.....	5
ARCH 190, Environmental Design II: Urban and Community Design .....	5
ARCH 220, Architectural Delineation I.....	2
ARCH 250, Site Engineering .....	4
<b>Total Units = 26</b>	



## Associate in Science Degree: Architecture

### Landscape Architecture Transfer

Courses Required for the Major:	Units
ARCH 100, Beginning Architectural Drafting.....	2
ARCH 135, Tree Identification .....	3
ARCH 136, Shrubs, Vines, Groundcover Identification .....	3
ARCH 155, Environmental Design I: Creating Exterior Spaces .....	5
ARCH 170, Architectural Design.....	4
ARCH 190, Environmental Design II: Urban and Community Design .....	5
ARCH 220, Architectural Delineation I.....	2
ARCH 221, Architectural Delineation II.....	2
ARCH 250, Site Engineering .....	4
<b>Total Units = 30</b>	

## Associate in Science Degree: Architecture

### Woodbury University Transfer Track

Courses Required for the Major:	Units
ARCH 101, Computer Aided Design and 3D Imaging .....	3
ARCH 126, History of Ancient World Architecture .....	3
ARCH 127, History of World Architecture: Romanesque through Contemporary .....	3
ARCH 130, Materials of Construction .....	3
ARCH 170, Architectural Design.....	4
ARCH 172, Architectural Design II .....	4
ARCH 175, Advanced Architectural Design I.....	5
ARCH 180, Advanced Architectural Design II .....	5

ARCH 220, Architectural Delineation I.....	2
ARCH 226, Architectural Theory.....	3
<b>Total Units = 35</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

### Architecture Option

**Recommended Electives:** Fine Arts 155A; Architecture 101, 155, 190, 270, 290, 296; Physics 125 or higher; Mathematics 104 or higher.

### Landscape Architecture Option

**Recommended Electives:** Fine Arts 150A, 155A; Architecture 126, 127, 221, 226; Biology 100, 105 (Miramar), 120, 255; Business 119, 150, 155; Economics 120.

### ***Transfer Information***

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.***

# Art-Fine Art

	Units
<b>Certificate of Completion</b>	
Fine Art	15
Museum Studies	10
<b>Associate in Arts Degree:</b>	
Art History Emphasis	30*
Ceramics Emphasis	30*
Design Emphasis	30*
Museum Studies Emphasis	31*
Three-Dimensional Emphasis	30*
Two-Dimensional Emphasis	30*
*and electives as needed to meet minimum of 60 units required for the degree.	

### Description

The major in fine art consists of five "core" courses, plus five courses which define an "area of emphasis." Successful completion of the core courses indicates that a student has achieved an operational understanding of certain essential visual skills -- an accomplishment which the department recognizes by awarding a certificate of completion. Successful completion of area-of-emphasis courses indicates that a student has demonstrated the ability to apply and expand these understandings to specific problems of media and context. Students planning to transfer to four-year schools should consult catalogs for those schools. Some courses listed below as electives will transfer only as electives, rather than as lower division requirements.

### Statement of Goals

This program is designed to provide students with a foundation for the study of fine art and enables students to obtain an Associate in Arts degree, complete preparation for the major in fine art, and transfer to a four-year school. The program also prepares students to do advanced work in art on their own or pursue a career in fields requiring visual literacy and design expertise.

### Program Emphasis

There are six areas of emphasis in the fine art major: two-dimensional, design, three-dimensional, art history, ceramics, and museum studies.

### Career Options

The study of fine art will prepare students to pursue careers in fields requiring visual literacy and design expertise such as commercial graphics, animation, business communications, journalism, architecture, industrial design, interior and landscape design, stage design, curatorial design, art conservation, and gallery management.

### Certificate of Completion: Fine Art\*

The Certificate of Completion in Fine Art certifies that the student has completed the core course work in Fine Art and has demonstrated an operational understanding of critical visual skills.

Courses:	Units
ARTF 110, Art History: Prehistoric to Gothic <b>or</b>	
ARTF 111, Art History: Renaissance to Modern .....	3
ARTF 150A, Design I.....	3
ARTF 150B, Beginning Graphic Design .....	3
ARTF 151, Three-Dimensional Design .....	3
ARTF 155A, Freehand Drawing I.....	3
<b>Total Units = 15</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Museum Studies\*

The Certificate of Completion in Museum Studies certifies that a student has completed all our museum studies courses, including an off-campus internship at a gallery or museum.

Courses:	Units
ARTF 161A, Museum Studies/Gallery Exhibition	
Skills I .....	3
ARTF 161B, Museum Studies/Gallery Exhibition	
Skills II .....	3
ARTF 163, Art Museum/Gallery Internship .....	4
<b>Total Units = 10</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

## Associate in Arts Degree: Art - Fine Art

### Art History Emphasis

The Associate Degree in Fine Art with an art history emphasis certifies that a student has explored a particular interest in art in a disciplined manner and has produced a range of work indicative of a thorough understanding of the visual arts as a discipline.

#### Courses Required for the Major: Units

##### Complete the Art Major Core Course Requirements:

ARTF 110, Art History: Prehistoric to Gothic or	
ARTF 111, Art History: Renaissance to Modern .....	3
ARTF 150A, Design I.....	3
ARTF 150B, Beginning Graphic Design .....	3
ARTF 151, Three-Dimensional Design .....	3
ARTF 155A, Freehand Drawing I.....	3

##### Complete the Requirements for the Art History Emphasis:

ARTF 110, Art History: Prehistoric to Gothic or	
ARTF 111, Art History: Renaissance to Modern .....	3
ARTF 113, African, Oceanic, and Native American Art.....	3

##### Select three courses from:

ARTF 107, Contemporary Art	
ARTF 109, Nineteenth and Twentieth Century Art	
ARTF 115, African Art	
ARTF 120, Native American Indian Art	
ARTF 165A, Composition in Painting I	
ARTF 175A, Sculpture I	
ARTF 195A, Ceramics I	
ARTF 210A, Life Drawing I .....	9

**Total Units = 30**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

##### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended electives:** Fine Art 155B, 174A, 190A, 198A, 220A.

Note: Only one Fine Arts (ARTF) course from the above list may be used to satisfy SDCCD general education requirements.

## Associate in Arts Degree: Art - Fine Art

### Ceramics Emphasis

The Associate Degree in Fine Art with a ceramics emphasis certifies that a student has explored a particular interest in art in a disciplined manner and has produced a range of work indicative of a thorough understanding of the visual arts as a discipline.

#### Courses Required for the Major: Units

##### Complete the Art Major Core Course Requirements:

ARTF 110, Art History: Prehistoric to Gothic or	
ARTF 111, Art History: Renaissance to Modern .....	3
ARTF 150A, Design I.....	3
ARTF 150B, Beginning Graphic Design .....	3
ARTF 151, Three-Dimensional Design .....	3
ARTF 155A, Freehand Drawing I.....	3

##### Complete the Requirements for the Ceramics Emphasis:

ARTF 195A, Ceramics I.....	3
ARTF 197A, Handbuilding Ceramics .....	3

##### Select three courses from:

ARTF 110, Art History: Prehistoric to Gothic	
ARTF 111, Art History: Renaissance to Modern	
ARTF 195B, Ceramics II	
ARTF 196, Clay and Glaze Technology	
ARTF 197B, Handbuilding Ceramics II	
ARTF 220A, Life Sculpture I .....	9

**Total Units = 30**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

##### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended electives:** Fine Art 107, 161A, 165A, 175A, 177A, 190A, 195C (City, Miramar), 210A, 220B.

Note: Only one Fine Art (ARTF) course from the above list may be used to satisfy SDCCD general education requirements. The department offers advanced studio courses for students who are building portfolios and/or extending their skills: ARTF 175B, 175C, and 220C. Students who have completed an entire sequence of studio art course work may also elect to take ARTF 260, 280, 281, or 290.

## Associate in Arts Degree: Art - Fine Art

### Design Emphasis

The Associate Degree in Fine Art with a design emphasis certifies that a student has explored a particular interest in art in a disciplined manner and has produced a range of work indicative of a thorough understanding of the visual arts as a discipline.

Courses Required for the Major:	Units
<b>Complete the Art Major Core Course Requirements:</b>	
ARTF 110, Art History: Prehistoric to Gothic <b>or</b>	
ARTF 111, Art History: Renaissance to Modern .....	3
ARTF 150A, Design I.....	3
ARTF 150B, Beginning Graphic Design .....	3
ARTF 151, Three-Dimensional Design .....	3
ARTF 155A, Freehand Drawing I.....	3
<b>Complete the requirements for the Design emphasis:</b>	
ARTF 152, Color Theory .....	3
ARTF 155B, Freehand Drawing II .....	3
ARTF 198A, Introduction to Printmaking I.....	3
<b>Select two courses from:</b>	
ARTF 110, Art History: Prehistoric to Gothic	
ARTF 111, Art History: Renaissance to Modern	
ARTF 174A, Book Arts I	
ARTF 177A, Contemporary Wood Furniture I.....	6
<b>Total Units = 30</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended electives:** Fine Art 107, 109, 113, 115, 155B, 161A, 165A, 177B, 190A, 198B.

Note: Only one Fine Art (ARTF) course from the above list may be used to satisfy SDCCD general education requirements. The department offers advanced studio courses for students who are building portfolios and/or extending their skills: ARTF 161B, 165B, 177C, and 198C. Students who have completed an entire sequence of studio art course work may also elect to take ARTF 260, 280, 281, or 290.

## Associate in Arts Degree: Art - Fine Art

### Museum Studies Emphasis

The Associate Degree in Fine Art with a museum studies emphasis certifies that a student has explored a particular interest in art in a disciplined manner and has produced a range of work indicative of a thorough understanding of the visual arts as a discipline.

Courses Required for the Major:	Units
<b>Complete the Art Major Core Course Requirements:</b>	
ARTF 110, Art History: Prehistoric to Gothic <b>or</b>	
ARTF 111, Art History: Renaissance to Modern .....	3
ARTF 150A, Design I.....	3
ARTF 150B, Beginning Graphic Design .....	3
ARTF 151, Three-Dimensional Design .....	3
ARTF 155A, Freehand Drawing I.....	3
<b>Complete the requirements for the Museum Studies emphasis:</b>	
ARTF 161A, Museum Studies/Gallery Exhibition	
Skills I .....	3
ARTF 161B, Museum Studies/Gallery Exhibition	
Skills II .....	3
ARTF 163, Art Museum/Gallery Internship .....	4
<b>Select two courses from:</b>	
ARTF 107, Contemporary Art	
ARTF 109, Nineteenth and Twentieth Century Art	
ARTF 110, Art History: Prehistoric to Gothic	
ARTF 111, Art History: Renaissance to Modern	
ARTF 115, African Art	
ARTF 120, Native American Indian Art	
ARTF 165A, Composition in Painting I	
ARTF 175A, Sculpture I	
ARTF 195A, Ceramics I	
ARTF 210A, Life Drawing I .....	6
<b>Total Units = 31</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended electives:** Fine Art 152, 155B, 174A, 190A, 198A,

Note: Only one Fine Art (ARTF) course from the above list may be used to satisfy SDCCD general education requirements.

## Associate in Arts Degree: Art - Fine Art

### Three-Dimensional Emphasis

The Associate Degree in Fine Art with a three-dimensional emphasis certifies that a student has explored a particular interest in art in a disciplined manner and has produced a range of work indicative of a thorough understanding of the visual arts as a discipline.

#### Courses Required for the Major: Units

##### Complete the Art Major Core Course Requirements:

ARTF 110, Art History: Prehistoric to Gothic or	
ARTF 111, Art History: Renaissance to Modern .....	3
ARTF 150A, Design I.....	3
ARTF 150B, Beginning Graphic Design .....	3
ARTF 151, Three-Dimensional Design .....	3
ARTF 155A, Freehand Drawing I.....	3

##### Complete the requirements for the Three-Dimensional emphasis:

ARTF 175A, Sculpture I .....	3
ARTF 195A, Ceramics I .....	3

##### Select three courses from:

ARTF 110, Art History: Prehistoric to Gothic	
ARTF 111, Art History: Renaissance to Modern	
ARTF 161A, Museum Studies/Gallery Exhibition Skills I	
ARTF 174A, Book Arts I	
ARTF 177A, Contemporary Wood Furniture I	
ARTF 197A, Handbuilding Ceramics	
ARTF 220A, Life Sculpture I .....	9

**Total Units = 30**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

##### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended electives:** Fine Art 107, 109, 115, 155B, 161B, 175B, 177B, 195B, 220B.

Note: Only one Fine Art (ARTF) course from the above list may be used to satisfy SDCCD general education requirements. The department offers advanced studio courses for students who are building portfolios and/or extending their skills: ARTF 175C, 177C, 195C (City, Miramar) and 220C. Students who have completed an entire sequence of studio art course work may also elect to take ARTF 260, 280, 281, or 290.

## Associate in Arts Degree: Art - Fine Art

### Two-Dimensional Emphasis

The Associate Degree in Fine Art with a two-dimensional emphasis certifies that a student has explored a particular interest in art in a disciplined manner and has produced a range of work indicative of a thorough understanding of the visual arts as a discipline.

#### Courses Required for the Major: Units

##### Complete the Art Major Core Course Requirements:

ARTF 110, Art History: Prehistoric to Gothic or	
ARTF 111, Art History: Renaissance to Modern .....	3
ARTF 150A, Design I.....	3
ARTF 151, Three-Dimensional Design .....	3
ARTF 150B, Beginning Graphic Design .....	3
ARTF 155A, Freehand Drawing I.....	3

##### Complete the requirements for the Two-Dimensional Emphasis:

ARTF 210A, Life Drawing I .....	3
ARTF 165A, Composition in Painting I.....	3

##### Select three courses from:

ARTF 110, Art History: Prehistoric to Gothic	
ARTF 111, Art History: Renaissance to Modern	
ARTF 155B, Freehand Drawing II	
ARTF 152, Color Theory	
ARTF 190A, Black and White Art Photography	
ARTF 198A, Introduction to Printmaking I .....	9

**Total Units = 30**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

##### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended electives:** Fine Art 107, 109, 115, 161A, 165B, 198B, 210B, 220A.

Note: Only one Fine Art (ARTF) course from the above list may be used to satisfy SDCCD general education requirements. The department offers advanced studio courses for students who are building portfolios and/or extending their skills: ARTF 165C, 165D, 198C, 210C. Students who have completed an entire sequence of studio art course work may also elect to take ARTF 260, 280, 281, or 290.

### Transfer Information

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog

TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.***

## Asian Studies

Courses relating to Asian cultures and civilizations are offered through an interdisciplinary approach in the following areas:

### English

Introduction to Asian Literature

### History

Introduction to Asian Civilizations

Asian Civilizations in Modern Times

### Humanities

World Music

### Language Arts

Chinese, Japanese, Tagalog, Vietnamese

### Music

World Music

### Philosophy

Oriental Philosophy

## Asian Pacific American Studies

Courses relating to Asian Pacific American Studies are offered through an interdisciplinary approach in the following areas:

### Filipino Studies

Filipino Studies

### History

U. S. History from the Asian Pacific American Perspective

# Biology

	Units
<b>Certificate of Completion:</b>	
Applied Biotechnology	8
<b>Associate in Science Degree:</b>	
Transfer Track	23-24*
Applied Biology Track	31*
Applied Health Track	21*
*and electives as needed to meet minimum of 60 units required for the degree.	

Biology is a natural science that focuses on physical and chemical processes of living organisms. This discipline explores how organisms acquire and use energy to maintain homeostasis, how they reproduce, and how they interact with each other and their environment. Scientific processes are emphasized as a means of answering these biological questions. Biologists rely heavily on a chemistry foundation since living organisms are chemical systems.

The Biology program serves three areas of study. Biology provides a broad background of studies for the biology major preparing for transfer to a four-year institution. The biology program offers support courses in human anatomy, human physiology, and general microbiology which may be used to satisfy prerequisites for nursing programs and other allied health fields. The biology program provides courses in natural science to fulfill general education requirements.

The following list is a sample of the many career options available for the biology major. A few of these require an associate degree; most require a baccalaureate degree and some require a graduate level degree: agricultural consultant, animal health technician, biotechnology technician, dentist, environmental consultant, field biologist, forester, horticulturist, high school or college teacher, marine biologist, microbiologist, public health technician, physician, pharmaceutical researcher, research biologist, and veterinarian. In addition, a background in biology may be required for the following: registered nurse, physical therapist, respiratory therapist, dental

assistant, health information technician, medical technician, physician's assistant and optometrist.

The three associate degrees in biology require completion of the courses listed below. Additional general education and graduation requirements for the associate degree are listed in the catalog. The Associate Degree requires a minimum of 60 units.

## Certificate of Completion: Applied Biotechnology\*

Students may take the specific biotechnology courses and receive a Certificate of Completion authorized and issued by the academic department. It is not intended to nor will it be recognized as an official state approved program. It is intended to provide students with intensive laboratory skills development experience to meet entry-level employment requirements in the biotechnology industry.

Courses:	Units
BIOL 132, Applied Biotechnology I.....	4
BIOL 133, Applied Biotechnology II (Miramar) .....	4
<b>Total Units = 8</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

## Associate in Science Degree: Biology, Transfer Track

Courses Required for the Major:	Units
BIOL 210A, Introduction to the Biological Sciences I .....	4
BIOL 210B Introduction to the Biological Sciences II .....	4
CHEM 200, General Chemistry I Lecture and CHEM 200L, General Chemistry I Lab .....	5
CHEM 201, General Chemistry II Lecture and CHEM 201L, General Chemistry II Lab .....	5
MATH 121, Basic Techniques of Applied Calculus I & MATH 122, Basic Techniques of Calculus II	
<b>OR</b>	
MATH 150, Calculus with Analytic Geometry I.....	5-6
<b>Total Units = 23-24</b>	

Note: Only one Biology (BIOL) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Biology 100, 101 (City), 110, 115, 120 (Mesa, Miramar), 130 (Mesa), 180, 200, 205, 215, 230, 235, 250, 290, 296.

### Associate in Science Degree: Biology Applied Biology Track

Courses Required for the Major:	Units
BIOL 107, General Biology- Lecture/Lab (City and Mesa) .....	4
BIOL 205, General Microbiology .....	5
BIOL 132, Applied Biotechnology I and BIOL 133, Applied Biotechnology II (Miramar) .....	8
CHEM 200, General Chemistry I Lecture and CHEM 200L, General Chemistry I Lab .....	5
CHEM 201, General Chemistry II Lecture and CHEM 201L, General Chemistry II Lab .....	5
CISC 181, Principles of Information Systems .....	4
<b>Total Units = 31</b>	

Note: Only one Biology (BIOL) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Biology 100; Physics 121A (City), 121B (City), 180A (City), 180B (City).

### Associate in Science Degree: Biology Allied Health Track

Consult the Nursing Education faculty (City College) or a counselor to verify current course requirements for

associate degree and baccalaureate nursing program preparation.

Courses Required for the Major:	Units
BIOL 107, General Biology- Lecture/Lab (City and Mesa) .....	4
BIOL 205, General Microbiology .....	5
BIOL 230, Human Anatomy .....	4
BIOL 235, Human Physiology .....	4
CHEM 100, & 100L, Fundamentals of Chemistry & lab .....	4
<b>Total Units = 21</b>	

Note: Only one Biology (BIOL) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Biology 100, 101 (City), 115, 120 (Mesa, Miramar), 130 (Mesa), 180, 215, 250; Chemistry 130, 130L.

### ***Transfer Information***

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.***



# Black Studies

**Associate in Arts Degree:**

Black Studies Units  
27\*

\*and electives as needed to meet minimum of 60 units required for the degree.

A multidisciplinary curriculum offering courses in American Institutions, Humanities, Social Sciences, and Learning Skills. The program builds a positive understanding and knowledge of the history, culture, and contributions of Africans and Afro-Americans. All students benefit from courses in Black Studies, especially those who pursue careers in social sciences, education, law, counseling, journalism, social work, health care professions, teaching, business, and public administration.

## Associate in Arts Degree: Black Studies

Courses Required for the Major:	Units
BLAS 100, Introduction to Black Studies.....	3
BLAS 104, Black Psychology or	
BLAS 130, The Black Family .....	3
BLAS 115, Sociology/Black Perspective (City) <b>or</b>	
BLAS 116, Contemporary Social Problems from a Black Perspective <b>or</b>	
BLAS 135, Introduction to Black Politics (City) .....	3
BLAS 110 Afro-American Art <b>or</b>	

BLAS 120, Black Music .....	3
BLAS 125, Dynamics of the Black Community .....	3
BLAS 140A, History of the U.S., Black Perspective....	3
BLAS 150, Black Women in Literature & the Media <b>or</b>	
BLAS 155, Afro-American Literature .....	3

**Select six units from the following:**

Black Studies 106, 111, 140B, 145A, 145B, 165, 175; or English 101, 105; or Speech Communications 103 .....	6
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**Total Units = 27**

Note: Only one Black Studies (BLAS) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Black Studies 106, 290, 296; Business 140; Chicano Studies 201, 210; Economics 120, 121; English 51; Geography 102; History 109, 110; Mathematics 96 or higher; Philosophy 102A; Political Science 103; Psychology 135, 270.

### *Transfer Information*

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.***

# Building Construction Technology

	Units
<b>Certificate of Achievement:</b>	
Inspection	28
<b>Associate in Science Degree:</b>	
Inspection	28*
*and electives as needed to meet minimum of 60 units required for the degree.	

This program is designed for the student who is interested in a construction-related career. This program is designed for the student who is interested in a Construction Inspection or Construction Management career. Program planning should occur with the assistance of a department member. All courses have been designed to be taken sequentially.

## Certificate of Achievement: Building Construction Technology Inspection

Courses Required for the Major:	Units
BLDC 120, Blueprint Reading .....	3
BLDC 130, Construction Practices I .....	4
BLDC 245, Building Inspection .....	3
BLDC 250, Construction Trades Management I.....	3
BLDC 255, Construction Trades Management II.....	3
BLDC 260, Building Codes and Zoning .....	3
BLDC 268, Electrical, Plumbing, and Mechanical Codes.....	3
ARCH 130, Materials of Construction .....	3
ARCH 205, Estimating .....	3
<b>Total Units</b>	<b>28</b>

## Associate in Science Degree: Building Construction Technology Inspection

Courses Required for the Major:	Units
BLDC 120, Blueprint Reading .....	3
BLDC 130, Construction Practices I .....	4
BLDC 245, Building Inspection .....	3
BLDC 250, Construction Trades Management I.....	3
BLDC 255, Construction Trades Management II.....	3
BLDC 260, Building Codes and Zoning .....	3
BLDC 268, Electrical, Plumbing, and Mechanical Codes.....	3
ARCH 130, Materials of Construction .....	3
ARCH 205, Estimating .....	3
<b>Total Units</b>	<b>= 28</b>

For graduation requirements see **Requirements for the Associate Degree on page 66.**

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Building Construction Technology 290.

### Construction Management

See "Architecture" on page 113.

# Business Administration

	Units
<b>Certificate of Achievement:</b>	
Business Administration	30
<b>Associate in Science Degree:</b>	
Business Administration	33*
*and electives as needed to meet minimum of 60 units required for the degree.	

Prepares the student for transfer to a four-year college through maximum use of equivalent courses. It also provides a foundation for entry into business.

## Certificate of Achievement: Business Administration

Courses Required for the Major:	Units
BUSE 100, Introduction to Business (recommended as a first semester course), or	
MARK 100, Principles of Marketing .....	3
BUSE 119, Business Communications .....	3
BUSE 140, Business Law & the Legal Environment....	3
ACCT 116A, Financial Accounting .....	4
ACCT 116B, Managerial Accounting .....	4
CISC 181, Principles of Information Systems .....	4
ECON 120, Principles of Economics I .....	3
ECON 121, Principles of Economics II.....	3
MATH 119, Elementary Statistics .....	3
<b>Total Units = 30</b>	

## Associate in Science Degree: Business Administration

Courses Required for the Major:	Units
BUSE 100, Introduction to Business (recommended as a first semester course), or	
MARK 100, Principles of Marketing.....	3
BUSE 119, Business Communications.....	3
BUSE 140, Business Law & the Legal Environment....	3
ACCT 116A, Financial Accounting .....	4
ACCT 116B, Managerial Accounting .....	4
CISC 181, Principles of Information Systems.....	4
ECON 120, Principles of Economics I .....	3
ECON 121, Principles of Economics II .....	3
ENGL 101, Reading and Composition .....	3
MATH 119, Elementary Statistics .....	3
<b>Total Units = 33</b>	

Note: Only one Business (BUSE) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Business 101, 143, 270; Marketing 100. Electives should be chosen after consultation with a counselor and with reference to programs at a four-year institution to which the student will transfer.

### **Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

# Business Management

	Units
<b>Certificate of Achievement:</b>	
Business Management	35
<b>Associate in Science Degree:</b>	
Business Management	47*
*and electives as needed to meet minimum of 60 units required for the degree.	

Intended for the student who wishes to plan a program in preparation for a business occupational area of his/her own choice. Flexible course selection is emphasized to enable students to achieve their specific educational, vocational and personal goals. Students planning to transfer to a four-year college or university should select the Business Administration major.

## Certificate of Achievement: Business Management

<b>Courses Required for the Major:</b>	<b>Units</b>
BUSE 100, Introduction to Business (recommended as a first semester course) .....	3
BUSE 101, Business Mathematics .....	3
BUSE 119, Business Communications.....	3
BUSE 140, Business Law and the Legal Environment.....	3
ACCT 116A, Financial Accounting .....	4
CISC 181, Principles of Information Systems.....	4

ECON 120, Principles of Economics I .....	3
*Occupational Electives .....	12
<b>Total Units = 35</b>	

## Associate in Science Degree: Business Management

<b>Courses Required for the Major:</b>	<b>Units</b>
BUSE 100, Introduction to Business (recommended as a first semester course).....	3
BUSE 101, Business Mathematics.....	3
BUSE 119, Business Communications.....	3
BUSE 140, Business Law and the Legal Environment.....	3
BUSE 150, Human Relations in Business .....	3
BUSE 201, Business Organization and Management .....	3
ACCT 116A, Financial Accounting.....	4
CISC 181, Principles of Information Systems.....	4
ECON 120, Principles of Economics I .....	3
ECON 121, Principles of Economics II.....	3
MARK 100, Principles of Marketing.....	3
*Occupational Electives .....	12
<b>Total Units = 47</b>	

Note: Only one Business (BUSE) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Accounting 116B; Business 143, 155, 270; Computer Business Technology 180; Marketing 105.

*\*These courses should be planned with the assistance of a counselor and must be approved by a department member. Approval forms may be obtained in the counseling office.*

# Chicano Studies

	Units
<b>Associate in Arts Degree:</b>	
Chicano Studies	28*
*and electives as needed to meet minimum of 60 units required for the degree.	

The Chicano Studies program provides an interdisciplinary approach, examines the interaction of the Chicano with the majority culture in a bilingual, bicultural setting. Chicano Studies courses are taught in English. The Chicano Studies curriculum is designed to meet general education requirements for all students. It also prepares students for upper division work toward a B.A. in Chicano Studies and professional fields, e.g., social sciences, humanities, law, teaching, social work, and public administration. Chicano Studies courses transfer to four-year colleges and universities.

### Associate in Arts Degree: Chicano Studies

Courses Required for the Major:	Units
CHIC 110A, Introduction to Chicano Studies .....	3
CHIC 110B, Introduction to Chicano Studies .....	3
CHIC 130, Mexican Literature in Translation (City)	
or	
CHIC 135, Chicano Literature .....	3

CHIC 203, Introductory Spanish for Spanish Speakers (City) .....	5
CHIC 204, Intermediate Spanish for Spanish Speakers (City) .....	5
CHIC 210, Chicano Culture .....	3

**Select six units from the following:**  
 Chicano Studies 170, 201; English 101;  
 Speech Communications 103..... 6  
**Total Units = 28**

Note: Only one Chicano Studies (CHIC) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**  
**Recommended Electives:** Anthropology 200, 210, 215; Black Studies 100, 120; Chicano Studies 138, 141A, 141B, 150, 190, 201, 290, 296; History 115A, 115B, 150, 151; Sociology 101, 110; English 51, 105.

**Transfer Information**  
 Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. *Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.*

**Chemistry**  
 See "Physical Sciences" on page 174.

# Child Development

	<b>Units</b>
<b>Certificate of Completion:</b>	
Assistant Teacher	10-13
Family Child Care	9
Home Day Care	12
Infant/Toddler	9
Residential Care Worker	12
School Age Child Care	12
<b>Certificate of Achievement:</b>	
Associate Teacher	18-19
Teacher	26-29
Master Teacher	35-39
<b>Associate in Science Degree:</b>	
Child Development	26-29*
*and electives as needed to meet minimum of 60 units required for the degree.	

**Description**

Child Development offers programs for Career and transfer students. Certificates of Completion, Certificates of Achievement and Associate Degree program is available to students interested in a range of child development opportunities and in meeting the requirements for the State of California Child Development permits and the California State Department of Social Services, Title 22, Community Care Licensing.

**Program Emphasis**

The Child Development program offers course work, training and supervised practicum experiences to meet state licensing requirements for working in centers, schools, child care homes and service related agencies. This skills and knowledge gained in beginning courses provide the framework and foundation for more specialized courses.

**Career Options**

The San Diego Community College District offers certificates, a degree and transfer options in the field

of Child Development/Early Childhood Education. The **Family Child Care** Certificate offered at City, Mesa, and Miramar and the **Home Day Care** Certificate offered at Mesa provides skills and knowledge for child care in family settings. The **Infant/Toddler Care** Certificate of Completion offers skills for working with children aged birth to three years. The **School Age Child Care** Certificate of Completion offered at City and Mesa provides training for working with school age children. The **Assistant Teacher** Certificate of Completion prepares an individual to work in public and private child care settings. The Certificate of Achievement options, **Associate Teacher, Teacher and Master Teacher**, prepare individuals for higher level instructional positions. The **Assistant Teacher, Associate Teacher, Teacher, and Master Teacher** certificates meet the requirements for the State of California Child Development Permits. The Child Development Associate in Science Degree prepares for teacher, master teacher and director.

**\*Certificates of Completion**

These are department awards in recognition of information on the transcript and does not imply that a graduation requirement has been met.

**Certificate of Completion: Assistant Teacher\***

This certificate prepares students to assist in the instruction of children under the supervision of an Associate Teacher or higher. Child Development courses must be completed with a grade of "C" or better.

<b>Courses:</b>	<b>Units</b>
CHIL 101, Human Growth and Development.....	3
CHIL 180, Nutrition, Health & Safety for Children ....	3
<b>Select one course from:</b>	
CHIL 111, Curriculum: Music/Motor Skills	
CHIL 121, Curriculum: Art	
CHIL 131, Curriculum: Language/Science	
CHIL 141, The Child, Family and Community.....	3
<b>Select one course from:</b>	
CHIL 160, Observing and Understanding Children	
CHIL 161, Observations and Issues in Child Development	
CHIL 270, Work Experience	
CHILD 291, Child Development Lab Practicum	
CHIL 291A, or 291B, or 291C, or 291D, Child Development Center Practicum .....	1-4
<b>Total Units = 10-13</b>	

### Certificate of Completion: Family Child Care\*

This certificate prepares students with basic training to care for children in a licensed home/family setting. Child Development courses must be completed with a grade of "C" or better.

<b>Courses:</b>	<b>Units</b>
CHIL 100, Introduction to Child Development <b>or</b>	
CHIL 101, Human Growth and Development .....	3
CHIL 180, Nutrition, Health & Safety for Children .....	3
<b>Select one course from:</b>	
CHIL 111, Curriculum: Music/Motor Skills	
CHIL 121, Curriculum: Art	
CHIL 131, Curriculum: Language/Science	
CHIL 175, Infant-Toddler Growth and Development .....	3
<b>Total Units = 9</b>	

### Certificate of Completion: Home Day Care\*

This certificate prepares students for entry level positions as home day care providers. Child Development courses must be completed with a grade of "C" or better.

<b>Courses:</b>	<b>Units</b>
CHIL 100, Introduction to Child Development <b>or</b>	
CHIL 101, Human Growth and Development .....	3
CHIL 175, Infant-Toddler Growth and Development .....	3
CHIL 180, Nutrition, Health and Safety for Children .....	3
<b>Select one course from:</b>	
BUSE 119, Business Communications	
CONF 110, Personal Financial Management.....	3
<b>Total Units = 12</b>	

### Certificate of Completion: Infant/Toddler Care\*

This certificate prepares students with basic training to work with children aged birth to three years in licensed home/family care and center programs. Child Development courses must be completed with a grade of "C" or better.

<b>Courses:</b>	<b>Units</b>
CHIL 100, Introduction to Child development <b>or</b>	
CHIL 101, Human Growth and Development .....	3
CHIL 175, Infant-Toddler Growth and Development .....	3

CHIL 176, Principles of Infant/Toddler Caregiving.....3  
**Total Units = 9**

### Certificate of Completion: Residential Care Worker\*

This certificate is designed to meet the State requirements for positions in residential care programs. Child Development courses must be completed with a grade of "C" or better.

<b>Courses:</b>	<b>Units</b>
CHIL 101, Human Growth and Development .....	3
CHIL 141, The Child, Family and Community .....	3
CHIL 175, Infant-Toddler Growth and Development .....	3
CHIL 188, Child Abuse.....	3
<b>Total Units = 12</b>	

### Certificate of Completion: School Age Child Care\*

This certificate prepares students for entry level positions as before- and after-school care providers, recreation leaders, and camp counselors. Child Development courses must be completed with a grade of "C" or better.

<b>Courses:</b>	<b>Units</b>
CHIL 100, Introduction to Child Development <b>or</b>	
CHIL 101, Human Growth and Development .....	3
CHIL 152, School Age Program Planning.....	3
<b>Select two courses from:</b>	
CHIL 185, Computer Usage with Young Children (City)	
MATH 210A, Concepts of Elementary School Mathematics I	
MUSI 110, Music for Elementary School Teachers	
PHYE 240, Physical Education in the Elementary Schools.....	6
<b>Total Units = 12</b>	

**For the Certificates of Completion listed above, one or more of the following courses is recommended to gain experience and credits required for higher level permits:**

CHIL 160, Observing and Understanding Children	
CHIL 161, Observations and Issues in Child Development	
CHIL 270, Work Experience	
CHILD 291, Child Development Lab Practicum	
CHIL 291A, or 291B, or 291C, or 291D, Child Development Center Practicum	

## Certificate of Achievement: Child Development

### Associate Teacher

This certificate prepares students to provide instruction to children and supervise Assistant Teachers. Child Development courses must be completed with a grade of "C" or better.

Courses Required for the Major:	Units
CHIL 101, Human Growth and Development.....	3
CHIL 141, The Child, Family and Community.....	3
CHIL 180, Nutrition, Health & Safety for Children.....	3

**Select two courses from:**

CHIL 111, Curriculum: Music/Motor Skills	
CHIL 121, Curriculum: Art	
CHIL 131, Curriculum: Language/Science .....	6

**Select three or more units from:**

CHIL 160, Observing and Understanding Children	
CHIL 161, Observations & Issues in Child Development	
CHIL 270, Work Experience	
CHILD 291, Child Development Lab Practicum	
CHIL 291A, or 291B, or 291C, or 291D, Child Development Center Practicum .....	3-4

**Total Units = 18-19**

## Certificate of Achievement: Child Development

### Teacher

This certificate prepares students to provide instruction to children and supervise Assistant and Associate Teachers. Child Development courses must be completed with a grade of "C" or better.

Courses Required for the Major:	Units
CHIL 101, Human Growth and Development.....	3
CHIL 111, Curriculum: Music/Motor Skills .....	3
CHIL 121, Curriculum: Art .....	3
CHIL 131, Curriculum: Language/Science .....	3
CHIL 141, The Child, Family and Community.....	3
CHIL 180, Nutrition, Health & Safety for Children.....	3
CHIL 151, Program Planning .....	3

**and concurrent enrollment in:**

CHIL 270, Work Experience, <b>or</b>	
CHIL 275, Supervised Field Study .....	2-4

**Select one of the following three options:**

CHIL 160, Observing & Understanding Children <b>and</b>	
CHIL 161, Observations & Issues in Child Development	
<b>or</b>	
CHIL 165, Children with Special Needs <b>or</b>	
CHIL 175, Infant-Toddler Growth and Development .....	3-4

**Total Units = 26-29**

## Certificate of Achievement: Child Development

### Master Teacher

This certificate prepares students to provide instruction to children and supervised Assistant/Associate Teachers and Teachers. It further prepares the Master Teacher to coordinate curriculum and staff development. Child Development courses must be completed with a grade of "C" or better.

**Courses Required for the Major:** **Units**

CHIL 101, Human Growth and Development.....	3
CHIL 111, Curriculum: Music/Motor Skills.....	3
CHIL 121, Curriculum: Art .....	3
CHIL 131, Curriculum: Language/Science .....	3
CHIL 141, The Child, Family and Community.....	3
CHIL 151, Program Planning .....	3
CHIL 180, Nutrition, Health & Safety for Children ....	3

**AND**

**Select one of the following three options that is NOT part of your Specialization (see Specializations listed below) to complete the minimum 24 unit core requirement:**

CHIL 160, Observing & Understanding Children <b>and</b>	
CHIL 161, Observations & Issues in Child Development	
<b>or</b>	
CHIL 165, Children with Special Needs <b>or</b>	
CHIL 175, Infant-Toddler Growth and Development.....	3-4

**AND**

CHIL 215, Adult Supervision & Mentoring in Early Childhood Settings.....	3
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**AND**

CHIL 270, Work Experience, <b>or</b>	
CHIL 275, Supervised Field Study (with concurrent enrollment in CHIL 151, Program Planning) .....	2-4

**AND**

**Select one of the following Specializations for a total of 6 - 7 units:**

**Guiding Young Children**

CHIL 160, Observing & Understanding Children	
CHIL 161, Observations & Issues in Child Development	
CHIL 162, Observing and Guiding Child Behavior <b>or</b>	
<b><u>Family Life</u></b>	
CHIL 160, Observing & Understanding Children	
CHIL 161, Observations & Issues in Child Development	
CHIL 188, Child Abuse <b>or</b>	
<b><u>Special Needs</u></b>	
CHIL 165, Children with Special Needs	
CHIL 166, Special Needs Curriculum <b>or</b>	



**Infant/Toddler**

- CHIL 175, Infant-Toddler Growth and Development
  - CHIL 176, Principles of Infant/Toddler Caregiving **or**
  - School Age**
  - CHIL 152, School-Age Program Planning **and**
  - Select one course from:*
  - CHIL 185, Computer Usage with Young Children (City)
  - or**
  - MATH 210A, Concepts of Elementary School Mathematics **or**
  - MUSI 110, Music for Elementary School Teachers **or**
  - PHYE 240, Physical Education in the Elementary Schools ..... 6-7
- Total Units = 35-39**

**Associate in Science Degree:  
Child Development**

This degree prepares students to provide instruction to children and supervise Assistant and Associate Teachers. Child Development courses must be completed with a grade of "C" or better. Additional general education and graduation requirements are listed in the Academic Requirements section of this catalog. The Associate Degree requires a minimum of 60 units.

<b>Courses Required for the Major</b>	<b>Units</b>
CHIL 101, Human Growth and Development.....	3
CHIL 111, Curriculum: Music/Motor Skills .....	3
CHIL 121, Curriculum: Art .....	3
CHIL 131, Curriculum: Language/Science .....	3
CHIL 141, The Child, Family and Community.....	3
CHIL 180, Nutrition, Health & Safety for Children.....	3
CHIL 151, Program Planning .....	3

**and concurrent enrollment in:**

- CHIL 270, Work Experience, **or**
- CHIL 275, Supervised Field Study ..... 2-4

**Select one of the following three options:**

- CHIL 160, Observing & Understanding Children **and**
- CHIL 161, Observations & Issues in Child Development
- or**
- CHIL 165, Children with Special Needs **or**
- CHIL 175, Infant-Toddler Growth and Development ..... 3-4

**Total Units = 26-29**

**Recommended Electives:** (select from courses not already taken): Child Development 100, 152, 160, 161, 162, 165, 166, 175, 176, 185 (City), 188, 202, 210, 215, 270, 275, 290, 291A, 291B, 291C, 291D.

**Courses offered by San Diego Community College District that meet experience requirements for Certificates and Degrees:**

- CHIL 160, Observing & Understanding Children, 2 units (16 days)
- CHIL 161, Observation & Issues in Child Development, 2 units (16 days)
- CHIL 270, Work Experience, 1 unit (16 days)
- CHIL 270, Work Experience, 2 unit (32 days)
- CHIL 270, Work Experience, 3 unit (48 days)
- CHIL 270, Work Experience, 4 unit (64 days)
- CHIL 275, Supervised Field Study, 2 units (32 days)
- CHILD 291, Child Development Lab Practicum, 1 unit (16 days)
- CHIL 291A, Child Development Practicum, 1 unit (16 days)
- CHIL 291B, Child Development Practicum, 1 unit (16 days)
- CHIL 291C, Child Development Practicum, 1 unit (16 days)
- CHIL 291D, Child Development Practicum, 1 unit (16 days)

**Associate in Science Degree:  
Child Development Site Supervisor**

Effective with the Fall 2005 semester, San Diego Mesa College will no longer offer the Child Development Site Supervisor degree.

**Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult with the current catalog of the transfer institution and consult with a counselor.**

**Computer Aided Design/Drafting**

See "Architecture" on page 113.

# Computer Business Technology

	Units
<b>Certificate of Completion:</b>	
General Office Clerk	11
Keyboarder/Word Processor	8-9
<b>Certificate of Achievement:</b>	
Administrative Assistant	23-25
Information Management Technology	21
Medical Business Assistant	28-31
Medical Transcription Specialist	23-26
Microcomputer Applications	24-26
<b>Associate in Science Degree:</b>	
Administrative Assistant	25.5-27.5*
Information Management Technology	21*
Medical Business Assistant	28-31*
Medical Transcription Specialist	23-26*
Microcomputer Applications	33.5-35.5*
*and electives as needed to meet minimum of 60 units required for the degree.	

## Administrative Assistant

Prepares the student for employment in business or civil service as a general office clerk, clerk-typist, file clerk, receptionist, cashier, word processor, machine transcriptionist, or other positions not requiring stenography.

### Certificate of Completion: General Office Clerk\*

This certificate prepares students for entry-level positions as administrative assistants.

<b>Courses:</b>	<b>Units</b>
CBTE 101, Keyboarding for Computers.....	1
CBTE 111, Introduction to Windows 95 (Miramar).....	1
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect(Miramar) .....	2

CBTE 164, Introduction to Microsoft Outlook .....	1
CBTE 180, Microsoft Office.....	3
CBTE 210, Computers in Business .....	3
<b>Total Units = 11</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Keyboarder/Word Processor\*

This certificate prepares students for entry-level positions as administrative assistants.

<b>Courses:</b>	<b>Units</b>
CBTE 101, Keyboarding for Computers <b>or</b>	
CBTE 102, Keyboarding .....	1-2
CBTE 111, Introduction to Windows 95 (Miramar).....	1
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect(Miramar) .....	2
CBTE 122, Intermediate Microsoft Word .....	3
CBTE 164, Introduction to Microsoft Outlook .....	1
<b>Total Units = 8-9</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Achievement: Computer Business Technology

#### Administrative Assistant

<b>Courses Required for the Major:</b>	<b>Units</b>
CBTE 101, Keyboarding for Computers <b>or</b>	
CBTE 102, Keyboarding <b>or</b>	
CBTE 103, Beginning Computer Keyboarding .....	1-3
CBTE 111, Introduction to Windows 95 (Miramar).....	1
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect(Miramar) .....	2
CBTE 122, Intermediate Microsoft Word .....	3
CBTE 140A, Introduction to Microsoft Excel.....	1
CBTE 151, Introduction to Microsoft Access.....	1
CBTE 170, Desktop Publishing .....	2
CBTE 205, Records Management.....	3
CBTE 210, Computers in Business, <b>or</b>	
CBTE 211, Office Administration (City) .....	3
BUSE 101, Business Mathematics.....	3
BUSE 119, Business Communications.....	3
<b>Total Units = 23-25</b>	

## Associate in Science Degree: Computer Business Technology Administrative Assistant

Courses Required for the Major:	Units
CBTE 101, Keyboarding for Computers <b>or</b>	
CBTE 102, Keyboarding <b>or</b>	
CBTE 103, Beginning Computer Keyboarding .....	1-3
CBTE 111, Introduction to Windows 95 (Miramar) .....	1
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect(Miramar) .....	2
CBTE 122, Intermediate Microsoft Word.....	3
CBTE 140A, Introduction to Microsoft Excel .....	1
CBTE 151, Introduction to Microsoft Access .....	1
CBTE 170, Desktop Publishing .....	2
CBTE 198A, Project Lab I <b>or</b>	
CBTE 198B, Project Lab II.....	0.5
CBTE 200, Office Telecommunications .....	2
CBTE 205, Records Management.....	3
CBTE 210, Computers in Business, <b>or</b>	
CBTE 211, Office Administration (City).....	3
BUSE 101, Business Mathematics .....	3
BUSE 119, Business Communications.....	3
<b>Total Units = 25.5-27.5</b>	

For graduation requirements see Requirements for the Associate Degree on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Computer and Information Sciences 130 (City, Mesa); Computer Business Technology 126, 161, 270; Business 150.

## Information Management Technology

The role of the information and records manager in information technology is selection and design of systems, equipment, control, and maintenance of a records center.

### Certificate of Achievement: Computer Business Technology Information Management Technology

Courses Required for the Major:	Units
CBTE 111, Introduction to Windows 95 (Miramar) .....	1
CBTE 151, Introduction to Microsoft Access .....	1
CBTE 161, Learning the Internet.....	1
CBTE 180, Microsoft Office .....	3
CBTE 200, Office Telecommunications .....	2
CBTE 205, Records Management.....	3
CBTE 210, Computers in Business <b>or</b>	

CBTE 211, Office Administration (City) .....	3
BUSE 119, Business Communications.....	3
CISC 130, Introduction to Local Area Networks (City, Mesa) .....	1
SPEE 103, Oral Communication.....	3
<b>Total Units = 21</b>	

## Associate in Science Degree: Computer Business Technology Information Management Technology

Courses Required for the Major:	Units
CBTE 111, introduction to Windows 95 (Miramar) .....	1
CBTE 151, Introduction to Microsoft Access .....	1
CBTE 161, Learning the Internet.....	1
CBTE 180, Microsoft Office.....	3
CBTE 200, Office Telecommunications .....	2
CBTE 205, Records Management.....	3
CBTE 210, Computers in Business <b>or</b>	
CBTE 211, Office Administration (City) .....	3
BUSE 119, Business Communications.....	3
CISC 130, Introduction to Local Area Networks .....	1
SPEE 103, Oral Communication .....	3
<b>Total Units = 21</b>	

For graduation requirements see Requirements for the Associate Degree on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Accounting 116A; Business 101, 140, 150; Computer Business Technology 140, 270.

## Medical Business Assistant

Prepares the student for employment in a hospital, clinic, physician's office, insurance company, and insurance service bureau.

### Certificate of Achievement: Computer Business Technology Medical Business Assistant

Courses Required for the Major:	Units
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect (Miramar) .....	2
CBTE 164, Introduction to Microsoft Outlook .....	1
CBTE 237, Medical Office Procedures .....	3
CBTE 238, Health Insurance Procedures .....	3
CBTE 270, Work Experience .....	1-4
ACCT 186, Accounting for Professional Offices .....	3
BUSE 119, Business Communications.....	3
MEDA 105, Fundamentals Human Anatomy and Physiology .....	3

MEDA 110, Medical Terminology .....	3
MEDA 115, Pathophysiology.....	3
MEDA 120, Basic Clinical Assisting.....	3
<b>Total Units = 28-31</b>	

### Associate in Science Degree: Computer Business Technology Medical Business Assistant

Courses Required for the Major:	Units
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect (Miramar) ....	2
CBTE 164, Introduction to Microsoft Outlook .....	1
CBTE 237, Medical Office Procedures .....	3
CBTE 238, Health Insurance Procedures .....	3
CBTE 270, Work Experience .....	1-4
ACCT 186, Accounting for Professional Offices .....	3
BUSE 119, Business Communications.....	3
MEDA 105, Fundamentals Human Anatomy and Physiology.....	3
MEDA 110, Medical Terminology .....	3
MEDA 115, Pathophysiology.....	3
MEDA 120, Basic Clinical Assisting.....	3
<b>Total Units = 28-31</b>	

For graduation requirements see **Requirements for the Associate Degree on page 66.**

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Business 101, 140; Computer Business Technology 111, 161, 200, 205; Speech Communications 104, 135.

### Medical Transcription Specialist

Prepares the student for self-employment in a hospital, clinic, physician's office, or other facility requiring transcription of medical information. Student must type 35 wpm to enter program and type 65 wpm to exit program.

### Certificate of Achievement: Computer Business Technology Medical Transcription Specialist

Courses Required for the Major:	Units
CBTE 101, Keyboarding for Computers .....	1
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect (Miramar).....	2
CBTE 164, Introduction to Microsoft Outlook .....	1
CBTE 230, Medical Transcription .....	3
CBTE 231, Advanced Medical Transcription .....	3
CBTE 270, Work Experience.....	1-4
BUSE 119, Business Communications .....	3
MEDA 105, Fundamentals Human Anatomy and Physiology.....	3
MEDA 110, Medical Terminology .....	3
MEDA 115, Pathophysiology .....	3
<b>Total Units = 23-26</b>	

### Associate in Science Degree: Computer Business Technology Medical Transcription Specialist

Courses Required for the Major:	Units
CBTE 101, Keyboarding for Computers .....	1
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect (Miramar).....	2
CBTE 164, Introduction to Microsoft Outlook .....	1
CBTE 230, Medical Transcription .....	3
CBTE 231, Advanced Medical Transcription .....	3
CBTE 270, Work Experience.....	1-4
BUSE 119, Business Communications .....	3
MEDA 105, Fundamentals Human Anatomy and Physiology.....	3
MEDA 110, Medical Terminology .....	3
MEDA 115, Pathophysiology .....	3
<b>Total Units = 23-26</b>	

For graduation requirements see **Requirements for the Associate Degree on page 66.**

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Computer Business Technology 111, 161; Speech Communications 135.

## Microcomputer Applications

Provides training in major office systems and Technology used to enhance productivity and communications.

### Certificate of Achievement: Computer Business Technology Microcomputer Applications

<b>Courses Required for the Major:</b>	<b>Units</b>
CBTE 101, Keyboarding for Computers <b>or</b>	
CBTE 102, Keyboarding <b>or</b>	
CBTE 103, Beginning Computer Keyboarding .....	1-3
CBTE 111, Introduction to Windows 95 (Miramar).....	1
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect(Miramar) .....	2
CBTE 122, Intermediate Microsoft Word.....	3
CBTE 126, Document Processing .....	3
CBTE 140A, Introduction to Microsoft Excel.....	1
CBTE 151, Introduction to Microsoft Access.....	1
CBTE 161, Learning the Internet.....	1
CBTE 163, Introduction to Microsoft FrontPage (City, Miramar).....	2
CBTE 164, Introduction to Microsoft Outlook .....	1
CBTE 170, Desktop Publishing .....	2
CBTE 200, Office Telecommunications .....	2
BUSE 119, Business Communications.....	3
CISC 130, Introduction to Local Area Networks (City, Mesa).....	1
<b>Total Units =</b>	<b>24-26</b>

## Associate in Science Degree: Computer Business Technology Microcomputer Applications

<b>Courses Required for the Major:</b>	<b>Units</b>
CBTE 101, Keyboarding for Computers <b>or</b>	
CBTE 102, Keyboarding <b>or</b>	
CBTE 103, Beginning Computer Keyboarding .....	1-3
CBTE 111, Introduction to Windows 95 (Miramar).....	1
CBTE 120, Beginning Microsoft Word <b>or</b>	
CBTE 130, Beginning Corel WordPerfect (Miramar) ....	2
CBTE 122, Intermediate Microsoft Word .....	3
CBTE 126, Document Processing .....	3
CBTE 140A, Introduction to Microsoft Excel.....	1
CBTE 151, Introduction to Microsoft Access.....	1
CBTE 161, Learning the Internet.....	1
CBTE 163, Introduction to Microsoft FrontPage(City, Miramar) .....	2
CBTE 164, Introduction to Microsoft Outlook .....	1
CBTE 170, Desktop Publishing .....	2
CBTE 198A, Project Lab I <b>or</b>	
CBTE 198B, Project Lab II .....	0.5
CBTE 200, Office Telecommunications.....	2
CBTE 205, Records Management.....	3
CBTE 210, Computers in Business <b>or</b>	
CBTE 211, Office Administration (City) .....	3
BUSE 101, Business Mathematics.....	3
BUSE 119, Business Communications.....	3
CISC 130, Introduction to Local Area Networks (City, Mesa) .....	1
<b>Total Units =</b>	<b>33.5-35.5</b>

For graduation requirements see **Requirements for the Associate Degree on page 66.**

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Business 150; Computer Business Technology 126, 162, 270; Computer and Information Sciences 150.

# Computer and Information Sciences

	Units
<b>Certificate of Completion:</b>	
Computer Programming	15
Microsoft Certified System Engineer	17
<b>Certificate of Achievement:</b>	
Computer and Information Sciences	31
<b>Associate in Science Degree:</b>	
Computer and Information Sciences	31*
*and electives as needed to meet minimum of 60 units required for the degree.	

Prepares students for employment in the rapidly expanding field of Computer and Information Sciences and offers the skills required to function effectively in various occupations and professions requiring the use of computers. Required courses focus upon the use and functioning of the computer and relate the general study of the computer with studies of specific languages, enabling the student to combine computer hardware and software to process data into information. Upon completion of this curriculum, the student should have the capability to apply computer technology to diverse business and professional environments and be qualified for employment as an entry-level programmer in the computer and information sciences industry or transfer to 4-year institution.

### Certificate of Completion: Computer Programming\*

This certificate of completion in computer programming requires completion of the courses listed below and is meant to prepare students who are planning on preparing for entry-level positions in computer programming and/or information technology. The certificate of completion also offers students the opportunity to learn or enhance computer programming skills.

<b>Courses:</b>	<b>Units</b>
CISC 186, Visual Basic Programming.....	4

CISC 190, Java Programming.....	4
CISC 192, C/C++ Programming.....	4
CISC 210, System Analysis and Design.....	3
<b>Total Units = 15</b>	

\*This is a departmental award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Microsoft Certified System Engineer\*

Upon successful completion of this certificate, students will be prepared to take Microsoft Certification exams and for becoming successful Microsoft Certified System Engineers.

<b>Courses:</b>	<b>Units</b>
MSFT 051, Installing, Configuring, and Administering Windows 2000 Professional.....	2.5
MSFT 052, Installing, Configuring, and Administering Microsoft Windows 2000 Server.....	2.5
MSFT 053, Implementing and Administering a Microsoft Windows 2000 Network Infrastructure.....	2.5
MSFT 054, Implementing and Administering a Microsoft Windows 2000 Directory Infrastructure.....	2.5
MSFT 055, Designing a Microsoft Windows 2000 Directory Services Infrastructure.....	2.5
MSFT 056, Designing a Microsoft Windows 2000 Network Infrastructure.....	2
MSFT 057, Designing Security for a Microsoft Windows 2000 Network.....	2.5
<b>Total Units = 17</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Achievement: Computer and Information Sciences

The certificate of achievement in Computer Information Sciences requires completion of the courses listed below and is meant to prepare students who are planning and preparing for entry-level positions in the Computer Information Sciences Industry.

<b>Courses Required for the Major:</b>	<b>Units</b>
ACCT 116A, Financial Accounting.....	4
ACCT 116B, Managerial Accounting.....	4
BUSE 119, Business Communications.....	3
BUSE 140, Business Law & the Legal Environment....	3
CISC 181, Principles of Information Systems.....	4
CISC 186, Visual Basic Programming.....	4

ECON 120, Principles of Economics I .....	3
MATH 119, Elementary Statistics.....	3
CISC Elective(s)* .....	3
<b>Total Units = 31</b>	

MATH 119, Elementary Statistics .....	3
CISC Elective(s)* .....	3
<b>Total Units = 31</b>	

\*Choose a minimum of 3 units in CISC. Students should consult with their counselor prior to choosing electives to ensure electives meet program and/or transfer goals.

\*Choose a minimum of 3 units in CISC. Students should consult with their counselor prior to choosing electives to ensure electives meet program and/or transfer goals.

Note: Only one Computer and Information Sciences (CISC) course from the above list may be used to satisfy SDCCD general education requirements.

Note: Only one Computer and Information Sciences (CISC) course from the above list may be used to satisfy SDCCD general education requirements.

### Associate in Science Degree: Computer and Information Sciences

The associate degree in Computer Information Sciences requires completion of the courses listed below and is meant to prepare students who are planning on transferring to Information Decision Systems programs at four-year institutions. Additional general education and graduation requirements for the associate degree are listed on page 66 of this catalog. **The associate degree requires completion of a minimum of 60 units.**

For graduation requirements see **Requirements for the Associate Degree on page 66.**

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Computer and Information Sciences 130, 132, 133, 150, 151, 270, 290; Economics 120, 121; Marketing 105.

Courses required for the Major	Units
ACCT 116A, Financial Accounting .....	4
ACCT 116B, Managerial Accounting .....	4
BUSE 119, Business Communications.....	3
BUSE 140, Business Law & the Legal Environment....	3
CISC 181, Principles of Information Systems.....	4
CISC 186, Visual Basic Programming.....	4
ECON 120, Principles of Economics I .....	3

### ***Transfer Information***

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.***

# Consumer and Nutrition Studies

	<b>Units</b>
<b>Certificate of Completion:</b>	
Dietetic Service Supervisor	17
Skills for Success	7-9
<b>Certificate of Achievement:</b>	
Consumer Resource Management	22-25
Nutrition	24-27
Nutrition and Fitness	17.5-22.5
<b>Associate in Science Degree:</b>	
Consumer Resource Management	22-25*
Nutrition	24-27*
Nutrition & Fitness	17.5-22.5*

Course work provides the concepts, skills and processes by which decisions about the use of resources are directed toward goal achievement. Financial and life management skills are emphasized. Nutrition offers courses for vocational use and transfer while educating individuals in scientific principles and healthful food preparation techniques that improve general health.

The Nutrition and Fitness Option would prepare students for impending state certificate exam as fitness instructors.

Students planning to transfer to a four-year college should consult the Counseling Department and a Nutrition Advisor for assistance in program planning. Course repetition in Nutrition 391 is not permitted.

## Certificate of Completion: Dietetic Service Supervisor\*

This curriculum is approved and certified by the California State Department of Health Services and prepares the student to function as a qualified dietetic service supervisor/manager in health care facilities. A student may not continue in the program with an unsatisfactory grade (D,F)

## Directed Clinical Practice Requirement

Students accepted into this program will be required to successfully complete Directed Clinical Practice/clinically-based courses held in health care facilities.

These facilities may require background checks, including fingerprinting, as a condition of placement at the clinic.

Refusal to submit to a background check, or failure to meet clearance criteria established by the health care facility, may prevent placement in the Directed Clinical Practice/clinically-based course and thus, it may not be possible to successfully complete the program.

Health care facilities also require adherence to strict standards of conduct. Facilities may refuse educational access to any person who does not adhere to the facility's standards of safety, health and ethical behavior. This may be cause for removal from the program.

<b>Courses:</b>	<b>Units</b>
NUTR 150, Nutrition (City, Miramar).....	3
NUTR 180, Nutrition and Diet Therapy.....	3
NUTR 391, Directed Clinical Practicum.....	2
CACM 101, Sanitation, Safety and Equipment .....	3
HOSP 115, Hospitality Operations and Management .....	3
CACM 130, Quantity Food Preparation-Theory .....	3
<b>Total Units = 17</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

## Certificate of Completion: Skills for Success\*

This certificate prepares students for success in any job.

<b>Courses:</b>	<b>Units</b>
BUSE 119, Business Communications.....	3
CONF 110, Personal Financial Management .....	3
<b>Select one course from:</b>	
ENGL 43, English Review	
PERG 30, Career Planning (City, Miramar)	
PERG 127, College Success Seminar.....	1-3
<b>Total Units = 7-9</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

## Certificate of Achievement: Consumer and Nutrition Studies Consumer Resource Management

<b>Courses Required for the Major:</b>	<b>Units</b>
CONF 110, Personal Financial Management .....	3
CONF 140, Textiles .....	3



CONF 270, Work Experience.....	1-4
NUTR 150, Nutrition (City, Miramar).....	3
NUTR 160, Foods for a Healthful Lifestyle .....	3
CHIL 101, Human Growth and Development.....	3
FASH 125, Fashion Selection.....	3
INTE 145, Contemporary Housing.....	3
<b>Total Units = 22-25</b>	

**Certificates of Achievement:  
Consumer and Nutrition Studies**

**Nutrition**

<b>Courses Required for the Major:</b>	
NUTR 150, Nutrition (City, Miramar).....	3
NUTR 155, Advanced Nutrition .....	3
NUTR 160, Foods for a Healthful Lifestyle .....	3
NUTR 170, Nutrition and Fitness.....	3
NUTR 180, Nutrition and Diet Therapy .....	3
NUTR 270, Work Experience .....	1-4
BIOL 105, Principles of Biology (Miramar) and	
BIOL 106, Principles of Biology-Laboratory (Miramar) or	
BIOL 107, General Biology-Lecture and Lab .....	4
CHEM 100, Fundamentals of Chemistry and	
CHEM 100L, Fundamentals of Chemistry Lab .....	4
<b>Total Units = 24-27</b>	

**Certificates of Achievement:  
Consumer and Nutrition Studies**

**Nutrition and Fitness**

<b>Courses Required for the Major:</b>	
NUTR 150, Nutrition (City, Miramar).....	3
NUTR 160, Foods for a Healthful Lifestyle .....	3
NUTR 170, Nutrition and Fitness.....	3
NUTR 270, Work Experience .....	1-4
BIOL 160, Elements of Human Anatomy	
and Physiology .....	4
PHYE 103, Aerobic Dance .....	0.5-1.5
PHYE 123, Fitness Activities .....	0.5-1
PHYE 166, Weight Training .....	0.5-1
PHYE 242, Care and Prevention of Injuries .....	2
<b>Total Units = 17.5-22.5</b>	

**Associate in Science Degree:  
Consumer and Nutrition Studies**

**Consumer Resource Management**

<b>Courses Required for the Major</b>	
CONF 110, Personal Financial Management .....	3
CONF 140, Textiles.....	3
NUTR 150, Nutrition (City, Miramar).....	3
NUTR 160, Foods for a Healthful Lifestyle .....	3

CHIL 101, Human Growth and Development.....	3
FASH 125, Fashion Selection.....	3
INTE 145, Contemporary Housing.....	3
CONF 270, Work Experience.....	1-4
<b>Total Units = 22-25</b>	

**Associate in Science Degree:  
Consumer and Nutrition Studies  
Nutrition**

<b>Courses Required for the Major</b>	
NUTR 150, Nutrition .....	3
NUTR 155, Advanced Nutrition .....	3
NUTR 160, Foods for a Healthful Lifestyle .....	3
NUTR 170, Nutrition and Fitness.....	3
NUTR 180, Nutrition and Diet Therapy .....	3
NUTR 270, Work Experience .....	1-4
BIOL 105, Principles of Biology (Miramar) and	
BIOL 106, Principles of Biology-Laboratory (Miramar) or	
BIOL 107, General Biology-Lecture and Lab .....	4
CHEM 100, Fundamentals of Chemistry and	
CHEM 100L, Fundamentals of Chemistry Lab .....	4
<b>Total Units = 24-27</b>	

**Associate in Science Degree:  
Consumer and Nutrition Studies  
Nutrition and Fitness**

<b>Courses Required for the Major</b>	
NUTR 150, Nutrition (City, Miramar).....	3
NUTR 160, Foods for a Healthful Lifestyle .....	3
NUTR 170, Nutrition and Fitness.....	3
NUTR 270, Work Experience .....	1-4
BIOL 160, Elements of Human Anatomy	
and Physiology .....	4
PHYE 103, Aerobic Dance .....	0.5-1.5
PHYE 123, Fitness Activities .....	0.5-1
PHYE 166, Weight Training .....	0.5-1
PHYE 242, Care and Prevention of Injuries .....	2
<b>Total Units = 17.5-22.5</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Consumer Resource Management Option**

**Recommended Electives:** Consumer Studies 270, 290, 296; Child Development 141; Computer Business Technology 120, Psychology 101; Sociology 101; Fashion 190.

**Nutrition and Fitness Option**

**Recommended Electives:** Nutrition 290, 296; Health Education 131; Computer Business Technology 120; Fashion 190.

**Nutrition Option**

**Recommended Electives:** Nutrition 290, 296; Child Development 141; Computer Business Technology 120; Psychology 101; Sociology 101; Fashion 190.

**Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the degree general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements are subject to change at the transfer institution and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

# Culinary Arts/ Culinary Management in Hospitality

\*FORMERLY FOOD SERVICE OCCUPATIONS\*

	Units
<b>Certificate of Achievement</b>	
Culinary Arts/Culinary Management in Hospitality	30
<b>Associate in Science Degree</b>	
Culinary Arts/Culinary Management in Hospitality	58*
*and electives as needed to meet minimum of 60 units required for the degree.	

**Description**

Students in Culinary Arts/Culinary Management enjoy a practical hands-on approach to innovative methods and classical techniques, as well as numerous cuisines. A rigorous training program combines both laboratory and general education coursework, in addition to business courses including supervision and cost control. Students are prepared for employment and for transfer to four-year programs.

**Program Emphasis**

The world of hospitality is unique because it offers opportunities in a variety of vocations. Employees could manage departments in a hotel, plan new special effects at a theme park, hire and train employees at a resort, or select and buy china for a posh restaurant. They could forecast profitability of a new convention center, publicize a new attraction at a world-famous zoo, organize on-location catering for film crews, or lead port excursions for cruise passengers. They may also become an entrepreneur and own your own franchise eatery or bed and breakfast establishment. This is one field of study that can open many careers doors. Hospitality is the largest private sector industry worldwide. Significant growth is expected to continue in these areas, and the industry is known to promote from within and move talented employees quickly up

the career ladder. Career paths can be found in many professions in the hospitality industry, where the focus is people, service and guest satisfaction.

### Career Options

Majoring in Culinary Arts/Culinary Management, will allow graduates to become a culinary specialist with varied career options such as being a caterer, line cook, restaurateur, executive chef, food stylist, pastry chef, kitchen manager, restaurant manager, private chef, entrepreneur, food writer or editor, product research and development specialist, or sous chef, to name a few. Rapid promotional opportunities in this field exist for people with increasing skill sets and enhanced educational backgrounds. Careers in hospitality and tourism extend far beyond individual restaurants, recreation services, food service operations, hotels and lodging facilities, and travel-related businesses. Worldwide experiences abound in resorts, country clubs, catering companies, cruise lines, casinos, convention centers, theme parks, airlines, and more.

### Certificate of Achievement: Culinary Arts/Culinary Management in Hospitality

Courses Required for the Major:	Units
HOSP 101, Introduction to Hospitality & Tourism .....	3
HOSP 115, Hospitality Operations & Management .....	3
CACM 101, Sanitation, Safety and Equipment.....	3
CACM 105, Fundamentals of Food Production Theory .....	3
CACM 110, Fundamentals of Cooking & Service.....	4
CACM 120, Menu Analysis & Event Catering .....	3
CACM 130, Quantity Food Preparation - Theory .....	3
CACM 131, Quantity Food Preparation Laboratory .....	4
CACM 140, Food and Beverage Purchasing and Control.....	3
CACM 291, Culinary Practicum .....	1
<b>Total Units = 30</b>	

### Associate in Science Degree: Culinary Arts/Culinary Management in Hospitality

Courses Required for the Major:	Units
HOSP 101, Introduction to Hospitality & Tourism .....	3

HOSP 115, Hospitality Operations & Management .....	3
HOSP 150, Hospitality Human Resources.....	3
CACM 101, Sanitation, Safety and Equipment .....	3
CACM 105, Fundamentals of Food Production Theory .....	3
CACM 110, Fundamentals of Cooking & Service.....	4
CACM 120, Menu Analysis & Event Catering .....	3
CACM 130, Quantity Food Preparation - Theory .....	3
CACM 131, Quantity Food Preparation Laboratory .....	4
CACM 140, Food and Beverage Purchasing and Control.....	3
CACM 150, Cultural Foods .....	3
CACM 201, Gourmet Food Preparation Laboratory .....	3
CACM 205, Garde Manger Cold Food Production .....	3
CACM 210, Basic Baking and Pastry.....	3
CACM 291, Culinary Practicum .....	1
NUTR 150, Nutrition .....	3
BUSE 101, Business Mathematics.....	3
BUSE 119, Business Communications.....	3

#### Select a minimum of four units from:

CACM 211, Quantity Food Preparation - Theory .....	3
CACM 291A, Culinary Practicum Small Events .....	1
CACM 291B, Culinary Practicum Formal Events .....	1
CACM 291C, Culinary Practicum Informal Events .....	1

**Total Units = 58**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

### Transfer Information

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog.**

### Dance

See "Physical Education" on page 172.

## Dental Assisting (RDA, CDA)

	Units
<b>Certificate of Achievement:</b> Dental Assisting (RDA, CDA)	31
<b>Associate in Science Degree:</b> Dental Assisting (RDA, CDA)	31*
*and electives as needed to meet minimum 60 units required for the degree.	

This program has a prerequisite course that is offered during the summer session only. This program is a two-semester certificate program which prepares the student for employment to work as a Dental Assistant (DA) as well as prepares the student for their state and national boards. Training includes four and six-handed dentistry in: basic and advanced chairside dental support procedures; sterilization of instruments and infection control; prepare and manipulate a variety of dental materials; work on the dental patients under the supervision of the dentist; California Dental Practice Act; oral and written communications in the dental setting; operate dental x-ray equipment including exposing, processing, and mounting dental radiographs manually and digitally; coronal polish; dental business administration software and responsibilities are also taught as well as all dental specialties. Students must complete four units of Directed Clinical Practice. This allows the student to participate in the externship to advance their clinical skills.

The program is accredited by the Dental Board of California and the Commission on Dental Accreditation of the American Dental Association, and is supported by the San Diego County Dental Society and the San Diego County Dental Assistants Society. Upon completion of the program the student is awarded a Certificate of Achievement from the college and will receive a Certificate of Completion to operate dental x-ray equipment in the State of California. Proof of completion in Coronal Polish will be presented to successful students at the completion of the program. The student is eligible to take the California Registered Dental Assistant (RDA) State written and practical boards and the Certified Dental Assistant (CDA) National written examination.

Eligibility for enrollment in this program is determined by a special admission process. Interested students should contact the admissions office at (619) 388-2684 or the Program Director at (619) 388-2697. Course repetition in this program is not permitted. This program is governed by the Allied Health Department Policies.

### Directed Clinical Practice Requirement

Students accepted into this program will be required to successfully complete Directed Clinical Practice/clinically-based courses held in health care facilities. These facilities may require background checks, including fingerprinting, as a condition of placement at the clinic.

Refusal to submit to a background check, or failure to meet clearance criteria established by the health care facility, may prevent placement in the Directed Clinical Practice/clinically-based course and thus, it may not be possible to successfully complete the program. Health care facilities also require adherence to strict standards of conduct. Facilities may refuse educational access to any person who does not adhere to the facility's standards of safety, health and ethical behavior. This may be cause of removal from the program.

### Program Emphasis

The San Diego Mesa Dental Assisting Program requires state-of-the-art dental equipment, hardware, and software to maintain relevance for dental assisting students and to be competitive with the other dental assisting schools. The dental field is changing rapidly in regards to new technology, equipment and allowable duties. According to the local Dental Society advisory members there is not only a demand for qualified Registered Dental Assistants but also the Dental Business Administrative Assistant.

### Career Options

According to the Employment Development Department Labor Market Information Division study of 2002-2012, 840 new positions are projected for San Diego County in the area of dental assisting with an average of 120 a year for the next four years. Labor Market data continues to show a tremendous demand in dental assisting for the next several years.

### Certificate of Achievement: Dental Assisting (RDA, CDA)

Courses Required for the Major:	Units
<b>Summer</b>	
DENA 102, Dental Communications .....	3

**Fall**

DENA 103, Preventive Dental Care.....	1.5
DENA 103L, Preventive Dental Care Lab .....	0.5
DENA 106, Basic Dental Science .....	3.5
DENA 116, Dental Materials .....	2
DENA 116L, Dental Materials Lab .....	1
DENA 122, Basic Dental Assisting .....	1
DENA 122L, Basic Dental Assisting Lab .....	1
DENA 127, Dental Radiology .....	2
DENA 127L, Dental Radiography Lab.....	1
DENA 185A, Directed Clinical Practice.....	1

**Spring**

DENA 132, Clinical Business Management.....	1.5
DENA 132L, Clinical Business Management Lab .....	1.0
DENA 136, Dental Radiography-II .....	1
DENA 161, Intermediate Dental Assisting.....	2
DENA 161L, Intermediate Dental Assisting Lab .....	1
DENA 181, Advanced Dental Assisting .....	2
DENA 181L, Advanced Dental Assisting Lab .....	2
DENA 185B, Directed Clinical Practice.....	1
DENA 185C, Directed Clinical Practice.....	1
DENA 185D, Directed Clinical Practice.....	1

**Total Units = 31**

**Associate in Science Degree:  
Dental Assisting (RDA, CDA)**

<b>Courses Required for the Major:</b>	<b>Units</b>
DENA 102, Dental Communications .....	3

DENA 103, Preventive Dental Care.....	1.5
DENA 103L, Preventive Dental Care Lab .....	0.5
DENA 106, Basic Dental Science .....	3.5
DENA 116, Dental Materials .....	2
DENA 116L, Dental Materials Lab .....	1
DENA 122, Basic Dental Assisting .....	1
DENA 122L, Basic Dental Assisting Lec Lab .....	1
DENA 127, Dental Radiology .....	2
DENA 127L, Dental Radiography Lab .....	1
DENA 132, Clinical Business Mangement .....	1.5
DENA 132L, Clinical Business Management Lab .....	1
DENA 136, Dental Radiography-II .....	1
DENA 161, Intermediate Dental Assisting.....	2
DENA 161L, Intermediate Dental Assisting Lab .....	1
DENA 181, Advanced Dental Assisting .....	2
DENA 181L, Advanced Dental Assisting Lab .....	2
DENA 185A, Directed Clinical Practice .....	1
DENA 185B, Directed Clinical Practice .....	1
DENA 185C, Directed Clinical Practice.....	1
DENA 185D, Directed Clinical Practice .....	1

**Total Units = 31**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Dental Assisting 290.

# Destination and Event Management in Hospitality

\*Formerly Travel and Tourism\*

	Units
<b>Certificate of Achievement</b>	
Destination & Event Management in Hospitality	28
<b>Associate in Arts Degree:</b>	
Destination & Event Management in Hospitality	52-54*
*and electives as needed to meet minimum of 60 units required for the degree.	

\*For Courses, please see "TOURISM (TOUR)" on page 378.

### Description:

Students gain solid business knowledge and comprehensive skills designed to help prepare for a career in the destination, event and meeting industries for any of the corporate, association, social, leisure, or hospitality and tourism arenas. Curriculum exposes students to develop and enhance sales techniques, efficiently and effectively research locations and activities available, and gain business skills necessary for success in providing the highest level of guest service and satisfaction. Extensive techniques are examined for increasing organizational skills and the attention to detail necessary to carry out events of all sizes. Coursework is supplemented by numerous field excursions and networking opportunities within San Diego county-which is one of the most prominent locations for destination and event management in the United States.

### Program Emphasis

The world of hospitality is unique because it offers opportunities in a variety of vocations. Employees could manage departments in a hotel, plan new special effects at a theme park, hire and train employees at a resort, or select and buy china for a post restaurant. They could forecast profitability of a new convention center, publicize a new attraction at a world-famous

zoo, organize on-location catering for film crews, or lead port excursions for cruise passengers. They may also become an entrepreneur and own your own franchise eatery or bed and breakfast establishment. This is one field of study than can open many career doors. Hospitality is the largest private sector industry worldwide. Significant growth is expected to continue in these areas, and the industry is known to promote from within and move talented employees quickly up the career ladder. Career paths can be found in many professions in the hospitality industry, where the focus is people, service and guest satisfaction.

### Career Options

Meeting planners bring people together for meetings, seminars, conferences, trade shows and expositions. Event planners are actively involved in planning fairs, parties, and other specials events. Certified entertainment managers organize and arrange for artists, music and amusement at meetings and events. Destination specialist are an authority on and know all about a specific city or area. And, incentive travel specialist set up and arrange incentive tours, group tours, and enticement travel and meetings for exceptional employees. Meeting and event professionals are found in a variety of disciplines ranging from catering, decorators, audio-visual technicians, party and convention coordinators, facilities directors, corporations, hotel sales managers and many more professional disciplines.

## Certificate of Achievement: Destination & Event Management in Hospitality

Courses Required for the Major:	Units
HOSP 101, Introduction to Hospitality & Tourism .....	3
HOSP 120, Hospitality Sales Promotion.....	3
HOTL 110, Introduction to Hotel-Motel Management .....	3
CACM 111, Professional Cooking & Service in Hospitality.....	2
CACM 140, Food and Beverage Purchasing and Control.....	3
TOUR 110, Destination Management & Visitor Services.....	2
TOUR 120, Meeting & Convention Management .....	3
TOUR 125, Special Event Management .....	3
TOUR 140, Facilities Management .....	3
TOUR 141, The Business of Wedding Coordination ....	3
<b>Total Units =</b>	<b>28</b>

## Associate in Science Degree: Destination & Event Management in Hospitality

Courses Required for the Major:	Units
HOSP 101, Introduction to Hospitality & Tourism .....	3
HOSP 105, Customer Service .....	3
HOSP 115, Hospitality Operations & Management .....	3
HOSP 120, Hospitality Sales Promotion .....	3
HOSP 130, Hospitality Law .....	3
HOSP 150, Hospitality Human Resources .....	3
HOTL 110, Introduction to Hotel-Motel Management.....	3
CACM 111, Professional Cooking & Service in Hospitality.....	2
CACM 140, Food and Beverage Purchasing and Control.....	3
CACM 150, Cultural Foods .....	3
BUSE 100, Introduction to Business .....	3
BUSE 119, Business Communications.....	3
TOUR 110, Destination Management & Visitor Services.....	2
TOUR 120, Meeting & Convention Management .....	3
TOUR 125, Special Event Management .....	3
TOUR 130, Convention Service & Catering Management.....	2
<b>Four the major, take either:</b>	
TOUR 140, Facilities Management <b>OR</b>	
TOUR 141, The Business of Wedding Coordination.....	3

### Select a minimum of four units from:

TOUR 115, Tours: Guiding and Techniques .....	3
TOUR 135, Event Promotion & Sponsorship .....	3
TOUR 140, Facilities Management .....	3
CACM 291, Culinary Practicum .....	1
WORK 270, Occupational Work Experience (Parallel Plan) .....	1-3

**Total Units = 52-54**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

### ***Transfer Information***

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog.***

### **Dietary Service Supervisor Certificate, Dietetics**

See "Consumer and Nutrition Studies" on page 140.

# Dramatic Arts

	Units
<b>Associate in Arts Degree:</b>	
Dramatic Arts	25-28*
*and electives as needed to meet minimum of 60 units required for the degree.	

**Description:**

The major in dramatic arts consists of a "core" program, the Mesa College Theatre Company (MCTC), plus three courses designed to complement the student's breadth of knowledge in the dramatic arts. MCTC is designed as a two-year training program encompassing study in the areas of acting, scenery, lighting, costumes, and management. Practical, hands-on production experience combined with more formal instruction provides a comprehensive introduction to the dramatic arts as either a career option or a field of study. Students planning to transfer to four-year schools should consult catalogs for those schools. Some courses listed below as electives may transfer only as electives, rather than as lower division requirements.

**Statement of Goals:**

This program is designed to provide a unique "hands-on" approach to the study of the dramatic arts. The core of the program is the Mesa College Theatre Company (MCTC), a two year curriculum which encompasses training in all aspects of the discipline. The program provides a solid foundation for the study of dramatic arts and enables students to obtain an Associate in Arts degree or complete preparation for the major in dramatic arts as necessary for transfer to a four-year school. The program also prepares students to pursue a career in various occupations throughout the entertainment and communication industries.

**Program Emphasis:**

This program emphasizes the study of dramatic arts through participation in all aspects of theatrical production. It is a comprehensive program providing practical and theoretical experiences for the student

interested in the study and creation of the dramatic arts.

**Career Options:**

The study of dramatic arts will prepare students to pursue careers in a variety of areas both within and beyond the entertainment industries. Careers such as actor, director, casting director, stage manager, designers, business manager, special events coordinator, producer, theatre manager, and teacher top the list. More importantly, however, students will gain skill in oral communication, problem solving, self confidence, leadership, adaptability, and flexibility, as well as the ability to work under pressure, meet deadlines, and work cooperatively with others. These are skills that will aid them in whatever career path they choose.

**Associate in Arts Degree:  
Dramatic Arts**

The associate degree in Dramatic Arts certifies that a student has achieved a broad knowledge of the dramatic arts through a variety of specific experiences and, as a result, has produced a range of work signifying a thorough understanding of the discipline. This degree addresses the requirements for transfer to four-year colleges and universities and conservatory programs, and prepares students for entry-level careers in the entertainment industry as well.

Courses Required for the Major:	Units
DRAM 105, Introduction to Dramatic Arts .....	3
DRAM 100A, Fundamentals of Performance and Production I.....	4
DRAM 100B, Fundamentals of Production and Production II .....	4
DRAM 122, Makeup for the Stage.....	2
DRAM 200A, Fundamentals of Performance and Production III .....	4
DRAM 200B, Fundamentals of Performance and Production IV .....	4
DRAM 165, Introduction to Stage Movement .....	3
DRAM 250, Rehearsal, Production and Performance .....	1-4
<b>Total Units 25-28</b>	

The courses required for the major are intended to introduce the student to all aspects of theatre. Emphasis is placed on production, as participation results in active learning, allowing the student valuable hands-on experience. Through the course of the two year program, students will study acting scenery, costuming, lighting, and audio as well as being introduced to production and state management techniques and responsibilities



Note: Only one Dramatic Arts (DRAM) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Dramatic Arts 132, 133, 267, 290; Speech Communications 101; Fine Arts 100, 151, 152, 155A, Fashion 120; Music 190, 201, 202; Business 101, 150, 201.

While the required courses for the major in Dramatic Arts are intended to give the student a broad understanding of the various areas of study in the Dramatic Arts, elective classes give the student the option to pursue one of those areas in more detail. For the student interested in acting, additional acting classes or voice classes are recommended. The technician/design student would pursue classes in art history, fashion history or practical lab courses. The student interested in production management should enrol in business classes that would further their base knowledge in that area.

### **TRANSFER INFORMATION**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog **TRANSFER INFORMATION** section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

#### **Economics**

See "Economics" courses on page 273.

#### **Engineering**

See "Physical Sciences" on page 174.

## English

	<b>Units</b>
<b>Certificate of Completion:</b>	
Creative Writing	15
<b>Associate in Arts Degree:</b>	
English	18*
*and electives as needed to meet minimum of 60 units required for the degree.	

For students seeking a broad appreciation of literature and increased skills in communication. Superior ability to understand and use English is necessary for success in such careers as education, writing, advertising, selling, journalism, law, business and government.

Students planning to transfer to a four-year institution should learn the requirements for English majors at that institution.

### **Certificate of Completion: Creative Writing\***

This certificate is designed for students who want to hone their writing skills by participating in creative writing workshops and immersing themselves in literature and also for students preparing portfolios for 4-year colleges. Only two creative writing classes may be transferred to SDSU for the English major. However, the certificate also includes transfer general education courses, and other creative writing courses may transfer as electives.

#### **Courses:**

##### **Select two courses from:**

ENGL 249, Introduction to Creative Writing  
ENGL 245, Writing Creative Nonfiction  
ENGL 247, Writing Seminar-Poetry  
ENGL 253, Fundamentals of Fiction Writing  
ENGL 254, Intermediate Fiction Writing ..... 6

##### **Select two courses from:**

BLAS 155, Afro-American Literature  
CHIC 135, Chicano Literature  
ENGL 208, Introduction to Literature  
ENGL 210, American Literature I  
ENGL 211, American Literature II

#### **Units**

ENGL 215, English Literature I: 800 - 1799  
 ENGL 216, English Literature II: 1800 - Present  
 ENGL 220, Masterpieces of World Literature I:  
 1500 BCE - 1600 CE  
 ENGL 221 Masterpieces of World Literature II:  
 1600 - Present  
 ENGL 230, Asian American Literature  
 ENGL 237, Women in Literature (City, Miramar)  
 ENGL 238, Evaluating Children's Literature  
 ENGL 240, Shakespeare ..... 6

**Select one course from:**

ENGL 249, Introduction to Creative Writing  
 ENGL 245, Writing Creative Nonfiction  
 ENGL 247, Writing Seminar - Poetry  
 ENGL 253, Fundamentals of Fiction Writing  
 ENLG 254, Intermediate Fiction Writing  
 BLAS 155, Afro-American Literature  
 CHIC 135, Chicano Literature  
 ENGL 208, Introduction to Literature  
 ENGL 210, American Literature I  
 ENGL 211, American Literature II  
 ENGL 215, English Literature I: 800 - 1799  
 ENGL 216, English Literature II: 1800 - Present  
 ENGL 220, Masterpieces of World Literature I:  
 1500 BCE - 1600 CE  
 ENGL 221 Masterpieces of World Literature II:  
 1600 - Present  
 ENGL 230, Asian American Literature  
 ENGL 237, Women in Literature (City, Miramar)  
 ENGL 238, Evaluating Children's Literature  
 ENGL 240, Shakespeare ..... 3

**Total Units = 15**

\*This is a departmental award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Associate in Arts Degree: English

Courses Required for the Major:	Units
ENGL 101, Reading and Composition <b>or</b>	
ENGL 105, Composition and Literature.....	3
*ENGL 205, Critical Thinking and Intermediate Composition .....	3
ENGL 215, English Literature I: 800 - 1799 .....	3
ENGL 216, English Literature II: 1800 - Present .....	3
<b>**Select three units from:</b>	
ENGL 208, Introduction to Literature	
ENGL 220 Masterpieces of World Literature I: 1500 BCE - 1600 CE	
ENGL 221 Masterpieces of World Literature II: 1600 - Present.....	3

**\*\*Select three units from:**

ENGL 210, American Literature I  
 ENGL 211, American Literature II  
 ENGL 230, Asian American Literature  
 ENGL 245, Writing Creative Nonfiction  
 ENGL 247, Writing Seminar-Poetry  
 ENGL 249, Introduction to Creative Writing ..... 3

**Total Units = 18**

\*Meets SDSU/CSU critical thinking requirement.

\*\*Recommended sequence for UC transfer.

Not all courses are offered at each campus.

For graduation requirements see **Requirements for the Associate Degree on page 66.**

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** English 202, 209, 238, 240, 245, 247, 249, 253, 254; Humanities 101, 102, 201, 202; Journalism 200, 210A/B/C/D.

**Courses designed to support this and other majors:**

ESOL 19, 20, 21, 22, 30, 31, 32, 40.

**Transferable Units as Prep for the Major at SDSU**

SDSU will accept a total of 12 units of literature and creative writing as preparation for the English Major. This includes any combination of lower division literature courses and up to six units of creative writing courses.

### Transfer Information

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

### Environmental Design Studies

**Studies in Environmental Design leading to degrees and/or certificates are found in the following areas:**

- Architecture
- Computer Aided Design/Drafting
- Construction Management
- Garden Design
- Landscape Architecture

### Escrow

See "Escrow" courses on page 284.

### Event Planning

See "Destination and Event Management in Hospitality" on page 146.

# Fashion

	Units
<b>Certificate of Completion:</b>	
Fashion Design/Production	12
<b>Certificate of Achievement:</b>	
Fashion Design	31-34
Fashion Merchandising	29-37
<b>Associate in Science Degree:</b>	
Fashion Design	46-49*
Fashion Merchandising	44-52*

\*and electives as needed to meet minimum of 60 units required for the degree.

Designed for the student who is interested in a fashion related career. Each student gains an understanding of opportunities and a working knowledge of the various phases of the constantly changing fashion industry.

The program provides the opportunity to specialize in one of two areas: Fashion Merchandising and Fashion Design.

Fashion Merchandising prepares for beginning positions in sales, management, buying, visual presentation, promotion, and wholesaling for both men and women. Fashion Design develops skills in the creation of imaginative finished garments. Technology skills that will be learned include sketching, sewing, draping, pattern making and presentation. These skills will prepare men and women for entry level positions in manufacturing, designing, and the home sewing industry.

Students planning to transfer to a four-year college should consult the Counseling Department and a Fashion advisor for assistance in program planning.

### Certificate of Completion: Fashion Design/Production\*

This certificate prepares students for entry level positions as seamstress, sample maker, quality control, and pre-production worker in the clothing/fashion industry.

Courses:	Units
FASH 130, Apparel Construction I .....	3
FASH 140, Clothing Design and Flat Pattern Making I 3	
FASH 171, Computer Flat Pattern Design.....	3
<b>Select one course from:</b>	
FASH 172, Computer Flat Pattern Design II	
BUSE 101, Business Mathematics .....	3
<b>Total Units = 12</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Achievement: Fashion

#### Fashion Design

Courses Required for the Major:	Units
FASH 105, Introduction to Fashion .....	3
FASH 120, Fashion History and Trends.....	3
FASH 125, Fashion Selection.....	3
FASH 130, Apparel Construction I .....	3
FASH 140, Clothing Design and Flat Pattern I.....	3
FASH 142, Fashion Sketching .....	3
FASH 145, Clothing Design Through Draping.....	3
FASH 155, Fashion Field Studies .....	1
FASH 175, Computer Fashion Design I: Adobe PhotoShop .....	3
FASH 199A, Fashion Laboratory A .....	1
FASH 199B, Fashion Laboratory B .....	1
FASH 270, Work Experience.....	1-4
CONF 140, Textiles.....	3
<b>Total Units = 31-34</b>	

### Certificate of Achievement: Fashion

#### Fashion Merchandising

Courses Required for the Major:	Units
FASH 105, Introduction to Fashion .....	3
FASH 108, Analysis, Evaluation, and Comparison of Ready-to-Wear .....	3
FASH 110, Fashion Buying/Management .....	3

FASH 112, Fashion Promotion .....	3
FASH 115, Visual Merchandising .....	3
FASH 125, Fashion Selection.....	3
FASH 155, Fashion Field Studies.....	1-4
FASH 175, Computer Fashion Design I: Adobe PhotoShop .....	3
FASH 270, Work Experience.....	1-4
CONF 140, Textiles .....	3

#### Select one course from:

MARK 105, Professional Selling	
MARK 110, Principles of Retailing	
MARK 130, Advertising Principles .....	3
<b>Total Units = 29-37</b>	

### Associate in Science Degree: Fashion

#### Fashion Design

Courses Required for the Major:	Units
FASH 105, Introduction to Fashion .....	3
FASH 120, Fashion History and Trends.....	3
FASH 125, Fashion Selection.....	3
FASH 130, Apparel Construction I.....	3
FASH 140, Clothing Design and Flat Pattern I.....	3
FASH 142, Fashion Sketching.....	3
FASH 145, Clothing Design Through Draping.....	3
FASH 155, Fashion Field Studies .....	1
FASH 175, Computer Fashion Design I: Adobe PhotoShop .....	3
FASH 199A, Fashion Laboratory A.....	1
FASH 199B, Fashion Laboratory B .....	1
FASH 270, Work Experience.....	1-4
ARTF 150A, Design I.....	3
BUSE 100, Introduction to Business.....	3
BUSE 101, Business Mathematics.....	3
ENGL 101, Reading and Composition or	
BUSE 119, Business Communications.....	3
CONF 140, Textiles .....	3

#### Select one course from:

SPEE 103, Oral Communication	
SPEE 135, Interpersonal Communication .....	3
<b>Total Units = 46-49</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

#### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended Electives:** Fine Arts 150B, 155A, Fashion 110, 141, 150, 160, 161, 170, 171, 172, 173, 176, 178, 190, 290.

**Associate in Science Degree:  
Fashion  
Fashion Merchandising**

<b>Courses Required for the Major:</b>	<b>Units</b>
FASH 105, Introduction to Fashion .....	3
FASH 108, Analysis, Evaluation, and Comparison of Ready-to-Wear .....	3
FASH 110, Fashion Buying/Management .....	3
FASH 112, Fashion Promotion .....	3
FASH 115, Visual Merchandising .....	3
FASH 125, Fashion Selection .....	3
FASH 155, Fashion Field Studies .....	1-4
FASH 175, Computer Fashion Design I: Adobe PhotoShop .....	3
FASH 270, Work Experience.....	1-4
ARTF 150A, Design I.....	3
BUSE 100, Introduction to Business .....	3
BUSE 101, Business Mathematics .....	3
ENGL 101, Reading and Composition, or BUSE 119, Business Communications.....	3
CONF 140, Textiles.....	3

**Select one course from:**

MARK 105, Professional Selling	
MARK 110, Principles of Retailing	
MARK 130, Advertising Principles .....	3

**Select one course from:**

SPEE 103, Oral Communication	
SPEE 135, Interpersonal Communication .....	3

**Total Units = 44-52**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Accounting 116A; Economics 120; Fashion 120, 130, 173, 178, 190, 290.

***Transfer Information***

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.***

**Fitness Specialist**

See "Physical Education" on page 172.

**Food**

See "Culinary Arts/Culinary Management in Hospitality" on page 142.

**Food and Nutrition**

See "Consumer and Nutrition Studies" on page 140.

**Garden Design**

See "Architecture" on page 113.

**Geography**

See "Social Sciences" on page 185.

# Geographic Information Systems

	Units
<b>Certificate of Completion:</b>	
Geographic Information Systems Specialist	13-16
<b>Associate in Science Degree:</b>	
Geographic Information Systems	29-32*
*and electives as needed to meet minimum of 60 units required for the degree.	

This is an interdisciplinary program that integrates the mapping sciences, geographic information systems technology, and spatial analysis in a core program related to computer supported data storage, management, and display functions. The program offers students the opportunity to develop the skills and abilities that are required of professionals in geographic information systems and related fields. The program is also relevant for professionals seeking to upgrade their computer mapping and spatial analysis skills.

## Certificate of Completion: Geographic Information Systems Specialist\*

Courses:	Units
GISG 110, Introduction to Mapping and Geographic Information Systems.....	3
GISG 111, Geographic Information Systems Intermediate Applications .....	3
GISG 112, Spatial Analysis with Geographic Information Systems.....	3
GISG 113, Advanced Geographic Information Systems Applications .....	3
GISG 270, Geographic Information Systems: Work Experience .....	1-4
<b>Total Units =</b>	<b>13-16</b>

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

## Associate in Science Degree: Geographic Information Systems

Courses Required for the Major:	Units
GISG 110, Introduction to Mapping and Geographic Information Systems .....	3
GISG 111, Geographic Information Systems Intermediate Applications .....	3
GISG 112, Spatial Analysis with Geographic Information Systems.....	3
GISG 113, Advanced Geographic Information Systems Applications.....	3
GISG 270, Geographic Information Systems Work Experience .....	1-4

**Select four units in a programming language:**

CISC 186, Visual Basic Programming	
CISC 190, Java Programming	
CISC 192, C/C++ Programming.....	4

**Select twelve units from:**

- ANTH 103, Introduction to Cultural Anthropology
- ANTH 107, Introduction to Archaeology
- ANTH 115, Introduction to Archaeological Field Work
- ARCH 100, Beginning Architectural Drafting
- ARCH 101, Computer Aided Design and 3D Imaging
- ARCH 105, Computer Aided Drafting
- ARCH 106, Advanced Computer Aided Drafting
- ARCH 170, Advanced Computer Aided Drafting II
- ARCH 190, Environmental Design II: Urban and Community Design
- ARCH 250, Site Engineering
- BIOL 100, Natural History-Environmental Biology
- CISC 186, Visual Basic Programming
- CISC 190, Java Programming
- CISC 192, C/C++ Programming; or other CISC course with consent of department chair and dean
- CBTE 140, Microsoft Excel
- CBTE 140A, Introduction to Microsoft Excel
- CBTE 151, Introduction to Microsoft Access
- CBTE 161, Learning The Internet
- CBTE 162, Web Page Creation
- CBTE 170, Desktop Publishing
- GEOG 101, Physical Geography
- GEOG 102, Cultural Geography
- GEOG 104, World Regional Geography
- GEOG 154, Introduction to Urban Geography
- GEOL 100, General Geology
- GEOL 290, Independent Study
- HEIT 105, Introduction to Health Information
- HEIT 156, Hospital and Health Statistics; or other HEIT course with consent of department chair and dean
- MARK 100, Principles of Marketing
- MARK 110, Principles of Retailing
- MARK 130, Advertising Principles
- PHYN 100, Survey of Physical Science

PHYN 290, Independent Study	
POLI 101, Introduction to Political Science	
POLI 102, The American Political System	
POLI 103, Comparative Politics	
POLI 290, Independent Study	
REAL 101, Real Estate Principles	
REAL 105, Legal Aspects of Real Estate I	
REAL 125 Real Estate Economics	
TRAV 105, Introduction to Travel Services	
TRAV 111, Travel to Asia and the Pacific	
TRAV 112, Travel to Western Hemisphere	
TRAV 121, Cruises	
TOUR 110, Destination Management & Visitor Services	
TOUR 115, Tours: Guiding and Techniques .....	12
<b>Total Units =</b>	<b>29-32</b>

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to help meet the minimum of 60 units required for the degree:**

**Recommended electives:** Anthropology 103, 107, 115; Architecture 100, 105, 106, 170; Biology 100; Computer and Information Sciences 186, 190, 192; Computer Business Technology 140, 140A, 151, 161, 162, 170; Geography 101, 102, 104, 154; Geology 100; Health Information Technology 105, 156; Marketing 100, 110, 130; Physics 100; Political Science 101, 102, 103; Real Estate 101, 105, 125; Travel and Tourism 105, 111, 120, 121, 130, 145.

### **Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

### **Health Education**

See "Consumer and Nutrition Studies" on page 140.

# Health Information Technology

	Units
<b>Associate in Science Degree:</b>	
Health Information Technology	52*
*and electives as needed to meet minimum of 60 units required for the degree.	

This program is designed to meet the increasing need for professionally trained Health Information Technicians in acute care hospitals, clinics, long term care, and other health care facilities as well as governmental and private agencies. The two-year A.S. degree program provides emphasis on record storage and retrieval, quantitative analysis, coding and abstracting, legal aspects of health records, health care statistics, supervision of department personnel, and an introduction to quality assessment, utilization review, and risk management.

The program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), in cooperation with the American Health Information Management Association's Council on Accreditation. Graduates of the program are eligible to write the national accreditation examination of the American Health Information Management Association, and upon passing this exam become designated as an RHIT (Registered Health Information Technician).

Interested persons should call the Special Programs Admissions Clerk in the Admission's Office (619) 388-2684.

Course repetition in this program is not permitted.

### **Directed Clinical Practice Requirement**

Students accepted into this program will be required to successfully complete Directed Clinical Practice/clinically-based courses held in health care facilities. These facilities may require background checks, including fingerprinting, as a condition of placement at the clinic.

Refusal to submit to a background check, or failure to meet clearance criteria established by the health care facility, may prevent placement in the Directed Clinical

Practice/clinically-based course and thus, it may not be possible to successfully complete the program.

Health care facilities also require adherence to strict standards of conduct. Facilities may refuse educational access to any person who does not adhere to the facility's standards of safety, health and ethical behavior. This may be cause for removal from the program.

### **Associate in Science Degree: Health Information Technology**

<b>Courses Required for the Major:</b>	<b>Units</b>
HEIT 105, Introduction to Health Information .....	3
HEIT 125, Basic Pharmacology for Allied Health.....	2
HEIT 155A, ICD-9-CM Coding I .....	4
HEIT 155B, ICD-9-CM Coding II .....	4
HEIT 155C, Current Procedural Terminology (CPT) Coding .....	3
HEIT 156, Hospital and Health Statistics .....	3
HEIT 205, Health Law, Accreditation and Licensing Standards .....	3
HEIT 258, Quality Assessment, Utilization Review & Risk Management .....	3

HEIT 260, Principles of Supervision and Administration .....	3
HEIT 261, Directed Clinical Practice A .....	2
HEIT 262, Directed Clinical Practice B .....	2
MEDA 105, Human Anatomy & Physiology .....	3
MEDA 110, Medical Terminology .....	3
MEDA 115, Pathophysiology.....	3
CISC 150, Introduction to Computer and Information Sciences.....	3
CBTE 120, Beginning Microsoft Word .....	2
ENGL 101, Reading and Composition .....	3
PSYC 101, General Psychology.....	3
<b>Total Units = 52</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Speech Communications 99, 103, 135.

#### **Hospitality**

See "Culinary Arts/Culinary Management in Hospitality" on page 142.

See "Destination and Event Management in Hospitality" on page 146.



# History

## Associate in Arts Degree:

History

### Units

18\*

\*and electives as needed to meet minimum of 60 units required for the degree.

### Description:

History is the study of human experience from the dawn of time to the present. It examines people, institutions, ideas and events of the past and the present. The primary objectives of the History program are: fulfillment of general education requirements for American Institutions, Humanities and Social Sciences; completion of the Associate in Arts degree; and preparation for transfer to four-year institutions and completion of general education requirements for students enrolled in four-year institutions.

### Program Emphasis:

The courses in this program emphasize a number of student learning outcomes, primary being the development of critical thinking and communications skills to analyze problems, conceptualize theses, develop arguments, weigh evidence and derive conclusions; development of the ability to articulate the critical thinking outcomes through writing and/or speaking or by other modes of communication; and the development of an awareness of civic responsibilities and a thorough knowledge of global issues.

### Career Options:

Most careers in History require education beyond the Associate degree and some require a graduate degree. This is not a comprehensive list, but some of the most common career options with History preparation include: archivist, business person, diplomatic corps, historian, journalist, lawyer, librarian, museum curator, park historian, professor, teacher and writer.

## Associate in Arts Degree:

### History

#### Courses required for the Major:

HIST 109, History of the United States I, and  
HIST 110, History of the United States II ..... 6

#### Select one six-unit course sequence from the following:

HIST 100, World History I, and  
HIST 101, World History II, or  
HIST 105, Introduction to Western Civilization I, and  
HIST 106, Introduction to Western Civilization II..... 6

#### Select additional six units from the following:

HIST 100, World History I  
HIST 101, World History II  
HIST 105, Introduction to Western Civilization I  
HIST 106, Introduction to Western Civilization II  
HIST 115A, History of the Americas I  
HIST 115B, History of the Americas II  
HIST 120, Introduction to Asian Civilizations  
HIST 121, Asian Civilizations in Modern Times  
HIST 123, U.S. History from the Asian Pacific American Perspective  
HIST 125, History of England and the Commonwealth I  
HIST 126, History of England and the Commonwealth II  
HIST 130, The Middle East Today  
HIST 131, Latin America Before Independence  
HIST 132, Latin America Since Independence  
HIST 141, Women in United States History I  
HIST 142, Women in United States History II  
HIST 150, Native Americans in United States History  
HIST 151, Native Americans in United States History  
HIST 154, Ancient Egypt  
HIST 155, Introduction to Classical Civilization  
HIST 168, The United States in Vietnam  
HIST 171, Twentieth Century America on Film  
HIST 175, California History ..... 6

**Total Units = 18**

### Transfer Information

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require a third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

# Hotel Management in Hospitality

**\*Formerly Hotel and Motel Management\***

	Units
<b>Certificate of Achievement:</b> Hotel Management in Hospitality	28
<b>Associate in Science Degree:</b> Hotel Management in Hospitality	50*
*and electives as needed to meet minimum of 60 units required for the degree.	

## **Description:**

Hotel management covers a range of topics with a business focus aimed at student success in a variety of segments. Specific emphasis includes business priorities and aspects including, leadership and management specific to the industry, business communications, human resources, legal and legislative requirements for lodging operators, and sales and marketing as they relate to guest accommodation. This hospitality business focus prepares students for entry-level supervision and oversight in any of the myriad of segments. These segments include but are not limited to accommodation options in: hotels, resorts, timeshare/vacation ownership, condominiums, conference centers, camp and park lodges, bed and breakfast inns, private clubs, cruise lines, and casino hotels. Coursework is supplemented with participation in numerous field excursions and opportunities to hear from industry professionals and experts.

## **Program Emphasis:**

The world of hospitality is unique because it offers opportunities in countless vocations. You could manage departments in a hotel, plan new special effects at a theme park, hire and train employees at a resort, or select and buy china for a posh restaurant. You could forecast profitability of a new convention center, publicize a new attraction at a world-famous zoo,

organize on-location catering for film crews, or lead port excursions for cruise passengers. And, you could become an entrepreneur and own your own franchise eatery or bed and breakfast establishment. This is one field of study that can open any career door you want. Hospitality is the largest private sector industry! Significant growth is expected to continue in these areas, and the industry is known to promote from within and move talented employees quickly up the career ladder. For most any profession you may have an interest in, a career path can be found in the hospitality industry where the focus is people, service and guest satisfaction.

## **Career Options:**

Hotel positions are diverse, wide ranging, and include: guest service, finance, marketing, sales, human resources, customer service, purchasing, information technology, security, maintenance, engineering, accounting, food and beverage, banquets, catering, restaurants, nightclubs, concierge, bell staff, housekeeping, reservations, spas, fitness centers and swimming pool operations, meeting planning, and management opportunities in most every establishment. Two hundred different types of positions exist in the hotel industry, from entry-level to executive management. Opportunities abound in rooms management; food and beverage offerings in restaurants, coffee shops, catering and banquets; sales and marketing; event, meeting, and wedding planning; human resources, hiring, training, and coaching employees; housekeeping, security, engineering, maintenance; information technology; and accounting and finance. Choose your location for a hotel position, in high-rise city center hotels; beach, ski, or golf resorts; posh boutique hotels; airport properties, casino hotels that are local or from Las Vegas to Monte Carlo; quaint bed and breakfasts; or bustling convention hotels and conference centers. Properties exist with every imaginable amenity in full-service hotels, to extended-stay or all-suite facilities with more space and comfortable work and living environments, to economy lodging in motels. Vacation ownership or timeshare is also a concept that is greatly increasing in number. Opportunities in hospitality and tourism extend far beyond individual restaurants, recreation services, food service operations, hotels and lodging facilities, and travel-related businesses. Worldwide experiences abound in resorts, country clubs, catering companies, cruise lines, casinos, convention centers, theme parks, airlines, and more.

### Certificate of Achievement: Hotel Management in Hospitality

Courses Required for the Major:	Units
HOSP 101, Introduction to Hospitality and Tourism .....	3
HOSP 105, Customer Service .....	3
HOSP 115, Hospitality Operations and Management.....	3
HOSP 120, Hospitality Sales Promotion.....	3
HOSP 130, Hospitality Law .....	3
HOSP 150, Hospitality Human Resources.....	3
HOTL 110, Lodging Management and Operations.....	3
HOTL 151, Resort Management .....	2
CACM 111, Professional Cooking & Service in Hospitality.....	2
CACM 140, Food and Beverage Purchasing and Control .....	3
<b>Total Units = 29</b>	

### Associate in Science Degree: Hotel Management in Hospitality

Courses Required for the Major:	Units
HOSP 101, Introduction to Hospitality and Tourism .....	3
HOSP 105, Customer Service .....	3
HOSP 115, Hospitality Operations and Management.....	3
HOSP 120, Hospitality Sales Promotion.....	3
HOSP 130, Hospitality Law .....	3
HOSP 140, Club Management.....	1
HOSP 150, Hospitality Human Resources.....	3
HOTL 110, Lodging Management and Operations.....	3
HOTL 151, Resort Management .....	2

HOTL 160, Timeshare Management .....	1
HOTL 201, Hotel Management Simulations.....	1
CACM 111, Professional Cooking & Service in Hospitality.....	2
CACM 140, Food and Beverage Purchasing and Control.....	3
CACM 150, Cultural Foods .....	3
CISC 181, Principles of Information Systems.....	4
BUSE 100, Introduction to Business.....	3
BUSE 119, Business Communications.....	3
<b>Select six units from:</b>	
TOUR 120, Meeting and Convention Management .....	3
TOUR 130, Convention Service & Catering Management .....	2
TOUR 140, Facilities Management .....	3
WORK 270, Occupational Work Experience (Parallel Plan) .....	1-4
<b>Total Units = 57</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

#### **Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog.**

# Interior Design

	Units
<b>Certificate of Achievement:</b>	
Interior Design	30-31
<b>Associate in Science Degree:</b>	
Interior Design	33-34*
*and electives as needed to meet minimum of 60 units required for the degree.	

This program provides the basic aesthetic and business concepts of interior design for students interested in an interior design career. The interior design program offers two educational options: option one is a Certificate of Achievement, option two is an Associate in Science Degree.

## Certificate of Achievement: Interior Design

The Certificate of Achievement option prepares the student for an entry-level position in business related areas of Interior Design.

Recommended sequence for student success.

Courses Required for the Major:	Units
INTE 101, Introduction to Interior Design .....	3
INTE 112A, Drafting for Interiors .....	3
CONF 140, Textiles.....	3
INTE 115, Elements and Principles of Interior Design .....	3
INTE 105, Residential Design .....	3
INTE 125, Decorative Arts.....	3
INTE 145, Contemporary Housing.....	3
INTE 110, Materials and Resources.....	3
INTE 130, Interior Design Professional Practice.....	3
INTE 270, Work Experience <b>OR</b>	

### Select one course from:

- \*INTE 200, Advanced Residential Design:  
Kitchens and Baths
- \*INTE 205, Non-Residential Space Planning

- \*INTE 210, Presentation & Color Rendering
  - \*INTE 215, Environmental Lighting Design..... 3-4
- Total Units = 30-31**

\*During semesters when none of these courses are offered, students may instead select one course from the **Recommended Electives** shown below the *Associate in Science Degree: Interior Design*.

## Associate in Science Degree: Interior Design

The Associate in Science Degree option provides the student with skills and knowledge for entry into the design area of interior design.

Recommended sequence for student success.

Courses Required for the Major:	Units
INTE 101, Introduction to Interior Design .....	3
INTE 112A, Drafting for Interiors .....	3
CONF 140, Textiles .....	3
INTE 115, Elements and Principles of Interior Design .....	3
INTE 105, Residential Design .....	3
INTE 112B, Conceptual Drawings for Interiors II .....	3
INTE 125, Decorative Arts .....	3
INTE 145, Contemporary Housing.....	3
INTE 110, Materials and Resources.....	3
INTE 130, Interior Design Professional Practice.....	3
INTE 270, Work Experience <b>OR</b>	

### Select one course from:

- \*INTE 200, Advanced Residential Design:  
Kitchens and Baths
  - \*INTE 205, Non-Residential Space Planning
  - \*INTE 210, Presentation & Color Rendering
  - \*INTE 215, Environmental Lighting Design..... 3-4
- Total Units = 33-34**

\*During semesters when none of these courses are offered, students may instead select one course from the **Recommended Electives** shown below.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended Electives:** Architecture 101, 105, 126, 127; Art-Fine Art 150A, 150B, 152, 155A; Building Construction Technology 120, 260, 268, 295.

### Landscape Architecture

See "Architecture" on page 113.

# Languages

	Units
<b>Associate in Arts Degree:</b>	
French	26*
Japanese	26*
Spanish	26*
*and electives as needed to meet minimum of 60 units required for the degree.	

Program provides training in the fundamental skills of understanding, speaking, reading and writing the language, and increases one's familiarity with the language, and increases one's familiarity with the English language. From a vocational standpoint, the curriculum will provide a student with skills useful in translating, interpreting, teaching, linguistic or literary research, music, foreign trade, or missionary work. The major requires 26 units in the same language, unless the student has completed two years of a language in high school (with a "C" average or better) and takes 10 units of an intermediate course at the college. In this case, the department will determine the courses necessary to complete the requirements.

## Associate in Arts Degree: Languages French

Courses Required for the Major:	Units
FREN 101 and 102, First and Second Course in French, <b>and</b>	
FREN 201 and 202, Third and Fourth Course in French .....	20
FREN 210 and 211, The Grammar of Spoken French I and II .....	6
<b>Total Units = 26</b>	

Note: Only one French (FREN) course from the above list may be used to satisfy SDCCD general education requirements.

## Associate in Arts Degree: Languages Japanese

Courses Required for the Major:	Units
JAPN 101 and 102, First and Second Course in Japanese and	
JAPN 201 and 202, Third and Fourth Course in Japanese .....	20
JAPN 210 and 211, the Grammar of Spoken Japanese I and II .....	6
<b>Total Units = 26</b>	

Note: Only one Japanese (JAPN) course from the above list may be used to satisfy SDCCD general education requirements.

## Associate in Arts Degree: Languages Spanish

Courses Required for the Major:	Units
SPAN 101 and 102, First and Second Course in Spanish, <b>or</b>	
*SPAN 100, First/Second Course in Spanish (Accelerated),	
<b>and</b>	
SPAN 201 and 202, Third and Fourth Course in Spanish, .....	20
<b>and</b>	
SPAN 210 and 211, Conversation and Composition Spanish I and II .....	6
<b>Total Units = 26</b>	

Note: Only one Spanish (SPAN) course from the above list may be used to satisfy SDCCD general education requirements.

*\*Note: The "accelerated" foreign language course is 100 (101-102). This is particularly well-suited for students who are specializing in foreign languages or who have the desire and ability to do intensive work in a language.*

For graduation requirements see **Requirements for the Associate Degree on page 66.**

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Anthropology 103, 107; Chicano Studies 135, 138; Fine Art 109, 111; English 220, 221; Geography 102, History 115A, 115B, 120; Music 109; Philosophy 106; Vietnamese 201.

### **Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.***

## Liberal Arts

The degree is designed to develop a broad knowledge base and academic skills in a variety of subject areas. This flexible major is intended for students who wish to earn a general associate degree and may also be appropriate for transfer students. Those planning to transfer to a four-year institution should consult a counselor prior to beginning courses for this degree.

**Caution: Because admission and major preparation requirements vary at each UC, CSU, and private institution, it is strongly advised that students meet with a counselor to determine the specific admissions and major preparation requirements of the selected transfer institution. The Liberal Arts degree is awarded in recognition of academic achievement at the community college. With additional coursework, it may also be appropriate for students who intend to transfer to a four-year institution.**

### **Associate in Arts Degree: Liberal Arts**

#### **Option I**

<b>Courses Required for the Major:</b>	<b>Units</b>
The student will select courses that conform to the CSU General Education area requirements. Refer to page 94.	
	<b>Total Units = 39-40</b>

### **Associate in Arts Degree: Liberal Arts**

#### **Option II**

<b>Courses Required for the Major:</b>	<b>Units</b>
The student will select the core general education courses that conform to the SDCCD-UCSD Transfer Admission Guarantee (TAG) agreement. <b>This option is appropriate only for those students who have signed a UCSD TAG agreement. Only completion of the requirements listed on a signed UCSD TAG agreement will guarantee transfer to UCSD.</b> See a counselor or the Transfer Center for more information on the UCSD TAG program.	



POLI 140, Contemporary International Politics..... 3

**Select 3 units from the following:**

CHIL 101, Human Growth and Development..... 3

CISC 181, Principles of Information Systems..... 4

GEOG 102, Cultural Geography..... 3

HEAL 101, Health and Life-Style..... 3

PSYC 101, General Psychology..... 3

**Total Units = 15-17**

This certificate will be offered through the Honors Programs at City, Mesa, and Miramar Colleges. All coursework except for foreign language must be done as an honors class or as an honors contract.

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### **Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

# Marketing

## Units

### Certificate of Achievement:

Marketing 32

### Associate in Science Degree:

Marketing 45\*

\*and electives as needed to meet minimum of 60 units required for the degree.

Designed for the student interested in marketing as a career and tailored to develop competency in merchandising, retailing, and wholesaling, in both large and small businesses. Students are encouraged to work part-time while attending college. The student can obtain credit for working by enrolling in Marketing 270. Successful completion should lead to a full-time position or serve as a foundation for further education. Students planning to transfer to a four-year college or university should select the Business Administration major.

## Certificate of Achievement: Marketing

Courses Required for the Major:	Units
MARK 100, Principles of Marketing.....	3
MARK 105, Professional Selling .....	3
MARK 110, Principles of Retailing.....	3
MARK 130, Advertising Principles .....	3
ACCT 116A, Financial Accounting.....	4
BUSE 100, Introduction to Business (recommended as a first semester course).....	3
BUSE 101, Business Mathematics.....	3
BUSE 119, Business Communications.....	3
BUSE 140, Business Law and the Legal Environment .....	3
CISC 181, Principles of Information Systems.....	4
<b>Total Units =</b>	<b>32</b>



## Associate in Science Degree: Marketing

Courses Required for the Major:	Units
MARK 100, Principles of Marketing.....	3
MARK 105, Professional Selling .....	3
MARK 110, Principles of Retailing .....	3
MARK 130, Advertising Principles .....	3
ACCT 116A, Financial Accounting .....	4
ACCT 116B, Managerial Accounting .....	4
BUSE 100, Introduction to Business (recommended as a first semester course).....	3
BUSE 101, Business Mathematics .....	3
BUSE 119, Business Communications.....	3
BUSE 140, Business Law and the Legal Environment .....	3
BUSE 150, Human Relations in Business .....	3
CISC 181, Principles of Information Systems.....	4
ECON 120, Principles of Economics I .....	3
SPEE 135, Interpersonal Communication .....	3
<b>Total Units = 45</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Accounting 102; Business 201, 290; Fashion 115; Marketing 270; Psychology 101.

# Mathematics

	Units
<b>Associate in Arts Degree:</b>	
Applied Mathematics Option	31*
Mathematics	22-23*
*and electives as needed to meet minimum of 60 units required for the degree.	

Successful completion of this curriculum will develop competence in mathematics through differential and integral calculus, providing an adequate background for employment in many technological and scientific areas as well as providing a firm foundation for students planning advanced study.

## Associate in Arts Degree: Mathematics

Courses Required for the Major:	Units
MATH 150, Calculus with Analytic Geometry I.....	5
MATH 151, Calculus with Analytic Geometry II.....	4
MATH 245, Discrete Mathematics .....	3
MATH 252, Calculus with Analytic Geometry III .....	4
MATH 254, Introduction to Linear Algebra.....	3
<b>Select three-four units from:</b>	
MATH 107, 107L, Introduction to Scientific Programming and Lab;	
MATH 119, Elementary Statistics	
MATH 255, Differential Equations, or	
PHIL 101, Symbolic Logic.....	3-4
<b>Total Units = 22-23</b>	

Note: Only one Mathematics (MATH) course from the above list may be used to satisfy SDCCD general education requirements.

## Associate in Arts Degree: Mathematics

### Applied Mathematics Option

Courses Required for the Major:	Units
MATH 107, 107L, Introduction to Scientific Programming and Lab.....	3,1

MATH 108, 108L, Intermediate Scientific Programming and Lab ..... 3,1  
 MATH 150, Calculus with Analytic Geometry I..... 5  
 MATH 151, Calculus with Analytic Geometry II ..... 4  
 MATH 237, Machine & Assembly Language ..... 3  
 MATH 237L, Assembly Language Lab ..... 1  
 MATH 245, Discrete Mathematics..... 3  
 MATH 252, Calculus with Analytic Geometry III ..... 4  
 MATH 254, Introduction to Linear Algebra ..... 3

**Total Units = 31**

Note: Only one Mathematics (MATH) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Computer and Information Sciences 150; English 101; Life Sciences (one course); Mathematics 95, 96, (courses supporting the major) 104, 108, 108L, 118, 119, 141, 255; Physics 125, 126, 195 or 196; Psychology 101.

Other courses offered in Mathematics to support other majors: Mathematics 32, 35, 116, 121, 122, 210A, 210B, 290, 296.

**Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language.**

**Consult the current catalog of the transfer institution and consult with a counselor.**

# Medical Assisting

	Units
<b>Certificate of Achievement:</b>	
Medical Assisting	34
<b>Associate in Science Degree:</b>	
Medical Assisting	40*
*and electives as needed to meet minimum of 60 units required for the degree.	

All students completing the Medical Assisting program will be awarded a Certificate of Achievement and are eligible to attempt the Registered Medical Assistant (RMA) and/or the California Certified Medical Assistant (CCMA) certification exam. Students, who have been awarded a Certificate of Achievement in Medical Assisting, may continue and complete the additional courses needed for Associate Degree in Medical Assisting. A grade of "C" or better must be maintained in all courses to continue in the program and retain a Medical Assisting major. Course repetition in this program is not permitted.

Interested students should contact the Special Admissions clerk at (619) 388-2684 or program director at (619) 388-2267.

**Directed Clinical Practice Requirement**

Students accepted into this program will be required to successfully complete Directed Clinical Practice/ clinically-based courses held in health care facilities. These facilities may require background checks, including fingerprinting, as a condition of placement at the clinic.

Refusal to submit to a background check, or failure to meet clearance criteria established by the health care facility, may prevent placement in the Directed Clinical Practice/clinically-based course and thus, it may not be possible to successfully complete the program.

Health care facilities also require adherence to strict standards of conduct. Facilities may refuse educational access to any person who does not adhere to the facility's standards of safety, health and ethical behavior. This may be cause for removal from the program.

**Certificate of Achievement:  
Medical Assisting**

<b>Courses Required for the Major:</b>	<b>Units</b>
MEDA 100, Principles of Infection Control.....	1
MEDA 101, Medical Ethics and Legal Issues for the Allied Health Professional.....	1
MEDA 102, Human Behavior for Allied Health Students.....	3
MEDA 103, Professionalism and Teamwork in Health Care.....	1
MEDA 104, Medical Office Management.....	3
MEDA 105, Human Anatomy and Physiology.....	3
MEDA 110, Medical Terminology.....	3
MEDA 112, Principles of Patient Care.....	2
MEDA 113, Diagnostic Testing.....	1
MEDA 115, Pathophysiology.....	3
MEDA 145, Directed Clinical Practice.....	3
MEDA 150, Phlebotomy.....	2
MEDA 210, Principles of Sterile Technique.....	0.5
MEDA 220, Electrocardiogram Application.....	0.5
MEDA 230, Minor Surgery.....	0.5

MEDA 240, Accounting for Medical Offices.....	3
MEDA 245, Medical Insurance Procedures.....	3
MEDA 250, Medication Administration Practicum....	0.5
<b>Total Units =</b>	<b>34</b>

**Associate in Science Degree:  
Medical Assisting**

<b>Courses Required for the Major:</b>	<b>Units</b>
MEDA 100, Principles of Infection Control.....	1
MEDA 101, Medical Ethics and Legal Issues for the Allied Health Professional.....	1
MEDA 102, Human Behavior for Allied Health Students.....	3
MEDA 103, Professionalism and Teamwork in Health Care.....	1
MEDA 104, Medical Office Management.....	3
MEDA 105, Human Anatomy and Physiology.....	3
MEDA 110, Medical Terminology.....	3
MEDA 112, Principles of Patient Care.....	2
MEDA 113, Diagnostic Testing.....	1
MEDA 115, Pathophysiology.....	3
MEDA 145, Directed Clinical Practice.....	3
MEDA 150, Phlebotomy.....	2
MEDA 210, Principles of Sterile Technique.....	0.5
MEDA 220, Electrocardiogram Application.....	0.5
MEDA 230, Minor Surgery.....	0.5
MEDA 240, Accounting for Medical Offices.....	3
MEDA 245, Medical Insurance Procedures.....	3
MEDA 250, Medication Administration Practicum....	0.5

**Select six units from:**

CBTE 205, Records Management	
HEIT 105, Introduction to Health Information	
HEIT 125, Basic Pharmacology for Allied Health	
HEIT 205, Health Law, Accreditation and Licensing Standards	
BIOL 160, Elements of Human Anatomy and Physiology.....	6
<b>Total Units =</b>	<b>40</b>

For graduation requirements see **Requirements for the Associate Degree** on page 66.

# Multimedia

	Units
<b>Certificate of Completion:</b>	
Digital Video	17
Multimedia Survey	17
New Media Publishing	12
Video Game Development	15
<b>Certificate of Achievement:</b>	
3D Animation and Modeling	41
Interactive Media Production	35
<b>Associate in Science Degree:</b>	
Multimedia	32*

\*and electives as needed to meet minimum of 60 units required for the degree.

This program is designed to provide students of multimedia the opportunity to develop necessary foundation skills, master the tools and processes, and undergo industry standards production experiences. The program provides students with a comprehensive approach to the field of multimedia. The program curriculum is structured so as to provide students with a balance between aesthetic and practical design application. Upon completion of this program, students will be qualified for entry-level employment in the multimedia industry.

### Certificate of Completion: Digital Video\*

Successful completion of this program qualifies individuals for entry-level employment as digital video producers in the multimedia industry.

Courses:	Units
MULT 101, Introduction to Multimedia.....	4
MULT 112, Multimedia Authoring .....	4
MULT 123, Digital Video .....	3
<b>Select six units from:</b>	
DRAM 150, Cinema as Art and Communication I	
MULT 127, Creating User-Centered Websites	
MULT 137, Introduction to 3D Animation I.....	6
<b>Total Units = 17</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Multimedia Survey\*

Successful completion of this program qualifies individuals for entry-level multimedia positions as authors, product designers, and web page designers.

Courses:	Units
MULT 101, Introduction to Multimedia .....	4
MULT 112, Multimedia Authoring .....	4
ARTF 150A, Design I.....	3
<b>Select six units from:</b>	
ARTF 152, Color Theory	
ARTF 150B, Beginning Graphic Design	
ARTF 210A, Life Drawing	
DRAM 150, Cinema as Art and Communication I	
MULT 118, Multimedia Production	
MULT 121, Digital Image Editing	
MULT 122, Vector Image Editing	
MULT 123, Digital Video	
MULT 127, Creating User-Centered Websites	
MULT 137, Introduction to 3D Animation I	
MULT 139, 3D Character Animation II	
MULT 141, 3D Animation: Realism	
MULT 143, 3D Animation: Production Studio.....	6
<b>Total Units = 17</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: New Media Publishing\*

Successful completion of this program qualifies individuals for entry-level employment in the multimedia industry in multimedia publishing.

Courses:	Units
MULT 101, Introduction to Multimedia .....	4
MULT 112, Multimedia Authoring .....	4
MULT 121, Digital Image Editing .....	3
CBTE 161, Learning the Internet.....	1
<b>Total Units = 12</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Completion: Video Game Development\*

Upon successful completion of this certificate, students will be prepared for entry-level design and development positions in the video game industry.

Courses:	Units
MULT 120, Introduction to Video Game Development	3
MULT 121, Digital Image Editing .....	3
MULT 137, Introduction to 3D Animation I.....	3
MULT 139, 3D Character Animation II.....	3
MULT 141, 3D Animation: Realism .....	3
<b>Total Units = 15</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificate of Achievement: Multimedia 3D Animation and Modeling

Course Required for the Major:	Units
MULT 101, Introduction to Multimedia.....	4
MULT 112, Multimedia Authoring .....	4
MULT 121, Digital Image Editing .....	3
MULT 123, Digital Video .....	3
MULT 127, Creating User-Centered Websites.....	3
MULT 137, Introduction to 3D Animation I.....	3
MULT 139, 3D Character Animation II.....	3
MULT 141, 3D Animation: Realism .....	3
MULT 143, 3D Animation: Production Studio.....	3
ARTF 150A, Design I.....	3
ARTF 152, Color Theory .....	3
ARTF 155A, Freehand Drawing I.....	3
ARTF 210A, Life Drawing I .....	3
<b>Total Units = 41</b>	

### Certificate of Achievement: Multimedia Interactive Media Production

Courses Required for the Major:	Units
MULT 101, Introduction to Multimedia.....	4
MULT 112, Multimedia Authoring .....	4
MULT 118, Multimedia Production .....	3
MULT 121, Digital Image Editing .....	3

MULT 122, Vector Image Editing.....	3
MULT 123, Digital Video .....	3
MULT 127, Creating User-Centered Websites .....	3
MULT 137, Introduction to 3D Animation I.....	3
ARTF 150A, Design I.....	3

#### Select six units from:

ARTF 151, Three-Dimensional Design	
ARTF 152, Color Theory	
DRAM 150, Cinema as Art and Communication I	
MULT 139, 3D Character Animation II	
MULT 141, 3D Animation: Realism	
MULT 143, 3D Animation: Production Studio.....	6
<b>Total Units = 35</b>	

### Associate in Science Degree: Multimedia

Courses Required for the Major:	Units
MULT 101, Introduction to Multimedia .....	4
MULT 112, Multimedia Authoring .....	4
MULT 121, Digital Image Editing .....	3
MULT 123, Digital Video .....	3

#### Select eighteen units from:

ARTF 150A, Design I	
ARTF 151, Three-Dimensional Design	
ARTF 152, Color Theory	
ARTF 210A, Life Drawing I	
CBTE 161, Learning the Internet	
CBTE 126, Document Processing	
DRAM 150, Cinema as Art and Communication I	
MULT 118, Multimedia Production	
MULT 122, Vector Image Editing	
MULT 127, Creating User-Centered Websites	
MULT 137, Introduction to 3D Animation I	
MULT 139, 3D Character Animation II	
MULT 141, 3D Animation: Realism	
MULT 143, 3D Animation: Production Studio.....	18
<b>Total Units = 32</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

#### Electives as needed to help meet minimum of 60 units required for the degree:

**Recommend Electives:** Art-Fine Art 100, 150A, 210A, Computer and Information Science 190, Drama 150, English 101, Multimedia 118, 127, 137, 139, 141, 143, Computer Business Technology 161, 126, Psychology 101, Speech 135.

# Music

	Units
<b>Certificate of Completion:</b>	
Music Composition	17.5
Music Technology	17.5
Music Theory	17.5
<b>Associate in Arts Degree:</b>	
Music, Basic Musicianship	27-30*
*and electives as needed to meet minimum of 60 units required for the degree.	

The academic program in Music has been designed to provide students with the basic skills for most musical pursuits, yet to be flexible so that students may determine which music classes would be most suitable to meet their goals and needs. It is recommended that students seek advice from a member of the Music faculty.

### Certificate of Completion: Music Composition\*

Students may take the following selected courses considered necessary by the Music Department to pursuing music composition as a specialty within the discipline of music.

Courses:	Units
MUSI 123, Recital Hour.....	0.5
MUSI 190, The Electronic Music Studio .....	3
MUSI 202, Computer Music .....	3
MUSI 206A, Projects in Composition .....	3
MUSI 206B, Projects in Composition .....	3
<b>Select one course from:</b>	
MUSI 158A, Music Theory I	
MUSI 158B, Music Theory II	
MUSI 258A, Music Theory III	
MUSI 258B, Music Theory IV .....	4
<b>Select one course from:</b>	
MUSI 268A, Beginning Ear Training Laboratory I	
MUSI 268B, Beginning Ear Training Laboratory II	
MUSI 269A, Advanced Ear Training Laboratory III	
MUSI 269B, Advanced Ear Training Laboratory IV .....	1
<b>Total Units = 17.5</b>	

### Certificate of Completion: Music Technology\*

Students may take the following selected courses considered necessary by the Music Department to pursuing careers in the music recording industry or in music production as a specialty within the discipline of music.

Courses:	Units
MUSI 123, Recital Hour.....	0.5
MUSI 150A, Basic Musicianship .....	3
MUSI 190, The Electronic Music Studio .....	3
MUSI 201, Recording Arts .....	3
MUSI 202, Computer Music .....	3
<b>Select one course from:</b>	
MUSI 205A, Projects in Electronic Music	
MUSI 205B, Projects in Electronic Music	
MUSI 206A, Projects in Composition	
MUSI 206B, Projects in Composition .....	3
<b>Select two course from:</b>	
MUSI 115A, Class Piano I	
MUSI 115B, Class Piano II	
MUSI 132A, Classical Guitar I	
MUSI 132B, Classical Guitar II	
MUSI 215A, Class Piano III	
MUSI 215B, Class Piano IV .....	2
<b>Total Units = 17.5</b>	

### Certificate of Completion: Music Theory\*

Students may take the following selected courses considered necessary by the Music Department to pursuing music composition as a specialty within the discipline of music. Satisfactory completion of MUSI 150A or equivalent is required as a prerequisite to enter the sequence of Music Theory courses beginning with MUSI 158A.

Courses:	Units
MUSI 123, Recital Hour.....	0.5
<b>Select three courses in sequence from:</b>	
MUSI 158A, Music Theory I	
MUSI 158B, Music Theory II	
MUSI 258A, Music Theory III	
MUSI 258B, Music Theory IV .....	12
<b>Select three courses in sequence from:</b>	
MUSI 268A, Beginning Ear Training Laboratory I	
MUSI 268B, Beginning Ear Training Laboratory II	
MUSI 269A, Advanced Ear Training Laboratory III	
MUSI 269B, Advanced Ear Training Laboratory IV .....	3
<b>Select two courses in sequence from:</b>	
MUSI 115A, Class Piano I	

MUSI 115B, Class Piano II	
MUSI 215A, Class Piano III	
MUSI 215B, Class Piano IV.....	2
<b>Total Units = 17.5</b>	

\*These are department awards in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Associate in Arts Degree: Music

#### Basic Musicianship

<b>Courses Required for the Major:</b>	<b>Units</b>
**MUSI 150A, Basic Musicianship.....	3
<b>**Music Theory - select eight units:</b>	
MUSI 158A, 158B, Music Theory I & II	
MUSI 258A, 258B, Music Theory III & IV .....	8
<b>**Ear Training - select two units:</b>	
MUSI 268A, 268B, Beginning Ear Training Lab I & II	
MUSI 269A, 269B, Advanced Ear Training Lab III & IV 2	
<b>Music History/Literature - select three units:</b>	
MUSI 100, Introduction to Music	
MUSI 101, Music History I (Miramar, Mesa)	
MUSI 102, Music History II (Miramar, Mesa)	
MUSI 105, Music of Our Time	
MUSI 109, World Music	
MUSI 110, Music for Elementary School Teachers	
MUSI 111, Jazz-History and Development	
MUSI 125, Music, The Arts, and Humanity	
BLAS 120, Black Music .....	3
<b>Electronic/Computer Music - select three units:</b>	
MUSI 190, The Electronic Music Studio	
MUSI 201, Recording Arts	
MUSI 202, Computer Music	
MUSI 205A, 205B, Projects in Electronic Music	
MUSI 206A, 206B, Projects in Composition .....	3
<b>Piano - select two units:</b>	
MUSI 115A, 115B, Class Piano I and II	
MUSI 215A, 215B, Class Piano III and IV.....	2
<b>Private Study - select two to four units:</b>	
MUSI 275A, 275B, 275C, 275D, Applied Music	
MUSI 276A, 276B, 276C, 276D,	
Individual Study (2 semesters required) .....	2-4
<b>Recital Hour (to be taken twice)</b>	
MUSI 123, Recital Hour (each semester) .....	0.5

#### Performance Groups - select 3-4 units:

MUSI 212A, 212B, 212C, 212D, Vocal Ensemble	
MUSI 214A, 214B, 214C, 214D, Concert Choir	
MUSI 250A, 250B, 250C, 250D, Concert Band	
MUSI 252, Concert Jazz Band	
MUSI 253A, 253B, 253C, 253D, Ensembles	
MUSI 254, Instrumental Ensemble .....	3-4
<b>Total Units = 27-30</b>	

Note: Only one Music (MUSI) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree on page 66.**

**Recommended electives** as needed to help meet minimum of 60 units required for the degree: any of the classes listed above as well as Voice classes - Music 120, 121, 240, 241; Classical Guitar - Music 132A, 132B; foreign languages (Italian, German, French, or Spanish; maximum of 10 units).

\*\*Music 150A, Basic Musicianship, is the prerequisite to Music Theory and Ear Training classes. Because the latter are sequential classes and offered only during specific semesters, it is recommended that students take Music 150A during the summer prior to the fall semester in which they will be entering Mesa College. Students also have the option of testing out of Music 150A. Contact the Music Theory instructor to exercise this option (619) 388-2809.

#### Transfer Information

Most four-year schools require that students' first two years of study include 1) music theory, 2) aural skills, 3) music history, 4) private study of voice or an instrument, 5) participation in a performance group, and 6) piano skills. Placement exams are given by these institutions to determine students' comprehension in these areas. The Music faculty's goal is to prepare students to transfer at the junior level following two years of attendance at Mesa College.

Computer skills have become an integral means by which to learn, teach, and create music. It is therefore strongly suggested that students first speak with a Mesa counselor. The following program of courses is recommended for transfer students. Students are urged, prior to transferring, to contact the school of their choice to verify required course work.

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. Additional courses may be required to meet university lower-division

requirements. *Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.*

### Nursery and Landscape Technology

Effective the fall of 1996, the Nursery and Landscape Technology certificate and degree programs were deactivated at Mesa College. Students who are in this major are advised to contact the Architecture Department chairperson to explore options for completing the certificate or degree program.

Note: Students interested in learning to design landscapes should see listings under Architecture for a certificate or degree in Landscape Architecture Technology.

### Nutrition

See "Consumer and Nutrition Studies" on page 140.

## Physical Education

	Units
<b>Certificate of Completions:</b>	
Dance	17
<b>Certificate of Achievement:</b>	
Fitness Specialist	18
<b>Associate in Arts Degree:</b>	
Physical Education	21-24*
*and electives as needed to meet minimum of 60 units required for the degree.	

The Physical Education Department offers a diverse curriculum which includes lower division theory courses designed for those who want to complete their Associate in Arts degree in Physical Education and transfer to an institution of higher learning; a basic instruction program which provides students a wide variety of movement experiences for the development of physical activity skills, knowledge, and fitness necessary for lifetime wellness; an adapted activities curriculum for students with disabilities; and an intercollegiate athletic program, which offers performance-oriented students opportunities for competition.

### Certificate of Completion: Dance\*

The Dance Certificate of Completion offers a comprehensive curriculum designed to provide practical and theoretical training for students interested in a dance career. In addition, this program offers lower division theory courses to prepare the student for transfer to a four-year institution as a dance major. Students planning to transfer to a school of dance should consult with dance faculty to select acceptable transfer courses

#### Courses:

DANC 181, Introduction to Dance .....	3
DANC 183, Music for Dance.....	2
DANC 253, Choreography.....	2

#### Select ten units from the following:

DANC 110, Ballet or	
DANC 111, Ethnic Dance Forms.....	2



DANC 120, American Street Dance.....	0.5-1
DANC 130, Dance Repertoire .....	0.5-1
DANC 135, Jazz Dance or	
PHYE 135, Jazz Dance.....	0.5-1
DANC 140, Modern Dance I or	
PHYE 140, Modern Dance.....	0.5-1
DANC 177, Dance Improvisation .....	0.5-1
DANC 178, Advanced Contemporary Dance.....	1
DANC 179, Advanced Classical Dance.....	1
DANC 261, Dance Performance.....	2
DANC 271, Dance Production.....	1-2
<b>Total Units = 17</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Associate in Arts Degree: Physical Education

Courses Required for the Major:	Units
PHYE 240, Physical Education in the Elementary Schools .....	3
PHYE 241, Introduction to Exercise Science/Physical Education .....	2
PHYE 242, Care & Prevention of Injuries .....	2

#### Physical Education Activity:

**Choose a minimum of six (6) different activities from the following:**

Aquatic Activities, Dance Activities, Individual and Dual Activities (one course to be chosen from badminton, racquetball, or tennis), Team Sports .....	6-9
BIOL 230, Human Anatomy .....	4
BIOL 235, Human Physiology .....	4

**Total Units = 21-24**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** The four-year institution expects the transfer physical education major student to exhibit intermediate skill level in from 10 to 16 physical activities. Therefore, the student should select a variety of activity courses to complete the lower-division requirements. Additional courses may be selected as electives from the following: Health Education 131, 190; Physical Education 103, 106, 108, 111, 112, 115, 119, 120, 123, 125, 126, 132, 135, 139, 140, 141, 142, 149, 151, 154, 155, 159, 160, 161, 163, 164, 166, 171, 172, 181A, 182, 184, 202, 203, 204,

205, 206, 207, 210, 211, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 233, 242, 250A, 250B, 251A, 251B, 252A, 252B, 253A, 253B, 254A, 254B, 255A, 255B, 257A, 257B, 258A, 258B, 280, 281, 282, 283, 284, 285, 286, 287, 290; Psychology 101, 258.

#### Transfer Information

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

## Physical Education Fitness Specialist

#### Certificate Program

Students in this program will be trained to be group exercise leaders and personal trainers. Students in this program will learn the principles of exercise and physical conditioning, techniques of leading exercise classes, appropriate methods of establishing healthy behavior and the designing of personalized exercise prescriptions. They will be able to develop safe, effective exercise plans for a variety of clients.

The Fitness Specialist certificate program trains students for positions, entry-level or higher, in the growing fitness industry.

Graduates will be qualified to be exercise testing technicians, fitness instructors, strength training instructors, aerobic instructors, and personal fitness trainers.

The fitness industry continued to experience growth and has an ongoing need for trained instructors and trainers in health clubs, fitness centers, and sports medicine clinics.

*Please note that students enrolled in an occupational program must earn a grade of "C" or better in courses required for the major.*

## Certificate of Achievement: Physical Education Fitness Specialist

Courses Required for the Major:	Units
PHYE 242, Care & Prevention of Injuries .....	2
PHYE 280, Applied Exercise Physiology .....	2
PHYE 281, Applied Kinesiology .....	2
PHYE 282, Techniques of Weight Training .....	2
PHYE 283, Exercise & Fitness Assessment .....	2
PHYE 284, Fitness & Sports Nutrition .....	2
PHYE 285, Exercise for Special Populations .....	2
PHYE 286, Techniques of Exercise Leadership .....	2
PHYE 287, Fitness Specialist Internship .....	2
<b>Total Units = 18</b>	

This program prepares candidates for American College of Sports Medicine (ACSM) or American Council of Exercise (ACE) certification exams.

## Physical Sciences

	Units
<b>Certificate of Completion:</b>	
Preparation for Chemistry Lab. Positions	17
<b>Certificate of Achievement:</b>	
Chemistry	35
Chemistry Technician	28
Engineering	35
Physical Sciences (General)	35
Physics	35
<b>Associate in Science Degree:</b>	
Chemistry	35*
Chemistry Technician	42*
Engineering	35*
Physical Sciences (General)	35*
Physics	35*
*and electives as needed to meet minimum of 60 units required for the degree.	

Offers the Associate in Science Degree in Physical Sciences with a designated major in Chemistry, Engineering, Physical Sciences (General), or Physics. The degree will be granted upon completion of a required pattern of specialization and other degree graduation requirements. A certificate program is also offered in Chemistry, Engineering, Physical Science (General), or Physics consisting of a required pattern of major courses. This permits the student to fulfill the lower division requirements for transfer programs to four-year colleges as well as to acquire the necessary skills for employment as a technician.

Courses required for the major according to patterns for specialization: All listed certificates of achievement and degrees require a minimum of 35 units chosen with the advice of the departmental advisor. The certificate of completion requires 17 specified units.

### Certificate of Completion: Preparation for Chemistry Laboratory Positions\*

Courses:	Units
CHEM 200, General Chemistry I - Lecture .....	3
CHEM 200L, General Chemistry I - Lab .....	2
CHEM 201, General Chemistry II - Lecture .....	3
CHEM 201L, General Chemistry II - Lab .....	2
CHEM 231, Organic Chemistry I - Lecture .....	3
CHEM 231L, Organic Chemistry I - Laboratory .....	2
CHEM 161, Techniques in Biochemistry .....	2
<b>Total Units = 17</b>	

\*This is a department award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

### Certificates of Achievements: Physical Sciences

A minimum of 35 units chosen from one of the following with the advice of the departmental advisor.

#### Courses Required According to Patterns for Specialization:

##### Chemistry

Courses Required for the Major:	Units
CHEM 200/200L, General Chemistry I Lecture/Lab	
CHEM 201/201L, General Chemistry II Lecture/Lab	
CHEM 231/231L, Organic Chemistry I Lecture/Lab	
CHEM 251, Analytical Chemistry .....	20
<b>Plus fifteen units selected from the following:</b>	
MATH 141, Precalculus	
MATH 150/151/252, Calculus with Analytic Geometry I/II/III	
PHYS 195, Mechanics	
PHYS 196, Electricity & Magnetism	
PHYS 197, Waves, Optics, & Modern Physics .....	15
<b>Total Units = 35</b>	

##### Chemistry Technician

Courses Required for the Major:	Units
CHEM 200/200L, General Chemistry I Lecture/Lab ...	5
CHEM 201/201L, General Chemistry II Lecture/Lab ...	5
CHEM 231/231L, Organic Chemistry I Lecture/Lab ...	5
CHEM 233/233L, Organic Chemistry I Lecture/Lab ...	5
CHEM 255, Inside the Pharmaceutical Industry .....	3
CHEM 251, Analytical Chemistry <b>OR</b>	
CHEM 160, Introduction to Biochemistry <b>and</b>	
CHEM 161, Techniques in Biochemistry .....	5
<b>Total Units = 28</b>	

### Engineering

Courses Required for the Major:	Units
ENGE 151, Engineering Drawing	
ENGE 200, Statics	
ENGE 210, Properties of Materials	
ENGE 250, Dynamics .....	11
<b>Plus twenty-four units selected from the following:</b>	
CHEM 200/200L, General Chemistry I Lecture/Lab	
CHEM 201/201L, General Chemistry II Lecture/Lab	
ENGE 240, Digital Systems	
ENGE 260, Electric Circuits	
MATH 141, Precalculus	
MATH 150/151/252, Calculus with Analytic Geometry I/II/III	
PHYS 195, Mechanics	
PHYS 196, Electricity & Magnetism	
PHYS 197, Waves, Optics, & Modern Physics .....	24
<b>Total Units = 35</b>	

#### Physical Sciences (General)

Courses Required for the Major:	Units
GEOL 100, 101, General Geology and Lab .....	4
<b>At least 4 units from the following:</b>	
ASTR 101, Descriptive Astronomy	
ASTR 109, Practice in Observing	
ASTR 111, Astronomy Laboratory .....	4
<b>At least 8 units from the following:</b>	
CHEM 100, 100L, Fundamentals of Chemistry and Lab	
CHEM 130, 130L, Introduction to Organic & Biological Chemistry and Lab	
CHEM 152, 152L, Introduction to General Chemistry and Lab	
CHEM 200/200L, General Chemistry I Lecture/Lab	
CHEM 201/201L, General Chemistry II Lecture/Lab ...	8
<b>At least 3 units from the following:</b>	
GEOG 101, 101L, Physical Geography and Lab .....	3
<b>At least 8 units from the following:</b>	
PHYS 100, Introductory Physics	
PHYS 180A/121A General Physics I and Lab (City)	
PHYS 180B/121B, General Physics II and Labs (City)	
PHYS 125/126, General Physics	
PHYS 195, Mechanics	
PHYS 196, Electricity & Magnetism	
PHYS 197, Waves, Optics, & Modern Physics .....	8
<b>At least 8 units from the following:</b>	
MATH 96, Intermediate Algebra with Geometry	
MATH104, Trigonometry	
MATH 107, Introduction to Scientific Programming	
MATH 118, A Survey of Modern Mathematics	
MATH 119, Elementary Statistics	
MATH 141, Precalculus	

MATH 150/151/252, Calculus with Analytic Geometry I/II/III .....	8
<b>Total Units = 35</b>	

### Physics

<b>Courses Required for the Major:</b>	<b>Units</b>
PHYS 195, Mechanics	
PHYS 196, Electricity & Magnetism	
PHYS 197, Waves, Optics, & Modern Physics .....	15
<b>Plus 20 units selected from the following:</b>	
CHEM 200/200L, General Chemistry I Lecture/Lab	
CHEM 201/201L, General Chemistry II Lecture/Lab	
MATH 141, Precalculus	
MATH 150/151/252, Calculus with Analytic Geometry I/II/III .....	20
<b>Total Units = 35</b>	

### Associate in Science Degree: Physical Sciences

Courses Required for the Major According to Patterns for Specialization:

**A minimum of 35 units chosen from one of the following with the advice of the departmental advisor.**

#### Chemistry

<b>Courses Required for the Major:</b>	<b>Units</b>
CHEM 200/200L, General Chemistry I Lecture/Lab	
CHEM 201/201L, General Chemistry II Lecture/Lab	
CHEM 231/231L, Organic Chemistry I Lecture/Lab	
CHEM 251, Analytical Chemistry .....	20
<b>Plus fifteen units selected from the following:</b>	
MATH 141, Precalculus	
MATH 150/151/252, Calculus with Analytic Geometry I/II/III	
PHYS 195, Mechanics	
PHYS 196, Electricity & Magnetism	
PHYS 197, Waves, Optics, & Modern Physics .....	15
<b>Total Units = 35</b>	

#### Chemistry Technician

<b>Courses Required for the Major:</b>	<b>Units</b>
CHEM 160, Introduction to Biochemistry.....	3
CHEM 161, Techniques in Biochemistry.....	2
CHEM 200/200L, General Chemistry I Lecture/Lab ....	5
CHEM 201/201L, General Chemistry II Lecture/Lab ...	5
CHEM 231/231L, Organic Chemistry I Lecture/Lab ....	5
CHEM 233/233L, Organic Chemistry I Lecture/Lab ....	5
CHEM 251, Analytical Chemistry .....	5
CHEM 255, Inside the Pharmaceutical Industry .....	3
BIOL 107, General Biology-Lec and Lab .....	4

BIOL 205, General Microbiology.....	5
<b>Total Units = 42</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Mathematics 141, 150, 151, 252; Physics 195, 196, 197; Biology 210A, 210B, 132 (Miramar), 133 (Miramar).

Note: Only one Chemistry (CHEM) course from the above list may be used to satisfy SDCCD general education requirements.

### Engineering

<b>Courses Required for the Major:</b>	<b>Units</b>
ENGE 151, Engineering Drawing;	
ENGE 200, Statics;	
ENGE 210, Properties of Materials;	
ENGE 250, Dynamics.....	11
<b>Plus twenty-four units selected from the following:</b>	
CHEM 200/200L, General Chemistry I Lecture/Lab	
CHEM 201/201L, General Chemistry II Lecture/Lab	
ENGE 240, Digital Systems	
ENGE 260, Electric Circuits	
MATH 141, Precalculus	
MATH 150/151/252, Calculus with Analytic Geometry I/II/III	
PHYS 195, Mechanics	
PHYS 196, Electricity & Magnetism	
PHYS 197, Waves, Optics, & Modern Physics .....	24
<b>Total Units = 35</b>	

### Physical Sciences (General)

<b>Courses Required for the Major:</b>	<b>Units</b>
GEOL 100, 101, General Geology and Lab.....	4
<b>At least 4 units from the following:</b>	
ASTR 101, Descriptive Astronomy	
ASTR 109, Practice in Observing	
ASTR 111, Astronomy Laboratory .....	4
<b>At least 8 units from the following:</b>	
CHEM 100, 100L, Fundamentals of Chemistry and Lab	
CHEM 130, 130L, Introduction to Organic & Biological Chemistry and Lab	
CHEM 152\152L, Introduction to General Chemistry and Lab	
CHEM 200/200L, General Chemistry I Lecture/Lab	
CHEM 201/201L, General Chemistry II Lecture/Lab...	8
<b>At least 3 units from the following:</b>	
GEOG 101, 101L, Physical Geography and Lab.....	3
<b>At least 8 units from the following:</b>	
PHYS 100, Introductory Physics	

PHYS 180A/121A General Physics I and Lab (City)  
 PHYS 180B/121B, General Physics II and Labs (City)  
 PHYS 125/126, General Physics  
 PHYS 195, Mechanics  
 PHYS 196, Electricity & Magnetism  
 PHYS 197, Waves, Optics, & Modern Physics ..... 8

**At least 8 units from the following:**

MATH 96, Intermediate Algebra with Geometry  
 MATH 104, Trigonometry  
 MATH 107, Introduction to Scientific Programming  
 MATH 118, A Survey of Modern Mathematics  
 MATH 119, Elementary Statistics  
 MATH 141, Precalculus  
 MATH 150/151/252, Calculus with Analytic  
 Geometry I/II/III ..... 8

**Total Units = 35**

**Physics**

<b>Courses Required for the Major:</b>	<b>Units</b>
PHYS 195, Mechanics	
PHYS 196, Electricity & Magnetism	
PHYS 197, Waves, Optics, & Modern Physics .....	15

**Plus 20 units selected from the following:**

CHEM 200/200L, General Chemistry I Lecture/Lab  
 CHEM 201/201L, General Chemistry II Lecture/Lab  
 MATH 141, Precalculus  
 MATH 150/151/252, Calculus with Analytic  
 Geometry I/II/III .....20

**Total Units = 35**

Note: Only one Physics (PHYS) course from the above list may be used to satisfy SDCCD general education requirements.

For other graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives (Mesa College) as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Astronomy 101, 109, 111, 290; Biology 105 (Miramar) and 106 (Miramar), or 107; Chemistry 100, 100L, 130, 130L, 152, 152L, 160, 161, 200, 200L, 201, 201L, 231, 231L, 233, 233L, 251, 255, 290, 296; Computer and Information Sciences 150; Economics 120; Engineering 115, 151, 200, 210, 250, 260, 270; Geography 101, 101L, 102, 290, 296; Geology 290, 296; Mathematics 96, 104, 107, 118, 119, 141, 150, 151; Physical Sciences 100, 101, 290, 296; Physics 100, 125, 126, 195, 196, 197, 290; Speech Communications 103.

**Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

# Physical Therapist Assistant

## Associate in Science Degree:

Physical Therapist Assistant 35\*

\*and electives as needed to meet minimum of 60 units required for the degree.

## Units

### Description:

Prepares the student for employment as a physical therapist assistant. The physical therapist assistant, working under the supervision of a registered physical therapist, assists in the provision of physical therapy services prescribed by a physician, such as electrotherapy, hydrotherapy, thermotherapy, massage, therapeutic exercise and rehabilitation activities.

The program is accredited by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association (1111 North Fairfax, Alexandria, VA., 1-800-999-APTA) and approved by the Physical Therapy Board of California. Graduates are eligible to take the examination for licensure as a physical therapist assistant.

Eligibility for enrollment in this program is determined by a special admission procedure. Interested persons should call the Special Programs Admissions Clerk in the Admissions Office, (619) 388-2684. Course repetition in this program is not permitted.

### Statement of Goals:

At the completion of the program's curriculum, the job-ready graduate will be able to work safely and effectively under the supervision of a physical therapist.

### Program Emphasis:

Exposure of students to all aspects of the physical therapy professional. Students must show safe, competent administration of physical therapy services.

### Career Options:

Employment as physical therapist assistant after passing state-administered national examination.

### Directed Clinical Practice Requirement

Students accepted into this program will be required to successfully complete Directed Clinical Practice/clinically-based courses held in health care facilities. These facilities may require background checks, including fingerprinting, as a condition of placement at the clinic.

Refusal to submit to a background check, or failure to meet clearance criteria established by the health care facility, may prevent placement in the Directed Clinical Practice/clinically-based course and thus, it may not be possible to successfully complete the program.

Health care facilities also require adherence to strict standards of conduct. Facilities may refuse educational access to any person who does not adhere to the facility's standards of safety, health and ethical behavior. This may be cause for removal from the program.

### Associate in Science Degree: Physical Therapist Assistant

Completion of BIOL 160 (or BIOL 230 & 235) is required prior to application.

#### Courses Required for the Major:

	Units
PHYR 110, Physical Therapy Introduction.....	2
PHYR 111, Physical Therapy Techniques I.....	4
PHYR 114, Introduction to Human Movement.....	3
PHYR 120, Physical Therapy Techniques II.....	4
PHYR 122, Introduction to Pathology.....	3
PHYR 123, Introduction to Therapeutic Exercise.....	2
PHYR 134, Orthopedic Exercise & Rehab.....	4
PHYR 135, Topics in Neurology & Rehab.....	2
PHYR 141, Organization of Physical Therapy.....	2
PHYR 142A, Directed Clinical Practice.....	2
PHYR 142B, Directed Clinical Practice.....	4

#### Select three-units from:

PSYC 101, General Psychology,	
PSYC 111, Psychological/Social Aspects of Aging, Death and Dying	
PSYC 121, Introduction to Child Psychology.....	3

**Total Units = 35**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Nutrition 150; Physical Therapist Assistant 290; Psychology 125, 128, 230;

Physical Education 242; Physics 100; Computer Business Technology applications coursework.

**Physics**

See "Physical Sciences" on page 174.

**Political Science**

See "Social Sciences" on page 185.

# Psychology

	Units
<b>Associate in Arts Degree:</b>	
Psychology	18*
*and electives as needed to meet minimum 60 units required for the degree.	

A program suited to the needs of both the two year student and the transfer student who plan to major or minor in Psychology or related fields. It will provide the student with greater understanding of behavior. Upper division and graduate studies can lead to vocations in teaching, research, counseling, and other areas. An upper division minor in Psychology may be an important asset to majors in other fields.

### Associate in Arts Degree: Psychology

Courses Required for the Major:	Units
PSYC 101, General Psychology .....	3
Psychology Electives (as selected from the transferable Psychology electives offered within the district as listed below) .....	9
Anthropology (one GE course).....	3
Sociology (one GE course).....	3
<b>Total Units =</b>	<b>18</b>

Note: Only one Psychology (PSYC) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Psychology Electives:** Psychology 111, 112, 121, 123, 125, 128, 135, 137, 155, 161, 165, 207, 211, 230, 245, 255, 258 (or Mathematics 119), 260, 262, 270, 276, 290, 296.

**Other Recommended Electives:** English 101, 105; Speech Communications 103 or 135; Mathematics 104 through 252; Natural Sciences (Life Sciences: Biology; Physical Sciences) - Laboratory courses from either of the above; Philosophy 100 or 102A/B; Foreign Language\*; or Computer and Information Sciences 150.

Transfer students planning to major or minor in Psychology should select: Psychology 211, 258 (or Mathematics 119), and Psychology 260.

\*Although no courses in a foreign language are specified in the above course sequence, a minimal familiarity with one foreign language is desirable. The particular language should be selected in consultation with the Behavioral Sciences Department.

### **Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

## Radiologic Technology

	Units
<b>Certificate of Achievement:</b>	
Radiologic Technology	62
<b>Associate in Science Degree:</b>	
Radiologic Technology	62*
*and electives as needed to meet minimum 60 units required for the degree.	

The certificate program prepares the student for certification as a full diagnostic radiographer. Training includes operation of X-ray equipment, exposing and processing films, applying protective shields, positioning patients, ethics, patient care with the radiology department and optional exposure to either nuclear medicine or radiation therapy and ultrasound. The program will also include 23 units of directed clinical practice which satisfies the required hours of clinical practice. The length of the program is four semesters and includes two summer sessions.

Upon completion of the program the student will be given a certificate of completion (AS degree optional) and may apply for registration by the American Registry of Radiologic Technologists and for certification by the State of California. The program is sponsored by the San Diego District of the California Society of Radiologic Technologists and the San Diego Radiological Society (See Accreditation, page 9).

Satisfactory completion of Biology 160, or equivalent and Computer Business Technology 180 and fulfillment of the special admissions procedure will be required before admission to the program. Course repetition in this program is not permitted.

Eligibility for enrollment in this program is determined by a special admission procedure. Interested persons should call the Special Programs Admissions Clerk in the Admissions Office (619) 388-2684.

### **Directed Clinical Practice Requirement**

Students accepted into this program will be required to successfully complete Directed Clinical Practice/clinically-based courses held in health care facilities.



These facilities may require background checks, including fingerprinting, as a condition of placement at the clinic.

Refusal to submit to a background check, or failure to meet clearance criteria established by the health care facility, may prevent placement in the Directed Clinical Practice/clinically-based course and thus, it may not be possible to successfully complete the program.

Health care facilities also require adherence to strict standards of conduct. Facilities may refuse educational access to any person who does not adhere to the facility's standards of safety, health and ethical behavior. This may be cause for removal from the program.

### Certificate of Achievement: Radiologic Technology

Courses Required for the Major:	Units
RADT 105, Basic Radiologic Technology .....	3
RADT 110, Recording Media and Processing .....	2
RADT 120A, Radiographic Exposure .....	2
RADT 120B, Radiographic Exposure - Laboratory.....	1
RADT 130, Radiologic Nursing Procedures.....	2
RADT 199, Radiographic Positioning I.....	2
RADT 200, Radiographic Positioning II .....	2
RADT 211, Radiographic Positioning III .....	2
RADT 220, Advanced Radiologic Technology .....	3
RADT 230, Science for Radiologic Technologist .....	2
RADT 240, Radiation Biology.....	1
RADT 241, Sectional Anatomy .....	1
RADT 242, Organization of Radiology .....	1
RADT 243, CT & MRI Imaging .....	4
RADT 251A, Directed Clinical Practice .....	3
RADT 251B, Directed Clinical Practice .....	4
RADT 252A, Directed Clinical Practice .....	5
RADT 252B, Directed Clinical Practice .....	5
RADT 253A, Directed Clinical Practice .....	5
RADT 253B, Directed Clinical Practice .....	5

BIOL 160, Elements of Human Anatomy & Physiology (completion prior to admission) .....	4
CBTE 180, Microsoft Office (completion prior to admission).....	3
<b>Total Units = 62</b>	

### Associate in Science Degree: Radiologic Technology

Courses Required for the Major:	Units
RADT 105, Basic Radiologic Technology .....	3
RADT 110, Recording Media and Processing .....	2
RADT 120A, Radiographic Exposure .....	2
RADT 120B, Radiographic Exposure - Laboratory .....	1
RADT 130, Radiologic Nursing Procedures.....	2
RADT 199, Radiographic Positioning I .....	2
RADT 200, Radiographic Positioning II .....	2
RADT 211, Radiographic Positioning III.....	2
RADT 220, Advanced Radiologic Technology .....	3
RADT 230, Science for Radiologic Technologist .....	2
RADT 240, Radiation Biology .....	1
RADT 241, Sectional Anatomy .....	1
RADT 242, Organization of Radiology .....	1
RADT 243, CT & MRI Imaging .....	4
RADT 251A, Directed Clinical Practice.....	3
RADT 251B, Directed Clinical Practice.....	4
RADT 252A, Directed Clinical Practice.....	5
RADT 252B, Directed Clinical Practice.....	5
RADT 253A, Directed Clinical Practice.....	5
RADT 253B, Directed Clinical Practice.....	5
BIOL 160, Elements of Human Anatomy & Physiology (completion prior to admission) .....	4
CBTE 180, Microsoft Office (completion prior to admission).....	3
<b>Total Units = 62</b>	

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Radiologic Technology 248.

# Real Estate

	Units
<b>Certificate of Completion:</b>	
Real Estate Salesperson	9-10
Real Estate Appraisal	9
<b>Certificate of Achievement:</b>	
Real Estate Broker Option	24-25
<b>Associate in Science Degree:</b>	
Real Estate	27-28*
*and electives as needed to meet minimum 60 units required for the degree.	

The Real Estate Program offers students the following options: a Certificate of Completion for Real Estate Salesperson or Real Estate Appraisal; a Certificate of Achievement for Real Estate Broker; and an Associate in Science degree in Real Estate. Students planning to transfer to a four-year college or university should select the Business Administration major on page 127.

### Certificate of Completion: Real Estate Salesperson Option\*

This Certificate of Completion satisfies the educational requirements mandated by the Department of Real Estate (DRE) for individuals who wish to become licensed as a Real Estate Salesperson in California. For questions about the DRE requirements for the real estate salesperson license or exam, call the DRE district office in San Diego at (619) 525-4192.

Courses:	Units
**REAL 101, Real Estate Principles .....	3
<b>***Six to seven units to be selected from the following:</b>	
REAL 105, 110, 115, 120, 125, 130; BUSE 140; Escrow 101; Accounting 102 (City) or 116A.....	6-7
<b>Total Units = 9-10</b>	

\*This is a department award in recognition of information on the transcript and does not imply meeting a graduation requirement.

**\*\*Required prior to taking exam for Real Estate Salesperson's License.**

**\*\*\* Applicants must also, either prior to or within eighteen months after issuance of the salesperson's license, complete two additional courses (6-7 units) selected from those listed above.**

### Certificate of Completion: Real Estate Appraisal\*

All of the courses in this Certificate of Completion have been approved by the Office of Real Estate Appraisers (OREA) as applying toward completion of acceptable education for the following appraisal licenses: Trainee License (completion of 90 hours of acceptable education related to real estate appraisal, which must include 15 hours of instruction on the Uniform Standards of Professional Appraisal Practice (USPAP); Residential License (completion of at least 90 hours of acceptable education relating to real estate appraisal, which must include 15 hours of instruction on USPAP); Certified Residential (completion of at least 120 hours of acceptable education relating to real estate appraisal, which must include 15 hours of instruction on USPAP); Certified General (completion of at least 180 hours of acceptable education relating to real estate appraisal, which must include 15 hours of USPAP). **NOTE: OREA education requirements for various appraisal licenses are effective as of 1-1-98. For questions about OREA's licensure requirements, call the OREA office in Sacramento at (916) 552-9000.**

Courses:	Units
REAL 101, Real Estate Principles .....	3
REAL 110, Principles of Real Estate Appraisal I.....	3
REAL 140, Real Estate Appraisal II.....	3
<b>Total Units = 9</b>	

\*This is a department award in recognition of information on the transcript and does not imply meeting a graduation requirement.

### Certificate of Achievement: Real Estate Real Estate Broker Option

This Certificate of Achievement satisfies the educational requirements mandated by the Department of Real Estate (DRE) in order for an applicant to take the DRE examination for the Real Estate Broker's License in California. On and after January 1, 1986, an applicant for broker licensure examination must have completed eight credit courses in addition to fulfilling the experience requirement of two years of full-time real estate sales work in the last five years or the

equivalent outlined in the California DRE "Instructions to License Applicants." For questions about DRE's requirements for the broker's license or exam, call the DRE licensing office in Sacramento at (916) 227-0931.

<b>Courses Required for the Major:</b>	<b>Units</b>
*REAL 101, Real Estate Principles.....	3
REAL 105, Legal Aspects of Real Estate I .....	3
REAL 110, Principles of Real Estate Appraisal I .....	3
REAL 115, Real Estate Finance I .....	3
REAL 120, Real Estate Practice .....	3
REAL 125, Real Estate Economics.....	3

**Six to seven units to be selected from the following:**

ACCT 102, Basic Accounting (City) or	
ACCT 116A, Financial Accounting;	
BUSE 140, Business Law & the Legal Environment;	
ESCR 101, Escrow Procedures- Beginning;	
REAL 130, Real Property Management;	
REAL 140, Real Estate Appraisal II.....	6-7
<b>Total Units =</b>	<b>24-25</b>

***\*Required prior to taking DRE exam for Real Estate Salesperson's License.***

## **Associate in Science Degree: Real Estate**

<b>Courses Required for the Major:</b>	<b>Units</b>
*REAL 101, Real Estate Principles.....	3
REAL 105, Legal Aspects of Real Estate I .....	3
REAL 110, Principles of Real Estate Appraisal I .....	3
REAL 115, Real Estate Finance I .....	3
REAL 120, Real Estate Practice .....	3
REAL 125, Real Estate Economics .....	3
BUSE 119, Business Communications.....	3

**Six to seven units to be selected from the following:**

ACCT 102, Basic Accounting (City, Miramar) or	
ACCT 116A, Financial Accounting;	
BUSE 140, Business Law & the Legal Environment;	
ESCR 101, Escrow Procedures- Beginning;	
ESCR 111, Escrow Procedures - Advanced;	
REAL 130, Real Property Management;	
REAL 140, Real Estate Appraisal II.....	6-7
<b>Total Units =</b>	<b>27-28</b>

***Real Estate Salesperson's License: \*Required prior to taking exam for Real Estate Salesperson's License.***

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Accounting 116A and 116B; Business 140, 201; Economics 120, 121; Escrow 101, 111; Marketing 100, 105; Mathematics 119; Psychology 101; Real Estate 130, 270.

## Selected Studies

	<b>Units</b>
<b>Associate in Arts Degree:</b> Selected Studies	varies*
*and electives as needed to meet minimum 60 units required for the degree.	

Designed for students who are interested in a program of studies that will allow them to attain educational or career goals that are not satisfied by associate degrees offered in Degree Curricula and Certificate Programs listed in this catalog.

### Associate in Arts Degree: Selected Studies

#### **Courses Required for the Major:**

The student must earn a minimum of 18 required semester units in a single discipline or related disciplines. The approved course of study represents a cohesive and rigorous program of instruction related to a specific goal not met by other Programs of Instruction

as found in this catalog. The student and a counselor will develop a Selected Studies program to be submitted to an academic standards committee for review and approval. The student is encouraged to meet with the counselor early in his or her educational career to review the student's statement of justification for the Associate in Arts Degree: Selected Studies and to develop an education plan.

Only one course from the approved pattern for the Selected Studies major may be used to satisfy SDCCD general education requirements. Students must fulfill additional requirements for the Associate Degree as listed in this catalog.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

#### **Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Electives are particularly important in this program. They may be used by the student to strengthen the major, explore new fields of interest, and satisfy graduation requirements at a four-year institute.

The student who plans carefully may fulfill the requirements for the A.A. Degree and also complete most lower division requirements at the four-year institution of his/her choice in the major area and in general education. See generalized guide for transfer students located in this catalog.

# Social Sciences

	Units
<b>Certificate of Completion:</b>	
Global Culture Studies	15*
<b>Associate in Arts Degree:</b>	
Social Sciences - General	18*
Social Sciences - Geography	18*
Social Sciences - Philosophy	21*
Social Sciences - Political Science	18*
*and electives as needed to meet minimum 60 units required for the degree.	

The general Social Sciences major is designed to provide the student with an introduction to the varied disciplines of the Social Sciences and Humanities. Students who intend to transfer to a four-year college or university are urged to plan their programs carefully in conjunction with the requirements of the target school. The general Social Sciences major is also an excellent choice for the undecided student who simply wants to complete lower-division General Education requirements with a solid Liberal Arts preparation. More specific Social Sciences and Humanities concentrations are provided in Geography, Philosophy, and Political Science majors.

It is easy to make the transition from the general Social Sciences major to one of the specific concentrations if the decision is made early in the student's academic career. The Social Sciences majors (general and specific) prepare the student for upper-division work in the various Social Sciences disciplines leading to advanced degrees and/or careers in public administration, business, teaching, research, etc.

**Certificate of Completion:  
Global Culture Studies\***

This certificate is designed for students interested in global issues, including students seeking an understanding of mankind's cultural heritage, cultural geography, and an appreciation of intercultural communication processes. This certificate will

complement courses taken in other multi-cultural academic areas and includes transfer general education courses.

Courses:	Units
HUMA 101, Introduction to the Humanities I .....	3
HUMA 102, Introduction to the Humanities II .....	3
ANTH 103, Introduction to Cultural Anthropology ....	3
SPEE 180, Intercultural Communication .....	3

**Select one of the following:**

GEOG 102, Cultural Geography	3
GEOG 104, World Regional Geography .....	3
<b>Total Units = 15</b>	

\*This is a cross-departmental award in recognition of information on the transcript and does not imply that a graduation requirement has been met.

**Associate in Arts Degree:  
Social Sciences  
General**

Courses Required for the Major:	Units
HIST 100 and HIST 101, World History I & II, or HIST 105 and HIST 106, Introduction to Western Civilization I & II .....	6

**Select a six-unit sequence from two of the following different fields:**

GEOG 102, Cultural Geography	
GEOG 104, World Regional Geography	
HIST 109 and 110, History of the United States I & II	
HIST 115A and 115B, History of the Americas I & II	
HIST 125 and 126, History of English and the Commonwealth I and II	
HIST 150 and 151, Native Americans in United States History	
PHIL 102A, Introduction to Philosophy: Reality and Knowledge, and	
PHIL 102B, Introduction to Philosophy: Values	
PHIL 104A and 104B, History of Western Philosophy	
POLI 101, Introduction to Political Science, and	
POLI 102, The American Political System	
POLI 103, Comparative Politics, and	
POLI 140, Contemporary International Politics.....	12
<b>Total Units = 18</b>	

Note: Only one course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**  
**Recommended Electives:** Geography 102, 104, 290; History 109 and 110, 115A and 115B, 125 and 126,

130, 150 and 151, 155, 168, 171, 175, 290; Philosophy 101, 102A and 102B, 103, 104A and 104B, 105, 106, 107, 108, 109, 110, 111, 112, 125, 290; Political Science 101 and 102, 103, 140, 290; Anthropology 103, 200, 210; Fine Arts 110, 111; Economics 120 and 121; English 215, 216, 220, 221; Humanities 101, 102; Psychology 155; Sociology 101, 110, 201.

**Transfer Information**

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. *Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require a third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.*

**Social Sciences with Emphasis in Different Areas**

A major in the Social Sciences not only provides the student with the option of pursuing a general Social Sciences major, but a major that provides a concentration in one of the following areas as well: Social Sciences - Geography; Social Sciences - Philosophy; or Social Sciences - Political Science. Major requirements and recommended electives for each of these options are described below:

**Associate in Arts Degree:  
Social Sciences  
Geography**

<b>Courses Required for the Major:</b>	<b>Units</b>
GEOG 101, Physical Geography .....	3
GEOG 102, Cultural Geography.....	3
HIST 100 and HIST 101, World History I & II; or HIST 105 and HIST 106, Introduction to Western Civilization I & II.....	6
<b>Select six units from the following:</b>	
GEOG 101L, Physical Geography Laboratory	
GEOG 104, World Regional Geography	
GEOG 154, Introduction to Urban Geography	
GEOG 296, Individualized Instruction in Geography .....	6
<b>Total Units = 18</b>	

Note: Only one Geography (GEOG) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Anthropology 102, 103; Economics 120, 121; Geography 101L, 104, 154, 290; Geology 100, 101; History 109, 110; Mathematics 119; Political Science 101, 102, 103, 140; Sociology 101, 110.

**Associate in Arts Degree:  
Social Sciences  
Philosophy**

<b>Courses Required for the Major:</b>	<b>Units</b>
PHIL 101, Symbolic Logic.....	3
PHIL 102A, Introduction to Philosophy: Reality & Knowledge, and	
PHIL 102B, Introduction to Philosophy: Values, or PHIL 104A & 104B, History of Western Philosophy ...	6
HIST 100 and HIST 101, World History I & II, or HIST 105 and HIST 106, Introduction to Western Civilization I & II .....	6

**Select six units from the following:**

PHIL 100, Logic and Critical Thinking	
PHIL 103, Historical Introduction to Philosophy	
PHIL 105, Contemporary Philosophy	
PHIL 106, Asian Philosophy	
PHIL 107, Reflections on Human Nature	
PHIL 108, Perspectives on Human Nature and Society	
PHIL 109, Issues in Social Philosophy	
PHIL 110, Philosophy of Religion	
PHIL 111, Philosophy in Literature	
PHIL 112, Philosophy of Science	
PHIL 125, Philosophy of Women	
PHIL 296, Individualized Instruction in Philosophy.....	6
<b>Total Units = 21</b>	

Note: Only one Philosophy (PHIL) course from the above list may be used to satisfy SDCCD general education requirements.

**\*Some campuses might not offer all courses.**

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Fine Arts 100, 110, 111; Anthropology 103; Black Studies 116, 145A, 145B;

Economics 120, 121; English 205 or higher; History 109, 110; Humanities 101, 102; Languages (an 8-unit sequence); Music 100, 105, 125; Political Science 101, 102, 103, 140; Philosophy 105 and above; Psychology 101, 121, 123, 207; Sociology 101, 110.

**Associate in Arts Degree:  
Social Sciences  
Political Science**

<b>Courses Required for the Major:</b>	<b>Units</b>
POLI 101, Introduction to Political Science .....	3
POLI 102, The American Political System .....	3
POLI 103, Comparative Politics.....	3
HIST 100 and HIST 101, World History I & II, or HIST 105 and HIST 106, Introduction to Western Civilization I & II.....	6
MATH 119, Elementary Statistics.....	3
<b>Total Units = 18</b>	

Note: Only one Political Science (POLI) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Anthropology 102, 103; Economics 120, 121; Geography 102, 104, 154; Philosophy 103, or 104A and 104B; Political Science 140, 290, 296; Psychology 155; Sociology 101, 110.

# Sociology

<b>Associate in Arts Degree:</b>	<b>Units</b>
Sociology	18*
*and electives as needed to meet minimum 60 units required for the degree.	

A program suited to the needs of both the two-year student and the transfer student who wished to major or minor in sociology or related fields. It is designed to provide the student with a greater understanding of human interactions, social processes, and social structures.

**Associate in Arts Degree:  
Sociology**

<b>Courses Required for the Major:</b>	<b>Units</b>
SOCO 101, Principles of Sociology.....	3
SOCO 110, Contemporary Social Problems.....	3
<b>*Select twelve units from the following:</b>	
SOCO 125, Sociology of the Family	
SOCO 201, Advanced Principles of Sociology	
SOCO 270, Work Experience in Sociology	
ANTH 103, Introduction to Cultural Anthropology	
PSYC 101, General Psychology.....	12
<b>Total Units = 18</b>	

Note: Only one Sociology (SOCO) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

**Electives as needed to meet minimum of 60 units required for the degree:**

**Recommended Electives:** Anthropology 103; English 101, 105; Filipino Studies 100; \*\*Foreign Language; History 105, 106; Mathematics 119; Natural Sciences (Life Sciences, Physical Sciences, laboratory courses from either of the above); Philosophy 102A, 102B; Psychology 101, 258; Sociology 201, 270, 290; Speech Communications 103 or 135.

**\*Some campuses might not offer all courses.**

It is strongly recommended that students planning to transfer to a four-year institution complete a course in statistics, either Psychology 258, or Mathematics 119.

\*\*Although no courses in a foreign language are specified in the above course sequence, a minimal familiarity with one foreign language is desirable. The particular language should be selected in consultation with the Behavioral Sciences Department.

### ***Transfer Information***

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. ***Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require a third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.***

## Speech Communications

	Units
<b>Certificate of Completion:</b> Speech Communications	9
<b>Associate in Arts Degree:</b> Speech Communications	18*
*and electives as needed to meet minimum 60 units required for the degree.	

### **Description:**

This program is designed to offer the Associate in Arts degree and Certificate of Completion as well as a broad spectrum of communication classes that will provide preparation for the major in communication, and training for occupations in which public contact and verbal skills are important. It can also serve as a core curriculum for the Selected Studies or the Transfer Studies degrees.

### **Statement of Goals:**

The Communication program is designed to prepare students to meet lower division transfer requirements and to allow students to participate in several areas of oral communication, including public speaking, interpersonal communication, oral interpretation, and debate.

### **Program Emphasis:**

The Communication program emphasizes preparation for the major in Communication and provides students the opportunity to develop skill in public speaking, interpersonal and group communication, oral interpretation, and debate. In addition, students are able to participate in Speech/Debate competitions.

### **Career Options:**

Students in this program develop personal and professional communication skills that prepare them to enter careers in community service, sales, performing arts, teaching, and other communication professions. Most of these fields require an advanced degree.



## Certificate of Completion: Speech Communications

A Certificate of Completion in Communication is valuable for students in vocational and technical fields as well as for those who wish to transfer to a four-year college or university. The communication skills include presentation skills as well as group and interpersonal skills, making the Certificate of Completion a valuable addition to any resume.

Courses:	Units
SPEE 103, Oral Communication .....	3

### Select six units from:

SPEE 101, Voice and Articulation	
SPEE 104, Advanced Public Communication	
SPEE 111, Oral Interpretation	
SPEE 117A, Intercollegiate Forensics	
SPEE 117B, Intercollegiate Forensics	
SPEE 117C, Intercollegiate Forensics	
SPEE 117D, Intercollegiate Forensics	
SPEE 135, Interpersonal Communication	
SPEE 160, Argumentation	
SPEE 165, Service-Learning for Civic Leadership	
SPEE 170, Small Group Communication	
SPEE 180, Intercultural Communication .....	6
<b>Total Units = 9</b>	

\*This is a department award recognizing information on the transcript and does not imply a graduation requirement.

## Associate in Arts Degree: Speech Communications

The Associate in Arts in Speech Communications certifies that a student has emphasized the theory and practice of communication skills, has met the preparation for the major in Communication, and is prepared to begin upper division work at a four-year college or university.

Courses Required for the Major:	Units
SPEE 103, Oral Communication .....	3

### Select fifteen units from:

SPEE 101, Voice and Articulation	
SPEE 104, Advanced Public Communication	

SPEE 111, Oral Interpretation	
SPEE 117A, Intercollegiate Forensics	
SPEE 117B, Intercollegiate Forensics	
SPEE 117C, Intercollegiate Forensics	
SPEE 117D, Intercollegiate Forensics	
SPEE 135, Interpersonal Communication	
SPEE 160, Argumentation	
SPEE 165, Service-Learning for Civic Leadership	
SPEE 170, Small Group Communication	
SPEE 180, Intercultural Communication	
SPEE 290, Independent Study .....	15
<b>Total Units = 18</b>	

Note: Only one Speech Communications (SPEE) course from the above list may be used to satisfy SDCCD general education requirements.

For graduation requirements see **Requirements for the Associate Degree** on page 66.

### Electives as needed to meet minimum of 60 units required for the degree:

**Recommended Electives:** Speech Communications 99, 117C, 117D, 165, and courses in Dramatic Arts; Theatre Arts; Radio and Television; Journalism; Sociology; and Psychology.

### Transfer Information

Students planning to transfer to a four-year college or university should complete courses required for the university major and the general education pattern required by that transfer institution. See catalog TRANSFER INFORMATION section. Additional courses may be required to meet university lower-division requirements. **Course requirements at the transfer institution are subject to change and may be verified by a counselor or by consulting the current university catalog. Many Baccalaureate in Arts degrees require third semester competency in a foreign language. Consult the current catalog of the transfer institution and consult with a counselor.**

### Teacher Education Preparation

Consult with a counselor for lower division general education and major preparation requirements.

# Transfer Studies

	Units
<b>Associate in Arts Degree:</b>	
CSU Transfer Pattern	39-40*
Intersegmental General Education Transfer Curriculum (IGETC)	37-40*
UC Transfer Admission Guarantee (TAG)	34-38*
Other Institutions Transfer Pattern	36*
*and courses as needed to meet minimum of 60 semester units required for the degree.	

## Associate in Arts Degree Transfer Studies

The Transfer Studies Associate Degree is designed to enable students to complete the requirements for an Associate in Arts Degree and transfer to the University of California or to the California State University with lower-division general education requirements met. Determining lower-division major preparation for a given campus and major can be complex, and requirements change frequently.

Caution: Because admission and major preparation requirements vary at each UC, CSU, and private institution, it is strongly advised that students meet with a counselor to determine the specific admissions and major preparation requirements of the selected transfer institution. **Some receiving institutions, such as San Diego State University, require that the student complete all courses offered in the preparation for the major, the general education pattern, and 60 transferable units before transferring. Completion of the Transfer Studies Degree does not guarantee acceptance into a four-year institution nor into a major.**

## CSU Transfer Pattern

The District accepts completion of a CSU General Education Pattern as fulfilling all college general education and graduation requirements.

**To meet the requirements for this program, students must:**

- Complete a California State University (CSU) General Education pattern (a minimum of 39 units) (see "The CSU GE Pattern" on page 94 for course offerings meeting requirements in each of the following areas):
  - Area A: Communications in the English Language & Critical Thinking-minimum of 9 semester units
  - Area B: Physical Universe & Its Life Forms; Mathematics/Quantitative Reasoning-minimum of 9 semester units
  - Area C: Arts, Literature, Philosophy & Foreign Languages-minimum of 9 semester units
  - Area D: Social, Political & Economic Institutions and Behavior; Historical Background-minimum of 9 semester units
  - Area E: Lifelong Understanding & Self-Development-minimum of 3 semester units
- Complete the required courses in the transfer major and other transferable courses necessary to fulfill the 60 semester units required for the Associate in Arts degree. (Sixty semester units must be transferable.)
- Demonstrate competence in reading, written expression and mathematics.
- Meet the SDCCD's 12-unit residence requirement.

## IGETC Transfer Curriculum

The District accepts completion of the Intersegmental General Education Transfer Curriculum as fulfilling all college general education and graduation requirements.

**To meet the requirements for this program, the student must:**

- Complete the Intersegmental General Education Transfer Curriculum (IGETC) for transfer to the University of California or California State University system (37-40 semester units) (see page 79 for course offerings meeting requirements in each of the following areas):
  - Area 1: English Communication-6-9 semester units

Area 2: Mathematical Concepts & Quantitative Reasoning-3 semester units

Area 3: Arts & Humanities-9 semester units

Area 4: Social & Behavioral Sciences-9 semester units

Area 5: Physical & Biological Sciences-7-9 semester units and Languages Other Than English (UC requirement)

2. Complete the required courses in the transfer major and other transferable courses necessary to fulfill the 60 semester units required for the Associate in Arts degree. (Sixty semester units must be transferable.)
3. Demonstrate competence in reading, written expression and mathematics.
4. Meet the SDCCD's 12-unit residence requirement.

### UCSD Transfer Admission Guarantee (TAG)

The District accepts completion of a UCSD Transfer or Admission Guarantee as fulfilling all college general education and graduation requirements.

**To meet the requirements for this program, students must:**

1. Complete the UCSD Transfer Admission Guarantee (TAG) core requirements (34-38 semester units) (see page 101 for course offerings meeting requirements in each area):
  - A. Writing-2-course sequence
  - B. Humanities-2-course sequence
  - C. Foreign Language-2-course sequence
  - D. Social Science-2-course sequence
  - E. Calculus or Natural Science-2-course sequence

**Note: Students who elect to take the Calculus course sequence in Area E must complete an approved Natural Science course within their program to meet district general education graduation requirements for the Transfer Studies AA degree.**

2. Complete of all TAG contract requirements.
3. Complete the required courses in the transfer major and other transferable courses necessary to fulfill the 60 semester units required for the Associate in Arts degree. (Sixty semester units must be transferable.)

4. Demonstrate competence in reading, written expression and mathematics.
5. Meet the SDCCD's 12-unit residence requirement.

### Other Institutions Transfer Pattern

The District accepts completion of the Other Institutions Transfer Pattern for private, independent or out-of-state institutions, as fulfilling college general education and graduation requirements for the Associate degree provided that a student has completed a minimum of 18 semester units in General Education and a minimum of 18 semester units in a major or courses in a discipline or related disciplines. Students must also demonstrate competence in reading, written expression and mathematics.

**To meet the requirements for this program, students must:**

1. Declare a specific accredited transfer institution and a specific transfer major.
2. Complete an educational plan with a counselor to include all GE requirements (minimum of 18 semester units) and preparation for the major for the Associate degree. Educational plan must be on file in the Counseling Office.

**Minimum general education requirements:**

- A. Natural Sciences - 3 semester units
- B. Social and Behavioral Sciences - 3 semester units
- C. Humanities - 3 semester units
- D. Language and Rationality
  1. English Composition - 3 semester units
  2. Communication and Analytical Thinking - 3 semester units

Remaining 3 semester unit requirement must be selected from among the above four divisions of learning.

3. Complete the required courses in the transfer major and other transferable courses necessary to fulfill the 60 semester units required for the Associate in Arts degree. (Sixty semester units must be transferable.)
4. Demonstrate competence in reading, written expression and mathematics.
5. Meet the SDCCD's 12-unit residence requirement.

## Travel and Tourism

See "Destination and Event Management in Hospitality" on page 146.

# Women's Studies

	Units
<b>Certificate of Completion:</b> Women's Studies	15

### Description:

The Women's Studies Certificate of Completion is awarded to students who successfully have completed an interdisciplinary curriculum designed to explore the past, present and future of women from a multi-cultural perspective. The courses in this concentration will explore how women's lives have been affected by society's values, traditions, and institutions and how language, belief systems, political structures and economic systems shape the status of women, as well as men, in society and culture.

### Statement of Goals:

This Certificate of Completion provides an interdisciplinary curriculum of courses that emphasize women's issues and fulfill General Education, American Institutions and multicultural requirements for the District and transfer institutions.

### Program Emphasis:

The courses taken to achieve the Certificate of Completion fulfill general education, American Institutions, and multi-cultural requirements for the Associate in Arts degree and for university transfer programs. Courses can also be used as preparation for a transfer major or minor in Women's Studies. Students who gain a Certificate in Women's Studies may combine their interest in Women's Studies with another major, and their broad interdisciplinary background makes them attractive candidates for graduate schools.

### Career Options:

A Women's Studies Certificate also prepares students for careers in non-profit organizations, government and public policy, education, health fields, business, the creative arts, journalism, publishing, law, science, the social sciences, and social work. For example, social work and counseling professionals as well as health professionals of all types, including physicians, nurses,

physical therapists, and occupational therapists, often focus on issues of concern solely to women or more likely to be faced by women. Manufacturers, retailers, advertising agencies and marketing firms analyze the purchasing patterns and preferences of female consumers and retirement concerns of woman are a growing part of the finance industry. Lawyers often specialize in family law, gender discrimination, sexual harassment, or other issues of special concern to women.

### **Certificate of Completion: Women's Studies**

<b>Courses:</b>	<b>Units</b>
PHIL 125, Philosophy of Women .....	3
PHIL 126, Introduction to Philosophy of Contemporary Gender Issues or	
PSYC 133*, Psychology of Women .....	3

**Select three additional courses from:**

BLAS 150, Black Women in Literature and the Media .....	3
BLAS 175, Psycho-History of Racism and Sexism .....	3
CHIC 170, La Chicana.....	3
HIST 141, Women in United States History I .....	3
HIST 142, Women in United States History II .....	3
PHIL 126, Introduction to Philosophy of Contemporary Gender Issues.....	3
PSYC 133*, Psychology of Women .....	3
<b>Total Units = 15</b>	

\*Completion of Psychology 133, Psychology of Women, may only be counted once toward the 15 units required for the certificate of completion.

This is a department award recognizing information on the transcript and does not imply a graduation requirement.



# Course Descriptions



# General Course Information

Not all courses listed will be offered each semester, and San Diego Mesa College reserves the right to cancel any course if enrollment in such course is below a minimum number as set by the San Diego Community College District Board of Trustees. The hours indicated at the beginning of each course description, except where otherwise specified, denote the total number of clock hours the class meets each week.

***Students enrolled in occupational and health occupation programs must earn a grade of "C" or better in courses required for the major.***

***Only one course in a student's major discipline may be used to meet the San Diego Community College district general education requirement.***

## Course Numbering System

The course numbering system has meaning with regard to level and transfer. See the description below:

- **1-49** Basic Skills or college preparatory courses. Credit does not apply toward an associate degree or transfer to a four-year college or university.
- **50-99** Course credit applies toward the associate degree but does not transfer to a four-year college or university.
- **100-299** Course credit applies toward the associate degree and credit is intended for transfer to a four-year college or university. (Some courses may be identified as associate degree.) Final decision in regard to transferability rests with the receiving institution.
- **300-399** Apprenticeship and in-service courses. See Catalog course description to determine credit for Associate Degree or Transfer.

Apprenticeship 345, 349, 349-D, DSPS 065, Field Experience/Internship 275, Independent Study 290, Individualized Instruction 296, Special Topics 23, 63, 265, Tutoring 044, and courses 270, 272, 274, have Districtwide designated numbers.

## Prerequisites, Corequisites, Limitations on Enrollment, and Advisories

All prerequisites, corequisites, and limitations on enrollment stated in the course descriptions listed in this catalog will be strictly enforced on Reg-e at the time of registration. Students who do not meet the prerequisite, corequisite, or other limitation according to the college's records, will not be permitted to

register for the course. Students are strongly advised to have all transcripts of prior college work and other documentation on file well in advance of registration. This will minimize registration delays. For more information see page 19.

***Students should plan their schedule early and see a counselor for assistance.***

## Challenge Procedures

Students may challenge a prerequisite, corequisite or limitation on enrollment. Contact the Admissions Office to obtain a Petition to Challenge and a copy of Procedures 5500.2. The completed petition must be filed no later than ten working days prior to the published add deadline for the course being challenged.

## Generic Course Information

Any discipline or department may offer the courses listed below which do not appear individually in the catalog. If applicable to a particular subject area, it will be listed under the appropriate departmental heading (subject indicator) in the college class schedule. For further information, please check with the instructor or department chair.

### Supervised Tutoring (044)

Supervised tutoring courses are available in each discipline. To enroll in a supervised tutoring course, a student must be enrolled in a college or basic skills course in the respective discipline. The courses are designed to prepare the student to succeed in the corequisite or subsequent courses. Supervised tutoring may be taken four times, each time with a different corequisite. Credit does not apply to the associate degree.

### Special Topics Courses (265)

Special topics courses that examine current problems or issues of interest may be offered in some disciplines. See the class schedule for specific titles and course details.

### Work Experience (270)

Program of on-the-job learning experiences for students employed in a job related to the major. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. To receive credit, a student must complete a minimum of seven units during the semester, including work experience. Associate Degree Credit & transfer to CSU and/or private colleges and universities.



### Service Learning

Students gain hands-on experience in project planning, development, implementation and evaluation. Students meet weekly to receive support training and development opportunities regarding best practices in Service Learning. The service-learning options are as follows:

#### Service Learning - High School Projects (277A)

Students in this course develop and implement service-learning projects to help high school students under the supervision of college faculty and in cooperation with high school teachers, counselors and resource teachers. Projects may include collaboration with high school classes, educational projects for high school students, mentoring, and shadowing. This course is intended for students from any discipline who are interested in project development, development of teaching skills, or enhancement of communication and planning skills. Course segments may be taken in any order. The combined credit for all 277A discipline courses may not exceed three units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### Elementary and High School Projects (277B)

Students in this course develop and implement service learning projects to help elementary and junior high school students under the supervision of college faculty and in cooperation with elementary and junior high school teachers, counselors and resource teachers. Projects may include collaboration with elementary and junior high school classes, educational projects for elementary and junior high school students, mentoring, and shadowing. This course is intended for students from any discipline who are interested in project development, development of teaching skills, or enhancement of communication and planning skills. Course segments may be taken in any order. The combined credit for all 277B discipline courses may not exceed three units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### Service Learning - Community (277C)

Students in this course develop and implement service-learning projects to help the college's community under the supervision of college faculty and in cooperation with the staff of community organizations and agencies. Projects may include collaboration with off-campus community organizations and educational service oriented projects for the college's community. This course is intended for students from any discipline who are interested in project development,

development of teaching skills, or enhancement of communication and planning skills. Course segments may be taken in any order. The combined credit for all 277C discipline courses may not exceed three units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### Service Learning - On Campus (277D)

Students in this course develop and implement service-learning projects to help the college's students under the supervision of college faculty and in cooperation with college counselors and staff. Projects may include collaboration with college classes, educational projects for college students, mentoring, and shadowing. This course is intended for students from any discipline who are interested in project development, development of teaching skills, or enhancement of communication and planning skills. Course segments may be taken in any order. The combined credit for all 277D discipline courses may not exceed three units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### Independent Study (290)

This course is for students who wish to conduct additional research, a special project, or learning activities in a specific discipline/subject area and is not intended to replace an existing course in the discipline. In this course students will have a written contract with their instructor for activities such as: preparing problem analysis, engaging in primary research, preparing reports, and meeting with the instructor at specific intervals. This course may be taken four times with different content, for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### Individualized Instruction (296)

This course provides supplemental instruction to reinforce achievement of the learning objectives of a course in the same discipline under the supervision of the instructor of the designated course. Learning activities may employ a variety of self-paced multimedia learning systems, language labs, print and electronic resources, laboratory, or field research arrangements, to assist student in reaching specific learning objectives. This open entry/open exit course is offered concurrently with designated courses. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### Accelerated College Program

Transferable community college courses in calculus and political science are provided for qualified high school

students at local high schools. The Accelerated College Program, located at Mesa College, is a Districtwide program responsible for providing and administering all of these classes, following guidelines established by a joint agreement between SDCCD and SDUSD. When an ACP student becomes a first-year or transfer student, credits transfer and are widely applicable in fulfilling general education and pre-major requirements at most universities.

## Explanation of Terms

Courses in the San Diego Community College District that are associate degree applicable and/or transfer to public four-year universities in California are identified at the end of each course description with the following statements:

**Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List:** The course will apply toward the units required for the associate degree at San Diego Community College District colleges. The course is also likely to apply toward the total number of lower division units required for the baccalaureate degree at private, independent, and/or out-of-state colleges and universities; however, the final evaluation of course credit will be determined by the individual private, independent, or out-of-state institution.

**Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor:** The course will apply toward the units required for the associate degree at San Diego Community College District colleges. There may be limitations on the number of units that are applied from this course toward the total number of lower division units required for the baccalaureate degree at the University of California. Students should see a counselor concerning these limitations. The course is also likely to apply toward the total number of lower division units required for the baccalaureate degree at private, independent, and/or out-of-state colleges and universities; however, the final evaluation of course credit will be determined by the individual private, independent, or out-of-state institution.

The University of California limits the maximum amount of lower division credit that can be applied toward the baccalaureate degree in a variety of disciplines, including Journalism, Photography, Health, Business Administration, Architecture, Administration of Justice (Criminology) and Library Science.

**Associate Degree Credit & transfer to CSU and/or private colleges and universities:** The course will apply toward units required for the associate degree at San Diego Community College District colleges. The course is also likely to apply toward the total number of lower division units required for the baccalaureate degree at private, independent, and/or out-of-state colleges and universities; however, the final evaluation of course credit will be determined by the individual private, independent, or out-of-state institution.

**CAN:** *The notation CAN stands for California Articulation Number. The course is likely to be accepted at other participating campuses (See page 86).*

Information concerning transferability to CSU or UC systems is based on information available at the time the catalog is printed. For the latest information, see a counselor. Other symbols include:

**Field Trip: (FT)** All courses identified at the end of the course description with the symbol (FT) may have field trips required. Detailed information concerning costs incurred will be provided by the instructor.

## Physical Education Classes/ Intercollegiate Sports-disclaimer

Participation in all sports and physical education activities involves certain inherent risks. Risks may include, but are not limited to, neck and spinal injuries that may result in paralysis or brain injury, injury to bones, joints, ligaments, muscles, tendons and other aspects of the muscular skeleton system; and serious injury, or impairment, to other aspects of the body and general health, including death. The San Diego Community College District, its officers, agents and employees are not responsible for the inherent risks associated with participation in physical education classes/intercollegiate sports. Students are strongly advised to consult a physician prior to participating in any physical education activity.

## UC Transfer and Physical Education Courses

The University of California divides physical education courses into three categories: 1) Activity; 2) Theory, and 3) Academic/Scholarly. Credit for Activity courses is limited to four (4) units. Credit for Theory courses is limited to eight (8) units. No credit limitation is established for Academic/Scholarly courses. All UC-transferable physical education courses and their associated unit limitations are listed on Web ASSIST at [www.assist.org](http://www.assist.org).

## UC Transfer and Variable Topics Courses

These courses are also called "Independent Studies", "Special Studies", "Special Topics", "Field Work", etc. Credit for variable topics courses is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC. UC does not grant credit for variable topics courses in Journalism, Photography, Health, Business Administration, Architecture, Administration of Justice (Criminology) or Library Departments because of credit restrictions in these areas.

### ACCOUNTING (ACCT)

#### 116A Financial Accounting

**4 hours lecture, 4 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M40.

This introductory financial accounting course provides instruction in the theory and practice of accounting applicable to recording, summarizing, and reporting of business transactions for external uses. Topics also include coverage of asset valuation, revenue and expense recognition, and appropriate accounting for various asset, liability, and capital accounts. This course is required for business majors preparing for and planning to transfer to, a four-year college or university. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN BUS 2) (CAN BUS SEQ A = ACCT 116A + 116B).

#### 116B Managerial Accounting

**4 hours lecture, 4 units  
Grade Only**

*Prerequisite:* Accounting 116A with a grade of "C" or better, or equivalent.

This course shows students the extent to which management accounting can facilitate both operating and strategic business decisions. It emphasizes how information is used for managerial planning and control. The following areas are examined: cost-volume-profit relations, cost accounting systems, budgeting, differential analysis, and product pricing strategies. This course is required for the associate degree and is generally required for a four-year degree. (FT) Associate

Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN BUS 4) (CAN BUS SEQ A = ACCT 116A + 116B).

#### 120 Federal Income Tax

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* Completion of or concurrent enrollment in Accounting 116A with a grade of "C" or better, or equivalent.

This course introduces the student to tax concepts and tax laws that govern individuals who pay federal income taxes. Emphasis is placed on recognizing the social, economic, and political factors that Congress considers when they create tax laws. This course relates tax codes to the individual and identifies how tax planning skills can determine economic outcomes. Furthermore, it demonstrates and differentiates between tax avoidance and tax evasion. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### 121 California Income Tax

**1 hour lecture, 1 unit  
Grade Only**

*Advisory:* Concurrent enrollment in Accounting 120. This is a study of the structure of California personal income taxation, tax planning and underlying social economic issues. An emphasis will be placed on tax concepts rather than tax return preparation. The course contrasts and compares California requirements to Federal Income Tax. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### 125 Government & Not-for-Profit Accounting

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Accounting 116A with a grade of "C" or better, or equivalent.

The course provides instruction in the principles of fund accounting and budgeting including revenues, appropriations, encumbrances, internal controls for both governmental and not-for-profit entities. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### 135 Principles of Auditing

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Accounting 116A with a grade of "C" or better, or equivalent.

This is a basic course concerned with financial statement auditing as well as other assurance services

provided by professional auditors. All phases of auditing including ethics, standards, planning, fieldwork and reporting are covered. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **150 Computer Accounting Applications**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* Completion of or concurrent enrollment in Accounting 116A with a grade of "C" or better, or equivalent.

This course illustrates to the student how to use accounting computer programs in a commercial business enterprise. As a basis for instruction, it demonstrates the use of QuickBooks Pro accounting software on a PC. The full accounting cycle and payroll is evaluated within a typical business environment. Business transactions are identified, labeled, recorded, and processed for both service and merchandise businesses. Financial statements are constructed, evaluated, and reviewed for accuracy and completeness. The main objective is to provide the student with a complete guide to creating and maintaining a proper accounting system while using a popular accounting software program. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **186 Accounting for Professional Offices**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M40. Accounting systems for medical, legal and dental offices, including the pegboard systems and introduction to computerized accounting. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **201A Intermediate Accounting I**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* Accounting 116A with a grade of "C" or better, or equivalent.

This course introduces students to advanced theory and concepts with an emphasis on financial accounting standards and principles. The course encompasses the intensive study of the corporate income statement and balance sheet. It also includes the acquisition, valuation, and disposition of assets. This course is intended for students who are pursuing the Certificate of Achievement and/or Associate of Science Degree in

Accounting. This course is also designed for students who wish to upgrade their skills on the job. Students should have a strong grasp of basic accounting principles and practices obtained through prior academic training or work experience. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **201B Intermediate Accounting II**

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Accounting 201A with a grade of "C" or better, or equivalent.

This course continues the study of advanced theory and concepts that was started in Accounting 201A. It includes the valuation and presentation of liabilities and stockholders' equity, the statement of cash flows, ratio analysis, and other topics. This course is intended for students who are pursuing the Certificate of Achievement and/or Associate of Science Degree in Accounting. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

### **American Indian Studies**

An interdisciplinary approach  
(See selected courses in Anthropology,  
Art, and History)

## **ALLIED HEALTH (ALLH)**

### **49 Introduction to Health Careers**

**1.5 hours lecture, 1.5 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56 and Mathematics 91, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M40.

This introductory course is designed for students interested in entering the human or veterinary health care industry. This course explores the history and key aspects of the practice of health care in the United States. The content provides ways to identify general aptitudes and skills required in health careers and provides students with an opportunity to match individual aptitudes, interests and abilities to specific

health careers. (FT) Not Applicable to Associate Degree and not a basic skills course.

## AMERICAN SIGN LANGUAGE/ INTERPRETING (AMSL)

### 104 Introduction to Deaf Culture

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Special Education 104.

This is a course to provide students an introduction to the unique aspects of Deaf Culture and Deaf community. This course provides in-depth discussion of the beliefs and customs of this sociolinguistic/cultural minority in relation to language use and history of Deaf people in the United States of America. This course is intended for students who are interested in learning about Deaf Culture and the Deaf community. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 105 Implications of Deafness

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Special Education 105.

The audiological, educational, social, and communicative aspects of people who are deaf and hearing impaired. A look at historical perspectives and current trends, philosophies, and ideologies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 107 American Sign Language: Fingerspelling

**2 hours lecture, 2 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 115 with a grade of "C" or better, or equivalent.

Introduction to the American manual alphabet (Fingerspelling) and its use. Extensive drills and practice in both expressive and receptive use of the language. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 108 Fingerspelling for Interpreters

**2 hours lecture, 2 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 215 with a grade of "C" or better, or equivalent.

Advanced skill development of the American manual alphabet (fingerspelling) and its application within the interpreting process. Extensive drills and practice in both expressive and receptive skills, as well as practice in the use of fingerspelling within the context of voice to sign and sign to voice interpreting. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 115 American Sign Language Level I

**4 hours lecture, 4 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for American Sign Language/Interpreting 100.

This is an entry-level course designed to introduce students to American Sign Language and fingerspelling as it is used within Deaf Culture. Students are taught to use American Sign Language by signing, fingerspelling, using facial grammar at the novice level. Emphasis is on the development of ASL and receptive skills. The course is designed for students who want ASL to explore the basic language structure of ASL and Deaf Culture. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 116 American Sign Language Level II

**4 hours lecture, 4 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 115; or American Sign Language/Interpreting 100 and American Sign Language/Interpreting 107, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for American Sign Language/Interpreting 101.

This course is a continuation of the study of American Sign Language (ASL) at the beginning intermediate level. Emphasis is on the development of ASL vocabulary and receptive skills. Instruction includes a natural approach to teaching a second language by exposing students to authentic conversations in the classroom. This course builds students' receptive and expressive skills in ASL and fingerspelling as well as their knowledge of Deaf culture. It is designed for the

student or professional interested in working and interacting with Deaf people. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 205 Interpreting Skills I

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 216 with a grade of "C" or better, or equivalent.

This course is designed to introduce students to the interpretation process. Students will be applying their knowledge of American Sign Language from previous coursework to the task of English to American Sign Language interpretation. Primary emphasis is placed on developing basic interpreting and transliterating skills. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 206 Interpreting Skills II

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 205 with a grade of "C" or better, or equivalent. Be prepared to be tested for equivalent interpreting competency.

A continuation of Interpreting Skills I with emphasis given to the principles and skill development of voice-to-sign interpretation/ transliteration. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 207 Sign-to-Voice Interpreting I

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 205 with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or current enrollment in American Sign Language/Interpreting 206 with a grade of "C" or better, or equivalent.

This course is designed to provide development of skills in receiving signed messages and presenting an equivalent message using spoken English. Emphasis is placed on Sign Language receptivity, appropriate English word choices, vocal inflection, and English structure. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 208 Sign-to-Voice Interpreting II

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 207 with a grade of "C" or better, or equivalent. Be prepared to be tested for equivalent interpreting competency.

A continuation of Sign-to-Voice Interpreting I, with emphasis on: advanced receptive skills, word choices, vocal inflection, and ability to interpret signed messages using appropriate English structure. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 209 Professional Aspects of Interpreting

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 205 with a grade of "C" or better, or equivalent.

This course is designed to provide the student with a perspective of interpreting as a profession. Topics include: national standards for evaluation and certification, the employment aspects of interpreting and the ethical implications of interpreting. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 210 Introduction to Specialized Settings

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 205 with a grade of "C" or better, or equivalent.

This course gives a basic introduction of interpreting within a number of settings and situations. Included in the course are principles and basic skill development for interpreting in the following: telephone and television interpreting, legal, oral, medical and mental health interpreting, interpreting for formal meetings, small group meetings, performing arts and platform interpreting. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 215 American Sign Language Level III

**4 hours lecture, 4 units  
Grade Only**

*Prerequisite:* American Sign Language/Interpreting 116; or American Sign Language/Interpreting 101 and American Sign Language/Interpreting 107, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for American Sign Language/Interpreting 200.

This is the third course in the study of American Sign Language (ASL) with an emphasis on ASL syntax, facial grammar, vocabulary, and fingerspelling enabling students to participate in more complex conversations with Deaf community members. Instruction includes a natural approach to teaching a second language by engaging students in authentic conversations within the classroom environment. This course enhances

students' receptive and expressive skills at an advanced intermediate level in ASL. It also further develops their knowledge and understanding of the Deaf community and its art and history. It is designed for the student or professional interested in working and/or interacting with Deaf people. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 216 American Sign Language Level IV

4 hours lecture, 4 units  
Grade Only

*Prerequisite:* American Sign Language/Interpreting 215; or American Sign Language/Interpreting 200 and American Sign Language/Interpreting 107, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for American Sign Language/Interpreting 201.

This course is the fourth course in the study of American Sign Language (ASL) with an emphasis on advanced fingerspelling, ASL structure and vocabulary. Instruction includes a natural approach to teaching a second language by exposing students to authentic conversations in the classroom. This course continues to build students' receptive and expressive skills in American Sign Language as well as their knowledge of Deaf culture including an introduction to the influences of other sign language systems. It is designed for the student or professional interested in working or interacting with Deaf people. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 276 Field Work in Interpreting

2 hours lecture, 3 hours lab, 3 units  
Grade Only

*Prerequisite:* American Sign Language/Interpreting 206, 207, 209, and 210, each with a grade of "C" or better, or equivalent. Be prepared to be tested for equivalent interpreting competency.

Supervised field experience providing students with interpreting/transliterating practicum in various interpreting settings/situations. In addition to the field experience, the student will be expected to attend an on-campus seminar each week which is designed to provide students with an opportunity to support one another and share information and skill development. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290),*

*Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## ANIMAL HEALTH TECHNOLOGY (ANHL)

### 100A Animal Care and Management

4.5 hours lab, 1.5 units  
Grade Only

*Prerequisite:* Biology 107; or Biology 105 and 106, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Admission to the Animal Health Technology Program. This course is not open to students with credit for Animal Health Technology 100. This course is for students enrolled in the fall semester of their first year in the Animal Health Technology Program. This introductory course provides the student with actual "hands on" experience in the basic husbandry of many animal species. Course work fulfills the student's need to learn and practice "essential" tasks from the American Veterinary Medical Association's and the Registered Veterinary Technician Exam Committee's Skills, Knowledge and Abilities Tasks List. The tasks include methods of housing or caging, nutrition and feeding, sanitation and hygiene in an animal setting, and handling and restraint of the various species. The student is actively involved in the ongoing daily care of the program's resident animals. Student teams are assigned to a rotation schedule so that every student works with every animal during the semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 100B Advanced Animal Care and Management

4.5 hours lab, 1.5 units  
Grade Only

*Prerequisite:* Animal Health Technology 100A with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Admission to the Animal Health Technology program. This course is not open to students with credit for Animal Health Technology 100. This course is for students enrolled in the spring semester of their first year in the Animal Health Technology program. This continuation course provides the student with both greater responsibility in resident animal care and more advanced techniques in the general husbandry of many animal species. This course further fulfills the student's need to practice the "essential" requirements of the American Veterinary Medical Association's and the Registered Veterinary Technician Exam Committee's Skills, Knowledge and

Abilities Tasks List. This course includes housing and caging, nutrition and feeding, sanitation and hygiene, handling and restraint, and first aid and nursing care. The student is actively involved in the ongoing daily care and treatment of the program's resident animals. Student teams are assigned to a rotation schedule so that every student works with every animal during the semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **105 Fundamentals of Animal Health Technology** **3 hours lecture, 3 units** **Grade Only**

*Corequisite:* Animal Health Technology 105L.

*Limitation on Enrollment:* Admission to the Animal Health Technology program.

This course is for students enrolled in the fall semester of their first year in the Animal Health Technology program. This introductory lecture course defines the role of the Animal Health Technician in private veterinary practice, research institutions, regulatory agencies and zoos. Topics covered include basic animal care and management, feeding, species identifications, behavior, handling skills, animal restraint, sanitation, personal hygiene, medicating, zoonotic disease risk factors, animal nursing skills, instruments and equipment, terminology, veterinary practice ethics and legal responsibilities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **105L Fundamentals of Animal Health Technology Laboratory**

**6 hours lab, 2 units**  
**Grade Only**

*Corequisite:* Animal Health Technology 105.

*Limitation on Enrollment:* Admission to the Animal Health Technology program.

This course is for students enrolled in the fall semester of their first year in the Animal Health Technology program. This introductory course utilizes demonstrations, laboratory exercises, group activities, and lectures to illustrate the principles presented in Animal Health Technology 105. Course work fulfills the student's need to learn and practice "recommended" and "essential" tasks from the American Veterinary Medical Association's and the Registered Veterinary Technician Exam Committee's Skills, Knowledge and Abilities Task List. These tasks include animal restraint and handling skills, medicating techniques, breed and species identification, basic animal nursing skills, poisonous plant identification, surgical equipment and

veterinary medical equipment identification, basic nutrition, terminology, sanitation/sterilization, and personal hygiene. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **115 Veterinary Office Procedures**

**2 hours lecture, 2 units**  
**Grade Only**

*Limitation on Enrollment:* Student must be admitted to the Animal Health Technology Program. This course is not open to students with credit for Animal Health Technology 240.

This course is for students enrolled in their first year of the Animal Health Technology program. This veterinary office procedures course is designed to introduce the student to the development and facilitation of client care, staff management, financial guidelines, patient management and record keeping in a veterinary setting. Topics include record keeping, client and staff communication, veterinary medical ethics, veterinary logs and legalities, computer usage, financial management, and purchasing and inventory management in relationship to a veterinary establishment. Resume writing and job interviewing skills are also covered. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **120 Comparative Physiological Anatomy**

**3 hours lecture, 3 hours lab, 4 units**  
**Grade Only**

*Prerequisite:* Biology 107 and Chemistry 100 and Chemistry 100L, each with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M40.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

This lecture and laboratory course is designed to introduce the first semester Animal Health Technology student to the comparative normal anatomy and physiology of selected domestic animal species. The eleven anatomical systems are covered and material presented ranges from the microscopic cellular level to the level of the full organism. Relevant application of structure and function to the clinical medical situations is addressed. Appropriate medical terminology is included with each system. Animal dissection is carried out by each student. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.



**125 Veterinary Clinical Pathology****3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Animal Health Technology 105, 105L and 120 each with a grade of "C" or better or equivalent.

*Corequisite:* Animal Health Technology 125L.

Special Admission - must be admitted to program.

This lecture course is for students enrolled in their first year of the Animal Health Technology Program. The course provides the student with an introduction to the clinical examination of blood, urine, feces, dermal, and other commonly analyzed samples found in the veterinary field. Topics include: the safe and proper collection of diverse samples, the safe and proper handling of samples, the various methods of sample analysis, and the significance of normal and abnormal results. The identification, life cycle, and clinical importance of ectoparasites, endoparasites, and fungal parasites are discussed. Appropriate stains, reagents, and terminology are included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**125L Veterinary Clinical Pathology Laboratory****6 hours lab, 2 units  
Grade Only**

*Prerequisite:* Animal Health Technology 105, 105L, and 120 each with a grade of "C" or better or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Animal Health Technology 125 with a grade of "C" or better, or equivalent.

Special Admission - must be admitted to program.

This clinical pathology laboratory course is designed to provide the first year Animal Health Technology student with the opportunity to practice the principles and procedures presented in the corequisite Clinical Pathology (ANHL 125) lecture. Techniques for the safe and proper collection, handling, and storage of blood, urine, fecal, and skin samples in various species are introduced and practiced by the student. Students perform analytical tests appropriate for each sample type and evaluate the results. Safe operation and proper maintenance of laboratory equipment commonly used in the veterinary field is stressed. Appropriate veterinary medical terminology is presented. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities

**135 Veterinary Pharmacology****2 hours lecture, 2 units  
Grade Only**

*Prerequisite:* Animal Health Technology 120 with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or current enrollment in Mathematics 95, with a grade of "C" or better, or equivalent, or Assessment Skill Level M40.

This course is for students enrolled in the first year of the Animal Health Technology program. The course provides the student with an introduction to the actions and uses of pharmacological agents: drug classifications, modes of action, indications and contraindications, routes of administration, and mechanisms of elimination. Dispensing and pharmacy management as well as the laws regulating controlled substances are covered. Students are expected to correctly solve medical math problems and calculate drug doses. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**145 Veterinary Anatomy and Physiology****3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Biology 107 and Chemistry 100 and Chemistry 100L, each with a grade of "C" or better, or equivalent.

*Corequisite:* Animal Health Technology 145L.

*Advisory:* English 51 and English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Level W5,R5 and M40.

*Limitation on Enrollment:* Special Admission - must be admitted to program. This course is not open to students with previous credit for Animal Health Technology 120.

This lecture course is designed to introduce the first semester Animal Health Technology student to the comparative normal anatomy and physiology of selected domestic animal species. The eleven anatomical systems are covered and material presented ranges from the microscopic cellular level to the level of the full organism. Relevant application of structure and function to the clinical medical situations is addressed. Appropriate medical terminology is included with each system. To continue in the Animal Health Technology Program, students must earn a grade of "C" or better. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**145L Veterinary Anatomy and Physiology Lab****3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Biology 107 and Chemistry 100 and Chemistry 100L, each with a grade of "C" or better, or equivalent.

*Corequisite:* Animal Health Technology 145.

*Advisory:* English 51 and English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Level W5, R5 and M40.

*Limitation on Enrollment:* Special Admission - must be admitted to program. This course is not open to students with previous credit for Animal Health Technology 120.

This veterinary anatomy and physiology laboratory course is designed to provide the first semester Animal Health Technology student with the opportunity to investigate and study the principles of normal anatomy and physiology presented in the corresponding lecture course (Animal Health Technology 145). Techniques for the safe and proper dissection are introduced and practiced by the student during the extensive animal dissection. All eleven anatomical systems are studied through actual dissection or models. Relevant application of structure and function to the clinical medical situations is addressed. Appropriate medical terminology is included with each system. Animal dissection is carried out by each student. To continue in the Animal Health Technology Program, students must earn a grade of "C" or better. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **205 Diseases of Domestic Animals**

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Animal Health Technology 120, 125, and 125L with a grade of "C" or better, or equivalent. This course is for students enrolled in the second year of the Animal Health Technology program. The course provides the student with an introduction to infectious and non-infectious diseases and conditions of domestic animals. Material covered includes the etiology, pathogenesis, pathophysiology, and clinical signs of each disease. This course also details any disease- or condition-specific nursing care, treatments, or diagnostic test methods. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **215 Veterinary Radiography**

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Animal Health Technology 120 with a grade of "C" or better, or equivalent.

*Corequisite:* Animal Health Technology 215L.

*Limitation on Enrollment:* Special Admission-must be admitted to program.

This course introduces the second year Animal Health Technician student with the use of radiography and the Registered Veterinary Technician's role in radiography

in the veterinary medical fields. Topics include radiation, x-ray beam production, intensifying screens, cassettes, grid usage, latent and visible image formation, film processing, and alternative imaging methods. Protocols for commonly used radiographic studies and introductory radiographic film interpretation are included. Special emphasis is placed on radiation safety for the patient and handler and radiographic terminology. Also included is the proper use and maintenance of all veterinary radiographic and processing equipment and machines. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **215L Veterinary Radiography Laboratory**

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Animal Health Technology 105L and 120, each with a grade of "C" or better, or equivalent.

*Corequisite:* Animal Health Technology 215.

*Limitation on Enrollment:* Special Admission-must be admitted to program.

This course is designed to provide the second year Animal Health Technician students with the opportunity to practice the concepts presented in the corequisite lecture course (ANHL 215). The students utilize established veterinary positioning and technical protocols. They expose and process radiographs to develop a technique chart for commonly used veterinary radiographic studies, including contrast studies. The students also practice radiographic film evaluation techniques, radiation log production, and radiographic equipment maintenance. Darkroom procedures and practices that prevent artifacts are employed including equipment maintenance. An introduction to performing an ultrasound abdominal exam is provided including handling and maintenance of the machinery. Procedures and protocols for radiation safety of patient, handler, and equipment are stressed. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities

### **225 Animal Nursing Techniques and Anesthesiology**

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Animal Health Technology 125, 125L, and 135 each with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Animal Health Technology 226A with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Special Admission - must be admitted to the program.

This lecture course is designed to introduce the second year Animal Health Technology student to veterinary anesthesia, surgical and medical nursing techniques, dental hygiene, emergency first aid, and correct legal documentation. Techniques of intravenous and inhalation anesthesia, surgical asepsis, instrument sterilization, and patient monitoring are presented. Preoperative, operative, post operative, and after care nursing are discussed. Also covered are: fluid therapy, bandaging/splints/casts, and commonly performed medical procedures. Appropriate pharmacological agents are discussed including classification, dosage, method of action, method of administration, dispensing procedures and pharmacy management. Appropriate veterinary medical terminology is included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 226A Surgical Nursing Procedures Lab I

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Animal Health Technology 105, 105L and 120 and 125, each with a grade of "C" or better, or equivalent.

*Corequisite:* Animal Health Technology 225.

*Limitation on Enrollment:* This course is not open to students with credit for Animal Health Technology 225L.

This is a laboratory course designed to illustrate the principles presented in Animal Health Technology 225. It allows for the beginning application of theories and laboratory procedures as taught in lecture (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 226B Surgical Nursing Procedures Lab II

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Animal Health Technology 105, 105L and 120 and 125 and 225 and 226A, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Animal Health Technology 225L.

This course is a continuation of Animal Health Technology 226A and is a laboratory course designed to continue the illustration of the principles presented in Animal Health Technology 225. It allows for an advanced application of theories and procedures as taught in Animal Health Technology 225. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 235A Directed Clinical Practice

**150 hours, 2 units  
Grade Only**

*Prerequisite:* Admission to the Animal Health Technology program; and Animal Health Technology 105, 105L, 115, 120, 125, and 125L, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Animal Health Technology 235. This course is for students enrolled in the fall semester of their second year in the Animal Health Technology program and provides the student with actual workplace experience in either an affiliated veterinary or research institution. The student is assigned entry level and general duties such as caring for hospitalized patients, handling and restraint, assisting in the reception and exam rooms, conducting basic laboratory procedures, and administering medications. The student works with a supervisor toward mastering the appropriate "essential" and "recommended" skills from the American Veterinary Medical Association's and the Registered Veterinary Technician Exam Committee's Skills, Knowledge and Abilities Tasks List. The appropriate skills are listed on a separate Directed Clinical Practice Task List. Clinical work is coordinated by a member of the college staff. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 235B Advanced Directed Clinical Practice

**150 hours, 2 units  
Grade Only**

*Prerequisite:* Admission to the Animal Health Technology program; and Animal Health Technology 225, 226A, and 235A, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Animal Health Technology 235. This course is for students enrolled in the spring semester of their second year in the Animal Health Technology program. This continuation course provides the student with greater responsibility and additional work experience at a more advanced level in an affiliated veterinary or research institution. The student is assigned general and more advanced tasks such as assisting in surgery, monitoring anesthesia and recovery, cleaning wounds and ears, applying splints or bandages, dispensing prescriptions, performing dental prophylaxis, and conducting client education. The student works more independently while mastering the appropriate "essential" and "recommended" skills listed on the American Veterinary Medical Association's and the California Board of Examiners in Veterinary

Medicine's Skills, Knowledge and Abilities Tasks List. The appropriate skills are listed on a separate Advanced Directed Clinical Practice Task List. The student is responsible to a supervisor in charge. Clinical work is coordinated by a member of the college staff. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **250 Introduction to Laboratory Animals** **2 hours lecture, 3 hours lab, 3 units** **Grade Only**

*Prerequisite:* Animal Health Technology 100B, 125L, and 225, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Special Admissions - must be admitted to the program.

This lecture and laboratory course is designed for the second year Animal Health Technology student. The course covers the use of animals in biomedical research with an emphasis on common laboratory species, animal welfare legislation and the philosophy of laboratory animal management. The course includes handling, restraint, husbandry, care and observation of laboratory species. Lab animal breeding, injection techniques, anesthesia, clinical pathology, sample collection, medication, nutrition, euthanasia and necropsy are also covered. Appropriate terminology is also included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **255 Laboratory Animal Medicine** **2 hours lecture, 2 units** **Grade Only**

*Prerequisite:* Animal Health Technology 100B and Animal Health Technology 125L and Animal Health Technology 225, each with a grade of "C" or better, or equivalent.

*Corequisite:* Animal Health Technology 255L.

*Limitation on Enrollment:* This course is not open to students with previous credit for Animal Health Technology 250.

This lecture course is designed for the second year Animal Health Technology student. The course covers the use of animals in biomedical research with an emphasis on common laboratory species, animal welfare legislation and the philosophy of laboratory animal management. The course includes handling, restraint, husbandry, care and observation of laboratory species. Methods and procedures involved in laboratory animal breeding, injections, anesthesia, sample collection, medicating, nutrition, euthanasia and necropsy are also covered. Appropriate terminology is included. To continue in the Animal Health Technology

Program, students must earn a grade of "C" or better. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **255L Laboratory Animals Medicine Laboratory** **3 hours lab, 1 unit** **Grade Only**

*Prerequisite:* Animal Health Technology 100B and Animal Health Technology 125L and Animal Health Technology 225, each with a grade of "C" or better, or equivalent.

*Corequisite:* Animal Health Technology 255.

*Limitation on Enrollment:* This course is not open to students with previous credit for Animal Health Technology 250.

This laboratory animal medicine laboratory course is designed to provide the second year Animal Health Technology student with the opportunity to practice the principles and procedures presented in the Laboratory Animal Medicine (Animal Health Technology 255) lecture. Students apply regulations and ethical principles to various situations. Techniques for the safe and proper animal restraint, anesthesia, injection techniques, and sample collection are introduced and practiced by the student. Students also perform tattooing, ear notching and other procedures commonly utilized in the research setting. Students are required to perform a necropsy following established guidelines. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **290 Independent Study** **Hours by Arrangement, 1-3 units** **Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

This course consists of independent work in animal husbandry or other special projects which will provide the student with individual experiences in animal care and management. This course may be taken four times with different content for a maximum of six units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## ANTHROPOLOGY (ANTH)

### 102 Introduction to Physical Anthropology

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skills W5 and R5.

This course is a survey of human evolution, variation and adaptation. Emphasis is placed on the study of primates, human heredity, variability of modern populations and fossil records of early hominids and hominoids. This course is the basis for advanced courses in Life and/or Behavioral Sciences or students majoring in Anthropology. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ANTH 2).

### 103 Introduction to Cultural Anthropology

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course presents an overview of cultural anthropology using a comparative, cross-cultural approach. Emphasis is placed on the study of how various peoples around the world have adapted to their environments and developed behaviors to meet their biological, economic, psychological, social and political needs. This course is designed for students planning to take advanced courses in Social and/or Behavioral Sciences or students majoring in Anthropology. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ANTH 4).

### 104 Laboratory in Physical Anthropology

3 hours lab, 1 unit

Letter Grade or Credit/No Credit Option

*Prerequisite:* Anthropology 102 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is intended for anthropology majors, as well as non-majors who have an interest in biological anthropology. Students perform field and laboratory studies in genetics, human variation, human osteology, anthropometry, hominid evolution, comparative primate anatomy, primate behavior, and forensic anthropology. Students practice the ability to think

critically through data analysis, written reports, and classroom discussions. In addition, students develop an educational exhibit to teach fellow students about some aspect of biological anthropology. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 107 Introduction to Archaeology

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introductory study of the history and theory of archaeology. Emphasis is placed on the techniques of archaeological data collection and analysis, cultural innovations, reconstruction and interpretation of the past and Cultural Resource Management (CRM) work. This course is designed for students planning to major in Anthropology and/or to conduct upper division work in archaeology at a four-year institution. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ANTH 6).

### 115 Introduction to Archaeological Field Work

2 hours lecture, 6 hours lab, 4 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Anthropology 265: Introduction to Archaeological Field Work.

This course provides an introduction to the basic techniques of archaeological field work, including site survey, site layout, excavation, laboratory analysis, and report writing. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 200 Introduction to North American Indians

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A comparative study of Native American cultures from the Arctic to Panama, utilizing ethnographical, ethnohistorical, ethnological and archaeological materials. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**210 Introduction to California Indians****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a comparative study of numerous Native American cultures located in California and peripherally related cultural areas. Anthropological materials for ethnographic, ethnohistorical, ethnological and archaeological sources will be utilized. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**215 Cultures of Latin America****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A review of the non-industrialized people living in contemporary Latin America will include Native American Indian cultures in Mexico, Central America and South America in contrast with their peasant Mestizo neighbors, and in turn these cultures in contrast with their urban counterparts. Contemporary anthropological research, ethnohistoric, historic and archaeological data will be used to discover the diversity of cultures throughout Spanish and Portuguese America. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**ARCHITECTURE (ARCH)****100 Beginning Architectural Drafting****6 hours lab, 2 units****Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 35, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M30.

This course is designed for students who wish to develop basic drafting skills for use in Architectural, Civil Engineering, Construction, Interior Design, and Landscape programs. The course includes lettering, line control, sketching, and use of drafting instruments. Credit for this course is possible by examination. (FT) Associate Degree Credit only and not Transferable.

**101 Computer Aided Design and 3D Imaging****2 hours lecture, 4 hours lab, 3 units****Grade Only**

This course studies the use of computers in the design process emphasizing three dimensional and photo-realistic illusion. The use of the computer to create and develop spatial concepts is a primary objective of this course. This course will benefit students pursuing degrees in the environmental design fields. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**105 Introduction to AutoCAD****6 hours lab, 2 units****Grade Only**

*Advisory:* Architecture 100 & Computer Business Technology 51, each with a grade of "C" or better, or equivalent.

This course is designed for students who wish to develop computer aided drafting and design skills, using the AutoCAD program, for use in Architectural, Construction, and Interior Design programs. This course concentrates on the 31 most basic two-dimensional drawing commands. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**106 Advanced Computer Aided Drafting I****2 hours lecture, 4 hours lab, 3 units****Grade Only**

*Prerequisite:* Architecture 105 with a grade of "C" or better, or equivalent.

This course is designed for students who wish to develop computer aided drafting and design skills, using the AutoCAD program, for use in Architectural, Construction, and Interior Design programs. This course is a continuation of Architecture 105 designed for students who wish to develop advanced 3D computer aided drafting (CAD) skills. This course expands the foundation developed in Architecture 105 and deals with more complex aspects of the CAD program and its use in the development of architectural construction documents. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**107 Advanced Computer Aided Drafting II**  
**2 hours lecture, 4 hours lab, 3 units**  
**Grade Only**

*Prerequisite:* Architecture 106 with a grade of "C" or better, or equivalent.

This course is designed to develop advanced computer-aided drafting skills in commercial and residential drafting beyond those covered in Architecture 106. This class will use computer aided drafting (CAD) to electronic assembly portions of previously completed drawings into coordinated architectural construction documents. Three-dimensional representation of architectural designs will also be covered. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**111 Architectural Production Detailing**  
**1.5 hours lecture, 7.5 hours lab, 4 units**  
**Grade Only**

*Prerequisite:* Architecture 100 with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or current enrollment in Architecture 130, with a grade of "C" or better, or equivalent.

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

*Limitation on Enrollment:* This course is not open to students with credit for both Architecture 110 and 150. This course presents methods of construction and drafting practices as applied to architectural contract documents concerning foundation plans and details for light wood frame and masonry structures. The course involves use and application of building codes and reference material. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**121 Architectural Practice and Economics**  
**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This course presents material relating to the professional fields of architecture, landscape architecture, and construction management. Familiarization with the scope and nature, education, qualifications for registration and responsibilities of those who enter and advance in these professions. Study of the methods of professional architectural business practices as applied to the office structure, office management, and business economics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**126 History of Ancient World Architecture**  
**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introductory survey of early stone and wood architecture in relation to cultural and aesthetic elements of world civilization. Students of architecture, landscape architecture, anthropology, archaeology, art, history, humanities, interior design, liberal arts, sociology, and travel and tourism as well as persons interested in travel will find this course relevant to their interests. This is a required course for architecture transfer students. Students with credit for Architecture 125 may only take Architecture 126 or 127. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List and Woodbury University.

**127 History of World Architecture: Romanesque through Contemporary**

**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introductory survey of Romanesque through contemporary architecture. Cultural and aesthetic elements of world civilization are emphasized. Students of architecture, landscape architecture, anthropology, archaeology, art, history, humanities, interior design, liberal arts, sociology, and travel and tourism as well as persons interested in travel will find this course relevant to their interests. This is a required course for architecture transfer students. Students with credit for Architecture 125 may only take Architecture 126 or 127. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List and Woodbury University.

**130 Materials of Construction**  
**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M40.

This class is designed for students who wish to develop a knowledge of methods in installation, uses, and application of building materials to given types of construction. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**135 Tree Identification****1.5 hours lecture, 4.5 hours lab, 3 units  
Grade Only**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

*Limitation on Enrollment:* This course is not open to students with credit for Nursery Technology 120.

This class is designed for design students who will make field observations, identify and discuss trees for landscape architectural design in southern California, with emphasis on landscape design as related to water conservation, ecological adaptation, and landscape management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**136 Shrubs, Vines, Groundcover Identification****1.5 hours lecture, 4.5 hours lab, 3 units  
Grade Only**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

*Limitation on Enrollment:* This course is not open to students with credit for Nursery Landscape Technology 121.

This class is designed for design students who will make field observations, identify and discuss shrubs, vines, and ground covers for landscape architectural design in southern California, with emphasis on landscape design as related to water conservation, ecological adaptation, and landscape management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**155 Environmental Design I: Creating Exterior Spaces****3 hours lecture, 6 hours lab, 5 units  
Grade Only**

*Advisory:* Architecture 100 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Architecture 185.

This course is an introduction to planting design issues based on aesthetic and functional design principles. It is designed for the student or professional interested in garden design, urban forestry, landscape architecture, architecture or related fields. Students prepare concept drawings, models, and planting plans. Instruction includes some plant identification with emphasis on design issues and uses. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities, and Woodbury University.

**170 Architectural Design****3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; Mathematics 90 with a grade of "C" or better, or equivalent.

This course is designed for any student interested in environmental design. Students study fundamental form and space concepts of architecture as applied to exercises and simple projects. The development and release of the creative capacities of the student are the primary objectives of this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Architecture (ARCH) 170, 175, 180, 220 and 221: Any or all of these courses combined: maximum credit, 18 semester units per UC Berkeley's College of Environmental Design.

**172 Architectural Design II****3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Prerequisite:* Architecture 100 and 170, each with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; Architecture 220 and Mathematics 90, each with a grade of "C" or better, or equivalent.

This course is a continuation of Architecture 170 in which more advanced design problems are given to students who have completed Architecture 170. The student designs several architectural projects with emphasis placed on the plan, section and form of the building. Design projects may include various projects. Contemporary architectural theory is introduced. Students are required to present their design projects to the class. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**175 Advanced Architectural Design I****3 hours lecture, 6 hours lab, 5 units  
Grade Only**

*Prerequisite:* Architecture 172 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; Architecture 220 and Mathematics 90, each with a grade of "C" or better, or equivalent.

This course is a continuation of Architecture 172 in which more advanced design problems are assigned to students who have completed Architecture 172. The student designs several architectural projects with emphasis placed on the plan, section, building form



and environmental issues. Design projects may include various regional student architectural competitions. Advanced contemporary architectural theory is presented. Students are required to present their design projects to the class. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Architecture (ARCH) 170, 175, 180, 220 and 221: Any or all of these courses combined: maximum credit, 18 semester units per UC Berkeley's College of Environmental Design.

### **180 Advanced Architectural Design II** **3 hours lecture, 6 hours lab, 5 units** **Grade Only**

*Prerequisite:* Architecture 175 and 220, each with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; Architecture 101, 105, 221, and Mathematics 90, each with a grade of "C" or better, or equivalent.

This course, designed for students interested in environmental design, is a continuation of ARCH 170, 172 and 175 in which advanced and more complex design problems are given to students who have completed Architecture 175. The student designs several architectural projects with emphasis placed on the plan, section, building form, environmental issues, urban design issues and energy conservation. Design projects may include various regional student architectural competitions. Contemporary architectural theory more advance than that covered in ARCH 175 is introduced. Students are required to present their design problems to the class. 3-D CAD technology is used in this class. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Architecture (ARCH) 170, 175, 180, 220 and 221: Any or all of these courses combined: maximum credit, 18 semester units per UC Berkeley's College of Environmental Design.

### **190 Environmental Design II: Urban and Community Design** **3 hours lecture, 6 hours lab, 5 units** **Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed for any student interested in environmental design. It applies knowledge of basic principles of design, composition and design process to the creation of urban and community spaces. Emphasis is placed on involving students in real design projects

within the community and developing business communication skills. Participation in job shadowing with an industry professional is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **200 Architectural Detailing** **1.5 hours lecture, 7.5 hours lab, 4 units** **Grade Only**

*Prerequisite:* Architecture 100 with a grade of "C" or better, or equivalent.

*Advisory:* Architecture 111 with a grade of "C" or better, or equivalent; and Mathematics 35 with a grade of "C" or better, or equivalent, or Assessment Skill Level M30. This course is designed for students who wish to develop a knowledge of methods of construction and architectural drafting practices as applied to working drawings of fireplace, doors, windows, cabinets and wood stair details; involves extensive use and application of building codes and reference materials. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **205 Estimating** **3 hours lecture, 3 units** **Grade Only**

This course examines methods and application in estimating quantities and costs of materials, labor and management. It includes unit and detailed cost estimates. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **220 Architectural Delineation I** **6 hours lab, 2 units** **Grade Only**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This course instructs students in the development of architectural presentation drawing in various media including pencil, pen and ink. It includes methods of freehand and mechanical perspective. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Architecture (ARCH) 170, 175, 180, 220 and 221: Any or all of these courses combined: maximum credit, 18 semester units per UC Berkeley's College of Environmental Design.

### **221 Architectural Delineation II** **6 hours lab, 2 units** **Grade Only**

*Prerequisite:* Architecture 220 with a grade of "C" or better, or equivalent.

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This course is a continuation of Architecture 200. It includes a series of major problems designed to develop the student's drawing model making, and CAD abilities. Various media including pencil, pen and ink, color, models, rendering techniques are covered. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Architecture (ARCH) 170, 175, 180, 220 and 221: Any or all of these courses combined: maximum credit, 18 semester units per UC Berkeley's College of Environmental Design.

### 226 Architectural Theory

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course examines the theory of contemporary architectural design. Students must interview a local architect and present a slide lecture documenting that architect's work comparing and contrasting his/her work with the background information presented. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 250 Site Engineering

**1.5 hours lecture, 7.5 hours lab, 4 units  
Grade Only**

*Prerequisite:* Architecture 100 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56 and Mathematics 35, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M30.

This course presents methods of construction and architectural drafting practices as applied to site plans. The course content involves legal descriptions, zoning, property line layout, grading, cut and fill, roadways, drainage, site details, and related calculations. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 290 Independent Study

**Hours by Arrangement, 1-3 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Designed to deal with current problems and topics of special interest in architecture. This course may be taken four times with different content for a maximum

of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## ART — FINE ART (ARTF)

### 100 Art Orientation

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a survey of the visual arts. Students learn about the different aesthetic approaches, philosophies, and regional and cultural contributions the visual arts field has on societies. Students also learn about different media and art professions. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 107 Contemporary Art

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; and Art-Fine Art 109 & Art-Fine Art 111, each with a grade of "C" or better, or equivalent.

This course provides a survey of contemporary art, examining issues and cultural influences. The emphasis is on the major movements, styles, artists and works of the late 20th and early 21st centuries within the historical context of this period. The course is designed for students interested in contemporary art, as well as for art majors, especially those who are focusing on design, painting, sculpture or ceramics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List

### 109 Nineteenth and Twentieth Century Art

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 110 and Art-Fine Art 111, each with a grade of "C" or better, or equivalent.

This course is designed not only for art students but also for those who are interested in history, humanities, teaching, travel and cultural enrichment. It is an

introductory survey of the visual arts that are most relevant to an understanding of western civilization in the 19th and 20th centuries. It includes major monuments and representative art works from Europe, Russia and the Americas. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **110 Art History: Prehistoric to Gothic**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed not only for art students, but also for those who are interested in history, humanities, teaching, travel, and cultural enrichment. It is an introductory survey of the visual arts that are most relevant to an understanding of western civilization, from prehistoric Africa and Europe through the Gothic period. It includes major monuments and representative artworks from Mesopotamia, Iran, Egypt, the Aegean and Greece. Also included are the Hellenistic, Roman, early Christian, Byzantine, and Islamic worlds and art work from early Medieval, Romanesque, and Gothic Europe. Material is presented in illustrated lectures. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 2) (CAN ART SEQ A = ARTF 110 + 111).

### **111 Art History: Renaissance to Modern**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed not only for art students, but also for those who are interested in history, humanities, travel, and cultural enrichment. It is an introductory survey of the visual arts that are recognized as salient in the development of western civilization from the Renaissance to the early twentieth century. The art styles covered in the course include Renaissance, Mannerism, Baroque, Rococo, Neo-Classicism, Romanticism, Impressionism, post-Impressionism, and early twentieth century Modern movements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 4) (CAN ART SEQ A = ARTF 110 + 111).

### **113 African, Oceanic, and Native American Art** **3 hours lecture, 3 units** **Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introduction to the art of selected peoples of Africa, Oceania, and Native North America, stressing their cultural wealth and diversity. The course introduces specific groups from each of these areas of the world and focuses on the differing roles of the visual arts within each culture. The historical depth and religious, economic, or political orientation of each art tradition is explored so that the student is introduced to the complexity of this field of study. This course is designed for art majors who are interested in non-western cultures as well as for students from a variety of backgrounds and disciplines, including history, ethnic studies, humanities, and education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Credit may only be granted for either Fine Art (ARTF) 113, or 115 and 120 combined. Fine Art (ARTF) 115 and Black Studies (BLAS) 111 combined: maximum credit, one course.

### **115 African Art**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed not only for art students, but also for those who are interested in history, religion, philosophy, humanities, and cultural enrichment. It is an introduction to the background, aesthetics, styles and iconography of African art. It covers a selected group of cultures throughout the continent, with an emphasis on sub-Saharan West and Central Africa. Classroom lectures are illustrated. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Credit may only be granted for either Fine Art (ARTF) 113 or 115 and 120 combined. Fine Art (ARTF) 115 and Black Studies (BLAS) 111 combined: maximum credit, one course.

### **120 Native American Indian Art**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course provides for a study of Native American Indian art forms embracing the history, myth, and tribal cultures as found in pottery, textiles, wood and stone carving, basket-making, and jewelry. North America's unique contributions to art history are explored through an introduction to Native North American art and architecture from the prehistoric period to the present. This course is designed for art majors but may also be of interest to students who are interested in archeology, religion, philosophy, and Native American cultures. Classroom lectures are illustrated. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Credit may only be granted for either Fine Art (ARTF) 113 or 115 and 120 combined. Fine Art (ARTF) 115 and Black Studies (BLAS) 111 combined: maximum credit, one course.

### 150A Design I

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is a course about visual form, and about ways of organizing two-dimensional visual forms into vivid and coherent images. As such, this course may serve as both an introduction to art for those with a tentative interest in art making, and as a foundation course for all other studio courses offered by this department, including courses such as ceramics and sculpture which involve construction in three-dimensions. This course does not require drawing expertise. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 14).

### 150B Beginning Graphic Design

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Fine Art 150A with a grade of "C" or better, or equivalent.

This is an introductory class in graphic communication which uses the computer as a tool for building and editing images. As in Art 150A, students address problems of visual form and organization, but with an emphasis in this course on visual constructions which convey information, and on type and text as graphic components of those constructions. This is a core course for art majors and would be useful for anyone interested in computer graphic applications. (FT) Associate Degree Credit & transfer to CSU and/or

private colleges and universities. UC Transfer Course List.

### 151 Three-Dimensional Design

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Art-Fine Art 150A, with a grade of "C" or better, or equivalent.

This introduction to design in three dimensions continues the investigation of elements and principles of visual organization begun in Art 150A. Students learn to solve design problems using a variety of three-dimensional materials, and a variety of approaches to three-dimensional structure. This is a foundation course for students planning to major in art, and a useful course for all students interested in building visually coherent three dimensional objects. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 16).

### 152 Color Theory

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Art-Fine Art 150A with a grade of "C" or better, or equivalent.

This course is an introduction to color theory--the systematic study of color differences, dimensions, and relationships--to the study of color harmonies and discords, and to the development of strategies for achieving specific color effects. This is a course for painters and designers, and for anyone interested in making color choices. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 155A Freehand Drawing I

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course introduces anyone with an interest in drawing to the techniques and theory they need to create naturalistic drawings in various media. It provides students with the means to see and describe the world three-dimensionally using lines and differences in dark and light, and it provides students with compositional strategies for making their depictions more meaningful and effective. No previous art experience is required. (FT) Associate Degree Credit

& transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 8).

### **155B Freehand Drawing II**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Art-Fine Art 155A with a grade of "C" or better, or equivalent.

This course builds upon the technical and compositional means introduced in 155A. It differs from 155A in its range of media and form, and in its emphasis on helping students find individual solutions to particular problems of graphic representation and expression. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **161A Museum Studies/Gallery Exhibition Skills I**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course provides theory, instruction, and practical experience in all aspects of design and installation of art exhibitions. This course is also designed to give an overview of the history, functions and operations of art museums. The course is intended for art majors who are interested in exhibiting in galleries, as well as for other students seeking to learn the principles of curating and the functioning of museums. Under the guidance of the instructor, students participate in the installation of three exhibitions per semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **161B Museum Studies/Gallery Exhibition Skills II**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 161A with a grade of "C" or better, or equivalent.

This course is a continuation of Fine Art 161A. It provides for more extensive understanding of the theory of exhibit display and additional practical experience in all aspects of installation of art exhibitions than in the first course. This course is also designed to examine in detail the functions and operations of art museums and other arts organizations. The course is intended for students planning to pursue a degree or a career in arts

administration. Under the guidance of the instructor, students participate in the installation of three exhibitions per semester, taking increasing responsibility with each installation, including overseeing project designs created in the beginning class (ARTF 161A). Students develop and install an exhibit of their own choosing as their final project. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **163 Art Museum/Gallery Internship**

**16 hours lab, 4 units  
Grade Only**

This course includes directed professional experience in an art museum or gallery in the San Diego area and emphasizes the application of skills and knowledge obtained in Fine Art 161A and Fine Art 161B. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **165A Composition in Painting I**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 150A and Art-Fine Art 155A, each with a grade of "C" or better, or equivalent.

This course is an introduction to oil and acrylic painting methods and techniques with emphasis on composition, color, and application of general design principles. A variety of subject matter such as still-life, landscape, portrait and non-objective subjects, and a variety of stylistic approaches such as cubism, collage, realism and expressionism, are explored. This course is designed to develop students' creative abilities and critical thinking in visual terms. The course is designed for students who are pursuing an Associate in Arts degree, preparing for a major in Art, as well as for those who wish to improve their artistic skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 10).

### **165B Composition in Painting II**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 165A with a grade of "C" or better, or equivalent.

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5; and Art-Fine Art 150A and 155A, each with a grade of "C" or better, or equivalent.

This course continues the introduction to oil/acrylic painting methods begun in Art 165A and provides for the continued development of concepts of pictorial space, composition, and color. The course is designed

to further develop students' creative abilities and critical thinking through the construction of images designed to address specific pictorial problems and goals. This course is intended for students who are preparing for a major in Art as well as for those who wish to improve their artistic skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **165C Composition in Painting III**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 165B with a grade of "C" or better, or equivalent.

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5; and Art-Fine Art 150A and 155A, each with a grade of "C" or better, or equivalent.

This course continues the study begun in Art 165A and 165B of oil/acrylic painting methods and techniques. Composition, color, and application of general design principles are explored at a more advanced level of creativity and sophistication. A variety of subject matter such as still life, landscapes, portraits and non-objective subjects, and a variety of stylistic approaches such as cubism, collage, realism, and expressionism are explored. The course is designed to develop students' creative abilities and critical thinking in visual terms through the use of individual assignments tailored to students' skills. The course is intended for students who are preparing for a major in art, as well as for those who wish to improve their artistic skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **165D Composition in Painting IV**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 165C with a grade of "C" or better, or equivalent.

*Advisory:* Art-Fine Art 150A and 155A, each with a grade of "C" or better, or equivalent.

This course is the culmination of a four-semester sequence of study of oil/acrylic painting methods and techniques. The student continues to explore and develop skills and techniques in subject matter such as still-life, landscape, portrait, and non-objective subject matter, demonstrating an advanced level of creativity and critical thinking in visual terms. This course is intended for students preparing for a major in Art and may also be of interest to those who wish to improve their artistic skills. (FT) Associate Degree Credit &

transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **174A Book Arts I**

**1.5 lecture hours, 4.5 lab hours, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 150A with a grade of "C" or better, or equivalent.

This is an interdisciplinary course for art students and others who are interested in book arts. The course offers an investigation of the visual form, physical structure, and expressive potential of the artist-made book, including essential elements, tools, and processes. Students construct books in Western and Asian traditions and use these concepts to create unique forms. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **175A Sculpture I**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 150A with a grade of "C" or better, or equivalent.

This course is an introduction to sculptural materials, processes and forms. The course helps students to appreciate the shapes and functions of sculpture (past and present) in the context of hands-on experience. This course is intended for transfer students planning to major in art and for all students interested in working in three-dimensional media. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 12).

### **175B Sculpture II**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 175A with a grade of "C" or better, or equivalent.

This course continues the introduction to sculptural materials, processes and forms begun in Art 175A. It differs from 175A in that it requires that students show more initiative in their selection and pursuit of sculptural goals, that they be more articulate in defining these goals, and that they extend their sculptural reach to include either new sculptural forms or new sculptural materials. This course is intended for transfer students planning to major in art and for all students interested in working in three dimensional media. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**175C Sculpture III****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 175B with a grade of "C" or better, or equivalent.

This course continues the acquaintanceship with sculptural materials, processes and forms begun in Art 175A and 175B. It differs from 175B in that it requires that students show more self-reliance in their selection and pursuit of sculptural goals, and that the goals they select be more complex and ambitious. This course is intended for transfer students planning to major in art and for all students interested in working in three-dimensional media. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**177A Contemporary Wood Furniture I****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 150A and Art-Fine Art 151 with a grade of "C" or better, or equivalent.

This course provides an introduction to the study, design, and construction of contemporary wood furniture. It is designed for students who are preparing for the major in Art and is particularly useful for students whose concentration is in three-dimensional work or design. Appropriate and safe use of hand and stationary woodworking tools is taught. Students are required to purchase their own materials. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**177B Contemporary Wood Furniture II****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 177A with a grade of "C" or better, or equivalent.

This course is a continuation of Fine Arts 177A and is designed for students who are preparing for the major in art, in particular those who are focusing on three-dimensional work or design. It includes intermediate levels of joinery and the study of methods used in the construction of contemporary wood casework and cabinet making. Bent lamination, vacuum forming and steam bending are introduced and incorporated in the final project. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**177C Contemporary Wood Furniture III****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 177B with a grade of "C" or better, or equivalent.

This course is a continuation of Fine Art 177B and is designed for students who are preparing for the major in art, in particular those who are focusing on three-dimensional work and design. The course provides advanced study of the design and construction of the contemporary wood chair. Basic ergonomics and engineering in relation to the chair and seating are taught. Advanced methods of joining wood, forming wood, and alternative methods of assembly are also addressed. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**190A Black and White Art Photography****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5.

Photography is taught as a medium for self-exploration and self expression. The course emphasizes the art making-process, in which photographic images and concepts are discussed within social, historical, aesthetic, and technical contexts as well as within the context of photographic genres. Technical instruction is provided in camera operation and exposure, darkroom procedures for film and print development, and print presentation. This course is intended for students preparing for a major in art as well as those interested in photography. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 18).

**195A Ceramics I****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introductory level ceramics course in which students design and construct hand-built and wheel-thrown ceramic objects. Students learn form and surface enrichment, use glazes, and load kilns. This course is designed to meet art major and transfer requirements for ceramic or art majors and also serves students interested in developing ceramic skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 6).

**195B Ceramics II****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 195A with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an intermediate level ceramics course in which students design and construct wheel thrown and handbuilt ceramic objects emphasizing form and surface enrichment, use molds, weigh, mix and use glazes, as well as load kilns and fire electric kilns. This course is designed for major requirements and transfer by ceramic or art majors and for students interested in developing ceramic skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**196 Clay and Glaze Technology****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 195A with a grade of "C" or better, or equivalent.

*Advisory:* Art-Fine Art 195B or Art-Fine Art 197B with a grade of "C" or better, or equivalent.

This is a survey of technical processes in ceramics that introduces students to basic and advanced techniques of glaze formulation, mixing, and testing. The course also acquaints students with the composition of clays, stains, and engobes and how these respond to different kilns and firing conditions. This course is designed to help ceramics majors and other interested students understand the physical and chemical nature of ceramic materials. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**197A Handbuilding Ceramics I****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 195A with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course provides instruction in the design and construction of hand-built ceramic forms. Students create ceramic forms emphasizing form and surface enrichment, while gaining experience applying glazes and loading kilns. This course is designed for art majors and for students interested in developing ceramic skills. (FT) Associate Degree Credit & transfer to CSU and/or

private colleges and universities. UC Transfer Course List.

**197B Handbuilding Ceramics II****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 197A with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an intermediate level ceramics course in which students design and construct hand-built ceramic forms emphasizing form and surface enrichment, weigh, mix and use glazes, as well as load kilns and fire electric kilns. This course is designed for major requirements and transfer by ceramic or art majors and for students interested in developing ceramic skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**198A Introduction to Printmaking I****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 150A and 155A, each with a grade of "C" or better, or equivalent.

This course is an introduction to the basic printmaking media of intaglio, relief, and monoprinting and is designed for art students and anyone interested in printmaking. Students study techniques to create and print plates; investigate papers and select for properties; analyze, formulate and compare aesthetic strategies for image-making; and practice principles of editioning and conservation of prints. This course satisfies requirements for the major in art with a two-dimensional or design emphasis. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**198B Introduction to Printmaking II****1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 198A with a grade of "C" or better, or equivalent.

This course builds on basic skills learned in Fine Arts 198A. More complex processes such as photo intaglio, collagraph, and reduction color relief will be introduced. Students apply aesthetic criteria in analyzing their creative choices and examine contemporary printmaking in world cultures. This course is a recommended elective for students preparing to major in fine art with an emphasis on two-



dimensional and graphic design. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 198C Introduction to Printmaking III

**1.5 hours lecture, 4.5 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 198B with a grade of "C" or better, or equivalent.

This course focuses on developing a personal visual language using the knowledge gained from 198A and 198B. Print processes of advanced complexity such as multiple-plate intaglio, double drop printing, mezzotint, and white ground are addressed. Students experiment with combining print media, investigate U.S. print houses, and create a cohesive body of artwork for presentation. This course is intended for students who are preparing for a major in art as well as others who wish to develop their knowledge of printmaking. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 210A Life Drawing I

**1.5 hours lecture, 4.5 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Art-Fine Art 150A and 155A, each with a grade of "C" or better, or equivalent.

This basic course in figure drawing helps students understand form, structure, and proportions of the human figure as they apply to visual expression. Students learn about human anatomy and physical features, composition and perspective, and developing and evaluating their personal style.

(FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ART 24).

### 210B Life Drawing II

**1.5 hours lecture, 4.5 hours lab, 3 units**

**Grade Only**

*Prerequisite:* Art-Fine Art 210A with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Art-Fine Art 150A and 155A, each with a grade of "C" or better, or equivalent.

This course is a continued study and refinement of skills and concepts acquired in ARTF 210A. Students develop the skills needed to successfully draw the human form. Areas covered include further study of the skeletal and muscular systems in humans, perception of

form, contour drawing, and modeling. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 210C Life Drawing III

**1.5 hours lecture, 4.5 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

Figure drawing and composing related to the individual interests of the student. Enrollment based upon space availability and previous high achievement/portfolio. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 220A Life Sculpture I

**1.5 hours lecture, 4.5 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Art-Fine Art 150A with a grade of "C" or better, or equivalent.

This is an introduction to the naturalistic and dynamic representation of the human body. Students sculpt from observation of live, nude models in poses of extended duration. In the process, students come to understand seeing as a learned skill. This course is intended for transfer students planning to major in art and for all students interested in the problems inherent in representing what they see. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 220B Life Sculpture II

**1.5 hours lecture, 4.5 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 220A with a grade of "C" or better, or equivalent.

This course continues the introduction to naturalistic and dynamic representation of the human body (done from observation of live models in poses of extended duration) begun in Art 220A. This course is intended for transfer students planning to major in art and for all students interested in developing skills of naturalistic representation. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 220C Life Sculpture III

**1.5 hours lecture, 4.5 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Art-Fine Art 220B with a grade of "C" or better, or equivalent.

In this course students learn to extend their skill in representing the human figure convincingly in three dimensions (developed in Art 220A and Art 220B) to

naturalistic representation in more than one style. This course is intended for transfer students planning to major in art and for all students interested in developing sophisticated skills of naturalistic representation. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 260 Studio Art Studies

**1.5 hours lecture, 4.5 hours lab, 3 units**  
**Letter Grade or Credit/No Credit Option**

Lecture/Lab presentation of selected studio arts that are of interest and/or importance in the arts. Specific areas for investigation will be announced in the schedule for each semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 280 Studio Lab

**3 hours lab, 1 unit**

**Letter Grade or Credit/No Credit Option**

An expansion of the lecture/lab course. Emphasis is given to reinforcement of technical skills and aesthetic understanding introduced in these courses. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 281 Issues in Visual Art (Lab)

**3-6 hours lab, 1-2 units**

**Letter Grade or Credit/No Credit Option**

The presentation of selected topics in the visual arts that are of student interest and/or importance in art. Specific areas for investigation will be announced in the class schedule for each semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 290 Independent Study

**Hours by Arrangement, 1-3 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration. Requires consent of the department.

Open only to those students who have exhausted departmental offerings in their areas of emphasis. This course may be taken four times with different content for a maximum of six units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

### Asian Studies

An interdisciplinary approach  
(See selected courses in English, History, Humanities, Language Arts, Music, and Philosophy)

### Asian Pacific American Studies

An interdisciplinary approach  
(See selected courses in Filipino Studies and History)

## ASTRONOMY (ASTR)

### 101 Descriptive Astronomy

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

This course is an introductory survey of contemporary astronomy. Topics covered include the solar system, stars and stellar evolution, the Milky Way galaxy and cosmology. This course is designed for students planning to take advanced courses in the Physical and Earth Sciences and for transfer students planning to major in astronomy. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 109 Practice in Observing

**3 hours lab, 1 unit**

**Letter Grade or Credit/No Credit Option**

*Corequisite:* Completion of or concurrent enrollment in Astronomy 101 with a grade of "C" or better, or equivalent.

This laboratory course, emphasizing field experience, includes constellation study, interpretation of celestial cycles, and descriptive observations (with and without telescopes) of a wide variety of astronomical objects and events. The course is designed to supplement Astronomy 101 as a general-education laboratory course in the natural science area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Astronomy (ASTR) 109 and 111 combined: maximum credit, one course.

**111 Astronomy Laboratory****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Corequisite:* Completion of or concurrent enrollment in Astronomy 101 with a grade of "C" or better, or equivalent.

This laboratory course features exercises and experiments covering topics ranging across the spectrum of astronomy. The course deals with the foundations of astronomy, and may include telescopes, planetary astronomy, stellar astronomy and galactic astronomy. Indoor exercises may involve computer simulations. Outdoor exercises may be required. The course is designed to supplement Astronomy 101 as a general education laboratory course in the natural science area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Astronomy (ASTR) 109 and 111 combined: maximum credit, one course.

**290 Independent Study****Hours by Arrangement, 1-3 units****Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

This course provides for additional research and academic experiences for students with special interests. The course consists of individualized research problems, conferences with the instructor at prearranged intervals and a final written exam or report on the work completed. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**BIOLOGY (BIOL)****100 Natural History — Environmental Biology****3 hours lecture, 3 hours lab, 4 units****Letter Grade or Credit/No Credit Option**

*Advisory:* Completion of or concurrent enrollment in English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Lecture topics include basic principles of ecology, the nature of the physical environment, the aquatic environments, the terrestrial environments and population dynamics. This is a community approach, fitting organisms into their proper role in nature. The laboratory is coordinated with lectures emphasizing the plant and animal communities of Southern California. Several field trips will be required, some on the weekend. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Biology (BIOL) 100 and 120 combined: maximum credit, one course.

**107 General Biology - Lecture and Laboratory****3 hours lecture, 3 hour lab, 4 units****Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M40.

*Limitation on Enrollment:* This course is not open to students with credit for Biology 103, 104, or 105, 106, or 210A and 210B.

This course is an examination of living organisms and their environment. The lecture and laboratory are intended for students planning on taking more advanced courses in the Life Sciences or students majoring in Education, Child Development, Physiological Psychology, or related areas. Topics that are emphasized in this course include the fundamental chemical and physical processes common to all living organisms, the interactions between organisms and their environment, classical and molecular genetics, metabolism, plant and animal anatomy and physiology, animal behavior, evolution, cellular and molecular biology, and the experimental and cognitive processes used to examine these fields. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: No credit for Biology (BIOL) 107 if taken after 210A,B. (CAN BIOL 2) (CAN BIOL SEQ A = BIOL 107 + 215 + 250).

**110 Introduction to Oceanography****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is an introductory course designed to acquaint the student with general oceanography. The topics include history of oceanography, sea floor properties, plate tectonics, properties of sea water, ocean currents, waves and tides, life in the sea, pollution, and the significance of the oceans to humans. (FT) Associate

Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 115 Marine Biology

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* Completion of or concurrent enrollment in English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course in biology is designed to serve as an elective in the natural sciences. This is a survey of the marine organisms, emphasizing their natural history and special adaptations to the ocean environment. Topics include the marine environment, plankton, marine plants, marine invertebrates, fishes, marine birds, and marine mammals. Several field trips are required to local marine habitats, Sea World, Stephen Birch Aquarium and the Natural History Museum. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 120 The Environment of Man

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is an introductory course that examines the immediate and long-range causes and effects of air, water, and land pollution on the environment and human health. The course also explores basic concepts of ecology, overpopulation, natural resources, and the sustainability of the environment and its biodiversity. The study of positive solutions to the ecological dilemma is addressed. This course is designed for general students interested in the environment and for those students majoring in environmental sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Biology (BIOL) 100 and 120 combined: maximum credit, one course.

### 130 Human Heredity

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course introduces students to the concepts and applications of human heredity. It deals with both classical Mendelian genetics and modern molecular genetics. Topics include gamete formation, human

karyotypes, genetic crosses, sex-linked inheritance, structure and function of DNA and RNA, gene expression, transcription and translation, genetic engineering, and population genetics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 160 Elements of Human Anatomy and Physiology

**3 hours lecture, 3 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Biology 230 or 235.

This introductory course in human body structure and functions helps students prepare for health occupations such as radiological technician, physical therapy assistant, medical records technician, and medical laboratory technician. Students learn about the following systems: integumentary, skeletal, muscular, nervous, endocrine, reproductive, cardiovascular, lymphatic, respiratory, excretory, and digestive. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 180 Plants and People

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is an introductory course that examines the interdependence of humans and plants. This course is intended for all that want to learn about the uses of plants, especially those students with an interest in biology, anthropology, environmental sciences, and/or agriculture. Emphasis is on plant ecology as well as the basic biology of plant groups that provide us with food, medicine, recreation, decoration, and material goods as well as those that produce stimulating, intoxicating, or harmful effects. Basic principles of taxonomy, cell structure, plant physiology, plant anatomy, ecology and genetics are explored as they relate to these plants. Current environmental and economic issues and the role of molecular genetics in future plant development and the importance of genetic diversity are also examined. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Credit will only be granted for either Biology (BIOL) 180 or 215 and 250 combined. No credit for Biology (BIOL) 180, 215 or 250 if taken after 210A or 210B.

**200 Biological Statistics****2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Prerequisite:* Biology 105 and 106; or 107; or 210A; and Mathematics 116, each with a grade of "C" or better, or equivalent.

This is an introductory course in statistics using biological examples and experimental design. Students learn methods and gain experience in defining and solving quantitative problems in biology. Descriptive and inferential statistics, basic probability, binomial and normal distributions are introduced. Students learn to estimate population parameters, test hypotheses, linear regression and correlation using clinical and biological data and experiments. This course is applicable for biological science majors and required for preparation for San Diego State University biology majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Biology (BIOL) 200, Mathematics (MATH) 119 and Psychology (PSYC) 258 combined: maximum credit, one course.

**205 General Microbiology****3 hours lecture, 6 hours lab, 5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Biology 105 and 106; or Biology 107; and Chemistry 100 and 100L, each with a grade of "C" or better, or equivalent.

This introductory course covers fundamental aspects of microbiology including taxonomy, anatomy, growth and reproduction, metabolism, genetics and applications, host-parasite relations, immunology, and control of microorganisms. Emphasis in the laboratory is upon basic methods for culturing, staining, enumerating, differentiating and identifying microorganisms. The course meets requirements to enter paramedical or medical fields. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN BIOL 14).

**210A Introduction to the Biological Sciences I****3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50; and Chemistry 152 and Chemistry 152L, each with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and concurrent enrollment in Chemistry 200 and Chemistry 200L.

This course covers biological chemistry, cell structure and function, cellular metabolism, classical and molecular genetics, and evolutionary biology. This is the first semester of a two-semester sequence designed for biological science and pre-professional majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Biology (BIOL) 210A, 210B, 215 and 250 combined: maximum credit, one series.

**210B Introduction to the Biological Sciences II****3 hours lecture, 3 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Biology 210A with a grade of "C" or better, or equivalent; and Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50. This is an introductory course which is a continuation of Biology 210A. This course emphasizes the developmental and physiological processes of the Five Kingdoms, the phylogenetic relationships of major evolutionary groups of organisms, behavior, and ecological principles including population and community ecology. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Biology (BIOL) 210A, 210B, 215 and 250 combined: maximum credit, one series.

**215 Introduction to Zoology****2 hours lecture, 6 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Biology 105 and 106; or 107, each with a grade of "C" or better, or equivalent.

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This is an introductory course that surveys the basic principles of animal biology. These principles include morphology, life processes and evolutionary relationships of the invertebrates and vertebrates. Laboratories include the identification of organisms, dissection and recognition of the anatomy of varied animal representatives, embryological development, histology, behavior and physiology. This course is designed for Biology Majors and for students seeking to satisfy degree requirements in allied health and animal sciences majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Credit will only be granted for either Biology (BIOL) 180 or 215 and 250 combined. No credit for Biology (BIOL) 180, 215 or 250 if taken after 210A or 210B. (CAN BIOL 4) (CAN BIOL SEQ A = BIOL 107 + 215 + 250).

**230 Human Anatomy****2 hours lecture, 6 hours lab, 4 units  
Grade Only**

*Prerequisite:* Biology 105 and 106; or Biology 107; or Biology 160, each with a grade of "C" or better, or equivalent.

This course is a systems approach to the study of human body structure from the microscopic level of organization to the gross level. Structure related to function from study of histological slides, photomicrographs, anatomical models and charts, and mammalian (cat) dissection. This course is intended to meet the requirements of students in the fields of nursing, physical therapy, recreational therapy, occupational therapy, athletic training, chiropractic, psychology, physical education, and biology or those who wish to extend their knowledge of the human body beyond the scope of introductory biology. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN BIOL 10) (CAN BIOL SEQ B = BIOL 230 + 235).

**231 Media Experiences in Human Anatomy****1 hour lecture, 1 unit  
Credit/No Credit Only**

*Corequisite:* Biology 230.

Independent study of computer software, CD-ROMs, photomicrographs, videotapes, microscope slides, anatomical models, and graphics to further informational background in human anatomy. This course is intended to meet the requirements of students in the fields of nursing, physical therapy, recreational therapy, occupational therapy, athletic training, chiropractic, psychology, physical education, and biology or those who wish to extend their knowledge of the human body beyond the scope of introductory biology. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**232 Experience in Human Dissection****3 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Biology 230 with a grade of "C" or better, or equivalent.

*Advisory:* Preregistration counseling with instructor is highly recommended.

This course provides a supervised study and actual experience in human dissection. Mastery of dissection techniques and human anatomy at this level assists students pursuing careers in nursing, medicine, and other allied health professions. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**235 Human Physiology****3 hours lecture, 3 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Biology 105 and 106; or Biology 107, each with a grade of "C" or better, or equivalent.

*Advisory:* Biology 230 and Chemistry 100 and 100L, each with a grade of "C" or better, or equivalent.

This is an introductory course which investigates the functions of the human body with emphasis on the nervous, endocrine, muscular, cardiovascular, respiratory, digestive, excretory and reproductive systems. This course is intended to meet requirements for students in the fields of nursing, paramedical sciences, psychology, biology and physical education. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN BIOL 12) (CAN BIOL SEQ B = BIOL 230 + 235).

**250 Introduction to Botany****2 hours lecture, 6 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introduction to the fundamental principles of the anatomy, development, physiology, reproductive biology, ecology and evolution of the major plant groups, with emphasis on the flowering plants. The course is targeted towards students with no previous college level biology, but is also appropriate as a lower division course for biology majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Credit will only be granted for either Biology (BIOL) 180 or 215 and 250 combined. No credit for Biology (BIOL) 180, 215 or 250 if taken after 210A or 210B. (CAN BIOL 6) (CAN BIOL SEQ A = BIOL 107 + 215 + 250).

**255 California Plants****3 hours lecture, 3 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a study of both native and ornamental plants of Southern California and the groups to which they belong. The course emphasizes techniques of plant identification, collection, preservation, and the discussion of habitat preferences and plant associations. Frequent field trips are scheduled during laboratory periods. Some all-day Saturday field trips

may be substituted for the regularly scheduled laboratory periods. This course is for students with an interest in the flora of Southern California and for those students majoring in landscape design, environmental science, and botany. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 290 Independent Study

**Hours by Arrangement, 1-3 units**  
**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

A student may sign up for 1 to 3 units each semester for a maximum of 6 units. For advanced students in biology who wish to continue with a special investigation. The course consists of individualized research problems, conferences with the instructor at prearranged intervals and a final report on the work completed. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## BLACK STUDIES (BLAS)

### 100 Introduction to Black Studies

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

This course is a survey of the Black Studies discipline including its social and academic origins, goals and development. Emphasis is placed on providing students with an understanding of the fundamental areas of study within the field and of the interdisciplinary approach to studying the African experience in America and the world. This course is intended for students who wish to major in Black Studies and/or who wish to gain general knowledge of the Black experience. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 104 Black Psychology

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introduction to psychological concepts and principles as they relate to African American behaviors and lifestyles. Emphasis is placed on comparing Euro-American theories as they have been traditionally applied to African Americans with contemporary Afri-centric theories and the ways in which they may be applied to create a greater understanding of the behaviors, lifestyles and psychological needs of African Americans. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Black Studies (BLAS) 104 and Psychology (PSYC) 101 combined: maximum credit, one course.

### 106 Black Oral Expression and Interpretation

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

Varieties of oral expression and interpretation as taken from the Black experience are explored. Emphasis on broadening social awareness and developing communicative skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 110 Afro-American Art

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

A historical approach to the foundations of the Art of Black Americans from 1650 to present, including the influence of African and European art styles and traditions. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 111 African Art History

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

A historical survey of the art styles and cultural

traditions of various African cultures from 4,000 BC to the present. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Black Studies (BLAS) 111 and Art-Fine Art (ARTF) 115 combined: maximum credit, one course.

### **116 Contemporary Social Problems from a Black Perspective**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

A sociological analysis of institutional variation and the process of social change, and how it affects the Black American. An exploration of those group variations in life style which cannot be accounted for by social condition. Emphasizes contemporary urban situations. An examination of the relations between various racial, cultural, ethnic, and minority groups. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **120 Black Music**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a study of African American musical forms and styles in historical perspective. Emphasis is placed on providing students with an understanding and appreciation for the African roots of a variety of African American music genres. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **125 Dynamics of the Black Community**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

Involves the active participation of the student in an effort to sensitize him/her to the needs of the Black community. The student participates in projects, attends outside lectures and conferences, and becomes actively involved in the community development. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **130 The Black Family**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a study of the African American family. Emphasis is placed on the socio-cultural and psychological issues surrounding the history of the Black family in America and contemporary African American dating, marriage and divorce patterns, gender roles and extended family, kin and community networks. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **140A History of the U.S., Black Perspectives**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

This course is a survey of American history from the colonial period to 1877, with emphasis on the experience of African Americans and the contributions they have made to the political, social, economic, and cultural development of the country. This course is intended for transfer students planning to major in African American Studies, history, political science, or other social sciences. The complete one-year course, 140A and 140B, satisfies the graduation requirement in American Institutions. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Black Studies (BLAS) 140A, 140B, Chicano Studies (CHIC) 141A, 141B or History 109, 110, 150, 151 combined: maximum credit, one series.

### **140B History of the U.S., Black Perspectives**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

This course covers the history of the United States from Reconstruction to the present with emphasis on African American experience and contributions. It focuses on political, social, economic, cultural, and intellectual trends, the persistence of racism, and the struggle for full equality for all Americans. NOTE: The complete one-year course of Black Studies 140A and 140B satisfies the graduation requirements in American institutions and California state government. Associate Degree



Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Black Studies (BLAS) 140A, 140B, Chicano Studies (CHIC) 141A, 141B or History 109, 110, 150, 151 combined: maximum credit, one series.

### **145A Introduction to African History**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a survey of African History from the Stone Age through the beginnings of European colonization in the 1870s. Emphasis is placed on providing students with a broad presentation of the geographical features of the continent and its connections to the rest of the world, local and regional ways of life and institutions, slavery, European conquest and colonization and African resistance to colonization. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **150 Black Women in Literature and the Media**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

Analyzes the literary achievements of Black women. Examines the images of Black women in literature and the media, past and present, including realistic self-images as presented by Black women themselves. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **155 Afro-American Literature**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

This course is a survey of African American cultural expression through language and literature in historical perspective. Emphasis is placed on understanding and interpreting the cultural, ethnic and political dynamics that influence literary, musical and theoretical texts. Topics include African praise songs, slave narratives, African American folktales, poetry, lyrics, spirituals, raps, short stories, novels, speeches and essays. (FT) Associate Degree Credit & transfer to CSU and/or

private colleges and universities. UC Transfer Course List.

### **165 Sexuality and Black Culture**

**3 hours lecture, 3 units**

**Grade Only**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

*Limitation on Enrollment:* This course is not open to students with credit for Black Studies 265: Psychology and Social Aspects of Black Sexuality.

This course will provide an in-depth examination and analysis of social and psychological factors that determine the nature of human sexuality in the Black community. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Black Studies (BLAS) 165 and Psychology (PSYC) 137 combined: maximum credit, one course.

### **175 Psycho-History of Racism and Sexism**

**3 hours lecture, 3 units**

**Grade Only**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

This course will provide a comparative analysis of the historical and psychological impact of racism and sexism on American people, with particular emphasis on the impact of both ideologies on Black and White people. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

Class sections of the following courses utilize a variety of reading and/or research materials from a Black perspective. See page 277 for complete English course descriptions and page 374 for complete Speech Communications course descriptions. Refer to the class schedule under the particular subject listing for designated sections.

### **English**

43 English Review

51 Basic Composition

101 Reading and Composition  
105 Composition and Literature  
205 Critical Thinking and Intermediate Composition

### Speech Communications

103 Oral Communication

## BUILDING CONSTRUCTION TECHNOLOGY (BLDC)

### 120 Blueprint Reading

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and Mathematics 35, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and M30.

Introduction to the reading of construction blueprints and specifications. Analysis of the methods of representation of building materials, symbols, measurements and methods of construction and inspection. (FT) Associate Degree Credit only and not Transferable.

### 130 Construction Practices I

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* English 51 and 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

Practical application of building techniques using various materials. Related to residential and commercial building: layout, forms, structure framing using construction math, site-layout using builders transit, and concrete problems related to the trade. (FT) Associate Degree Credit only and not Transferable.

### 170 Construction Practices II

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

A practical application of building techniques using various building materials. Includes exterior roof coverings, wall finish coverings of wood and manufactured products, interior drywall, paneling finishes and trim, constructing cabinets, hanging doors, setting windows, completing stair layout. Technical problems related to other trades; codes and inspections. (FT) Associate Degree Credit only and not Transferable.

### 230 Construction Practices III

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20; and Building Construction 170 with a grade of "C" or better, or equivalent.

Practical application of building techniques in roof framing, stair building, door hanging, finish carpentry and the methodology involved in exterior, interior, wall coverings, painting and acoustical finishes. Includes blueprint interpretation, math and estimating. (FT) Associate Degree Credit only and not Transferable.

### 245 Building Inspection

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Architecture 130 and Building Construction 120, 260, and 268, each with a grade of "C" or better, or equivalent.

A survey of the organization of the typical planning department and the responsibilities of the building inspector. Associate Degree Credit only and not Transferable.

### 250 Construction Trades Management I

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

An introduction to construction films and techniques of successful operation. Types of supplies, inspections, and management problems. How to deal with individuals and groups. Opportunities in labor and management. The use of the computer to operate a professional construction business. (FT) Associate Degree Credit only and not Transferable.

### 255 Construction Trades Management II

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20; and Building Construction 250 with a grade of "C" or better, or equivalent.

An advanced study directed to protect management team members, superintendents, engineers, architects, contractors or any person who intends to manage or

invest in the construction business. Includes up-to-date methods of organization, planning, sales promotion and leadership development, and the use of the computer to operate a professional construction business. Associate Degree Credit only and not Transferable.

## **260 Building Codes and Zoning**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

This course covers the fundamentals of local building laws and ordinances and administration. Also included are zoning and land use, building requirements by types of construction and occupancy, fire and safety regulations for both residential and commercial construction and types of inspections. Associate Degree Credit only and not Transferable.

## **268 Electrical, Plumbing, and Mechanical Codes**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

This course provides the fundamentals of code application, interpretation and correlation with the National Electrical Code, Uniform Plumbing Code, Uniform Mechanical Code, Uniform Fire Code, Solar Code, California Energy Commission Regulations and inspections. (FT) Associate Degree Credit only and not Transferable.

## **295 Building Contractor's License Law**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

Designed to inform management, contractors, subcontractors and craftsman of their basic legal rights and liabilities. Includes an overview of related real estate and land development laws and regulations. Also designed to aid journeymen in preparing for State contractor's (law) license exam. Associate Degree Credit only and not Transferable.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290),*

*Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## **BUSINESS (BUSE)**

### **090A Learning Skills**

**1.5 hours lecture, 1.5 units  
Grade Only**

This is a course designed to teach the skills necessary to become a successful learner, both in college and in the years beyond college. Emphasis is placed on time management, organizational skills, and basic thinking, reading and writing techniques. Students will be able to successfully learn, retain and communicate information. This course is intended for the beginning or returning certificate student planning to major in vocational education. (FT) Associate Degree Credit only and not Transferable.

### **090B Work Success**

**1.5 hours lecture, 1.5 units  
Grade Only**

This is a course designed to teach the skills necessary to become a successful employee. Emphasis is placed on understanding and developing the skills necessary to secure and keep a job. Students will be able to look for employment, prepare for an interview, and model the qualities of a successful employee. This course is intended for the beginning or returning student planning to seek gainful employment. (FT) Associate Degree Credit only and not Transferable.

### **100 Introduction to Business**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4; or Business 92 with a grade of "C" or better, or equivalent.

This is an introductory course for both business and non-business majors. The course provides a broad understanding of the business community, its functions, terminology, occupational choices in the various fields of business and the place of business in the American economy as a whole. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**101 Business Mathematics****3 hours lecture, 3 units  
Grade Only**

This course provides students with a comprehensive study of business mathematics and reviews basic mathematics such as decimals, fractions, and percentages. It also covers the topics of bank services, payroll, mathematics of buying and selling, interest and loans, taxes, insurance, depreciation, and other business computations. This course is intended for students interested in pursuing careers in business. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**119 Business Communications****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; or Business 92 with a grade of "C" or better, or equivalent.

This course introduces students to the principles of effective business communications. Students experience the broad development of and the ability to analyze, organize, and compose various types of written and oral business communications. Students develop clear, concise, and persuasive letters, memorandums, and reports. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**140 Business Law and the Legal Environment****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; or Business 92 with a grade of "C" or better or equivalent.

This course introduces students to the legal system and the laws that govern business in America. The course also increases students' understanding of legal concepts. Topics include judicial and administrative systems, ethics, contracts, torts, bankruptcy, agency, business organizations, security regulations, regulation of property, and protection of intellectual property interest. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN BUS 8).

**143 International Business Law****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a survey of the legal environment of international business and is intended for individuals interested in applying principles of international business law or preparing for careers or further education in international business. Topics include international sales, credits, and commercial transactions; international and U.S. trade law; and regulations of the international marketplace. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**150 Human Relations in Business****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; or Business 92 with a grade of "C" or better, or equivalent.

Designed to assist employees and employers in understanding human behavior in social institutions, business and industry. Areas for discussion include: leadership, communication, status, decision making, motivation, personnel problems. Case problem method of instruction used. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**155 Managing the Small Business****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 35, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M30; Business 101 with a grade of "C" or better, or equivalent.

This course is a study of the elements involved in successfully operating a small business. Key issues include human resource management, marketing for small business, and legal issues. This course is intended for the student who plans to major in Business Studies or Business Management. This course is also intended for students from any discipline who are interested in owning or operating a small business. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 201 Business Organization and Management

3 hours lecture, 3 units  
Grade Only

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; or Business 92 with a grade of "C" or better, or equivalent

Essentials of business organization and management; internal organization; operation; finance; marketing; and forms of ownership. Introduces students to techniques of decision-making with emphasis on recent advances in areas directly related to management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## CHEMISTRY (CHEM)

### 100 Fundamentals of Chemistry

3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option

*Corequisite:* Chemistry 100L.

*Advisory:* English 51 and English 56 and Math 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M40.

*Limitation on Enrollment:* This course is not open to students with previous credit for or concurrent enrollment in Chemistry 200.

This course is an introductory study of the language and tools of chemistry. Basic concepts of the structure, properties, interactions and changes of matter and energy are studied, both qualitatively and quantitatively. Applications to everyday experiences are considered. This course is taken by students majoring in nursing or allied health sciences and provides a foundation for further coursework in chemistry. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chemistry (CHEM) 100, 100L and 152, 152L combined: maximum credit four units. No credit for 100, 100L or 152, 152L if taken after 200. (CAN CHEM 6, when taken with CHEM 100L) (CAN CHEM SEQ B = CHEM 100 + 100L + 130 + 130L).

### 100L Fundamentals of Chemistry Laboratory

3 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option

*Corequisite:* Chemistry 100.

*Advisory:* English 51 and English 56 and Math 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M40.

This laboratory course is designed to illustrate the principles of inorganic and physical chemistry as presented in Chemistry 100 and to familiarize students with common laboratory equipment and data collection methods. Along with Chemistry 100, this course is taken by students majoring in nursing or allied health sciences and provides a foundation for further lab work in chemistry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chemistry (CHEM) 100, 100L and 152, 152L combined: maximum credit, four units. No credit will be given for 100, 100L or 152, 152L if taken after Chemistry 200. (CAN CHEM 6, when taken with CHEM 100) (CAN CHEM SEQ B = CHEM 100 + 100L + 130 + 130L).

### 130 Introduction to Organic and Biological Chemistry

3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option

*Prerequisite:* Chemistry 100 and Chemistry 100L, each with a grade of "C" or better, or equivalent.

*Corequisite:* Chemistry 130L.

Chemistry 130 is a one-semester course that introduces the basic physical, chemical and structural features of organic and biological compounds. Topics such as bonding, saturated and unsaturated hydrocarbons, the chemistry of organic functional groups, and the properties of important biological compounds such as carbohydrates, fats, and proteins are covered. The importance of these compounds in our daily lives is emphasized. The course is designed for nursing, nutrition, and allied health majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chemistry (CHEM) 130, 130L and 231, 231L combined: maximum credit, one course (with lab). (CAN CHEM 8, when taken with CHEM 130L) (CAN CHEM SEQ B = CHEM 100 + 100L + 130 + 130L).

### 130L Introduction to Organic and Biological Chemistry Laboratory

3 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option

*Prerequisite:* Chemistry 100 and Chemistry 100L, each with a grade of "C" or better, or equivalent.

*Corequisite:* Chemistry 130.

This is a one-semester laboratory course that illustrates the principles presented in Chemistry 130. Students are introduced to common organic chemistry laboratory equipment, fundamental organic and biochemical reactions, tests and techniques. Techniques covered include chromatography, recrystallization, and distillation. Tests and reactions of common organic functional groups, carbohydrates, fats, and amino acids are covered. Synthesis of a medicinal compound such as aspirin or a nitrogen-based analgesic is also covered. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities; UC Transfer Course List: Chemistry (CHEM) 130, 130L and 231, 231L combined: maximum credit, one course (with lab). (CAN CHEM 8, when taken with CHEM 130) (CAN CHEM SEQ B = CHEM 100 + 100L + 130 + 130L).

### 152 Introduction to General Chemistry

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50.

*Corequisite:* Chemistry 152L.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Chemistry 151.

This is a one-semester preparatory course in chemistry consisting of an intensive study of some of the principles of inorganic and physical chemistry that are needed before taking Chemistry 200. Topics include but are not limited to atomic structure, chemical nomenclature, periodicity, chemical equations, stoichiometry, solutions, intermolecular forces, and gas laws. The course emphasizes problem solving and chemical calculations. It is intended for those students majoring in one of the natural sciences, engineering, or related curricula who do not meet the entrance requirements of Chemistry 200. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chemistry (CHEM) 100, 100L and 152, 152L combined: maximum credit, four units. No credit will be given for Chemistry 100, 100L or 152, 152L if taken after Chemistry 200.

### 152L Introduction to General Chemistry Laboratory

**3 hours lab, 1 unit**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50.

*Corequisite:* Completion of or concurrent enrollment in Chemistry 152 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Chemistry 151L.

Chemistry 152L is a one-semester laboratory course intended as the companion course for Chemistry 152. Topics include chemical measurement, significant figures, laboratory safety, laboratory techniques, chemical reactions and stoichiometry. An emphasis is placed on problem solving, data analysis and chemical calculations. It is intended for those students majoring in one of the natural sciences, engineering or related curricula who do not meet entrance requirements of Chemistry 200. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chemistry (CHEM) 100, 100L and 152, 152L combined: maximum credit, four units. No credit will be given for Chemistry 100, 100L or 152, 152L if taken after Chemistry 200.

### 160 Introductory Biochemistry

**3 hours lecture, 3 units**

**Grade Only**

*Prerequisite:* Chemistry 130 with a grade of "C" or better, or equivalent.

The basic principles of the chemistry of biochemical reactions and biochemical molecules are studied. This course is intended for majors in nutrition economics, nursing and allied health professions or academic majors in the chemical or life sciences. Topics include acid/base chemistry, thermodynamics, cell biology, amino acids and proteins, enzymes, lipids, membranes and transport, carbohydrates, metabolism, nucleic acids and information transfer. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 161 Techniques in Biochemistry

**1 hour lecture, 3 hours lab, 2 units**

**Grade Only**

*Prerequisite:* Chemistry 100L with a grade of "C" or better, or equivalent.

*Advisory:* Biology 205 with a grade of "C" or better, or equivalent.

This course is designed to provide students with both theoretical and applied knowledge of a number of currently useful biochemical and biotechnical methods. Experiments will provide experiences in mammalian tissue culture; protein and/or enzyme analyses; immunological analyses; computer-assisted applications, and bioinformatics. This course is designed

for students in the chemistry technician program or those seeking experiences necessary for employment in the biopharmaceutical industry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 200 General Chemistry I — Lecture

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50; and Chemistry 152 and 152L (formerly Chemistry 151), each with a grade of "C" or better, or equivalent.

*Corequisite:* Chemistry 200L.

This is the first course in a two-course sequence in general chemistry and is intended for students majoring in science or satisfying prerequisites for professional schools. The course covers the principles and laws of inorganic chemistry with emphasis on quantitative mathematical problem solving. Topics include chemical equations, stoichiometry, atomic theory and its relationship to periodicity of the elements, bonding theories, molecular geometry, solution chemistry, liquids, solids, and the gas laws. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CHEM 2, when taken with CHEM 200L) (*CAN CHEM SEQ A = CHEM 200 + 200L + 201 + 201L*).

### 200L General Chemistry I — Laboratory

**6 hours lab, 2 units**

**Letter Grade or Credit/No Credit Option**

*Corequisite:* Chemistry 200.

This is the first course in a two-course sequence in general chemistry. It is intended for students majoring in science or satisfying prerequisites for professional schools. The course illustrates the fundamental principles and laws of chemical behavior and the properties of matter in terms of laboratory experiments, with emphasis on quantitative, mathematical problem-solving. Topics include techniques of data analysis, chemical formulae and nomenclature, chemical equations and stoichiometry, atomic theory and its relationship to the periodic properties of the elements, theories of chemical bonding, molecular geometry, states of matter, solution chemistry, and gaseous behavior. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CHEM 2, when taken with CHEM 200) (*CAN CHEM SEQ A = CHEM 200 + 200L + 201 + 201L*).

### 201 General Chemistry II Lecture

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Chemistry 200 and 200L, each with a grade of "C" or better, or equivalent.

*Corequisite:* Chemistry 201L.

This is the second course in a two-course sequence in general chemistry and is intended for students majoring in science or satisfying prerequisites for professional schools. The course covers the principles and laws of physical and inorganic chemistry with emphasis on quantitative, mathematical problem solving. Topics include chemical kinetics, chemical equilibrium, acid-base theory, thermochemistry, thermodynamics, electrochemistry, coordination chemistry, and nuclear chemistry. The course also includes an introduction to organic- and biochemistry. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CHEM 4, when taken with CHEM 201L) (*CAN CHEM SEQ A = CHEM 200 + 200L + 201 + 201L*).

### 201L General Chemistry II Laboratory

**6 hours lab, 2 units**

**Letter Grade or Credit/No Credit Option**

*Corequisite:* Chemistry 201.

This is the second semester laboratory course in a two-course sequence in general chemistry and is intended for students majoring in science or satisfying prerequisites for professional schools. The course illustrates the fundamental principles of physical and inorganic with some organic chemistry in terms of laboratory experiments. Topics include techniques of data analysis, chemical kinetics, chemical equilibrium, acid, base, and salt, thermochemistry, electrochemistry, coordination chemistry and organic chemistry. Wherever appropriate and whenever possible, computer skills are introduced and applied to data analysis, laboratory simulations, and computer interfacing with laboratory equipment. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CHEM 4, when taken with CHEM 201) (*CAN CHEM SEQ A = CHEM 200 + 200L + 201 + 201L*).

### 231 Organic Chemistry I - Lecture

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Chemistry 201 and Chemistry 201L, each with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Chemistry 231L with a grade of "C" or better, or equivalent.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is the first semester of a one-year course in Organic Chemistry. Major themes include, but are not limited to, bonding and molecular structure, nomenclature, reaction mechanisms, synthesis, and an introduction to conjugated and aromatic carbon based compounds. An emphasis is placed on the reactions of aliphatic compounds such as alkanes, cycloalkanes, alkenes, alkynes, and alkyl halides. The organic chemistry literature, and spectral interpretation using techniques such as infrared and nuclear magnetic spectroscopies, are introduced to support the above topics. This course is designed for undergraduates pursuing a degree in the chemical sciences, training in chemical technology, and other transfer students who need organic chemistry as part of the formal preparation for their major; for example, molecular biology, premedical, pre dental, and pharmacy. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chemistry (CHEM) 130, 130L and 231, 231L combined: maximum credit, one course (with Lab).

**231L Organic Chemistry I - Laboratory**  
**6 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Chemistry 201 and Chemistry 201L, each with a grade of "C" or better, or equivalent.  
*Corequisite:* Completion of or concurrent enrollment in Chemistry 231 with a grade of "C" or better, or equivalent.  
*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This is a laboratory course designed to illustrate the principles presented in Chemistry 231. The emphasis is on the determination of physical properties and the separation, purification and identification of organic compounds. The course acquaints students with the equipment, glassware, techniques and safe practices specific to the organic chemistry laboratory. Techniques such as measurements of physical constants, recrystallization, extraction, distillation and chromatography are used in the synthesis and/or characterization of selected classes of organic compounds. These classes include, but are not limited to, alkanes, alkenes, alkynes, alkyl halides, and alcohols. The organic chemistry literature, and spectral interpretation using techniques such as infrared and nuclear spectroscopies, are introduced to support the above topics. This course is designed for undergraduates pursuing a degree in the chemical

sciences, training in chemical technology, and those students who need organic chemistry as part of the formal preparation for their major; for example, molecular biology, premedical, pre dental, and pharmacy. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chemistry 130, 130L and 231, 231L combined: maximum credit, one course (with Lab).

**233 Organic Chemistry II - Lecture**  
**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Chemistry 231 and Chemistry 231L, each with a grade of "C" or better, or equivalent.  
*Corequisite:* Completion of or concurrent enrollment in Chemistry 233L with a grade of "C" or better, or equivalent.

This course is the second semester of a one-year sequence in Organic Chemistry. It is designed for students pursuing a baccalaureate degree in the chemical sciences or in majors such as premedical, pre dental or pharmacy; and for students training for careers in some chemical technology fields. The topics covered include, but are not limited to, molecular structure, nomenclature, reaction mechanisms, and synthesis. An emphasis is placed on the reactions of selected classes of organic compounds, such as alcohols, ethers, aldehydes, ketones, carboxylic acids and their derivatives, amines, benzenoid and heterocyclic aromatics and their derivatives, carbohydrates, lipids, amino acids and peptides, and nucleic acids. The study of these molecules provides a backdrop for exploring the factors that govern particular transformations within a synthetic sequence. The use of print and electronic media and the interpretation of spectroscopic information (such as infrared, nuclear magnetic resonance, and ultraviolet-visible spectroscopies, and mass spectrometry) for the analysis and differentiation of molecular structures is continued. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**233L Organic Chemistry II - Laboratory**  
**6 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Chemistry 231 and Chemistry 231L, each with a grade of "C" or better, or equivalent.  
*Corequisite:* Completion of or concurrent enrollment in Chemistry 233 with a grade of "C" or better, or equivalent.  
 This course is the second semester of a one-year sequence in Organic Chemistry Laboratory and is



designed to illustrate the principles presented in Chemistry 233. It is intended for students pursuing a baccalaureate degree in the chemical sciences or in majors such as premedical, pre dental or pharmacy; and for students training for careers in some chemical technology fields. The emphasis is on synthesis, purification and/or characterization of selected classes of organic compounds, including but not limited to aromatics, alcohols, aldehydes and ketones, carboxylic acids, amines, and simple examples of bio-organic molecules. Additional emphasis is placed on multi-step synthetic pathways and product identification using selected methods of qualitative organic analysis such as wet chemical and advanced spectroscopic techniques. Variation of scale from micro- to macro-quantities, and more advanced separation and analytical techniques, distinguish the level of this course from Organic Chemistry I Laboratory. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 251 Analytical Chemistry

**3 hours lecture, 6 hours lab, 5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Chemistry 201 and Chemistry 201L and Mathematics 150, each with a grade of "C" or better, or equivalent.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This is a course in quantitative analysis. Major topics include theory and practice of gravimetric and volumetric methods of chemical analysis and introduction to instrumental methods of analysis with a focus on precision and accuracy of experimental data. The target audience for Chemistry 251 is students majoring in chemistry or biochemistry and others who need the course for career advancement. It is recommended that students who plan to enroll in this course do so the semester following completion of Chemistry 201. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CHEM 12).

### 255 Inside the Pharmaceutical Industry

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Chemistry 152 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed for students who desire to learn how the pharmaceutical industry works. Specifically it is intended for those who want to understand the drug discovery, design and approval processes. The course covers principles pertinent to working in the pharmaceutical industry. Topics include but are not limited to good lab practice (GLP), good manufacturing practice (GMP), hazardous materials management, the Food and Drug Administration (FDA), drug approval, and drug design. The course concludes with an overview of companies in the local pharmaceutical industry, their technology and products. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## CHICANO STUDIES (CHIC)

### 110A Introduction to Chicano Studies

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5/R5.

This course is an introductory survey of the field of Chicano Studies and the factors that influence the Chicano culture. Emphasis is placed on the historical development of the Chicano people including their Mesoamerican roots, cultural identification, political activities, and their contemporary roles and influence in United States culture, society and economy. This course is designed for students majoring in Chicano Studies and/or Social Sciences and can be used for transfer General Education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 110B Introduction to Chicano Studies

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a continuation of Chicano Studies 110A. Emphasis is placed on the historical development of the

Chicano people including their connections to the indigenous people of the Southwestern and Western United States, their historical and contemporary experiences as residents of border of territories and as transnational actors as well as their contemporary roles and influence in United States culture, society and economy. This course is designed for students majoring in Chicano Studies and/or Social Sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 135 Chicano Literature

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course is a survey of Chicano literature. The genres to be studied include poetry, the novel, essay, short story, and theatre. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 138 Literature of La Raza in Latin America in Translation

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 42 and English 43, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4 and W4.

A survey of the novels, short stories, poetry and major Latin American writers, from the end of the Colonial Period to the present. Emphasis will be given to major contemporary authors reflecting the universality of Mestizo (Raza) masterpieces. This course is for all students with an interest in the study of Latin American literature. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 141A United States History from a Chicano Perspective

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a survey of early American history from the Mexican/Chicano perspective. It covers the period of discovery to the period of Reconstruction with emphasis on the evolution, influence, and experience of the Chicano. It includes their contributions to the

political, social, economic, and cultural development of the United States. This general education course would be of interest to students studying history, ethnic studies, or other social sciences. This course partially satisfies the American Institutions requirement for the associate degree and for transfer to CSU. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chicano Studies (CHIC) 141A, 141B, Black Studies (BLAS) 140A, 140B, or History (HIST) 109, 110, 150, 151 combined: maximum credit, one series.

### 141B United States History from a Chicano Perspective

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This is a survey course in American history that covers the period of transition of the southwest from its Spanish-Mexican roots to its American acquisition in 1848. The course traces 19th century developments, slavery in the former Mexican territories, Native Americans, immigration and repatriation and includes constitutional development and government in California. This is a survey course recommended for those students who intend to transfer to a four-year college or university. The complete six-unit sequence, Chicano Studies 141A and 141B, satisfies the graduation and degree requirements in American Institutions and California State Government. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Chicano Studies (CHIC) 141A, 141B, Black Studies (BLAS) 140A, 140B, or History (HIST) 109, 110, 150, 151 combined: maximum credit, one series.

### 150 History of Mexico

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is a survey of Mexican history from the earliest pre-Columbian times to the present. Special emphasis is given to major historical developments from the time of the Spanish Conquest to the Revolution of 1910. In this course special consideration is given to the economic, political, social, and cultural factors which have shaped modern Mexico. This course prepares students for careers dealing with Mexico and/or Mexican culture. This course satisfies an elective

requirement for the Associate Degree in Chicano Studies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 170 La Chicana

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

La Chicana in American society as viewed through a historical and sociological perspective. Her role in Chicano culture, family, religion, education, economics, and politics. Contemporary problems and conditions. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 190 Chicano Images in Film

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a critical approach to cinematic images of Chicanos as depicted in selected films. Focus is placed on stereotypical and negative portrayals during early cinema with an examination of the more realistic and complex portraits of more recent times. Film genres such as early Hollywood features, documentaries and the emerging "Chicano film" are examined. This course is designed for students interested in film studies with a special focus on the Chicano experience in film. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 201 Pre-Columbian Cultures of MesoAmerica

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an examination of the archaeological, economic, social, political, cultural, and religious systems of MesoAmerica. This course satisfies an elective requirement for the Associate Degree in Chicano Studies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 210 Chicano Culture

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a study of the Indo-Hispano roots of Chicano culture in the United States. Emphasis is placed on the historical development of Chicano popular culture and its expression through music, art, radio, television, newspapers, literature and festivities in urban and rural contexts. This course is designed for students majoring in Chicano Studies and/or Humanities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 230 Chicano Art

**3 hours lecture, 3 units**

**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a comprehensive overview of the major influences, themes and styles in Chicano art from its emergence in the 1960s to the beginning of the 21st century. The course addresses Chicano content in painting, murals, prints, sculpture, installation, performance and video. The historical, social and cultural context of the Chicano/a art movement is explored so that the students get an overview of the major forces that shape artistic creation within this field. This course is designed for all students interested in Chicano studies and for art majors who want to explore a revolutionary contemporary art movement. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 290 Independent Study

**Hours by Arrangement, 1-3 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

For students with advanced background in Chicano Studies who wish to study special problems or work on specialized projects. This course may be taken four times with different content for a maximum of six units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290).*

*Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

Class sections of the following courses utilize a variety of reading and/or research materials from a Chicano perspective. Refer to the class schedule under the particular subject listing for designated sections. See page 277 for complete English course descriptions and page 374 for complete Speech Communications course descriptions.

### English

- 43 English Review
- 51 Basic Composition
- 101 Reading and Composition
- 105 Composition and Literature
- 205 Critical Thinking and Intermediate Composition

### Speech Communications

- 103 Oral Communication

## CHILD DEVELOPMENT (CHIL)

### 101 Human Growth and Development

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a study of the interrelationship between the physical, cognitive and psychosocial growth and development of the individual from conception through adolescence. Emphasis is placed on positive relationships with family members, peers and other significant individuals. Theories and philosophies of human development and cross-cultural patterns are explored. Observations of children and educational programs are required. This course is a core requirement for the State of California Child Development Permit and the State of California Community Care Licensing, Title XXII. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN FCS 14).

### 111 Curriculum: Music/Motor Skills

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course is a study of the development and significance of music and perceptual motor activities in child development from infancy through kindergarten. Emphasis is placed on basic teaching techniques and selecting suitable materials and equipment for various age and maturity levels among preschool children. This course is designed for students who have an interest in working with children ages 0 - 5 in settings such as preschools, daycares etc. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 121 Curriculum: Art

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introductory study of the function of creativity and the affective domain in early childhood educational programs. Emphasis is placed on the development of art curriculum activities, basic teaching skills, guidance techniques, equipment and materials. Students select appropriate activities for a variety of age and maturity levels based on child development theories and concepts. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 131 Curriculum: Language/Science

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course is an introductory study of the function of language, math and science learning in early childhood educational programs. Emphasis is placed on the development of language and science curriculum activities, basic teaching skills, guidance techniques, equipment and materials. Students select appropriate activities for a variety of age groups and maturity levels based on child development theories and concepts. This course may be used for licensing, child development permits, transfer and general interest for working with children. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 141 The Child, Family and Community

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a study of the dynamics of human development and socialization in a culturally pluralistic

society. Emphasis is placed on the influences of contemporary family living and cultural patterns on the child, school-family relationships, and community resources and services that support and strengthen families. This course is a core requirement for California Child Development teacher/director center permits as well as for the State of California Department of Community Care Title XXII licensing child care centers requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. (CAN FCS 12).

### 151 Program Planning

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Child Development 101; and either Child Development 111 or 121 or 131, each with a grade of "C" or better, or equivalent.

*Corequisite:* Child Development 270 or 275.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course focuses on planning the preschool learning environment to promote optimal development. It emphasizes curriculum planning, guidance, safety, record keeping, observation techniques, resource units, and daily plans. The course partially fulfills State of California Permit requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 152 School Age Program Planning

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Child Development 101 and Mathematics 210A and Mathematics 210B and Music 110 and Physical Education 47, each with a grade of "C" or better, or equivalent.

This course is a practical study of school age program planning. Emphasis is placed on the details of planning a school age child development center, curriculum development, staff training and child guidance, health and safety. This course is designed for students planning to work with school age children in community settings. This course may be used to partially fulfill State of California Child Development Permit Requirements and Title 21 teaching requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 160 Observing and Understanding Children

**1 hour lecture, 3 hours lab, 2 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

*Limitation on Enrollment:* This course is not open to students with credit for Child Development 160A. This course focuses on behavioral patterns and growth processes of young children through, observations and supervised participation in the campus Child Development Center. Emphasis is placed on the principles of observing, interpreting and guiding children's behavior. The course includes the study of children's developmental, safety and nutritional needs. The course fulfills the specialization requirements for the State of California Master Teacher Permit when taken with Child Development 161 and 162 or Child Development 161 and 188. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 161 Observations and Issues in Child Development

**1 hour lecture, 3 hours lab, 2 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

*Limitation on Enrollment:* This course is not open to students with credit for Child Development 160B. This course explores current issues in child development and how these issues influence the child and the family. Emphasis is placed on effective communication skills, positive guidance techniques, kindergarten readiness skills and appropriate classroom activities. The course includes supervised participation in the campus Child Development Center. This course fulfills the specialization requirements for the State of California Master Teacher Permit when taken with Child Development 160 and 162 or Child Development 160 and 188. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 165 Children with Special Needs

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

An educational and parenting approach to working with children with exceptionalities. Methods of integrating the exceptional child into a mainstreamed educational

program will be investigated. Differences and needs of each area of exceptionality will be investigated as well as the roles of different professionals in the educational process. The course is designed primarily for parents, teachers, nurses, social workers, and paraprofessionals employed in schools, day care centers, and child development program. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 166 Special Needs Curriculum

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course provides an in-depth look at curriculum for children with special needs. Full inclusion of children with special needs into school and community settings is explored. Application of specific strategies for integrating children into typical settings is addressed as well as use of adaptive equipment. This course is designed primarily for parents, teachers, nurses, social workers, and paraprofessionals employed in schools, day care centers, and child development programs. The course partially fulfills requirements for the Child Development Certificate and Degree programs and partially meets the specialization requirements for the Master Teacher Permit if taken with Child Development 165. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 175 Infant-Toddler Growth and Development

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines typical and atypical physical, social, emotional, and intellectual growth of the infant and toddler. The selection and maintenance of appropriate play materials and equipment for indoor and outdoor environments is discussed. Appropriate observations and visitations to the community are required. This course meets State of California Title 22 licensing regulations for teachers in infant toddler settings, and is beneficial for parents. This course fulfills the specialization requirement for State of California Master Teacher Permit when taken in addition to Child Development 176 (FT). Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 176 Principles of Infant/Toddler Caregiving

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course explores principles and curriculum of an infant/toddler program that includes all aspects of infant and toddler development. Students will learn care strategies in a variety of caregiving situations. Content includes licensing and regulations, developmental needs, health, nutrition, and safety of the very young. The student learns to plan appropriate indoor and outdoor environments. Staff interaction, parent participation, and program development are included. This course fulfills major and master permit specializations when taken along with Child Development 160 and 161. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 180 Nutrition, Health and Safety for Children

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 43 and English 42, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course provides students and child development professionals with a survey of the nutritional, health, and safety needs of children from infant/toddlers through preschool age. Topics may include, but are not limited to, the planning and execution of environments and activities that promote safety, balanced diet, and overall health for children. Students also learn the fundamentals of pediatric first aid and cardiopulmonary resuscitation (CPR). This course also meets the Title XXII, fifteen hour, Health and Safety Training requirement, including signs and symptoms of child abuse. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 188 Child Abuse

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the causes and effects of child abuse and neglect. It is designed primarily for parents, teachers, nurses, and other cochlear professionals to learn strategies for understanding and responding to the various forms of stress and violence that affect many children today. This course emphasizes the skills

needed for conflict resolution and explores the environmental set-up and curriculum that promotes peaceful, cooperative and nonviolent play and interactions. Information about the history, current legislation, reporting responsibilities, and identification of abuse is also given. (FT) Associate Degree Credit only and not Transferable.

## 202 Administration of Early Childhood Programs

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Child Development 101 and 141, each with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Child Development 111 and 121; or Child Development 131, each with a grade of "C" or better, or equivalent.

This course provides an overview of program administration including theoretical perspectives on early childhood education, licensing regulations, funding sources, budgetary considerations, personnel management, curriculum development, and teacher selection. The course meets State of California Title 22 licensing regulations for site supervisors. It also partially fulfills State of California matrix requirements for Program Director and Site Supervisor Permits. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 210 Supervision of Early Childhood Programs

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Child Development 141 and 151, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Child Development 201 or 201B.

This course examines early childhood supervisory techniques with emphasis on educational philosophy, professional growth, in-service staff training, program and staff evaluation, models of parent education and involvement, and supportive services. It partially fulfills the State of California Child Development Permit Matrix requirement for supervisors and directors and also meets the State of California Title 22 licensing regulations for directors. This course is designed for students who intend to go into supervisory positions in early childhood education. It also introduces students to the tools that help them organize and evaluate quality children's programs. (FT) Associate Degree

Credit & transfer to CSU and/or private colleges and universities.

## 215 Adult Supervision and Mentoring in Early Childhood Settings

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Child Development 151 with a grade of "C" or better, or equivalent.

This course emphasizes the methods and principles of supervising adults in early childhood settings. Students study effective models for guidance and evaluation of adults, positive communication skills, and the role of the mentor in a teaching environment. It is designed for students who supervise other adults in the preschool classroom while simultaneously providing an appropriate setting for young children. This is a required course for the levels of Master Teacher, Site Supervisor and Program Director for the Child Development Permit issued by the Commission on Teacher Credentialing. Associate Degree Credit only and not Transferable.

## 270 Work Experience

**Hours by Arrangement, 1-4 units  
Grade Only**

*Limitation on Enrollment:* To receive credit a student must complete a minimum of seven units during the semester, including work experience.

Program of on-the-job learning experiences for students employed in a job related to their major. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 275 Supervised Field Study

**3-9 hours lab, 1-3 units  
Grade Only**

*Corequisite:* Child Development 151.

*Advisory:* Child Development 160 with a grade of "C" or better, or equivalent.

This directed field study course provides students with an opportunity to apply classroom information in a practical setting with supervision from faculty as well as field-site supervisors. Intended for students who plan to teach or supervise in early childhood settings, this course partially fulfills the State of California requirement for experience. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**290 Independent Study****Hours by Arrangement, 1-3 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Investigation of a special area in the field of Child Development. This course may be taken four times with different content for a maximum of six units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**291A Child Development Center Practicum****3 hours lab, 1 unit  
Grade Only**

*Advisory:* English 42 and English 43, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course provides directed laboratory experience in the campus Child Development Center. It is designed for students who plan careers in early childhood and family support programs and for parents who seek practical experience in guiding and teaching children. Students become familiar with the operating policies and procedures of a preschool program and observe and access the development of children. This course may be used toward the experience component for the State of California Child Development Permit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**291B Child Development Center Practicum****3 hours lab, 1 unit  
Grade Only**

*Advisory:* English 42 and English 43, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course provides directed laboratory experience in the campus Child Development Center. It is designed for students who plan careers in early childhood education and family support programs and for parents who seek practical experience in guiding and teaching children. Students examine appropriate safety, health, and nutritional practices in a preschool setting with an emphasis on implementation with young children. This course may be used toward the experience component for the State of California Child Development Permit and toward the Health and Safety training requirements for Title 22. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**291C Child Development Center Practicum****3 hours lab, 1 unit  
Grade Only**

*Advisory:* English 42 and English 43, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4 and W4.

This course provides directed laboratory experience in the campus Child Development Center for students who plan careers in early childhood and family support programs and for parents who seek practical experience in guiding and teaching children. Students explore teaching practices that enhance children's learning in the classroom and assist in the planning and implementation of developmentally appropriate activities. This course may be used toward the experience component for the State of California Child Development Permit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**291D Child Development Center Practicum****3 hours lab, 1 unit  
Grade Only**

*Advisory:* English 42 and English 43, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4.

This course provides directed laboratory experience in the campus Child Development Center for students who plan careers in early childhood and family support programs and for parents who seek practical experience in guiding and teaching children. Students examine the role of routines and transitional activities in the organization and structure of an early child development setting. The class emphasizes positive guidance and discipline for young children. This course may be used toward the field experience component for the State of California Child Development Permit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*



## CHINESE (CHIN)

### 101 First Course in Mandarin Chinese

5 hours lecture, 5 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4.

This is an entry-level course designed to introduce students to the Mandarin Chinese language and cultures of the Mandarin Chinese-speaking world. In this interactive course, students learn and use the language by speaking, listening, reading, and writing at the novice level. Basic language structures and vocabulary for communication are examined and explored in Mandarin Chinese. This course would be of interest to students with a desire to study other languages. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CHIN 2) (CAN CHIN SEQ A + CHIN 101 + 102).

### 102 Second Course in Mandarin Chinese

5 hours lecture, 5 units

Letter Grade or Credit/No Credit Option

*Prerequisite:* Chinese 101 with a grade of "C" or better, or equivalent, or two years of high school Chinese.

*Advisory:* Concurrent enrollment in Chinese 296.

This is a continuation of Mandarin Chinese 101. In this interactive course, students use listening, reading, speaking and writing at a more complex level. The students further develop their receptive and productive competencies to the low- or mid-intermediate level. Additional language structures and vocabulary for communication are examined and explored in Mandarin Chinese. This course would be of interest to students with desire to study other languages. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CHIN 4) (CAN CHIN SEQ A + CHIN 101 + 102).

### 201 Third Course in Mandarin Chinese

5 hours lecture, 5 units

Letter Grade or Credit/No Credit Option

*Prerequisite:* Chinese 102 with a grade of C or better, or equivalent, or three years of high school Chinese.

This is an intermediate course and is the third in the Chinese language sequence. In this interactive course, students use the language through speaking, listening, reading, and writing at the intermediate level. More complex language structures and vocabulary for communication are examined and explored in Chinese 201. This course is intended for students who are

planning to major in Chinese as well as those who are interested in studying the language. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

### Computer Aided Design/Drafting

(See Architecture)

## COMPUTER BUSINESS TECHNOLOGY (CBTE)

*Note: CBTE course numbers differ from the OFCE course numbers.*

### 095 Keyboarding /Typing Speed Development

3 hours lab, 1 unit

Credit/No Credit

*Advisory:* Ability to type/keyboard by touch.

Development of speed and accuracy. Short intensified drills, timed writings, and remedial work. This course or sections of this course may be repeated for a maximum of four units. (FT) Associate Degree Credit only and not Transferable.

### 101 Keyboarding for Computers

.75 hour lecture, .75 hour lab, 1 unit

Grade Only

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 101, 102, or 164.

This course is designed for all individuals needing basic keyboarding skills. Keyboarding for Computers teaches students to key by touch using a computer and word processing software. No previous computer or typing experience is required. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 102 Keyboarding

**1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 101, 102, or 164 or Computer Business Technology 101 or 103.

This course teaches touch control of the keyboard and proper typing techniques. Students build speed and accuracy through specialized drills and practice on straight copy and numbers. Students apply keyboarding skills to the formatting of letters, reports, tables, and memos using word processing software. This course, or sections of this course, may be offered through distance education (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 103 Beginning Computer Keyboarding

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 100 or 265 (Beginning Computer Keyboarding - WordPerfect) or Computer Business Technology 101 or 102.

This course is designed for all students whose keyboarding skill is for vocational and/or personal use. Beginning Computer Keyboarding teaches basic keyboarding skills by touch using a computer and word processing software. Students receive basic formatting instructions for letters, tables, and reports. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 110 Disk Operating Systems

**1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 151 or 151A or Computer Business Technology 110A.

This course is an introduction to PC operating systems, covering the DOS command structure and terminology. In this hands-on course, students use operating

commands to perform routine computer work functions. The course also introduces the major features of Windows 3.1, Windows 95, Windows 98, and Windows NT. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 114 Introduction to Microsoft Windows

**.75 hour lecture, .75 hour lab, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 with a grade of "C" or better, or equivalent.

This basic course presents an overview of the features of the Microsoft Windows operating system and the components of managing files and folders in the Windows environment. In this hands-on course, students learn to use and customize the start menu; work with Windows accessory programs; open data files; manage disks, folders and files; create shortcuts; and customize the desktop. This course is designed for those students planning to major in this field and may also be useful to students who wish to upgrade their computing skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 120 Beginning Microsoft Word

**1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Computer Business Technology 120A or 120B.

This course is an introduction to text editing features in Microsoft Word including insert, delete, find and replace, move and copy, headers and footers, pagination, character and document formatting, spell check, tables, and mail merge basics. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 122 Intermediate Microsoft Word

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology

103 and 120, each with a grade of "C" or better, or equivalent.

This course is a continued application of Microsoft Word text editing features including creation of envelopes and labels, mail merge, sorting, styles, templates, wizards, macros, document notations, tables of contents and indexes, online forms, columns, drawing tools, and introduction to creating Web pages. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 126 Document Processing

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 with a grade of "C" or better, or equivalent.

This course is designed to give students hands-on experience creating a variety of computer-based documents. This course covers the use of computer software to create business, technical, medical and/or legal documents and to create forms, presentation documents, and documents for electronic publishing. It may include independent projects. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 140 Microsoft Excel

**1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 and 111, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Computer Business Technology 140A.

This course teaches the fundamentals of Microsoft Excel. Students create and format worksheets and charts and use Excel's wizards and productivity features to enter functions and analyze data. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 140A Introduction to Microsoft Excel

**.75 hour lecture, .75 hour lab, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 and 111, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Computer Business Technology 140.

This course is designed for students interested in learning basic Excel skills. Students receive hands-on practice in how to plan, define, create, and modify worksheets. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 151 Introduction to Microsoft Access

**.75 hour lecture, .75 hour lab, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 and 111, each with a grade of "C" or better, or equivalent.

This course covers basic Access skills. Students receive hands-on practice in creating, modifying, and sorting database tables, performing queries, creating reports, and designing forms. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 153 Database Development with Access

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 101 and 114, each with a grade of "C" or better, or equivalent.

This course is designed for individuals seeking to develop skills in a relational database management system on a personal computer. Topics include designing relational databases; creating tables, queries, forms and reports; entering data; finding and modifying records; importing from and exporting to other programs and to HTML pages; using field properties; understanding the use of Server Query Language (SQL) in Access; creating and running macros for automating tasks; and planning and designing user interfaces. This

course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**160A Introduction to Online Learning**  
**.5 hour lecture, .5 hour lab, .5 unit**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 101 with a grade of "C" or better.

This course is an introduction to developing the skills necessary to succeed in an online or web-based course. Students will learn and apply the basics of the Windows environment, data organization and management, the Internet, the World Wide Web, e-mail, and word processing software. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**161 Learning The Internet**  
**.75 hour lecture, .75 hour lab, 1 unit**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 and 111, each with a grade of "C" or better, or equivalent.

This course is designed for students who are interested in an introduction to the Internet. Students receive hands-on practice using Netscape to navigate the World Wide Web and link to Internet resources. Topics include creating and sending: e-mail, FTP, and file downloading, locating newsgroups and other discussion tools, conducting business on the Internet, and creating Web pages using HTML. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**162 Web Page Creation**  
**1.5 lecture hours, 1.5 lab hours, 2 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 111 and 161, each with a grade of "C" or better, or equivalent.

This course provides a hands-on approach to planning, designing, and creating Web pages for an Intranet or World Wide Web site. Students learn to use HTML,

wizards and templates to create Web pages with hypertext links and video, graphics, and audio enhancements. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**164 Introduction to Microsoft Outlook**  
**.75 hours lecture, .75 hour lab, 1 unit**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 101 with a grade of "C" or better, or equivalent.

This course is an introduction to the features of Microsoft Outlook. Students will learn how to message, schedule appointments, organize and manage tasks and contacts lists and customize Outlook. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**165 Webpage Creation with Dreamweaver**  
**2.5 hours lecture, 1.5 hours lab, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and completion of or concurrent enrollment in Computer Business Technology 101, 114 and 161, each with a grade of "C" or better, or equivalent.

Students will develop skills used in creating a personal or business webpage. Working on a team or individually, students will, using a hands-on approach, plan, design, and create Web pages for an Intranet or World Wide Web site. Students learn to use an HyperText Markup Language (HTML) editor to create Extensible HyperText Markup Language (XHTML) and Cascading Style Sheets (CSS) and add behaviors, and to use templates and library items to create Web pages containing hypertext links, video, graphic, and multimedia files. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**170 Desktop Publishing**  
**1.5 hours lecture, 1.5 hours lab, 2 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 and 111, each with a grade of "C" or better, or equivalent.

This course is designed for office support staff, administrative assistants, small business owners, and

others who require a basic knowledge of desktop publishing. Students in this hands-on course learn the features of desktop publishing software by designing and creating professional quality publications for business and home. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 173 Introduction to E-Commerce

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 101 or 102 and 162, each with a grade of "C" or better, or equivalent.

This is an introduction to current and emerging e-commerce technologies. Topics include Internet technology for business advantage; managing e-commerce funds transfer; reinventing the future of business through e-commerce; business opportunities in e-commerce; e-commerce web site design; social, political, and ethical issues associated with e-commerce; and business plans for technology ventures. Students are involved in creating an e-commerce marketing plan as well as a web site based on that plan. This course is intended for students seeking knowledge and experience in the realities of and potential for e-commerce. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 175 Desktop Publishing Essentials

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 101, Multimedia 127, and Art-Fine Art 150B, each with a grade of "C" or better, or equivalent.

Students will develop the skills to create documents that are pre-press ready and pre-web ready. This course provides students with the skills to edit text and graphics and convert photographs and illustrations into digital file formats. Students will work individually or in teams to design page layouts, create proposals, and develop presentations and advertising campaigns. Students also translate electronic information onto film or other traditional forms as well as publish to the Internet using Portable Document Format (PDF) documents. Materials produced may include, but are not

limited to, business cards, calendars, flyers, newsletters, packaging, slides, and tickets. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 176 Advanced Desktop Publishing and Typography

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Advisory:* Computer Business Technology 175, Multimedia 121, and 122, each with a grade of "C" or better, or equivalent.

Students will develop advanced skills necessary to create documents that are pre-press ready and pre-web ready. This course builds on skills learned in Desktop Publishing Essentials. Students learn to create sophisticated and effective documents by combining text, images, charts, and tables and applying typography and design principles to their layouts. Students also learn to use and apply advanced desktop publishing features such as managing long documents, advanced typesetting functions, managing output to print, and creating HyperText Markup Language (HTML) and Extensible Markup Language (XML) documents. Students expand their skills to include interactive and extensible electronic documents. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 177 Acrobat Portable Document Format File Creation

**1 hour lecture, 1 unit  
Grade Only**

*Advisory:* Computer Business Technology 114 with a grade of "C" or better, or equivalent; and completion of or concurrent enrollment in Computer Business Technology 161 with a grade of "C" or better, or equivalent.

Students will develop the skills to create documents that are secure and can be posted online or distributed in print format. Students learn to create Acrobat Portable Document Format (PDF) documents, the standard file format for portable documents, for print and for the Internet. Students master file optimization and accessibility, editing features, embedding multimedia, interactive navigational tools, creating interactive forms, and implementing security. Students will learn to identify and handle the critical issues relating to clients, printers, web masters (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**180 Microsoft Office****2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 and 161, each with a grade of "C" or better, or equivalent.

This course is designed for students interested in learning a business software suite. This course covers the Microsoft Office Professional suite, which is an integrated collection of software applications (word processing, spreadsheet, database, and presentations) that share data and work in a similar and consistent manner. This course will also provide instruction on how to seamlessly integrate data within and between the programs in an efficient manner. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**190 Introduction To Quicken****1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 153A.

This course is designed to prepare students for employment in a home-based office or small business office. This course provides hands-on practice with Quicken, a program for organizing and managing financial information and performing on-line banking and bill payments in small businesses and home-based offices. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**198A Project Lab I****1.5 hours lab, .5 unit  
Credit/No Credit Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Students in this course design and complete hands on individualized projects applicable to CBTE courses to upgrade their software skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**198B Project Lab II****1.5 hours lab, .5 unit  
Credit/No Credit Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an optional continuation of CBTE 198A. Students in this course design and complete hands-on individualized projects applicable to CBTE courses to upgrade their software skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**200 Office Telecommunications****1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 142.

This course is designed to provide students with a fundamental working knowledge of voice, data, and video telecommunications that can be applied in their business and personal lives. The course introduces telecommunications networks, transmitting, receiving, and satellite technologies. Topics covered in this course include basic communication theory, fundamentals of telephone systems, components of data communications systems, and basic Web page development using and HTML editor. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**205 Records Management****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 and 111, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 157.

This course is designed to prepare students for employment in the field of Information Management Technology. The course covers the fundamentals of Records Management including the principles of indexing and filing; the major filing systems-alphabetical, numerical, subject, and geographic; the

role of the records management and the records manager in the information industry; selection of systems, equipment, and supplies; design, control, and maintenance of a records center; and provides experience in using the computer to manage records. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 210 Computers in Business

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Office Informations Systems 192.

This course is designed to prepare students for a computer related career. Computers in Business is an introductory course which covers the latest developments in computer technology, office automation, electronic communication, and the World Wide Web. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 230 Medical Transcription

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 103 and Medical Assisting 110, each with a grade of "C" or better, or equivalent; and ability to type 40 wpm.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 162.

This course is designed for students who are interested in learning beginning-level medical transcription. Students in this course transcribe medical office and hospital dictation using transcribing machines. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 231 Advanced Medical Transcription

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Computer Business Technology 230 and Medical Assisting 110, each with a grade of "C" or better, or equivalent; and ability to type 40 wpm.  
*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 163.

This course is designed for students who have a beginning level skill in medical transcription and are interested in learning advanced level medical transcription. Students in this course transcribe medical office and hospital dictation using transcribing machines. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 237 Medical Office Procedures

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 174.

This course is designed to prepare students to work in physicians' offices, clinics, hospitals, and other medical areas. The course covers administrative and clerical functions of a medical office assistant including patient reception, scheduling appointments, telephone procedures, medical records management, written communications, patient records, financial records, office management, professional activities, personal conduct, medical ethics and law. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 238 Health Insurance Procedures

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Medical Assisting 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Office Information Systems 178.

This course is designed to prepare students to work with insurance forms in medical offices, clinics, hospitals, and other medical areas. This course is a survey of health insurance plans with emphasis on completion of benefit and claim forms, proper procedural coding, and diagnostic coding using current editions of Physicians Current Procedural Terminology and International Classification of Diseases. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 270 Work Experience

**Hours by Arrangement, 1-4 units  
Grade Only**

*Limitation on Enrollment:* To receive credit a student must complete a minimum of seven units during the semester, including work experience.

Program of on-the-job learning experiences for students employed in a job related to their major. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## COMPUTER AND INFORMATION SCIENCES (CISC)

### 130 Introduction to Local Area Networks

**.75 hour lecture, .75 hour lab, 1 unit  
Grade Only**

This is an introductory study of microcomputer local area and wide area network development, use and administration. Emphasis is placed on presenting students with a breadth of knowledge from wiring to applications and including hardware, software, transmission media, packets, frames, network topology, routing, protocols and layering. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 132 Intermediate Local Area Networking

**.75 hour lecture, .75 hour lab, 1 unit  
Grade Only**

This course is an introductory study of Internetworking and network applications. Emphasis is placed on presenting students with a breadth of knowledge from wiring to applications and including Internet architecture, protocols, datagrams, routing, the client server model, electronic mail, web document technologies, network management and security. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 133 Wide Area Networking

**1.5 hours, 1.5 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* This course is not open to students with credit for Computer and Information Sciences 265: WAN.

This class will introduce the students to Wide Area Networks and the associated standards and protocols. The topics will include service providers, IEEE & CCITT Standards, network topologies, network protocols, hardware/software installation/diagnostics, network management, and local area to wide area network implementations. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 150 Introduction to Computer and Information Sciences

**3 hours lecture, 3 units  
Grade Only**

A Level I course. A survey of computer systems and techniques. History of computer and information sciences, computer equipment and programming systems, flowcharting, systems study, design, development and implementation. The use of computers in the solution of typical business management problems and tasks is emphasized. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 151 UNIX Operating Systems

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* This course is not open to students with credit for Computer and Information Sciences 265: Introduction to Unix Operating System. This introductory course to the Unix Operating systems is for new users to learn the programs and services that made the Unix System so popular including: the shell, communicating to other users, manipulating files using the file structure, setting file access permissions, full-



screen text editing, the Bourne and C shell, and programming simple shell scripts. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**152 Introduction to the Linux Operating System**  
3 hours lecture, 3 hours lab, 4 units  
Credit/No Credit Only

*Limitation on Enrollment:* This course is not open to students with credit for Computer and Information Sciences 151.

This introductory course to the Linux Operating systems is for new users to learn the programs and services that made the Linux System so increasingly popular, including: the shell, communicating to other users, manipulating files using the file structure, setting file access permissions, full-screen text editing, and programming simple shell scripts. The Novell SuSE Linux implementation is used in the course, but other versions of Linux are also appropriate. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**161 Software Project Management**  
3 hours lecture, 3 hours lab, 4 units  
Grade Only

*Advisory:* Computer and Information Sciences 181 or 182 or 186 or 187 or 190 or 192 or 193, with a grade of "C" or better, or equivalent; and Mathematics 107 with a grade of "C" or better, or equivalent.

This course prepares computer science, information technology, information systems, and software engineering students with a thorough introduction to the tools and techniques associated with managing software development projects. This knowledge is required in any substantive software development project. This course assumes adequate understanding of the process of software development. It also requires access to, and the use of, Microsoft Project, a software tool that is part of the Microsoft Office family. This course is of interest to students majoring in the areas cited above, and to professional development students seeking to expand their knowledge and skills in software development management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**181 Principles of Information Systems**  
3 hours lecture, 3 hours lab, 4 units  
Grade Only

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introduction to basic principles and theory relating to problem solving and analysis in business organizations using computers and software packages. Emphasis is placed on computer organization, data processing systems, decision support systems, and systems analysis. Business software is reviewed with an emphasis on spreadsheet systems including hands-on spreadsheet applications. This course is intended for the transfer student planning to major in business, economics, or social science. Students who have completed CISC 182 should consult with a counselor before enrolling in CISC 181. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CSCI 2).

**182 Fluency with Information Technology**  
3 hours lecture, 3 hours lab, 4 units  
Grade Only

This course provides transfer students with an introduction to computer technology. It targets students who need to complete a computer literacy course as part of their degree or certificate program. Computer software, networking, and systems are covered, with an emphasis on modern technologies. This course also serves community members interested in an introduction to computer technology. Students who have completed CISC 181 should consult with a counselor before enrolling in CISC 182. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**186 Visual Basic Programming**  
3 hours lecture, 3 hours lab, 4 units  
Grade Only

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5. This course is an introduction to programming using Visual Basic. The course covers the fundamentals of event oriented programming in a Windows environment. Students learn to use and program a mouse, windows, forms, menus, dialog boxes, icons, buttons, text fields, files, graphics, and other components of a Windows environment in Visual Basic. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CSCI 12).

**187 Data Structures and Object-Orientation**  
3 hours lecture, 3 hours lab, 4 units  
Grade Only

This course introduces students to the topic of data structures and object-oriented software engineering. It

covers basic data structures such as collections and linked structures (e.g. stacks, queues, lists, arrays, trees, and hashes) from the perspective of object-oriented implementation. It discusses issues of object-oriented analysis, design, and implementation in popular programming languages such as C++, C#, and Java. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **189A Introduction to Programming I**

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* Computer and Information Sciences 150 and 181, each with a grade of "C" or better, or equivalent; English 51 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and M40.

*Limitation on Enrollment:* This course is not open to students with previous credit for Computer and Information Sciences 190-Java Programming. Using the popular programming language Java, this course introduces students to the process of developing simple software applications to solve typical human problems. This includes language syntax, structure, and semantics as well as the basics of object-oriented software engineering. CISC 189A and B together are a slower-paced version of CISC 190, with more programming practice. CISC 189A is the first of the two-course sequence. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Computer and Information Sciences (CISC) 189A and 189B are equal to 190. No credit for CISC 189A or 189B if taken after 190 (per catalog).

### **189B Introduction to Programming II**

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Prerequisite:* Computer and Information Sciences 189A with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Computer and Information Sciences 190-Java Programming. Using the popular programming language Java, this course continues the process of students learning how to solve business problems by developing useful software applications. This includes more advanced concepts like abstract data structures, graphics, and data persistence. CISC 189A and B together are a slower-paced version of CISC 190, with more programming practice. CISC 189B is the second of the two-course sequence. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

UC Transfer Course List: Computer and Information Sciences (CISC) 189A and 189B are equal to 190. No credit for CISC 189A or 189B if taken after 190 (per catalog).

### **190 Java Programming**

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5.

This course is an introduction to programming using Java. The course covers the fundamentals of object oriented programming utilizing the Java programming language for general purpose business programs and interactive World Wide Web based Internet programs. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **192 C/C++ Programming**

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5; and Computer and Information Sciences 186 with a grade of "C" or better, or equivalent.

This course presents basic programming concepts using the C++ programming language. The organization of standard I/O classes is emphasized. Structured and object oriented programming techniques are presented and used to design and implement a variety of programming problems. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CSCI 16).

### **193 Microsoft C# Software Engineering 1**

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

This course applies industry-standard software engineering principles to the study of the object-oriented, general purpose programming language Microsoft C#, a member of the Microsoft Visual Studio.NET software development toolset. Coverage includes the typical topics of an introductory programming course. Extensive hands-on training is included in the laboratory sessions. This course can be offered in-class or online. This course is designed for students pursuing a degree in Computer Science or Information Systems and for vocational/professional students who are updating their programming skills set. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**210 System Analysis and Design****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6. This course is an introductory, experiential study of the phases of the object-oriented software development life cycle (OOSDLC), including: stakeholder and requirements analysis; use cases development; software architecture; project management; user interface considerations; interactive and prototyping methodology; component construction; quality assurance; and configuration management. This course is intended for students seeking advanced knowledge and applications in Computer and Information Sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**220 Fundamentals of Computer Game Programming****3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* Computer and Information Sciences 187, 190, 192 or 193 with a grade of "C" or better, or equivalent. This course introduces software programmers to the design and development of simple graphical computer-based games. The course may use Java or C# as the programming language of choice. Emphasis is placed on developing games in a team environment, designing logical games that satisfy player needs, and on ensuring that games are of high quality through use of software engineering best practices and proper testing. This course is for students with some previous software programming experience. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**290 Independent Study****Hours by Arrangement, 1-3 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration. Typically for advanced students in Computer and Information Sciences who wish to pursue special problems and projects related to the area. The student will meet with the instructor at specific intervals and will be expected to accomplish primary research, problem analysis and report preparation relating to an approved project or course of study. This course may be taken four times with different content for a maximum

of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**Construction Management**

(See Architecture)

**CONSUMER STUDIES (CONF)****110 Personal Financial Management****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5, and M20. This course explores theories and techniques of managing personal income, with an emphasis on financial goal setting, culminating in the development of a personal financial plan. It includes practical methods of gaining maximum advantages from income through efficient spending, effective use of credit, savings, budgeting, insurance, and investment. Stock portfolios and retirement planning are discussed. This is a required course for a Certificate of Completion in Skills for Success and Certificate of Achievement and/or Associate Degree in Consumer Resource Management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**140 Textiles****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5. Analysis and testing of natural and man-made fibers, textile construction and design, and textile products. Intended for students who plan a career in retail buying or management of fashion merchandise or interior design. Consumer information regarding the selling points and care of textile products is emphasized. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 290 Independent Study

**Hours by Arrangement, 1-3 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Designed to deal with current problems and topics of special interest in home economics. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

### CULINARY ARTS/CULINARY MANAGEMENT (CACM)

#### Formerly Food Service Occupations (FOOD)

Note: CACM course numbers differ from the former FOOD course numbers.

## 101 Sanitation, Safety and Equipment

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 42 and English 43, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4 and W4; and completion of or concurrent enrollment in Culinary Arts/Culinary Management 105 (formerly Food Service 105), Culinary Arts/Culinary Management 110 (formerly Food Service 110), and Hospitality 101, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service 107. This course provides safety and sanitation principles and practices for personal and institutional application. Methods and techniques for handling foods safely are examined including food preparation, storage, service and the prevention of food contamination. Also covered are the importance of microorganisms, food borne illness and food allergies, sanitary facilities and equipment, accident prevention, crisis management, and pest management. Compliance with city, state, and federal health regulation as embodied in HACCP (Hazard Analysis Critical Control Point) are emphasized, along with the supervisor's responsibilities in maintaining

high standards of these principles. The student receives a San Diego County food handler card and a certificate of completion from the Educational Foundation of the National Restaurant Association upon the successful completion of this course. This course is required for all Culinary Arts/Culinary Management students and is to be taken as the first course prior to all other culinary courses or in conjunction with the first few. It may be used for American Culinary recertification, and is required for the Dietary Service Supervisor Certificate offered by the Nutrition Department. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 105 Fundamentals of Food Production Theory

**3 hours lecture, 3 units  
Grade Only**

*Corequisite:* Completion of or concurrent enrollment in: Culinary Arts/Culinary Management 101 with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in: Hospitality 101 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service Occupations 105.

This course provides basic terminology and methods of food production and an understanding of the physical, chemical, and biological characteristics of food. The variety of basic and specially prepared foods served in hotels, restaurants and other types of food service establishments are introduced, and hierarchy of culinary positions is also presented. Food grades and standards of quality for finished products are presented. This is a beginning course for students with an interest in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## 110 Fundamentals of Cooking & Service

**12.00 hours lab, 4.00 units  
Grade Only**

*Corequisite:* Completion of or concurrent enrollment in: Culinary Arts/Culinary Management 105 with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in: Hospitality 101 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service Occupations 110.

This is a beginning laboratory course in food preparation and presentation including cooking

equipment, techniques, and safety procedures, using weights and measures, and interpretation of recipes. Product identification, basic cooking techniques and procedures based on nutrition and classic preparation methods are presented. Students are provided the hands-on experience in preparing meals by following recipe structure and using and modifying recipes based on knowledge gained through the course. Food preparation is produced in a time-restricted setting to prepare for functioning in a commercial kitchen. This course is designed for students interested in pursuing a career in Culinary Arts/Culinary Management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 111 Professional Cooking & Service In Hospitality

**6 hours lab, 2 units  
Grade Only**

*Advisory:* English 42 and English 43 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4 and W4 and M20; and completion of or concurrent enrollment in Hospitality 101 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Culinary Arts/Culinary Management 110 (formerly Food Service 110). This is an introductory course in the practical applications of cooking techniques, dining room service, and restaurant operations, including safety, sanitation, flow of goods, and industry trends. This course is designed for students interested in pursuing a certificate or degree in hospitality management, or others who maintain an interest. Through lab sessions, this course provides opportunity for students to gain hands-on experience in preparing meals by following and modifying recipes by using knowledge gained through the course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 120 Menu Analysis & Event Catering

**3 hours lecture, 3 units  
Grade Only**

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service Occupations 120.

This course covers the key aspects of menu planning essential to building a menu or complete concept and operation of a foodservice facility. The principles of planning a menu are presented, from concept development and design mechanics to menu pricing and marketing issues. Each menu element is analyzed as it

applies to foodservice operations, balanced presentation, and profitability. Various types of foodservices are presented for hotels, restaurants, foodservice facilities, and catering situations. This course is designed for students interested in pursuing a career in Culinary Arts/Culinary Management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 130 Quantity Food Preparation-Theory

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 101 (formerly Food Service 107) with a grade of "C" or better, or equivalent. Food handler's permit may be accepted per instructor permission in lieu of Culinary Arts/Culinary Management 101.

*Advisory:* English 42 and English 43 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4 and W4 and M20; and concurrent enrollment in Culinary Arts/Culinary Management 131 (formerly Food Service 131); and completion of or concurrent enrollment in, Culinary Arts/Culinary Management 105 (formerly Food Service 105), Culinary Arts/Culinary Management 110 (formerly Food Service 110), and Hospitality 101, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service 130. This intermediate course sets forth the principles of preparing and serving food in volume with focus on entrees, breakfast foods, salads, sandwiches, short orders, and desserts. Emphasis is placed on recipe standardization, determination of need and procurement of supplies, organization of work stations, effective use of equipment and time, and attractive service. This course is for students pursuing a career in Culinary Arts/Culinary Management, and is also required for the Dietary Service Supervisor Certificate offered through the Nutrition Department. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 131 Quantity Food Preparation Laboratory

**12 hours lab, 4 units  
Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 105 and Culinary Arts/Culinary Management 110, each with a grade of "C" or better, or equivalent.

*Corequisite: Completion of or concurrent enrollment in:* Culinary Arts/Culinary Management 130 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service Occupations 131.

This laboratory course supplements the Culinary Arts/Culinary Management 130 theory course. Large scale food preparation is produced in a time-restricted quality-minded setting. Emphasis is placed on the development, organization and carrying out of recipe standardization, need and procurement of supplies, work stations, and attractive service. This intermediate course is for students interested in a career in Culinary Arts/Culinary Management and is required for the Dietary Service Supervisor Certificate offered through the Nutrition Department. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**140 Food and Beverage Purchasing and Control**  
**3 hours lecture, 3 units**  
**Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 101 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service Occupations 140.

This course covers techniques for purchasing food, beverages, and supplies used in hotels and restaurants. Students learn to analyze the operation, promotion, sales cost, and inventory controls on food and beverages. Students gain realistic experience by writing foodservice specifications, based on general purchasing methods, requirements, procedures, as well as the importance of controlling portions, inventories and costs and their affect on menu pricing. This course is designed for students interested in a career in hospitality and culinary arts/culinary management, and those working toward certification with the American Culinary Federation. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**150 Cultural Foods**  
**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and completion of or concurrent enrollment in Hospitality 101 with a grade of "C" or better, or equivalent.

This course examines the regional, ethnic, cultural, religious, historical and social influences on food patterns and cuisine, as well as how food is viewed as an expression of cultural diversity.

Traditional foods of geographic areas and cultures, geographic factors in food availability, global food issues, dietary habits, religious influences and an overview of nutritional problems of ethnic groups are discussed and assessed. Connection is drawn between major historical events and how and why these events affected and defined the culinary traditions of different societies. Also presented are sanitation and safety practices, equipment and utensils, and applications to the food industry. This course is for students interested in a career in culinary, hospitality and tourism management, and those with an interest in ethnic cuisine. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**201 Gourmet Food Preparation Laboratory**  
**9 hours lab, 3 units**  
**Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 130 and Culinary Arts/Culinary Management 131, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service Occupations 201.

This laboratory course is designed to teach advanced food preparation techniques and methods. Students learn the science of scratch cookery through small batch assignments. Areas of focus include gourmet items, buffet specialties, hors d'oeuvres, and canapés, while practicing presentation and garnishing. Small scale preparation is produced in a time-restricted quality-minded setting. This course is for students pursuing a career in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**205 Garde Manger Cold Food Production**  
**9 hours lab, 3 units**  
**Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 130 and Culinary Arts/Culinary Management 131, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service Occupations 205.

This laboratory course builds on skills previously learned while the student studies traditional upscale pantry preparation. Topics covered include hors d'oeuvres, canapés, pates, terrines and charcuterie. Artistic displays including buffet tables, centerpieces, culinary showpieces are presented. The student gains practical experience preparing and serving theme buffets for guests. Small and large-scale preparation is

produced in a time-restricted quality-minded setting. This course is for students pursuing a career in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 210 Basic Baking and Pastry

**9 hours lab, 3 units  
Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 130 and Culinary Arts/Culinary Management 131, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Service Occupations 210.

This course covers fundamental baking skills for students who intend to specialize in baking and pastry making instead of general cooking. Production of yeast and quick breads, cakes, cookies, pies, and pastries, as well as decorating and icings are undertaken, with emphasis placed on more sophisticated items and gourmet specialties including cakes and pastries for weddings, birthdays and special occasions. Gourmet baked items and pastries are produced in a time restricted quality minded setting. This course is for students pursuing a certificate or degree in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 211 Advanced Baking and Pastry

**9 hours lab, 3 units  
Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 210 with a grade of "C" or better, or equivalent.

This course builds on the skills and knowledge gained in baking and pastry and familiarizes the student with advanced baking theories and techniques. Students are introduced to a variety of essential ingredients necessary to the professional pastry chef, as well as current trends in equipment. The techniques of sugar cooking and the handling of chocolate are also discussed. Special importance is placed on the following methods: folding, rolling, piping, and decorating of dessert plates. Emphasis is on the safe handling of foods and the production of high quality, handcrafted desserts for retail and commercial bakeries. This course is designed for students interested advanced baking and pastry techniques in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 270 Work Experience

**Hours by Arrangement, 1 - 4 units  
Grade Only**

*Limitation on Enrollment:* To receive credit a student must complete a minimum of seven units during the semester, including work experience.

A program of on-the-job learning experiences for students employed in a job related to their major. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 291 Culinary Practicum

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Enrollment in an approved related course.

*Limitation on Enrollment:* Must obtain an Add Code from the instructor for enrollment.

This course provides practical experiences designed to supplement the basic curriculum and includes special cooperative educational opportunities set up with the College and approved Chefs. Experiences include special and short-order food preparation and service, buffet service, catering, dining room management and service and receiving and storeroom procedures. Large scale and small quantity preparation is produced in a time-restricted quality-minded setting. This course is for students pursuing a career in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 291A Culinary Practicum Small Events

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Enrollment in an approved related course.

*Limitation on Enrollment:* Must obtain an Add Code from the instructor for enrollment.

This course provides practical experiences designed to supplement the basic curriculum and includes special cooperative educational opportunities set up with the College and approved Chefs. Experiences include special and short-order food preparation and service, buffet service, catering, dining room management and service and receiving and storeroom procedures. Small event preparation is produced in a time-restricted quality-minded setting. This course is for students pursuing a

career in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 291B Culinary Practicum for Formal Events

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Must obtain an Add Code from the instructor for enrollment.

*Limitation on Enrollment:* Enrollment in an approved related course.

This course provides practical experiences designed to supplement the basic curriculum and includes special cooperative educational opportunities set up with the College and approved Chefs. Experiences include special and short order food preparation and service, buffet service, catering, dining room management and service and receiving and storeroom procedures. Formal event preparation is produced in a time-restricted quality-minded setting. This course is for students pursuing a career in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 291C Culinary Practicum for Informal Events

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Culinary Arts/Culinary Management 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Must obtain an Add Code from the instructor for enrollment.

*Limitation on Enrollment:* Enrollment in an approved related course.

This course provides practical experiences designed to supplement the basic curriculum and includes special cooperative educational opportunities set up with the College and approved Chefs. Experiences include special and short-order food preparation and service, buffet service, catering, dining room management and service and receiving and storeroom procedures. Informal event quantity preparation is produced in a time-restricted quality-minded setting. This course is for students pursuing a career in culinary arts/culinary management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course*

*descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## DANCE (DANC)

Dance courses may be used to fulfill the Physical Education graduation requirement. See page 69 in the Academic Requirements section of this catalog.

### 110 Ballet

**2-3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

Ballet is a course in traditional ballet technique focusing on correct body alignment and placement through repetition and centre work. The class analyzes, discusses, and critiques the line, design, ballet technique, choreography and dynamics of ballet movements. Ballet fulfills lower division requirements for Dance majors. This course, in combination with Physical Education 110, may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 111 Ethnic Dance Forms

**1 hour lecture, 3 hours lab, 2 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introduction to multiple cultures and global dance traditions. Each tradition is examined in terms of its particular set of techniques, styles and rhythms. Special emphasis is placed on the exploration of movement characteristic of each cultural dance form. This course is not limited to dance majors and minors. Dance majors are encouraged to expose themselves to a variety of cultural dance forms. Course content, including country, culture and/or dance type, changes each semester. This course may be taken up to four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 115 Tap

**2- 3 hours lab, .5 -1 unit**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.



Tap is an introductory course which explores a variety of tap dance styles. Emphasis is on the development of balance, ankle articulation, timing and clarity of sound in the performance of basic tap vocabulary. Rhythm studies include musical phrasing, dynamics, body placement, and improvisation. This course is designed for dance and theater majors as well as students interested in exercise and aerobic experience. This course may be taken four times for credit. Students must demonstrate increased proficiency and skill attainment with each repetition. When this course is offered for three hours a week the additional time is utilized in the practice and perfection of rhythmic and sound clarity. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 120 American Street Dance

**2-3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

American Street Dance is an introductory course in a variety of established and emerging dance forms including Hip Hop, Funk, Pop, Lock and Fly. Street dance movements, rhythms and styles are explored through dance combinations. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 126 Belly Dance

**2-3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

Belly Dance is an introductory course in a variety of established and emerging belly dance forms. Emphasis is placed on techniques, styles, rhythms, use of various props and performance dynamics of American staged belly dance. Students must demonstrate increased proficiency and skill attainment with each repetition. When this course is offered for three hours a week the additional time is utilized in practice and perfection of rhythmical isolations and improvisations. This course is designed for students who wish to explore dance movements from other cultures. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 130 Dance Repertoire

**2-3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Dance 135 or 140 or Physical Education 135 or 140 with a grade of "C" or better, or equivalent.

Dance Repertoire is designed to introduce the dancer to the choreography of renowned choreographers. This course provides the opportunity for students to learn and perform selected choreography in ballet, modern, jazz, tap and musical theater. This course, in combination with Physical Education 130, may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 135 Jazz Dance

**2-3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

Jazz Dance is a course which explores a variety of jazz dance techniques focusing on the development of coordination, flexibility, balance, strength, correct body alignment and rhythmic perception. Dance combinations are performed to demonstrate technical ability at all skill levels. Jazz Dance fulfills lower division requirements for dance majors. This course, in combination with Physical Education 135, may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 140 Modern Dance

**2-3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

Modern Dance is a course that explores the fundamental concepts and techniques of modern dance including floor stretch, center work, locomotor sequences and dance combinations. The student demonstrates, defines and performs flexibility, coordination, rhythmic and dynamic perception, control and strength. The class critiques, discusses and analyzes line, design, technique, choreography and dynamic qualities through lectures, videotapes and concert critiques. Modern Dance fulfills lower division requirements for dance majors. This course, in combination with Physical Education 140, may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**145 Ballroom and Social Dance****2-3 hours lab, .50 - 1 unit****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5.

Ballroom and Social Dance is an introductory course focusing on the fundamentals of partner dance and basic steps in a variety of social and ballroom dance genres. Emphasis is placed on partnering technique, frame, style, and steps. This course is designed for dance and theatre majors as well as students who wish to explore historical dance. This course may be taken four times for credit. Students must demonstrate proficiency in the performance of increasingly complex Latin rhythms, tango variations, swing styles and partnering with each repetition. When this course is offered for three hours a week the additional time is utilized in the practice and perfection of styling, postures, rhythms and variations. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**177 Dance Improvisation****2-3 hours lab, .5 - 1 unit****Letter Grade or Credit/No Credit Option**

*Advisory:* Physical Education 135 or 140 or Dance 135 or 140 with a grade of "C" or better, or equivalent. This course is designed to give students the opportunity to learn beginning and intermediate improvisational dance skills through the use of space, time, dynamics, and motion of body parts. Emphasis is placed on performance ability and technique. The student is involved in a structured dance performance in various situations and progresses to spontaneous movement in group and individual works. This course fulfills lower division requirements for dance majors. This course, in combination with Physical Education 177, may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**178 Advanced Contemporary Dance****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Advisory:* Physical Education 135 or Dance 135 with a grade of "C" or better, or equivalent. This course focuses on the movement principles of American dance masters Jack Cole, Bob Fosse, Luigi and Matt Mattox. Instruction includes student performance of various contemporary dance styles for videotaped analysis of technical proficiency. This course, in combination with Physical Education 178, may be taken four times for credit. (FT) Associate Degree Credit &

transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**179 Advanced Classical Dance****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Advisory:* Dance 110 with a grade of "C" or better, or equivalent.

This course focuses on correct advanced body alignment, coordination, flexibility and strength. The class compares, discusses and analyzes the movement principles of the Royal, French, Cecchetti and Russian methods. This course, in combination with Physical Education 179, may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**181 Introduction to Dance****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Physical Education 260. Introduction to Dance is designed to give students the opportunity to appreciate the aesthetic foundations of dance as interpreted within Western traditions. The course covers basic techniques of Western dance traditions that foster an awareness of dance as therapy and fitness as well as art and dance in film, video, and live performance. Additionally, students are introduced to dance as the expression of social discourse distinct to historical periods within Western history. Finally, students study the techniques of selected canonical or well known dancers, choreographers and their craft. This course is introductory but prepares both potential performers and scholars with an interest in performance for intermediate studies in dance. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**183 Music for Dance****2 hours lecture, 2 units****Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Dance 253 or Physical Education 116 with a grade of "C" or better, or equivalent. Music for Dance introduces the fundamentals of music through the study of terminology, notation, elements and form as they relate to movement. The course

explores the interrelationship of music and dance and provides students the opportunity to compose and perform rhythmic and movement projects. This course fulfills lower division requirements for dance majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **253 Choreography**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Physical Education 135 or 140 or Dance 110, 135, or 140 with a grade of "C" or better, or equivalent  
*Limitation on Enrollment:* This course is not open to students with credit for Physical Education 116. Choreography is a course that explores the theories and elements utilized in the creative process of dance composition. Emphasis is placed on student application of choreographic concepts through the development of movement compositions. This course fulfills lower division requirements for dance majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **261 Dance Performance**

**6 hours lab, 2 units  
Grade Only**

*Advisory:* Physical Education 135 or 140 or Dance 110, 135, or 140 with a grade of "C" or better, or equivalent. Dance Performance provides the opportunity for students to apply intermediate and advanced skills in ballet, jazz and modern dance in preparation for public performance. Emphasis is placed on student application of dance, staging, and performance techniques in a theatrical environment. This course fulfills lower division requirements for dance majors. This course, in combination with Physical Education 129, may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **271 Dance Production**

**3-6 hours lab, 1-2 units  
Letter Grade or Credit/No Credit Option**

Dance Production explores the technical and management aspects of producing a dance concert. Emphasis is placed on student application of design and construction of costumes, lighting design, makeup application, stage and house management, and publicity. This course fulfills lower division requirements for dance majors. This course, in combination with Physical Education 118, may be taken

four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **Additional Dance Classes**

(See Physical Education)

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## **DENTAL ASSISTING - RDA, CDA (DENA)**

### **102 Dental Communications**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is an introductory course to the Dental Assisting Program. Students completing the course are prepared for the beginning phase of the Dental Assisting Program. This course aids the student in an understanding of the dental profession by exploring its history from early times through present day practice and the educational requirements and responsibilities of each Dental Health Team. Ethical and legal aspects, methods of conflict resolution, risk management and standards of patient care are presented. Students develop oral, written, and non-verbal communication skills and an understanding of psychological needs of dental patients, employers, and co-workers. This course will also explore the demands of a career in the dental health field as well as introducing and analyzing basic dental terminology. This is a prerequisite course for students enrolling in the Dental Assisting Program. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **103 Preventive Dental Care**

**1.5 hours lecture, 1.5 units  
Grade Only**

*Prerequisite:* Dental Assisting 102 with a grade of "C" or better, or equivalent.  
*Corequisite:* Dental Assisting 103L and Dental Assisting 106, each with a grade of "C" or better, or equivalent.  
*Limitation on Enrollment:* This course is not open to students with previous credit for Dental Assisting 104. Special Admission - must be admitted to program.

This course is for students enrolled in the Dental Assisting Program. This course focuses on the principles and techniques necessary for preventing tooth decay, including the importance of nutrition, personal preventive oral hygiene, and education of the dental patient on preventive dental care. The goal and components of a preventive dentistry program are included. This course also includes the discussion of personal nutrition and nutritional counseling plus charting a diet diary. Identification of sources and the practice of using fluoridation as a preventive measure against tooth decay and the purpose of dental sealants are also presented. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 103L Preventive Dental Care Lab

**1.5 hours lab, .5 units  
Grade Only**

*Prerequisite:* Dental Assisting 102 with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Dental Assisting 103 and Dental Assisting 106, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Dental Assisting 104. Special Admission - must be admitted to program.

This course is for students enrolled in the Dental Assisting Program. This laboratory course presents the practical application of preventive dental care, including an analysis of personal/patient nutrition and nutritional counseling. This lab course also focuses on the principles and techniques necessary for personal preventive oral hygiene. Patient education strategies for maintaining preventive oral hygiene and regular professional care are included. The practice of using fluoridation and sealants as preventive measures against tooth decay is covered. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 106 Basic Dental Science

**3.5 hours lecture, 3.5 units  
Grade Only**

*Prerequisite:* Dental Assisting 102 with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 103 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is a basic science course covering anatomy and physiology of the human body. It exposes the Dental Assisting student to various dental science areas

including tooth morphology, embryology, bones, nerves, and muscles of the head and neck. It also includes an introduction to dental office microbiology, infection control, chemical & waste management. Pharmacology, oral pathology, dental office emergency and first aid are included. Field trip is required to obtain CPR certification. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 116 Dental Materials

**2 hours lecture, 2 units  
Grade Only**

*Prerequisite:* Dental Assisting 102 with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 103, 103L, 106, 116L, 122, and 185A, each with a grade of "C" or better, or equivalent.

This course covers historical development, chemical and physical properties, as well as the agencies responsible for the standards of dental materials. The preparation of dental materials and their effect on the oral environment are examined. The dental assisting student will learn the effects of proper and improper manipulation and the safe practice of handling dental materials. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 116L Dental Materials - Lab

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Dental Assisting 102 with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Dental Assisting 103, 103L, 106, 116, 122, and 185A, each with a grade of "C" or better, or equivalent.

This course affords the dental assisting student an opportunity to prepare and manipulate a variety of dental materials, including the safety issues of each dental material. The demonstrations and evaluations focus on the effects of proper and improper manipulation by the chairside assistant. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 122 Basic Dental Assisting

**1 hour lecture, 1 unit  
Grade Only**

*Prerequisite:* Dental Assisting 104 and 106, each with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 116, 116L, 122L, and 185A.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 120.

This basic dental assisting course presents the role of the chairside dental assistant. This role includes sterilization principles, preparation of instruments, and care and maintenance of equipment. Principles of team positioning in four- and six-handed dentistry and oral evacuation methods are stressed. Patient relations and techniques of team interactions are introduced. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 122L Basic Dental Assisting - Lab

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Dental Assisting 104 and 106, each with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 116, 116L, 122, and 185A.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 120.

This basic dental assisting laboratory course allows for the practical application of chairside dental assisting techniques. Students develop skills in manipulation and delivery of restorative materials. In addition, skills are developed in sterilization procedures and in the preparation of instruments. Care and maintenance of equipment used in restorative dentistry are stressed. Team positioning, four- and six-handed dentistry, and oral evacuation skills are developed as well as skills in patient handling. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 127 Dental Radiology

**2 hours lecture, 2 units  
Grade Only**

*Prerequisite:* Dental Assisting 102 with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 104, 106, and 127L or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 125.

This is a lecture course designed to acquaint the student with principles of dental radiographic production, including exposure and processing. Intra-oral techniques, dental anatomy and landmarks pertaining to dental radiography are presented. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 127L Dental Radiography Lab

**3 hours lab, 1 unit  
Grade Only**

*Corequisite:* Dental Assisting 127 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 125. This is a laboratory course in which students practice the process of caring for darkroom equipment, preparing solutions, exposing, processing, mounting, and evaluating dental x-ray films. Exposures are accomplished using dental x-ray manikins in preparation for exposures on real patients. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 131 Clinical Business Management

**1 hour lecture, 1.5 hours lab, 1.5 units  
Grade Only**

*Prerequisite:* Dental Assisting 102, 104, 106, 116, 122, and 122L, each with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 161 and 185B.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 130.

This course presents the role of the chairside assistant in clinical record keeping, including the charting of existing conditions and treatment planning. The course includes the use of computers in maintaining recall systems, inventory control, accounts payable management, aging receivables, appointment scheduling, marketing systems, and insurance claims processing. Gaining and maintaining employment is also covered in the course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 132 Clinical Business Management

**1.5 hours lecture, 1.5 units  
Grade Only**

*Prerequisite:* Dental Assisting 127 with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 132L, 161, 185B, and 185C, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Dental Assisting 131.

This course presents a basic foundation for the administrative dental assistant in accounts receivable and payable for manual and computerized systems. Included is the role of the dental assistant in clinical record keeping, preparing treatment plans, telephone techniques, effective scheduling, and insurance processing. The topics of this course also include maintaining recall system, inventory control, and marketing systems. Employment skills necessary to obtain a position as an administrative dental assistant and cultivate skills necessary to remain employed are also covered in this course. (FT) Associate Degree Credit

& transfer to CSU and/or private colleges and universities.

### 132L Clinical Business Management Lab

3 hours lab, 1 unit  
Grade Only

*Prerequisite:* Dental Assisting 127L with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Dental Assisting 132, 161, 185B, and 185C, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Dental Assisting 131. This lab course presents a basic foundation for the administrative dental assistant in accounts receivable and payable when theories can be applied to a computerized system. Included is the role of the dental assistant in clinical record keeping, preparing treatment plans, telephone techniques, effective scheduling, insurance processing, and maintaining recall and inventory control systems. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 136 Dental Radiography II

3 hours lab, 1 unit  
Grade Only

*Prerequisite:* Dental Assisting 127 and 127L, each with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 185C.

This course covers techniques and skills of exposing full mouth series of dental radiographs, including the use of various radiographic positioning aids. The student has the opportunity to expose radiographs in a simulated private practice environment through a program of referral of patient by local dentists. Students obtain a California State Radiation Safety Certification upon satisfactory completion of course requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 161 Intermediate Dental Assisting

2 hours lecture, 2 units  
Grade Only

*Prerequisite:* Dental Assisting 116, 122, and 185A, each with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 131, 161L, and 185B.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 160.

This course presents the role of the chairside dental assistant in specialty areas such as pediatric dentistry, oral and maxillofacial surgery, and fixed and removable prosthodontic practice. Principles of time, motion, and

work simplification are presented. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 161L Intermediate Dental Assisting Lab

3 hours lab, 1 unit  
Grade Only

*Prerequisite:* Dental Assisting 116, 116L, 122, 122L, and 185A, each with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 131, 161, and 185B.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 160.

This laboratory course presents the practical application of chairside and laboratory techniques in assisting in the specialty areas of fixed and removable prosthodontics, oral and maxillofacial surgery, and pediatric dentistry practice. Laboratory practice includes developing skills in constructing provisional crowns and bridges for direct and indirect application, use and care of specialized instruments, and preparation of impression materials. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 181 Advanced Dental Assisting

2 hours lecture, 2 units  
Grade Only

*Prerequisite:* Dental Assisting 161, 161L, and 185B, each with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 181L and 185D.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 180.

This course presents the role of the chairside dental assistant in the specialty areas of periodontia, orthodontia, and endodontia. After completing the course, students are prepared to take the California State Registered Dental Assistant (RDA) and National Certified Dental Assistant (CDA) written examinations. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 181L Advanced Dental Assisting Lab

6 hours lab, 2 units  
Grade Only

*Prerequisite:* Dental Assisting 161, 161L, and 185B, each with a grade of "C" or better, or equivalent.

*Corequisite:* Dental Assisting 181 and 185D.

*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 180.

This course allows the student to perform procedures of the chairside dental assistant in the specialty areas of periodontia, orthodontia, and endodontia. Students

develop the skills that prepare them to take the California State Registered Dental Assistant (RDA) practical and written examinations and the National Certified Dental Assistant (CDA) written examination. The laboratory practice includes mouth mirror inspection, use of intra-oral camera, recording findings, taking impressions for study casts, bite registration, intra-oral and facial measurements, placement of isolation dams, matrices, liner bases and temporary restorations, and coronal polish techniques. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **185A Directed Clinical Practice**

**75 hours lab (total) by arrangement, 1 unit  
Grade Only**

*Prerequisite:* Dental Assisting 102, 104, and 106, each with a grade of "C" or better, or equivalent.  
*Corequisite:* Dental Assisting 116, 116L, 122, and 122L.  
*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 185. This course is designed for students in the Dental Assisting program to gain experience in directed clinical practice in a private dental office or clinic. Students are assigned basic dental assisting support procedures, including sterilizing instruments, preparing patients for treatment, assisting in simple chairside procedures, confirming appointments, and filing and retrieving charts. The directed clinical practice is coordinated by a member of the college staff. Supervision of the student is shared by the staff of the affiliating institution and the college faculty. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **185B Directed Clinical Practice**

**75 hours lab (total) by arrangement, 1 unit  
Grade Only**

*Prerequisite:* Dental Assisting 116, 116L, 122, 122L, and 185A, each with a grade of "C" or better, or equivalent.  
*Corequisite:* Dental Assisting 161 and 161L.  
*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 185. This course requires supervised clinical practice in a private dental office or clinic. Students are assigned duties delegated to the dental assistant and put into practice duties learned in current and previous dental assisting laboratory courses. These duties include preparation of laboratory, impression, and restorative materials and chairside assisting with fixed and removable prosthetic procedures. Supervision of the

student is shared by the staff of the affiliating institution and the college faculty. The directed clinical practice is coordinated by a member of the college staff. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **185C Directed Clinical Practice**

**75 hours lab (total) by arrangement, 1 unit  
Grade Only**

*Prerequisite:* Dental Assisting 127 and 127L, each with a grade of "C" or better, or equivalent.  
*Corequisite:* Dental Assisting 136.  
*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 185. Directed clinical practice is conducted in a private dental office or clinic. Students are assigned basic duties of the dental X-ray technician and apply techniques learned in Dental Assisting 136. These techniques include exposing bite-wing and full-mouth radiographs on patients; processing, mounting, identifying, labeling and filing radiographs. Supervision of the student is shared by the staff of the affiliating institution and the college faculty. The directed clinical practice is coordinated by a member of the college staff. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **185D Directed Clinical Practice**

**75 hours lab (total) by arrangement, 1 unit  
Grade Only**

*Prerequisite:* Dental Assisting 161, 161L, and 185B, each with a grade of "C" or better, or equivalent.  
*Corequisite:* Dental Assisting 181 and 181L.  
*Limitation on Enrollment:* This course is not open to students with credit for Dental Assisting 185. Directed clinical practice is conducted in a private dental office or clinic. Students are assigned duties learned in prerequisite and corequisite courses. These duties include general chairside assisting procedures such as taking impressions, applying fluoride, assisting with nitrous oxide and performing mouth-mirror inspection and charting. Also included in the course are duties of the Registered Dental Assistant such as placing and removing post-extraction dressings, removing sutures, placing and removing temporary crowns, and performing coronal polishing procedures. Supervision of the student is shared by the staff of the affiliating institution and the college faculty. The directed clinical practice is coordinated by a member of the college staff. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**290 Independent Study****Hours by Arrangement, 1-3 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Provides for additional research, academic or clinical experiences for students with special interests. The course consists of individualized research problems, conferences with the instructor at prearranged intervals and a final written report on the work completed. This course may be taken four times with different content for a maximum of six units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

<p><b>DISABILITY SUPPORT PROGRAMS AND SERVICES (DSPS)</b></p>
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*Courses listed under DSPS have been designed for students with disabilities. Additional classes are offered at City and Miramar campuses. See appropriate catalog.*

**Physically Disabled**

(See Adapted P.E. Classes Under Physical Education)

**All Disabled Students****021 Accessible Computing Lab****1.5 - 6 hours lab, .5 - 2 units  
Credit/No Credit Only**

*Limitation on Enrollment:* This course is not open to students with credit for Disability Support Programs and Services (DSPS) 76.

This course is offered for students who benefit from adaptive computer access. The course modules teach students how to use the necessary adaptive hardware or software needed to access the computer. Training in all modules is individualized. Students also have the option of completing only those sections of the modules that are relevant to the goals on their Student Educational Contract (SEC). This course may be taken four times for credit. Credit for this course does not apply to the associate degree.

**027 Career Planning for Students with Disabilities****2 hours lecture, 2 units  
Credit/No Credit Only**

This course is designed to assist students with disabilities in acquiring an understanding of the world of work. Emphasis is placed on developing and pursuing goals for employment and on identifying community, state, and national assistance resources. Throughout the course, students evaluate their individual career goals, analyze their job skills, research the job market and construct an effective resume and cover letter for prospective employers. Course material also emphasizes preparing students to meet the psychological, social and cognitive demands of employment. (FT) Credit for this course does not apply to the associate degree.

**Learning Disabled****040 Individual Assessment and Educational Planning****.5 hour lecture, .5 unit  
Credit/No Credit Only**

*Limitation on Enrollment:* This course is not open to students with credit for Disability Support Programs and Services (DSPS) 50.

This course is designed to facilitate students' awareness of individual learning aptitude as compared to measured academic achievement. Standardized achievement and aptitude assessment instruments are individually administered during the course in accordance with California Community College Learning Disabilities Eligibility Model to document a learning profile related to community college academic demands. Related academic study strategies and possible learning disability accommodations are addressed when appropriate. Credit for this course will not apply to the associate degree.

**042 Basic Skills Applied Study Strategies****2 - 3 hours lab, .5 - 1 unit  
Credit/No Credit Only**

This course is intended primarily for students needing disability related specialized support in mainstream basic skills classes in addition to the campus wide academic support services. The focus of this class is to provide study skill assistance for students enrolled in basic skill college classes. Initial emphasis is placed both on the application and generalization of study strategies as well as on assistive technology. Computer assisted instruction is utilized to supplement, review and rehearse basic skills learning. This course may be taken four times with different content for a maximum



of four units. Credit for the course does not apply to the associate degree.

**048 Effective Sentence Writing and Grammar**  
**2 hours lecture, 2 units**  
**Credit/No Credit Only**

This course is designed for students who have verified disabilities related to effective sentence writing skills. It is intended to prepare students for a more successful entry into the mainstream basic skills English curriculum. Multisensory learning strategies are emphasized that assist in the recognition of acceptable sentence structures and appropriate grammar. Sentence writing instruction progresses from very simple to more complex structures. Credit for the course does not apply to the associate degree.

**049 Writing Structured Paragraphs**  
**2 hours lecture, 2 units**  
**Credit/No Credit Only**

This course is designed for students who demonstrate difficulty with written language. It is intended to prepare students who have a writing related disability to more successfully meet the minimum college requirements for multi-paragraph essay writing. This course is unique for the highly structured and sequential strategies applied to essay writing. Additionally, the course emphasizes the application of assistive computer technology for facilitating organizational pre-writing strategies, document checking, and written language fluency. Credit for the course does not apply to the associate degree.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**DRAMATIC ARTS (DRAM)**

**100A Fundamentals of Performance and Production I**  
**12 hours lab, 4 units**  
**Grade Only**

*Corequisite:* Drama 250  
*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.  
*Limitation on Enrollment:* This course is not open to students with previous credit for Drama 101.

This course focuses on beginning acting skills and scenic design and construction technique as well as providing hands-on experience in theatrical production. It is one semester of the first year of a two year program for Dramatic Art majors. The program includes training in all aspects of theatrical production through participation in the Mesa College Theatre Company. Classroom instruction, semester projects, and major productions are included. This course is offered only in the fall semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**100B Fundamentals of Performance and Production II**  
**12 hours lab, 4 units**  
**Grade Only**

*Corequisite:* Drama 250  
*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.  
*Limitation on Enrollment:* This course is not open to students with previous credit for Drama 102.  
 This course focuses on beginning acting skills and technical and design aspects of theatrical lighting as well as providing hands-on experience in theatrical production. It is one semester of the first year in a two year program for Dramatic Art majors. The program includes training in all aspects of theatrical production through participation in the Mesa College Theatre Company. Classroom instruction, semester projects, and major productions are included. This course is offered only in the spring semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**103 Acting for Non-majors**  
**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.  
*Limitation on Enrollment:* This course is not open to students with previous credit for Drama 130.  
 This course introduces students to improvisational acting. The first phase of the course treats acting as process-centered. The instructor leads the participants using a variety of exercises to imagine, enact and reflect upon human experiences. The second phase of the course emphasizes problem-solving skills in group improvisational work. The group improvises action and dialogue appropriate to the content it is exploring, using elements of drama to give form and meaning to the experience. This course is designed for students who are interested in studying acting. (FT) Associate

Degree Credit & transfer to CSU and/or private colleges and universities.

**105 Introduction to Dramatic Arts**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introductory study of the art and literature of the theater. Emphasis is placed on the examination and evaluation of dramatic texts in terms of genre, historical context, aesthetics and reception. In addition, this course introduces students to the technical aspects of the theatrical industry including production and personnel through campus drama productions and field trips. This course is designed for students pursuing a Liberal Arts degree with an emphasis in drama performance. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN DRAM 18).

**112 Introduction to Script Analysis**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels R6 and W6.

This course is intended to introduce Dramatic Arts majors, and other interested students, to the fundamental techniques of script analysis. Focus is on the students' ability to interpret and describe concepts and ideas as related to historical and contemporary dramatic literature. The course emphasizes the development of the techniques of script analysis specific to use in acting, directing, design, and critical and social analysis. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**119 Acting for Film and Television**

**2 hours lecture, 3 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5; and Dramatic Arts 132 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Radio and Television 119 or 265; or Dramatic Arts 265: Acting for Film and Television.

This course introduces students to the skills required for on-camera performing techniques as used in the motion picture and television industry. Students participate in the selection, rehearsal, and on-camera performance of material from television and motion picture scripts

including drama, sitcoms, soaps and commercials. Emphasis is placed on cold reading taped audition skills, improvisational and interview techniques, and the fundamental acting techniques required for camera, scene, and monologue studies. This course provides a comprehensive introduction to students intending to enter a career in the dramatic arts and radio/television. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**122 Makeup for the Stage**

**1 hour lecture, 3 hours lab, 2 units**

**Grade Only**

This course is an introductory hands-on study of the materials and techniques used in stage makeup design and application. Emphasis is placed on the acquisition of a lexicon pertinent to the history and use of makeup in the theater as well as on the actual application of stage makeup in the classroom as a member of the makeup crew for a theatrical production. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN DRAM 14).

**132 Beginning Acting**

**2 hours lecture, 3 hours lab, 3 units**

**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Drama 131A. This course is a beginning level study, practice and execution of the fundamentals of acting designed to develop a foundation in basic acting technique. Emphasis is placed on the effective communication of ideas and emotions by a dramatic character to audience. The course content includes staging techniques, improvisation, theater games, scenes, monologues, stage movement, and an introduction to the lexicon of acting for theater. This course is intended for students who are interested in developing basic acting techniques. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**133 Intermediate Acting**

**2 hours lecture, 3 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Drama 132 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Drama 131B.

This course is designed to build upon the acting and scene work skills developed in Dramatic Arts 132. Emphasis is placed on character analysis through lecture, demonstration and exercises as well as on scene rehearsal and presentation. This course is intended for students who are interested in preparing for a major in drama. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**150 Cinema as Art and Communication I**  
**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A film class designed to meet the needs and experiences impact of the feature film, the documentary, educational commercial television through the historical and stylistic influences upon the aesthetic values and social implications of cinema. Traces and explains the impact of silent comedy. American film before 1940, German expressionism and Russian expressive realism as they influence today's films. Not recommended for students who have taken Radio and Television 160. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**151 Cinema as Art and Communication II**  
**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A film class designed to meet the needs and experience of a modern society that uses the film media as a relevant part of the life style. Traces and explains the impact of the French film, Italian neorealism and the influence of outstanding directors and movements in the second half of the twentieth century. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**165 Introduction to Stage Movement**  
**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Dramatic Arts 165A.

This course serves as an introduction to basic techniques of movement for the stage. Stage movement focuses on the actor's body as an expressive instrument. Students acquire flexibility, strength, and physical repertoire of stage movement. The student is challenged to explore and utilize new areas of dramatic expression. Some examples of contemporary movement are Tai Chi, Suzuki, Alexander, and Feldenkrais. This course is intended for students pursuing a degree in Visual and Performing Arts with an emphasis in Drama. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**200A Fundamentals of Performance and Production III**  
**12 hours lab, 4 units**  
**Grade Only**

*Prerequisite:* Drama 100A and Drama 100B, each with a grade of "C" or better, or equivalent.

*Corequisite:* Drama 250

*Limitation on Enrollment:* This course is not open to students with previous credit for Drama 201. This course focuses on intermediate acting skills and costume design and construction as well as providing hands-on experience in theatrical production. It is one semester of the second year in a two-year program for Dramatic Art majors. The program includes training in all aspects of theatrical production through participation in the Mesa College Theatre Company. Classroom instruction, semester projects, and major productions are included. This course is offered only in the fall semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**200B Fundamentals of Performance and Production IV**  
**12 hours lab, 4 units**  
**Grade Only**

*Prerequisite:* Drama 100A and Drama 100B, each with a grade of "C" or better, or equivalent.

*Corequisite:* Drama 250.

*Limitation on Enrollment:* This course is not open to students with previous credit for Drama 202. This course focuses on intermediate acting skills and costume design and construction as well as providing hands-on experience in theatrical production. It is one semester of the second year in a two-year program for Dramatic Art majors. The program includes training in all aspects of theatrical production through participation in the Mesa College Theatre Company. Classroom instruction, semester projects, and major productions are included. This course is offered only in

the spring semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**235 Literature to Life-A Scene Study Course**  
**6 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Dramatic Arts 132 with a grade of "C" or better, or equivalent, or approval of instructor. This course is a performance based class intended for students who have had some acting experience. Literature to Life introduces students to dramatic literature, traces the impact of that literature on the time period in which it was originally written, and then relates its influence on contemporary American culture and society. Literature to Life studies a variety of acting genres. Scene work is selected in co-ordination with curriculum in other disciplines. Students rehearse the scenes in the first half of the semester and perform the scenes for both on-campus classes and high schools in the second half of the semester. This course is intended for students who have completed Dramatic Arts 132 and are looking for performance experience. This course may be taken two times using plays from different historical periods. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**250 Rehearsal, Production and Performance**  
**3-12 hours lab, 1-4 units**  
**Letter Grade or Credit/No Credit Option**

This course is a study and application of the skills, responsibilities and commitment required for work in play production and performance. Throughout the course, students participate in the rehearsal, production and performance of an actual play. As part of this process, students research and provide written critiques of the background, style, historical conditions and artistic theory connected to the given play and apply these to an original interpretation of the production. This course may be repeated three times. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**251 Musical Comedy Rehearsal, Production and Performance**  
**3-12 hours lab, 1-4 units**  
**Grade Only**

This course is a study and application of the skills, responsibilities and commitment required for work in

the production and performance of a musical. Throughout the course, students participate in rehearsal, production and performance as actors, singers, dancers, technicians, assistant directors, stage managers and production crew. As part of this process, students research and provide written critiques of the background, style, historical conditions and artistic theory connected to the given musical and apply these to an original interpretation of the production. This course may be repeated three times. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**267 Experimental Theatre**  
**3 hours lab, 1 unit**  
**Letter Grade or Credit/No Credit Option**

This course will focus primarily on non-commercial theatre and areas not covered in the drama core program. Students will be grouped into production companies, which will produce Thursday Theatre, Readers' Theatre, Children's Theatre or Touring Theatre productions, with each student concentrating on a specific area. Areas of concentration: playwriting, production of one-acts, sound, direction, lighting design, stage design, stage managing, musical comedy, advanced acting problems, and stage dialects. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**290 Independent Study**  
**Hours by Arrangement, 1-3 units**  
**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Advanced special work in dramatic arts: acting, design, lighting, film, business, makeup, costumes, direction, or play production. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## ECONOMICS (ECON)

### 120 Principles of Economics I

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Introduction to basic economic principles and theory relating to problem analysis, structure of our institutions and the formation of public policies. Emphasis is placed on the broad overall performance (macro-analysis) of the economy with concentration in such areas as incomes, employment and output; economic stability and growth; fiscal and monetary policy. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ECON 2).

### 121 Principles of Economics II

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A continued study of principles and applications regarding specific economic sectors (micro analysis). Various competitive models in a market economy are studied in detail. Economics of labor unions, farming, international trade and finance provide a background for study and analysis of many current world and domestic problems. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ECON 4).

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## EDUCATION (EDUC)

### 100 Tutor Training

**.5 hour lecture, 1.5 hours lab, 1 unit  
Credit/No Credit Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

*Limitation on Enrollment:* Student must have completed a minimum of 12 units of college credit with an accumulated grade point average of 3.0 or better in subject area he/she will tutor.

This course prepares college-level students for tutoring adult/college students. Student trainees learn about tutoring methods as well as how to use appropriate written and mediated instructional materials. The course includes supervised tutoring practice. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 200 Teaching as a Profession

**2 hours lecture, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5;

*Limitation on Enrollment:* Must meet safety and health clearance standards for a public school field experience placement.

This course is designed for students considering teaching as a profession, for paraprofessionals, and for volunteer tutors working in the public school system. Career exploration, foundations of education, critical issues, and an introduction to literacy acquisition are addressed. Standards for the teaching profession and conditions for effective learning are discussed. Guided observations of public school classrooms in a variety of subject areas are a requirement of the course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 203 Service Learning for Prospective Teachers

**1 hour lecture, 1 unit  
Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Student must meet safety and health clearance standards for public school volunteer experience placement.

This course is designed for students considering teaching as a profession, and for prospective tutors. The purpose of this class is to provide early, supervised experience to pre-service teachers in the form of service

learning. The lectures provide for orientation, review, reflection and problem solving; in addition, a minimum of 30 hours of volunteer service work is required. Experiential learning activities include observing and/or tutoring at various educational levels. Through this service learning, students are made aware of skills needed in the teaching profession. Additionally, they are mentored in the application of classroom management techniques and routine teaching skills required in the public schools. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## ENGINEERING (ENGE)

### 101 Introduction to Engineering

**1.5 hours lecture, 1.5 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* This course is not open to students with previous credit for Engineering 265B: Introduction to Engineering.

This course is an introduction to engineering in the work environment, including familiarization with the different occupations of engineering. Emphasis is placed on engineering requirements, analysis, design, implementation and testing of actual engineering problems. Students learn the proper use of engineering tools including computers, statistics and computer simulations. This course is designed to help students decide whether to embark on an engineering or technical career. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 115 FORTRAN and Numerical Methods for Engineers and Scientists

**1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Prerequisite:* Mathematics 141 with a grade of "C" or better, or equivalent.

An introductory course which presents the concepts of computer programming using the FORTRAN language. Emphasis is on the solution of practical engineering and scientific problems using standard structured programming techniques and numerical methods.

Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List

### 151 Engineering Drawing

**6 hours lab, 2 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50.

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This course is a study of engineering design with an emphasis on developing drawing skills and techniques for engineers. Course content includes elementary orthographic and pictorial drawing, sections and dimensioning, instrument and freehand drawing as an aid to visualization and design, and computer-aided design (CAD). This course is designed for the transfer student planning to major in engineering or disciplines included in the physical sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGR 2).

### 200 Statics

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Physics 195 with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Mathematics 151 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Engineering Technology 150. This course is a study of the applications of the principles of mechanics to rigid bodies in equilibrium. Course content emphasizes areas of friction, centroids, center of gravity, analysis of structures, moments of inertia and methods of virtual work. This course is designed for the transfer student planning to major in engineering or disciplines included in the physical sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGR 8).

### 210 Properties of Materials

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Physics 195 with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Chemistry 200 and 200L.

This course is a study of the chemical, physical and mechanical properties of engineering materials

including metals, ceramics, polymers and composites. Emphasis is placed on function and structure as they relate to specific design considerations. This course is designed for the transfer student planning to major in engineering or disciplines included in the physical sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGR 4).

## 240 Digital Systems

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50.

*Limitation on Enrollment:* This course is not open to students with credit for Physical Sciences 265: Digital Systems.

This course is an introduction to modeling, analysis, and design of digital systems, primarily at the Logic Design Level. Students apply the basic theory of switching networks, use Boolean algebra to analyze and synthesize switching networks, design logic gate networks, use simplification schemes to minimize part count and cost while providing optimum performance, and design and analyze sequential and combinational circuits using flip-flops and logic gate networks. This course is designed for the transfer student planning to major in engineering or disciplines included in the physical sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 250 Dynamics

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Engineering 200 with a grade of "C" or better, or equivalent.

*Corequisite:* Completion of or concurrent enrollment in Mathematics 252 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Engineering Technology 250. This course is a study of the fundamental principles of bodies in motion with an emphasis on kinematics and kinetics of particles and rigid bodies, moving reference frames, work-energy, linear and angular momentum relationships and their application to engineering problems. Vector notation is used throughout the course. This course is designed for the transfer student planning to major in engineering or disciplines included in the physical sciences. (FT) Associate Degree

Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 260 Electric Circuits

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Physics 196 and Mathematics 151, each with a grade of "C" or better, or equivalent.

This course is an introduction to network analysis, basic network theorems, mesh and nodal analysis with independent and controlled sources. Course content emphasizes steady state and transient responses of networks, complex frequency transformation; A.C. circuit analysis, power, reactive apparent power, and power factor as well as balanced three-phase electric power systems. This course is designed for the transfer student planning to major in engineering or disciplines included in the physical sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGR 12).

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

The English for Speakers of Other Languages Program is designed to prepare students to read, write, speak and listen at a level that enables them to succeed in college courses.

The program consists of four levels and the student is assigned a level based on the result of his/her placement test.

The first level, L19, is a combined skills class in a lecture/lab format. Students who successfully complete this course are at the intermediate-low level. Some students at the beginning level may find ESOL 19 difficult. For these students, counselors are available to discuss options and resources, including classes at Continuing Education.

The second and third levels, L20 and L30, are made up of three courses. The grammar-writing component is a six-unit course; the reading and listening/speaking components are three units each.

The fourth level, L40, is a single course in reading and writing. Students who successfully complete ESOL 40 can read and write at an advanced level. They are prepared to take English courses one level below transfer (ENGL 51 & 56).

### **015 Essay Writing and Grammar for Non-Native Speakers of English**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* ESOL Placement Score on the Subject A Proficiency Examination.

This course provides instruction in basic writing, focusing its efforts on the special learning needs of students for whom English is not a first language. Classes are taught on the UCSD campus. Students write essays as exercises in gaining greater control and accuracy in using grammatical and punctuation conventions, achieving acceptable precision in diction and syntax, and practicing analysis and evaluation of the structure, evidence, and argumentation encountered in academic texts. The primary emphasis is on reducing the number and severity of language errors, bringing them to a level acceptable in the academic setting, and on developing writing fluency, and strengthening editing skills. In addition to earning a credit grade for the course, students take a timed-writing examination at the end of the course and must demonstrate a level of written language proficiency that will enable them to profit from instruction in the next writing course, either Subject A or one of the college writing sequences. Not Applicable to Associate Degree, pre-collegiate basic skills, English as a Second Language.

### **019 Transitional English for ESOL Students**

**3 hours lecture, 6 hours lab, 5 Units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Assessment Skill Level L19. Students are advised to take the ESOL placement test prior to enrollment and perform at level 19.

*Limitation on Enrollment:* This course is not open to students with credit for English 007 or 58.

This course prepares students to read, write, listen and speak at the intermediate-low ESOL level to facilitate successful participation in a college setting. This course will emphasize development of reading and writing skills in academic contexts, focusing heavily on the production of complete sentences with minimal errors and basic paragraph and composition development. Satisfactory completion of this course will enable students to enroll in ESOL 20, 21 and 22.

(FT) Credit for this course is not applicable to the associate degree.

### **020 Writing for Non-native Speakers of English I**

**6 hours lecture, 6 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English for Speakers of Other Languages 19 with a grade of "C" or better, or equivalent, or Assessment Skill Level L20.

*Limitation on Enrollment:* This course is not open to students with credit for English 008 or 60.

This course in writing and grammar prepares students to write at the intermediate-mid ESOL level. In this course, students learn to write paragraphs, basic compositions and other types of texts and practice critical reasoning in their writing. Students read and understand a variety of texts and develop academic study skills and work habits. Students also practice grammatical structures in the production and editing of compositions so that meaning is generally clear and not obscured by error. Credit does not apply to the associate degree. (FT)

### **021 Reading for Non-native Speakers of English I**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English for Speakers of Other Languages 19 with a grade of "C" or better, or equivalent, or Assessment Skill Level L20.

This course prepares students to read at the intermediate-mid ESOL level. In this course, students learn reading strategies and apply them as they read a variety of texts. Students practice identifying text organization, vocabulary and grammar to facilitate comprehension. Students also begin to use information from class readings in discussion, critical thinking and writing. (FT) Credit does not apply to the associate degree.

### **022 Listening and Speaking for Non-native Speakers of English I**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English for Speakers of Other Languages 19 with a grade of "C" or better, or equivalent, or Assessment Skill Level L20.

This course prepares students to understand spoken English and to speak at the intermediate-mid ESOL level. In this course, students begin to develop communicative competence through listening to and participating in a variety of communicative activities.



Students also begin to study grammatical structures specifically related to oral/aural course work to make connections between structure and communicative needs. In addition, students discuss, write about and think critically about information from oral and written sources. (FT) Credit does not apply to the associate degree.

### 030 Writing for Non-native Speakers of English II

**6 hours lecture, 6 units  
Grade Only**

*Prerequisite:* English for Speakers of Other Languages 20, 21, and 22, each with a grade of "C" or better, or equivalent, or Assessment Skill Level L30.

*Limitation on Enrollment:* This course is not open to students with credit for English 009 or 61.

This course in writing and grammar prepares students to write at the intermediate-high ESOL level. In this course, students learn to write compositions and other types of texts that communicate a basic awareness of critical reasoning and the components of the academic essay and other types of writing. To achieve these goals, students learn and apply knowledge of syntax and grammatical structures in the production and editing of compositions so that errors, which may be frequent, will not obscure meaning. Students also read and understand a variety of texts as well as communicate a familiarity with academic study skills and work habits. Credit does not apply to the associate degree.

### 031 Reading for Non-native Speakers of English II

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* English for Speakers of Other Languages 20, 21, and 22, each with a grade of "C" or better, or equivalent, or Assessment Skill Level L30.

This course prepares students to read at the intermediate-high ESOL level. In this course, students continue to develop reading skills needed for academic and workplace success. To achieve these goals, students read a variety of texts and apply appropriate reading strategies to facilitate comprehension. In addition, students engage in activities to build background knowledge as well as knowledge of text structure, grammar and vocabulary. Students also use information from class reading in class discussion, critical thinking and writing. (FT) Credit does not apply to the associate degree.

### 032 Listening and Speaking for Non-native Speakers of English II

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* English for Speakers of Other Languages 20, 21, and 22, each with a grade of "C" or better, or equivalent, or Assessment Skill Level L30.

This course prepares students to understand spoken English and speak at the intermediate-high ESOL level. In this course, students continue to develop communicative competence through listening to and participating in a variety of communicative activities. Students also continue to develop knowledge of grammatical structures specifically related to oral/aural course work. In addition, students discuss, write about, and think critically about information from oral and written sources. (FT) Credit does not apply to the associate degree.

### 040 Reading and Writing for Non-native Speakers of English III

**6 hours lecture, 6 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* English for Speakers of Other Languages 30, 31, and 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Level L40.

*Limitation on Enrollment:* This course is not open to students with credit for English 010 or 62.

This course prepares students to read and write at the advanced ESOL level. In this course students write essays and other types of texts that have some complexity of expression, contain relatively few mechanical and grammatical errors and illustrate evidence of critical reasoning. Students also read academic and workplace texts and apply study skills and work habits necessary for success in further academic and vocational studies. Students who complete this course will be prepared to enter English 51 and 56. (FT) Credit does not apply to the associate degree.

## ENGLISH (ENGL)

### Basic Skills Courses

All courses at this level are offered for college credit. Credit for these courses will not apply toward the associate degree but will count toward the determination of a student's workload and eligibility for financial aid.

## Reading

### 042 College Reading and Study Skills I (Formerly English 55)

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Assessment Skill Level R3. This course is designed for native speakers of English. ESL students should enroll in ESOL 19, 20, 21, 22, 30, 31, 32 or 40 as recommended by the placement test for non-native English speakers.

*Limitation on enrollment:* This course is not open to students with previous credit for English 055. This course is designed for students who need to improve their reading skills in order to succeed in college courses. In this course, students practice the reading process, reading extensively and intensively, and develop confidence and enjoyment in reading. Students also read and respond to a variety of materials, including non-fiction and textbook assignments, and learn strategies for reading difficult material to facilitate comprehension and critical thinking. In addition, students develop writing, vocabulary, discussion, and study skills. (FT) Credit for this course does not apply to the associate degree.

## Writing

### 043 English Review (Formerly English 50)

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Assessment Skill Level W3; or English 42 with a grade of "C" or better, or equivalent, or Assessment Skill Level R4. This course is designed for native speakers of English. ESL students should enroll in ESOL 19, 20, 21, 22, 30, 31, 32, or 40 as recommended by the placement test for non-native speakers.

*Limitation on enrollment:* This course is not open to students with previous credit for English 050. This course is designed for students who need review of and practice with writing unified paragraphs and purposeful basic compositions. In this course students develop knowledge of the writing process as well as knowledge of grammatical structures to compose clear and complete sentences, paragraphs, and short essays. Students also read texts as the basis for writing and develop critical thinking skills necessary for success in college courses. (FT) Credit for this course does not apply to the associate degree.

### 050 English Review (see English 43 on page 278)

### 055 College Reading and Study Skills I (see English 42 on page 278)

## English 101 Preparatory Courses

All courses at this level are offered for college credit. Three units of course work at this level may be applied to the associate degree. Credit for courses at this level will count toward the determination of a student's workload and eligibility for financial aid.

## Writing

### 051 Basic Composition

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English for Speakers of Other Languages 40 with a grade of "C" or better, or equivalent; or English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4.

This course is designed to prepare students to write successfully at the transfer level. In this course students practice the writing process in the production and editing of essays. Students also review grammatical and mechanical structures as needed to support the successful expression of meaning. In addition, students read and think critically using a variety of texts which are the basis for writing and class discussion. A District-wide, timed-writing examination, holistically graded by English instructors, is part of the final course grade. Designated sections of this course may be taught from a specific cultural perspective and are cross-listed under Black Studies and Chicano Studies in the class schedule. Three units of English credit at this level (either English 51 or English 56) may be applied to the associate degree. (FT) Associate Degree Credit only and not Transferable.

## Reading

### 056 College Reading and Study Skills II

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English for Speakers of Other Languages 40 with a grade of "C" or better, or equivalent; or English 42 with a grade of "C" or better, or equivalent, or Assessment Skill Level R4.

This course is designed for students who need to develop advanced reading skills to succeed in transfer level courses. In this course, students focus on academic reading and study skills and practice strategies to improve reading comprehension and

critical thinking. Students also build writing, vocabulary, discussion and study skills to accurately express information and reflect the meaning of class readings. Three units of English credit at this level (either English 51 or English 56) may be applied to the associate degree. (FT) Associate Degree Credit only and not Transferable.

### 064 Writing Essays

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* A score of 3 or lower on the University of California "Subject A" Exam.

This is a course in essay writing that focuses on the writing of the argumentative essay. Classes are taught at the UCSD campus. In this course students practice the writing process in the production and editing of essays. In addition, students read and think critically using a variety of texts that are the basis for writing and class discussion. In addition to earning a grade for the course, students must also pass a timed-writing examination at the end of the course, holistically graded by English instructors. This course is intended for students who need to complete the Subject A requirement and develop effective writing skills. (FT) Associate Degree Credit only and not Transferable.

## English Courses

(Also see Humanities)

### 97 College Writing Skills

**3 hours lab, 1 unit  
Credit/No Credit Only**

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4.

This course provides the application of college writing skills for all disciplines. Emphasis is on the writing of organized, clear, concise, coherent, and carefully reasoned essay exams, book reports, research papers, technical reports, expository and argumentative essays, and other college writing assignments. The course is individualized, with students working on specific learning outcomes tailored to their needs. (FT) Associate Degree Credit only and not Transferable.

### 101 Reading and Composition

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; or English 92A or English 92B or English 64 with a grade of "C" or better, or equivalent.

This course is designed for transfer-level students or for those who want to develop competence in college level reading and composition. In this course, students read, analyze, discuss and think critically using a variety of works and sources. Based on these activities, students write essays, fully-documented research projects, and other types of texts for various purposes and audiences. This written work, which demonstrates effective, logical, and precise expression of ideas, totals at least 6000 graded words. Designated sections of this course may be taught from a specific cultural perspective. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGL 2) (CAN ENGL SEQ A = ENGL 101 + 105).

### 105 Composition and Literature

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; or English 064 or English 92A or English 92B with a grade of "C" or better, or equivalent. This is a composition course using literature as a background for improving writing skills. Students discuss the general nature and elements of literature and literary criticism by reading and analyzing representative works of fiction, drama, and poetry. Based on this subject matter, students are required to write a variety of critical papers, including a research paper, comprising at least 6,000 graded words. This course is designed for transfer students and is suitable for those students interested in literature and in developing strong critical and analytical writing skills. Designated sections of this course may be taught from a specific cultural perspective. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGL 4) (CAN ENGL SEQ A = ENGL 101+105).

### 202 Introduction to Linguistics

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is designed to introduce students to the field of Linguistics. In this course, students develop an understanding of the nature of language through the study of core areas in linguistics including phonetics, phonology, morphology, syntax, semantics and pragmatics. Students also read, write and think

critically about related fields such as psycholinguistics, sociolinguistics, historical linguistics, and animal communication. This course is designed for students who plan to transfer as well as for those with a general interest in linguistics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 205 Critical Thinking and Intermediate Composition

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is designed to help students who are planning to transfer to a four-year college or university to develop critical thinking, reading, writing, and research skills beyond the level of English 101 and English 105; it is a required course within many curricula. Assignments require a total of at least 8,000 words of graded writing. The course focuses on writing argumentative prose and critically evaluating arguments. A majority of the written assignments require some research and documentation, including library research. Designated sections of this course may be taught from a specific cultural perspective and are cross-listed under Black Studies and Chicano Studies in the catalog and class schedule. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 207 The Art of the Sentence

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This is a course in sentence stylistics beyond the level of English 101 and English 105. The course focuses on the intensive development of skills in analysis and application of linguistic and rhetorical principles. It stresses the interconnections among grammatical design, content, and purpose. Students move beyond basic correctness to sophisticated aspects of sentence patterning in order to achieve clarity and force in written expression. Assignments require a total of at least 8,000 words of graded writing. This course is intended for transfer students, those who desire to write and/or speak as effectively as possible in their academic work and/or career, and those with a special interest in language and linguistics. (FT) Associate

Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 208 Introduction to Literature

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; English 105 with a grade of "C" or better, or equivalent. This course provides an inquiry into the basic nature of literature and is designed for students with a general interest as well as for those majoring in the field. Students read and analyze representative literary works in fiction, non-fiction, poetry and drama from various cultures and periods, applying practical critical techniques in essays, reports, and exams. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 209 Literary Approaches to Film

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course focuses on literary values, such as plot, conflict, symbolism, theme and character as observed in feature films. It also focuses on cultural values with special reference as to how films define problems, establish a network of varied values, confront moral dilemmas, and explore human emotions. This course satisfies general education requirements in humanities and serves as an elective for English majors. It is designed for students who are interested in literature as well as those interested in the study of film. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List

### 210 American Literature I

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is a survey of American literature from its beginning to the late 19th Century including

representative works from the Colonial Period (1588-1765), the New Republic (1765-1829). In this class students read and discuss the authors of these periods, addressing relevant social, political, cultural, and religious issues. The students critically analyze in essays, exams, and research papers the authors, specific works, and other topics as assigned. Classroom activities include lectures and discussions of the principal authors and works. Selected representative readings are required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGL 14) (*CAN ENGL SEQ C = ENGL 210 + 211*).

### 211 American Literature II

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. A survey of American Literature from the late 19th Century to the present which includes representative works from the Age of Realism (1865-1914), the Modernist Period (1914-1945), and the Postmodern Era (1950-present). In this class students read and discuss the authors of these periods, addressing relevant social, political, cultural, and religious issues. The students critically analyze in essays, exams, and research papers the authors, specific works, and other topics as assigned. Classroom activities include lectures and discussions of principal authors and their works. Selected representative readings are required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGL 16) (*CAN ENGL SEQ C = ENGL 210 + 211*).

### 215 English Literature I: 800-1799

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course offers a survey of British literature from the Anglo-Saxon period to the pre-Romantic period (approximately 800 to 1799), including representative works from the Old and Middle English periods, the Renaissance and the Elizabethans, the Cavalier, Metaphysical, and Puritan periods, the Restoration and the Neoclassical periods. Students read and discuss the major authors of these periods, addressing relevant social, political, cultural, and religious issues. Students critically analyze, in essays and research papers,

authors, specific works, and other topics as assigned. This course satisfies requirements for the major in English as well as general education and humanities requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGL 8) (*CAN ENGL SEQ B = ENGL 215 + 216*).

### 216 English Literature II: 1800-Present

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course offers a survey of British literature from the Romantic period to the 20th century (approximately 1800 to the present) including representative works from the pre-Romantic and Romantic periods, the Victorian and later Victorian period, and the Modern period. Students read and discuss the major authors of these periods, addressing relevant social, political, cultural, and religious issues. Students critically analyze, in essays and research papers, authors, specific works, and other topics as assigned. This course satisfies requirements for the major in English as well as general education and humanities requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGL 10) (*CAN ENGL SEQ B = ENGL 215 + 216*).

### 220 Masterpieces of World Literature I: 1500 BCE - 1600 CE

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 and R5. *Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course offers a survey of world literature in translation, from the ancient world through the European renaissance (approximately 1500 BCE - 1600 CE), including the established classic literature of the Near East, Greece and Rome, India, China, Japan, Africa, the Islamic world, and Europe. Students read and discuss a variety of authors from these regions, and address relevant social, cultural, and religious issues. Students critically analyze, in essays and papers, specific authors, works, themes, and other topics as assigned. (FT) Associate Degree Credit & transfer to CSU

and/or private colleges and universities. UC Transfer Course List.

### **221 Masterpieces of World Literature II: 1600 - Present**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course offers a survey of world literature in translation, from the close of the European renaissance through the present time, including the literature of Asia, Europe, North America, Central America, South America, Africa and the Islamic world. Students read and discuss a variety of authors from these regions, and address relevant social, religious, and cultural issues. Students critically analyze, in essays and papers, specific authors, works, themes, and other topics as assigned. This course satisfies requirements for the major in English as well as general education and humanities requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **230 Asian American Literature**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is a survey of Asian American literature from the 1900's to the present that includes representative works by early immigrants, as well as the writing of contemporary Asian American writers. Students read and discuss the authors and major works, while addressing relevant social, political, cultural, religious, and sociolinguistic issues. The students critically analyze these issues and other topics addressed in specific works in assigned essays and research papers. Selected representative readings are required. This course is designed for students transferring with a literature or history major as well as those with an interest in this field. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **238 Evaluating Children's Literature**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is a survey of children's literature from folktales to current works. The course compares works from a variety of authors, cultures, and historical periods while emphasizing current American works. Principles of literary criticism are applied in evaluating the themes, language, and structure of works studied. This class is suitable for students interested in literature as well as for students who are preparing to teach. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **240 Shakespeare**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 51 and English 56 each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course introduces students to William Shakespeare's drama and poetry in a survey of his work, its historical and political context, and its influence on subsequent literature. Students study and analyze representative plays and poems from the perspectives of theme, character, structure, and language, addressing relevant social, political, cultural, and religious issues. Students critically analyze, in essays and other writing assignments, specific works, criticism from his contemporaries to the modern day, interpretations of his works on both stage and screen, and other topics as assigned. This course is designed for students majoring in English and other related majors as well as those with a general interest in the author or the period. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **245 Writing Creative Nonfiction**

**3 hours lecture, 3 units**

**Grade Only**

*Prerequisite:* English 101 or English 105 with a grade of "C" or better, or equivalent, or Assessment Skill Levels R6 and W6.

*Limitation on Enrollment:* This course is not open to students with previous credit for English 246A and/or 246B.

This is an intensive course in writing creative nonfiction. Exploration of the principles and methods of creative nonfiction are offered through lecture and the critical analysis of student and master works addressing personal, social, political, and/or cultural issues. Students submit original creative nonfiction for class discussion and learn to use the workshop format to further their work. Increased writing skills help students not only in preparing for such writing-related careers as publishing, journalism, communications, and education, but also in better understanding literature and learning to use language successfully, which is necessary in many professions. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **247 Writing Seminar - Poetry**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 or English 105 with a grade of "C" or better, or equivalent, or Assessment Skill Levels R6 and W6.

This introductory course provides instruction in the study and creation of poetry. Students read and critique traditional, contemporary and multicultural poems that provide models for their original work. In addition, students create poetry which is discussed and analyzed by the class. Students learn to identify the basic elements and techniques of poetry, use invention strategies, understand different forms, analyze poems, examine published and unpublished poems as models for writing poetry, use constructive criticism, identify current poetic values, and explore potential markets for publishing poems. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **249 Introduction to Creative Writing**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 or English 105, with a grade of "C" or better, or equivalent, or Assessment Skill Levels R6 or W6.

*Limitation on Enrollment:* This course is not open to students with previous credit for English 249A and 249B.

This is an introductory course in creative writing which focuses on the study of fiction and poetry. Students analyze technique in the works of professional writers and in their own original works. After submitting writing, students participate in informal discussion of

their work, which includes helpful criticism from the class and the instructor. Increased writing skills help students prepare for careers in communication, education, writing, advertising, selling, journalism, law, business, and government. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ENGL 6).

### **253 Fundamentals of Fiction Writing**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 or English 105, with a grade of "C" or better, or equivalent, or Assessment Skill Levels R6 or W6.

*Limitation on Enrollment:* This course is not open to students with previous credit for English 252A. This is an intensive course in fiction-writing techniques. Students read and evaluate fiction using elements of fiction writing as well as contemporary issues. Students write original fiction and submit for class discussion and learn to use criticism offered by the instructor and peers. Critical thinking abilities are applied as students analyze student and master works addressing personal, social, political, and/or cultural issues. Increased writing skills help students who may be interested in a writing-related career, such as publishing, journalism, communications, and education, but also in better understanding literature, and learning to use language successfully. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **254 Intermediate Fiction Writing**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 253 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for English 252B. This course provides instruction in writing fiction at the intermediate level. Students are expected to exhibit a deeper understanding of master work and to write fiction addressing personal, social, political, and/or cultural issues at a more sophisticated level by more fully developing the elements of fiction in their writing. Additionally, students are taught to be better able to articulate and to more readily accept and incorporate criticism. This course may be of interest to students with the goal of further improving creative writing skills or creating a portfolio prior to transferring to a 4-year program in creative writing, or to anyone wishing to improve his or her creative writing skills. It is

expected these students should benefit and make further advancements by continuing in the workshop atmosphere. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

### Environmental Design Studies

(See Architecture)

## ESCROW (ESCR)

### 101 Escrow Procedures — Beginning

**3 hours lecture, 3 units  
Grade Only**

This course covers methods and techniques of escrow procedure for various types of real estate transactions, including the legal and ethical responsibilities of persons engaged in escrow work. Some of the topics included are types of escrow, preparation of documents, terminology, phraseology, title and escrow procedures, and the method of adjusting taxes, rents, and other charges. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 111 Escrow Procedures — Advanced

**3 hours lecture, 3 units  
Grade Only**

This course covers a study of exchanges, loan escrow, sales of trust deeds and notes, consummation of land contracts and leasehold escrow's. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## FASHION (FASH)

### 105 Introduction to Fashion

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A survey of fashion career opportunities as well as requirements and qualifications for success in the fashion world. Exploration of all aspects of the fashion field including the manufacturing, designing, coordination, and retailing of fiber, fabric, leather, and fur products. Development of a fashion vocabulary and an awareness of the relationship of fashion trends to current economic and social factors relating to men's, women's and children's clothing. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 108 Analysis, Evaluation, and Comparison of Ready-to-Wear Fashion

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5, and M20; and Concurrent enrollment in Fashion 105.

This course provides an analysis of the quality of materials, design, and construction in ready-to-wear garments and accessories. This course includes comparisons of the processes involved in manufacturing and concepts of sizing. Principles of fit, as well as aids in buying and selling are also included. This course is required for Fashion Merchandising majors. The content is beneficial to marketing students interested in ready-to-wear and retail skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 110 Fashion Buying/Management

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

This course studies the principles of buying for resale in independent stores, department stores, and chain stores with centralized buying. It includes buying fashion merchandise staples, hard and soft merchandise lines. Topics covered are merchandise planning and selection, resource relations, legal trade regulations,



pricing, merchandise management and control. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 112 Fashion Promotion

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Principles of fashion promoting and coordinating fashion, functions of the fashion coordinator, and techniques and procedures for presenting fashion. Students will observe and participate in an area of the fashion industry. Emphasis is on the study of the function of fashion coordinators and directors in retail and wholesale fields. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 115 Visual Merchandising

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Techniques of coordinating fashion merchandise and applying the principles and elements of design to sell merchandise and fashion ideas in visual displays. Career opportunities in visual presentation will be explored. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 120 Fashion History and Trends

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A survey of the evolution of clothing styles throughout history from the Egyptian period to the present, with emphasis on the relation of recurring style trends to contemporary fashion. Students will design contemporary garments based on historic styles. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 121 Ethnic Costume: History and Design

**1 hour lecture, 1 unit  
Grade Only**

*Advisory:* Fashion 120 and Fashion 171, each with a grade of "C" or better, or equivalent.

In Ethnic Costume: History and Design, students study world costume, its history and evolution. Students

learn how costume is influenced by a country's geography, history and culture. Included in the course is a study of costume silhouette, design, construction and embellishment. Traditional and online research and garment design by computer are incorporated into the course. This course is appropriate for fashion design majors and any student interested in ethnic costume. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 125 Fashion Selection

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course covers analysis of fashion and individual characteristics related to selecting and recommending appropriate clothing for occupational and individual needs. Associate Degree Credit & transfer to CSU and/or private colleges and universities. (CAN FCS 20).

### 130 Apparel Construction I

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5, and M20; and concurrent enrollment in Fashion 199A.

In this course students learn to construct garments, operate and maintain sewing equipment and analyze simple fitting problems. Domestic and trade methods of apparel construction are used. This is a required class for all fashion design majors and students interested in fitting and constructing clothing. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 135 Tailoring

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20; Fashion 130 with a grade of "C" or better, or equivalent.

The focus of this course is the presentation of various techniques of tailoring and fitting a coat or jacket utilizing a commercial pattern. This is a recommended course for all fashion design majors and is open to any student interest in expanding intermediate sewing skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**140 Clothing Design and Flat Pattern I****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5, and M20; and Fashion 130 with a grade of "C" or better, or equivalent. In this course students learn to make patterns by manipulation of a basic sloper to create a variety of designs. This is a required class for all fashion design majors and students interested in creating original clothing designs. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**141 Clothing Design and Flat Pattern II****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5, and M20; and Fashion 140 with a grade of "C" or better, or equivalent. This course continues the study of principles of design and the application of those techniques in developing and constructing original garments. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**142 Fashion Sketching****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 43 and English 42 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R4 and M20. In this course the student learns fashion illustration techniques for drawing design sketches, production technical flats and theme presentation boards. The student learns how to draw and use the basic figure (croquis) and to draw garment shapes and original designs. Exposure to various media enhances personal style and expression. This course is required for fashion design majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**145 Clothing Design Through Draping****3 hours lecture, 3 units  
Grade Only**

*Corequisite:* Fashion 199B.

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20; and Fashion 130 with a grade of "C" or better, or equivalent.

In this course, students study the terminology and basic techniques of fabric draping. Students drape and fit fabrics on a three-dimensional form, design patterns and construct original garments from these patterns. This is a required course for all fashion design majors and is open to any student interested in expanding design skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**150 Clothing Design — Advanced****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20; and Fashion 140 with a grade of "C" or better, or equivalent. This course covers advanced principles of creating and producing original garments related to specific customers. This course emphasizes development of a line of original garments for presentation to industry to promote a professional career in design. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**155 Fashion Field Studies****3-12 hours lab, 1-4 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

The student will be introduced to a wide variety of fashion merchandising and design businesses in San Diego and Los Angeles, alternating field trip outings with in-class sessions. The student will have the opportunity to explore possible areas of employment interest in the fashion industry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**160 Millinery I****1 hour lecture, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Fashion 265: Beginning Millinery.

This course covers the basic principles of designing and constructing hats. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**161 Millinery II****1 hour lecture, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Fashion 265: Intermediate Millinery.

This course covers the intermediate principles of designing and constructing a hat. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**162 Millinery III****1 hour lecture, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Fashion 265: Advanced Millinery.

This course covers the advanced principles of designing and constructing a hat. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**170 Textile Design****1 hour lecture, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Fashion 265: Textile Design. This course covers the principles of developing pattern designs for textiles and decorative arts. The student will learn to create color rendering of repeat patterns usable in the textile industry. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**171 Computer Flat Pattern Design****3 hours lecture, 3 units  
Grade Only**

*Advisory:* Fashion 140 with a grade of "C" or better, or equivalent is strongly recommended.

In this course, students learn how to draft apparel patterns through the use of CAD software. They adapt hand pattern drafting techniques to the computer by building a basic sloper and applying pattern manipulations in order to create fashion patterns. Students work with a variety of pattern design software. They evaluate the functions and suitability of each

program to apparel manufacturers and small business operations. (FT) Associate Degree Credit only and not Transferable.

**172 Computer Flat Pattern Design II****3 hours lecture, 3 units  
Grade Only**

*Advisory:* Fashion 140 with a grade of "C" or better, or equivalent is strongly recommended.

In Computer Flat Pattern Design II, students learn how to draft apparel patterns through the use of Industrial Pattern Making software. They utilize hand drafting experience to develop computer drafting skills necessary to create patterns suitable for apparel production. Digitizing and plotting equipment is used in the process of design. Grading for multiple sizes is covered. (FT) Associate Degree Credit only and not Transferable.

**173 Fashion Marketing on the Internet****1 hour lecture, 1 unit  
Grade Only**

*Advisory:* Fashion 105 and 178, each with a grade of "C" or better, or equivalent.

In this course, students research the Internet to determine how a fashion business is marketed in various forms through web pages, mail lists, user groups and FTP sites. Students develop a marketing plan and web site structure for a fashion-oriented business and create a simple web site that effectively markets a fashion or design product. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**175 Computer Fashion Design I: Adobe PhotoShop****2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

In this class, students draw and design apparel garments and fashion illustrations by computer utilizing Adobe PhotoShop. They learn computer graphic techniques that aid them in fashion design, fabric development and rendering, and garment merchandising. In addition, they build digital presentations and how to utilize a variety of digital imagery sources as aids to the design process. This course is designed for students majoring in the field, and for anyone with a general interest in design and computer graphics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 176 Computer Fashion Design II: Adobe Illustrator

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

In this course, students use Adobe Illustrator software (a vector-based program) to design fashion drawings and technical drawings pertaining to fashion. Computer techniques involving object-oriented design, include fashion figure and flat garment drawing, fabric design/rendering and technical drawing. In addition, students integrate Image Processing and Presentation software, scanners and other peripheral equipment with Illustrator. This course is designed for students majoring in the field, and for anyone with a general interest in design and computer graphics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 178 Computer Publishing and Portfolio

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

In this course, students learn how to use Illustration and Desktop Publishing software to create brochures, flyers, newsletters, business materials, and other published documents related to marketing and promotion. In addition, students learn how to prepare and present a professional portfolio using the computer as an aid. This course would benefit any student in a design field. (FT) Associate Degree Credit and not Transferable.

### 179 Fashion Photo Styling

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

In this course, students develop an understanding of all aspects of commercial photo shoots and the uses of photography in fashion marketing. Students will train for a career in fashion photo styling and gain hands-on experience with techniques used in various styling specialties. In addition, students integrate digital photography, publishing, and related software with their own projects and portfolio building. This course is designed for students majoring in the fashion field. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 190 Fashion Entrepreneurship

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Level W5, R5 and M20.

Principles and applications associated with starting a fashion-related business. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 199A Fashion Laboratory A

**3 hours lab, 1 unit  
Grade Only**

*Advisory:* Concurrent enrollment in Fashion 130.

*Limitation on Enrollment:* This course is not open to students with maximum credit for Fashion 199.

This course provides hands-on experience using and maintaining apparel construction equipment. It also provides the opportunity for the student to practice the basic techniques presented in the lecture class. The laboratory sessions provide assistance where needed to those students working on basic apparel construction projects. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 199B Fashion Laboratory B

**3 hours lab, 1 unit  
Grade Only**

*Advisory:* Concurrent enrollment in Fashion 145.

*Limitation on Enrollment:* This course is not open to students with maximum credit for Fashion 199.

This course provides hands-on experience using and maintaining industry dress forms. The laboratory sessions provide students the opportunity to drape their three dimensional design assignments and course projects on an industry dress form. The laboratory also provides assistance where needed to those students working on projects for their concurrent Clothing Design through Draping course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 270 Work Experience

**Hours by Arrangement, 1-4 units  
Grade Only**

*Limitation on Enrollment:* To receive credit a student must complete a minimum of seven units during the semester, including work experience.

Program of on-the-job learning experiences for students employed in a job related to their major. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree

Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## FILIPINO STUDIES (FILI)

### 100 Filipino American Experience

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course introduces students to sociological overviews of Filipino Americans. Students analyze current Filipino American perspectives by discussing the history of the Philippines, factors contributing to immigration to the United States, and aspects of the integration experiences that may be unique to Filipino Americans. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## FRENCH (FREN)

### 101 First Course in French

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4.

*Limitation on Enrollment:* This course is not open to students with credit for French 100.

This is an entry-level course designed to introduce students to the French language and cultures of the French-speaking world. In this interactive course, students use the language by speaking, listening, reading, and writing at the novice level. Basic language

structures and vocabulary for communication are examined and explored in French. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN FREN 2) (CAN FREN SEQ A = FREN 101 + 102).

### 102 Second Course in French

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* French 101 or two years of high school French, with a grade of "C" or better, or equivalent. This course is a continuation of French 101 and is intended for students interested in further study of the French language and cultures of the French-speaking world. In this interactive course, students use listening, reading, speaking and writing at a more complex level than in the first course. The students further develop their receptive and productive competencies to the low or mid-intermediate level. Additional language structures and vocabulary for communication are examined and explored in French. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN FREN 4) (CAN FREN SEQ A=FREN 101 + 102).

### 201 Third Course In French

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* French 102 or three years of high school French with a grade of "C" or better, or equivalent. This is an intermediate course in French. Language structures and vocabulary for communication are examined and explored through speaking, listening, reading and writing at the intermediate level. Students explore in more depth than in previous courses the history and the culture of the French-speaking world. This course is appropriate for students preparing for a major in French as well as for those who wish to continue their studies of the French language and culture. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN FREN 8) (CAN FREN SEQ B = FREN 201 + 202).

### 202 Fourth Course in French

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* French 201, or four years of high school French, with a grade of "C" or better, or equivalent. This is an advanced-intermediate course and is the fourth course in the French language sequence. In this interactive course, language structures and vocabulary for communication are examined and studied through speaking, listening, reading and writing at the high-

intermediate level. Students continue to explore the history and the culture of the French-speaking world. Readings of literary and culturally relevant authentic materials are examined in depth. This course is designed for students preparing for a major in French as well as for those who have a strong interest in the French language and culture. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN FREN 10) (CAN FREN SEQ B = FREN 201 + 202).

## 210 The Grammar of Spoken French I

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* French 102 with a grade of "C" or better, or equivalent, or successful completion of three years of high school French.

*Advisory:* Concurrent enrollment in French 201.

This course further develops oral comprehension and fluency as well as written communication at a mid-intermediate level in French through culturally relevant materials. Students develop spoken and written vocabulary, dramatize everyday topics of conversation, interpret and describe materials, and compare and contrast the cultures of the French speaking world with U.S. culture both orally and in writing. Writing strategies are emphasized and literature is introduced. This course is intended for students who want to enhance their skills in the French language. Students who intend to major or minor in French are advised to take French 210 concurrently with French 201, if possible. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 211 The Grammar of Spoken French II

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* French 210 with a grade of "C" or better, or equivalent.

This course develops oral comprehension and fluency as well as written proficiency in French at an advanced-intermediate level through reading, analyzing, discussing, and reporting on culturally relevant materials. Students develop oral and reading vocabulary skills, study the cultures of the French-speaking world, and further develop the reading strategies introduced in French 210 through reading literature. This course is intended for students who want to further enhance their skills in the French language. Students who plan to major or minor in French are advised to take French 211 concurrently with French 202. (FT) Associate Degree Credit & transfer to

CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## Garden Design

(See Architecture)

## GEOGRAPHIC INFORMATION SYSTEMS (GISG)

### 104 Geographic Information Science and Spatial Reasoning

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50. This is a survey course designed to provide an introductory overview of geographic information systems (GIS), cartography, remote sensing, spatial analysis, and global positioning systems (GPS). Students will learn how these critical technologies are used in addressing human and environmental problems. The lectures and lab exercises will provide an introductory knowledge of GIS including map interpretation, georeferencing, and spatial data management. Topics will include how to use spatial data to visualize information and identify spatial patterns. Topics include basic GIS concepts such as query and map overlay. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 110 Introduction to Mapping and Geographic Information Systems

**2.5 hours lecture, 1.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Computer Business Technology 101, 114 and 161, each with a grade of "C" or better, or equivalent; English 101 or English 105, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R6 and W6.

This course covers the origins and fundamentals of Geographic Information Systems (GIS), an essential tool in government and business. GIS uses spatial information and software to map, analyze, and model real world problems, in many fields such as forestry,

homeland security, economics, cartography, city planning, and health. Labs include hands-on experience with ArcGIS software. Subjects are map making, GIS data creation and management, and map projections and coordinate systems. GIS mapping is a skill needed by many who work in both the public and private sector. This course will provide the skills and knowledge to create basic spatial data and GIS maps. It also lays the foundation for students who want to be employed as a GIS Technician or who want to pursue a degree or certificate and it prepares students for entry-level careers. This course is required for the GIS certificate and the AS degree. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **111 Geographic Information Systems: Intermediate Applications**

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Geographic Information Systems 110 with a grade of "C" or better, or equivalent.

Students may take Geographic Information Systems 110 concurrently with approved petition to waive prerequisite. Students should consult with their instructor and department chair.

This course is a continuation of Geographic Information Systems 110. This course addresses hardware and software requirements for vector and raster, modeling and intermediate map analysis of digital data for analyzing and solving spatial application problems. Students acquire intermediate skills needed to implement a geographic information system. A semester project is required of each student. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **112 Spatial Analysis with Geographic Information Systems**

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Geographic Information Systems 110 with a grade of "C" or better, or equivalent.

This course provides a general survey of the fundamentals of spatial information systems and a survey of quantitative techniques applicable to spatial data. This course is focused on the functionality of geographic information systems as effective tools for modeling and analyzing complex spatial relationships. Quantitative methods, including measures of central tendency, dispersion, density, samplings, strategies, statistical estimation and other basic principles of statistics are applied using empirical data. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **113 Advanced Geographic Information Systems Applications**

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Geographic Information Systems 111 with a grade of "C" or better, or equivalent.

*Advisory:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50.

This course introduces students to advanced topics, techniques and applications of geographic information systems (GIS). Students work on individual projects in specialized areas using GIS. Projects include hardware and software requirements, methods of data acquisition, formulations of data standards, methods of base map development, cost benefits analysis and generation of presentation quality map layouts for specific GIS applications. Students evaluate the effectiveness of GISG as a tool in the decision making process by completing a GISG semester project. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **270 Geographic Information Systems Work Experience**

**Hours by Arrangement, 1-4 units  
Grade Only**

*Prerequisite:* Geographic Information Systems 111 with a grade of "C" or better, or equivalent.

This course is a directed field study in which students apply classroom instruction to real world geographic information systems (GIS) projects in the community.

*Limitation on Enrollment:* To receive credit, a student must complete a minimum of seven units during the semester, including Work Experience.

Students arrange for faculty and department chair approval prior to enrolling in Work Experience. Students are supervised by a college faculty member while participating in a short-term work experience/ internship program in a business or government agency that uses GIS. Work Experience students meet periodically with their assigned faculty member, complete interim reports, and present a final report. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## GEOGRAPHY (GEOG)

### 101 Physical Geography

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the major world patterns of the physical environment. The course covers the fundamental information and processes dealing with the earth's landforms, atmosphere, natural vegetation, water, and soils, along with the appropriate use of maps and charts. This course is of interest to anyone seeking an understanding of the earth's physical processes and mechanisms. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN GEOG 2), (CAN GEOG 6, when taken with GEOG 101L).

### 101L Physical Geography Laboratory

**3 hours lab, 1 unit  
Grade Only**

*Corequisite:* Completion of or concurrent enrollment in Geography 101 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56 and Math 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

This course requires practical observations and applications of the geographic grid, atlases and topographic maps, weather and climate, natural vegetation and soils, and landforms. Exercises are designed to supplement Physical Geography 101. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN GEOG 6, when taken with GEOG 101).

### 102 Cultural Geography

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is an introduction to thematic cultural geography. The elements covered include population, race, language, religion, settlement patterns, political organization, economic activities, industry, and the regional distribution of these elements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN GEOG 4).

### 104 World Regional Geography

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course provides a critical survey of the physical, political, and economic characteristics of the major geographical regions of the world. The regions examined are Europe, North America, Latin American, Africa, Asia, Australia, and the Pacific Rim. Analysis of concepts such as spatial distribution of particular phenomena, factors that change regions, and human and environment interactions are explored. This course is designed to serve as an elective in the social sciences as part of a general education requirement for transfer students. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 154 Introduction to Urban Geography

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the evolution, function and form of world cities, with an emphasis on American cities and their problems. The social, economic, and technical forces that shaped the internal structure of cities are examined, together with future urban alternatives. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 290 Independent Study

**Hours by Arrangement, 1-3 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

For students who wish to study special problems. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*



## GEOLOGY (GEOL)

### 100 General Geology

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This course investigates the physical characteristics of the earth as a whole, and the past, present, and future evolutionary processes affecting it. Primary topics include earth materials, geologic time, uniformitarianism, the fossil record, and plate tectonics. The course is designed for those students with a general interest in geology or earth science. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List (CAN GEOL 6) (CAN GEOL 2, when taken with GEOL 101).

### 101 General Geology Laboratory

**3 hours lab, 1 unit**

**Letter Grade or Credit/No Credit Option**

*Corequisite:* Completion of or concurrent enrollment in Geology 100 with a grade of "C" or better, or equivalent.

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This laboratory course covers mineral and rock identification, landforms, topographic/geologic map interpretation, and geologic structures. The course is designed to supplement Geology 100 with laboratory experience. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN GEOL 2, when taken with GEOL 100).

### 104 Earth Science

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course investigates Earth's major physical systems, including the lithosphere, hydrosphere, and atmosphere, as well as Earth's place in the solar system. As such, this course provides a brief synthesis of pertinent topics in geology, physical geography, oceanography, meteorology, and astronomy. It is intended for those with a general interest in the Earth sciences and those wishing to satisfy requirements for a California Multiple Subject Teaching Credential. (FT)

Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## GERMAN (GERM)

### 101 First Course in German

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for German 100.

This is an introductory course designed to teach students to understand, speak, read and write German, and become familiar with recent German culture and history. Emphasis is placed on learning the fundamentals of grammar, speaking in simple sentences using correct pronunciation, responding to questions regarding everyday life, and reading short selections about everyday activities. Fundamentals of oral and written grammar and a correct reading of simple German are practiced. This course is appropriate for students who are preparing to major in German as well as those who are interested in developing proficiency in the language. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN GERM 2) (CAN GERM SEQ A = GERM 101 + 102).

### 102 Second Course in German

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* German 101 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for German 100. This course is a continuation of German 101 and is designed to teach students to speak, read and write German at a low-intermediate level and enhance students' familiarity with recent German culture and history. Emphasis is placed on improving students' knowledge of fundamental grammar, reading more complex texts and speaking with moderate proficiency. This course is appropriate for students who plan to

major in German as well as for those who are interested in developing proficiency with the language. (FT) Associate Degree Credit and transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN GERM 4) (*CAN GERM SEQ A = GERM 101 + 102*).

### 201 Third Course in German

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* German 102 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for German 200.

This course is a continuation of the basic fundamentals of German pronunciation, grammar, composition and reading covered in German 102. Emphasis is placed on further developing listening, speaking, reading and writing skills through course content based on everyday life as well as German history and culture at the advanced-beginning level. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN GERM 8).

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## HEALTH EDUCATION (HEAL)

### 101 Health and Life-Style

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course studies aspects of mental, emotional, and physical health. Emphasis is placed on knowledge for development of attitude, understanding, and practice of a preventive life style for healthy living and optimal wellness. Specific instructional areas include chronic diseases, physical activity, nutrition, weight management, birth control methods, human sexuality, alcohol, tobacco and illicit chemical use, stress, and factors that contribute to wellness and longevity. Experience in personal health assessment and the changing of health behaviors is stressed. Satisfies State of California Health Education requirement for teaching

credential. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 131 First Aid

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

This course satisfies the requirements of the American Red Cross and trains individuals who respond in emergency situations with the knowledge and skills necessary to help sustain life, reduce pain, and minimize the consequences of injury or sudden illness until more advanced medical help arrives. Students who successfully complete the course receive the following American Red Cross Certification: Emergency Response certification is valid for three years and CPR for the Professional Rescuer certification is valid for one year. Emergency Response certification is consistent with the U.S. Department of Transportation First Responder curriculum and exceeds the requirement of the California Health and Safety Code (Title 22). This course may be repeated as needed to update certification and skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN KINE/PE 8).

### 190 Health Education For Teachers

**1 hour lecture, 1 unit**

**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course overviews health-related issues and problems in the kindergarten through 12th grade. Topic areas include Behavior modification, stress symptoms and management, physical activity, nutrition, cardiovascular disease, pregnancy and sexually transmitted diseases, illicit substance abuse, alcohol and nicotine use and misuse, violence and gang issues, school and home safety issues. This course satisfies the State of California Health Education requirement for the K-12 Teaching Credential. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## HEALTH INFORMATION TECHNOLOGY (HEIT)

### 40 PreRHIT (Registered Health Information Technician) Exam Review

**1 hour lecture, 1 unit  
Credit/No Credit Only**

This course is a 16 hour review for graduates of the Health Information Technology Program, preparatory to their writing the RHIT Examination. Instruction will include review of ICD-9-CM (International Classification of Diseases, 9th Revision, Clinical Modification) and CPT (Current Procedural Terminology) coding and reimbursement. Also included are information systems, healthcare statistics, and quality, utilization as well as risk management. Additional topics included are health record management in various healthcare delivery systems, legal aspects including certification and accreditation standards, and principles of supervision as well as test taking strategies. Not Applicable to Associate Degree and not a basic skills course.

### 105 Introduction to Health Information

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

This course is an introduction to the: American healthcare delivery system and health care professions, health information department functions, ethical and legal issues in health information technology, healthcare reimbursement, quality management, performance improvement, and healthcare information systems. This course is useful for those considering a career in health information and is a required course for students in the Health Information Technology program. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 125 Basic Pharmacology for Allied Health

**2 hours lecture, 2 units  
Grade Only**

This course is an introduction to pharmacology for Allied Health and other interested students and includes an historical overview of pharmacology. Also covered are basic pharmacologic terminology and concepts such as drug categories, mechanisms of drug action, drug forms, and routes of administration. Generic and proprietary names are introduced for drugs prescribed for common diseases and disorders. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 155A ICD-9-CM Coding I

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Prerequisite:* Medical Assisting 105 and 110, each with a grade of "C" or better, or equivalent.

This is an introductory course in the International Classification of Disease (ICD) coding system. It includes the basic coding guidelines applicable to coding signs and symptoms, diseases, disorders, and procedures as well as coding ethics. The student codes using both the code books and computer software program. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 155B ICD-9-CM Coding II

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Prerequisite:* Health Information Technology 155A with a grade of "C" or better, or equivalent.

This course is a continuation of Health Information Technology 155A with an emphasis on advanced principles of ICD-9-CM coding of conditions, diseases, and procedures. Students code using both code books and computer software. This course includes coding, indexing, retrieval, and abstracting of patient data, along with instruction on how codes generate DRG's and how case mix is derived. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 155C Current Procedural Terminology (CPT) Coding

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This introductory course includes the purpose and use of Current Procedural Terminology (CPT) coding. The course covers the CPT Manual format, code format, and coding steps used to code from the six divisions of CPT: Evaluation & Management, Anesthesia, Surgery, Radiology, Pathology & Laboratory, and Medicine. In addition the course includes national and category III codes. It also includes an overview of reimbursement issues involving physician and hospital payment for outpatient services. This is a required course for Health Information Technology students and is available to employees in health information departments and doctors' offices. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**156 Hospital and Health Statistics****2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Limitation on Enrollment:* This course is not open to students with credit for Medical Record Technology 156. This course provides instruction in the basic principles of data collection and calculation of hospital and non-acute facility health statistics. Calculation of Health Information Management Department statistics is included. In addition, the course covers the calculation of specific vital statistics as well as discharge analysis reporting. There is instruction in the preparation of monthly and annual medical, administrative, and outside agency reports utilizing tables and graphs. Practice in the interpretation of statistical reports is also provided. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**205 Health Law, Accreditation and Licensing Standards****3 hours lecture, 3 units  
Grade Only**

*Advisory:* Health Information Technology 105 with a grade of "C" or better, or equivalent. This course covers the legal aspects of health information management including the American legal system and causes of medical malpractice. State, federal and other agency rules regarding record access, retention, release of information, processing subpoenas, and confidentiality are also included. Accreditation, licensing, and certification requirements for acute as well as non-acute health care facilities are included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**258 Quality Assessment, Utilization Review & Risk Management****3 hours lecture, 3 units  
Grade Only**

This course introduces the concepts of quality assessment (QA), utilization review (UR), and risk management (RM) in health care. Topics included are purpose, philosophy, historical development, analysis techniques, and program development strategies. Quality assessment activities in medical staff appointment/reappointment are covered. Additional topics include physician confidentiality issues and key concepts in continuous quality improvement (CQI). (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**260 Principles of Supervision and Administration****3 hours lecture, 3 units  
Grade Only**

This course introduces the basic concepts of personnel supervision including role transition, recruitment, training, performance standards, discipline, and performance evaluation. Other topics include writing job descriptions and policy and procedure manuals. Budget management, department layout/design, meetings management, stress and time management are also included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**261 Directed Clinical Practice A****Hours by Arrangement, 2 units  
150 hours lab (total)  
Grade Only**

*Prerequisite:* Health Information Technology 105 and Medical Assistant 110, each with a grade of "C" or better, or equivalent.

This course provides actual professional practice for the Health Information Technology student in a health information services department in selected acute care health care facilities affiliated with the college. Students are given experience in entry level clerical skills performed in the department, such as the following: patient admitting and discharge procedures and release of information. The student is given a detailed orientation of the facility dictation and transcription systems. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**262 Directed Clinical Practice B****Hours by Arrangement, 2 units  
150 hours lab (total)  
Grade Only**

*Prerequisite:* Health Information Technology 155B with a grade of "C" or better, or equivalent.

This course provides actual professional practice in acute care, long term care, and behavioral health facilities in health information departments. These selected facilities are affiliated with the college. The Health Information Technology student is given experience in areas such as: coding and abstracting, data collection for statistical reports, personnel supervision, and department budget management, quality assessment, computer applications, and other activities as appropriate. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**290 Independent Study****Hours by Arrangement, 1-3 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Provides for additional research, academic or clinical experiences for students with special interests. The course consists of individualized research problems, conferences with the instructor at prearranged intervals and a final written report on the work completed. This course may be taken four times with different content for a maximum of six units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**HISTORY (HIST)****100 World History I****3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the growth of civilizations and the inter relationships of peoples of Europe, Asia, Africa and America from the birth of civilization to 1650. Topics in social, intellectual, economic, and political history are covered. This course is of interest to history majors as well as anyone seeking a global historical perspective. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN HIST 14) (CAN HIST SEQ C = HIST 100 + 101).

**101 World History II****3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the comparative history of the world's civilizations in Africa, the Americas, Asia, and Europe from the dawn of the modern era (1600) to the present. Topics in social, intellectual, economic, and

political history are covered. This course is of interest to history majors as well as anyone seeking a global historical perspective. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN HIST 16) (CAN HIST SEQ C = HIST 100 + 101).

**105 Introduction to Western Civilization I****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an historical survey of Western Civilization from the early human communities through early modernism. The course is designed to further students' general education by introducing the ideas, attitudes, and institutions basic to Western Civilization. It may be of interest to history majors as well as any student seeking a broad historical perspective. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN HIST 2) (CAN HIST, SEQ A = HIST 105 + 106).

**106 Introduction to Western Civilization II****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and W5.

This course is an historical survey of Western Civilization from early modernism to the present. The course is designed to further students' general education by introducing the ideas, attitudes, and institutions basic to Western Civilization. It may be of interest to history majors as well as any student seeking a broad historical perspective. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN HIST 4) (CAN HIST SEQ A = HIST 105 + 106).

**109 History of the United States I****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Black Studies 112A, 140A or History 110A.

This course, which covers the history of the United States from its colonial origins through the period of Reconstruction, provides an overview of the diverse peoples who interacted, settled, and influenced the

history of the nation and its developing economic, social, and political institutions. The course requires students to analyze a variety of materials, think critically, and write thesis-based essays. The course is required for history majors and is recommended for transfer students. History 109 taken in conjunction with History 110, 115B, 123, 142, 151; Black Studies 140B; Chicano Studies 141B; or Political Science 102 satisfies the District and CSU American Institutions/California Government requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: History (HIST) 109, 110, 150, 151, Black Studies (BLAS) 140A, 140B, or Chicano Studies (CHIC) 141A, 141B combined: maximum credit, one series. (CAN HIST 8) (CAN HIST SEQ B = HIST 109 + 110).

### 110 History of the United States II

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Black Studies 112B, 140B, or History 110B.

This course, which covers the history of the United States from Reconstruction to the present, provides an overview of the diverse peoples who influenced the history of the nation and its maturing economic, social, and political institutions. The course requires students to analyze a variety of materials, think critically, and write thesis-based essays. The course is required for history majors and is recommended for transfer students. History 110 taken in conjunction with History 109, 115A, 141, 150; Black Studies 140A; or Chicano Studies 141A satisfies the District and CSU American Institutions/California Government requirements. History 110 also satisfies the District and CSU requirements in California state and local government for those students who have completed equivalent United States history, Constitution, and American Ideals courses outside the State of California. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: History (HIST) 109, 110, 150, 151, Black Studies (BLAS) 140A, 140B or Chicano Studies (CHIC) 141A, 141B combined: maximum credit, one series. (CAN HIST 10) (CAN HIST SEQ B = HIST 109 + 110).

### 115A History of the Americas I

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course provides a framework for interpreting the history of the Americas, from 1500 through 1800. This survey examines how diverse peoples migrated or were transported to perform labor among indigenous peoples of varying levels of social organization and technological sophistication. The course includes treatment of how these peoples interacted and reciprocally influenced each others' cultural forms, political institutions, social relations, and economics. Emphasizing the comparative history of these societies, the course traces the eventual emergence of independence movements setting the stage for establishment of autonomous nation states. The course also traces the simultaneous development and evolution of capitalism in the Western Hemisphere during the period. This course requires students to analyze a variety of source materials, think critically, and write thesis-based essays. This general education course is designed for both history majors and the general transfer student. History 115A taken in conjunction with History 115B, 110, 123, 142, 151; Black Studies 140B; Chicano Studies 141B; or Political Science 102 satisfies the District and CSU American Institutions/California Government requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 115B History of the Americas II

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with grade of "C" or better or equivalent, or Assessment Skill levels W5 and R5.

This course provides a framework for interpreting the history of the Americas, from the 19th century into the 21st century. This survey examines the independence movements and the development of autonomous nation states throughout the Americas. Emphasizing the comparative history of these societies, the course traces Roman Catholic Church-state relations, the constitutional history of Latin American nations in relation to California, the United States, and Canada, including 20th century constitutional reforms. The course also outlines economic shifts, involving the expansion of agricultural commodity production, global commerce, and industrialization. Finally, the course highlights international relations among nations in the

Western Hemisphere, the cold War, and the impact of modernization theory. This general education course is designed for both history majors and the general transfer student. History 115B taken in conjunction with History 115A, 109, 141, 150; Black Studies 140A; or Chicano Studies 141A satisfies the District and CSU American Institutions/California Government requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 120 Introduction to Asian Civilizations

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the social, cultural, and political evolution of distinct civilizations in East, South, and Southeast Asia from prehistory to the end of the sixteenth century. Emphasis is placed on topics such as the development of indigenous religions/philosophies, the rise and decline of regional kingdoms/dynasties, cultural achievements, and gender roles. This course is intended for transfer students planning to major in history, business, or other social science. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 121 Asian Civilizations in Modern Times

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the evolution of the distinct cultures, thought, and institutions in East, South, and Southeast Asia from the sixteenth century to the present through critical investigations into the impact of modernization on the political, social, economic, and cultural dimensions of these societies. Emphasis is placed on topics such as the first encounters with Western powers, the evolution of Western imperialism, the rise of nationalist movements and independent nation states, and their evolution and progress to the present. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 123 U.S. History from the Asian Pacific American Perspective

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit in Black Studies 112 or 140 or History 110 and 110B.

This course is a review of Asian Pacific Americans in the social, political, economic and cultural development of the United States from Reconstruction to the present. The emphasis is on the Chinese, Japanese, Korean, Filipino, Vietnamese, Cambodian, Lao, Hmong, and Hawaiian experiences. This course presents American history as it relates to the experience of Asian immigrants and Asian Pacific Americans. History 123 taken in conjunction with History 109, 115A, 141, 150; Black Studies 140A; or Chicano Studies 141A satisfies the District and CSU American Institutions/California Government requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 125 History of England and the Commonwealth I

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A survey of the cultural, economic, and political growth of England from the earliest times to the eve of the American Revolution. The origin of Anglo-American liberties, the common law, and constitutional government are traced. England's emergence to a central position in a world empire is developed. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 126 History of England and the Commonwealth II

3 hours lecture, 3 units

Letter Grade or Credit/No Credit Option

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

England's leadership during the Napoleonic Wars is traced, followed by the significance of England in the Industrial Revolution. England's influence on world politics during the Victorian era is followed by a

consideration of the British Empire in the twentieth century. Emphasis is placed on the development of the Commonwealth, the common interests and aspirations of the English-speaking countries, and the spread of the Anglo-American heritage of individual freedoms under the law. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 130 The Middle East Today

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course will develop an understanding of the contemporary Middle Eastern culture by tracing their origins in the religious, social, and political history of the area. Covers the forces of the intrusion of Western thought, the breakdown of traditional values, evolving political patterns, and the problems of communication between Easterner and Westerner. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 131 Latin America Before Independence

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed for anyone gaining an understanding of Latin American and Caribbean history, 1492-1810. It opens with a discussion of the pre-Encounter world, placing special emphasis on those aspects of Iberian, African and Indian life that helped shape colonization. During the semester, lectures delve into social-economic relations, the Crown and Church as shareholders in state power, and resistance to colonization and slavery. Throughout the course, references are made to Latin America's and the Caribbean's roles in the emergence of a modern, global social-economic system. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 132 Latin America Since Independence

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed for anyone seeking to gain an understanding of Latin American History since 1810.

The course emphasizes social, political, economic, and cultural factors as students examine independent Latin America's early conservatism, the triumph of liberalism between 1870 and 1930, the rise of nationalism and populism after 1930, and then the new liberalism of the late twentieth century. Lectures and discussions include issues pertinent to Latin America's past and present such as modernization, race and gender relations, social movements, and revolutions. Throughout the course, modern Latin American history is placed in the context of global economic, ideological, and cultural trends. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 141 Women in United States History I

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course, which covers the history of the United States from its colonial origins through the period of Reconstruction, provides a special emphasis on the history and role of women, who in their diverse contributions influenced the history of the nation and its developing economic, social, and political institutions. The course requires students to analyze a variety of materials, think critically, and write thesis-based essays. This course may be of interest to students interested in Women's Studies. History 141 taken in conjunction with History 142, 110, 115B, 123, 151; Black Studies 140B; Chicano Studies 141B; or Political Science 102 satisfies the District and CSU American Institutions/California Governments requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 142 Women in United States History II

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course, which covers the history of the United States from Reconstruction to the present, provides an overview of the diverse peoples who influenced the history of the nation and its maturing economic, social and political institutions, with a special emphasis on the history and role of women. This course requires students to analyze a variety of materials, think critically, and write thesis-based essays. This course may be of interest to students interested in Women's



Studies. History 142 taken in conjunction with History 141, 109, 115A, 150; Black Studies 140A; or Chicano Studies 141A satisfies the District and CSU American Institutions/California Government requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**150 Native Americans in United States History**  
**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course covers the history of the United States from the Pre-contact Colonial Period to the mid-nineteenth century, with an emphasis on the history of Native American Indians, the development of United States Indian policy, and the interaction of divergent cultures. This course requires students to analyze a variety of materials, think critically, and develop thesis-based essays. History 150 taken in conjunction with History 151, 110, 115B, 123, 142; Black Studies 140B; Chicano Studies 141B; or Political Science 102 satisfies the District and CSU American Institutions/California Governments requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: History (HIST) 109, 110, 150, 151, Black Studies (BLAS) 140A, 140B, or Chicano Studies (CHIC) 141A, 141B combined: maximum credit, one series.

**151 Native Americans in United States History**  
**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course covers the history of the United States from the Civil War to the present, with an emphasis on the history of Native American Indians, changing United States Indian policy, and the interaction of divergent cultures. This course requires students to analyze a variety of materials, think critically, and write thesis-based essays. History 151 taken in conjunction with HIST 150, 109, 115A, 141, BLAS 140A, or CHIC 141A, satisfies the District and CSU graduation requirements in United States History, Constitution, and American Institutions, and the requirement in California state and local government. This course also fulfills the District's multicultural requirement. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: History (HIST) 109, 110, 150, 151, Black Studies (BLAS) 140A, 140B

or Chicano Studies (CHIC) 141A, 141B combined: maximum credit, one series.

**154 Ancient Egypt**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This general education course provides a study of the geography, history, life, society, religion, art, archaeology, language, architecture, literature, diplomacy and economics of ancient Egypt from the first dynasties to the Roman occupation. It is appropriate for students with a general interest in the ancient world. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**155 Introduction to Classical Civilization**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introduction to classical Greek and Roman civilization. The political and cultural evolution of these societies on a continuous time basis and their relationships. Ideological and societal advances will be analyzed as to their relevance to the 20th Century. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**168 The United States in Vietnam**

**3 hours lecture, 3 units**

**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is a lecture and video course in the history of the United States involvement in Southeast Asia between 1945 and 1975. The course incorporates one of the most comprehensive studies of the era, "Vietnam: A Television History," produced by Boston's public television station WGBH in 1983. The emphasis throughout is on the motivations leading the United States into the Vietnam War, and the impact of that involvement on American society. There is some focus on internal Southeast Asian developments, but this is secondary. This course is designed for anyone interested in recent United States history and international relations. (FT) Associate Degree Credit &

transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 171 Twentieth Century America on Film

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56 each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course focuses upon the ways in which films about the people and events that shaped United States history in the 20th Century shape our perceptions and either confuse or sharpen our understanding of the American past. Both documentary and non-documentary sources may be utilized. Individual instructors may focus on particular topics or time periods within the twentieth century. This course may be taken twice with different content, for a maximum of six units. This course is designed for anyone interested in recent United States history and cinema. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Limitation: Variable Topic, see a Counselor.

### 175 California History

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course, which covers the history of California from its earliest times to the present, provides an overview of both the physical characteristics and the diverse peoples of California and how they interacted and influenced the history of this state and its economic, social, cultural, and political institutions. The course requires students to analyze a variety of materials, think critically, and write thesis-based essays. This course may be of special interest to students planning a career in education. History 175 satisfies the California government requirement for students who have completed their American Institutions requirement with courses from outside the State of California. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course*

*descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability*

## HOSPITALITY (HOSP)

### 101 Introduction to Hospitality & Tourism

**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 42 and English 43 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4, W4 and M20.

This introductory course addresses a general overview and analyses of linkages between segments of the hospitality industry, including: history, career opportunities and service ethics, lodging products and service levels, travel and tourism, food and beverage throughout the industry segments, managed services, clubs, casinos, leisure and recreation, convention centers and meeting and event planning. The course touches on concerns related to health, safety, liability, the environment, technology, and globalization that are interrelated with the hospitality industry. Exploration of all aspects of the multifaceted hospitality and tourism industries are emphasized, including trends future projection and employment opportunities. This overview course is designed for students interested in the hospitality industry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 105 Customer Service

**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 42 and English 43 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4, W4 and M20.

*Advisory: Completion of or concurrent enrollment in: Hospitality 101 with a grade of "C" or better, or equivalent.*

This course is designed to provide the student with an understanding of the importance of customer service in a service economy and the critical necessity of service in hospitality and tourism management. Students gain insight into employer and customer expectations of service levels. Customer loyalty will be examined in depth and how to create value for customers. Specific skills will be enhanced including: positive attitude projection, anticipation of and exceeding customer expectations, telephone and written communication skills, and management tools that will help inspire others to offer excellent customer service. This course

is designed for students interested in a career in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 115 Hospitality Operations & Management

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 42 and English 43 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4, W4 and M20.

*Limitation on Enrollment:* This course is not open to students with previous credit for Food Services Occupation 115.

This course is designed to acquaint students with the leadership, management, and quality issues facing today's hospitality industry. It covers the organization and management of hospitality operations, occupational levels and responsibilities, labor-management relations, quality and service issues, and legal aspects and insurance. This course is designed for students who are interested in hospitality and culinary arts/culinary management, as well as those working toward American Culinary Federation certification and recertification. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 120 Event & Hospitality Sales & Marketing

**3 hours lecture, 3 units  
Grade Only**

*Corequisite:* Completion of or concurrent enrollment in: Hospitality 101 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Hotel-Motel Management 120.

This course is designed to provide students with a background in marketing and sales, as they relate to the major decisions hospitality marketers face in balancing objectives and resources against the needs and opportunities in the global marketplace. Primary focus is on the creation of a marketing plan including: the marketing environment, market segments and target markets, and marketing strategies. This course is for students in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 130 Event & Hospitality Law

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Hospitality 101 with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in: Hotel-Motel Management 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Hotel-Motel Management 115.

This course introduces the student to the laws and regulations that influence business and management decisions applicable to the ownership and operation hospitality and tourism businesses. It is designed to provide practical knowledge of the law and how the legal system functions. The course focus is on legal fundamentals including negligence, relationships with guests, employees, contracts, liability, and the sale of food and alcohol. This course is designed for students interested in a career in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 140 Club Management

**1 hour lecture, 1 unit  
Grade Only**

*Prerequisite:* Hospitality 101 with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in: Hotel-Motel Management 110 and Culinary Arts/Culinary Management 140, each with a grade of "C" or better, or equivalent.

This course introduces students to club management in the various types of clubs and club sectors. Concepts covered include the club boards of directors, service excellence, leadership, quality management systems, strategic and financial management, club marketing, human resources, guest rooms, food and beverage operations, and computer systems. This course is for students interested in hotel, hospitality and tourism. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 150 Hospitality Human Resources

**3.00 hours lecture, 3.00 units  
Grade Only**

*Advisory:* English 51 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 & M20.

*Advisory: Completion of or concurrent enrollment in: Hospitality 101 and 115, each with a grade of "C" or better, or equivalent.*

This course presents a systematic approach to human resources management in the hospitality industry. Students develop theoretic lenses for understanding people and organizations, and practical tools for accomplishing personal and organizational goals. Topics include: individual differences, conflict management, problem solving, power and influence, motivation, leadership, coaching and counseling, and group process. Students learn through the case method, self-assessments, experiential exercises, readings, discussions, papers, and group activities. Contemporary issues and practices and employment laws that have an impact on the way people are managed are analyzed. This course is designed for students interested in a career in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## HOTEL MANAGEMENT (HOTL)

### 110 Lodging Management & Operations

**3 hours lecture, 3 units  
Grade Only**

*Corequisite: Completion of or concurrent enrollment in: Hospitality 101 with a grade of "C" or better, or equivalent.*

This overview of the management responsibilities of hotel operations is designed for students interested in the hospitality industry. The focus is on analysis and understanding of the interdependent nature of major departments within a hotel/resort operation: rooms division, food and beverage, sales and marketing, housekeeping and maintenance, and general and administrative. Analyses of the interrelationship between the major departments are examined through the concepts of organizing, planning, communicating, and ethical principles among the major departments of a lodging operation. Job titles, functions, and their interactive relationships that are of utmost importance in understanding and working productively with the complexities of modern hotel management are discussed. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 151 Resort Management

**2 hours lecture, 2 units  
Grade Only**

*Corequisite: Completion of or concurrent enrollment in: Hotel Management 110 with a grade of "C" or better, or equivalent.*

*Limitation on Enrollment:* This course is not open to students with previous credit for Hotel-Motel Management 150.

This course highlights the operation and management of resort properties. Details are presented in planning, development, financial investment management, and marketing that deal with the unique nature of resort business. Analysis of management systems and methods for development of full-service resorts are presented, along with comparison of specialized requirements for different types of resorts based on location, climate, activities, and life-style. This course is for students interested in hotel, hospitality and tourism. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 160 Timeshare Management

**1 hour lecture, 1 unit  
Grade Only**

*Prerequisite:* Hospitality 101 with a grade of "C" or better, or equivalent.

*Corequisite: Completion of or concurrent enrollment in: Hotel Management 110 with a grade of "C" or better, or equivalent.*

This course offers a study of time-share and vacation ownership, including legislation, legal structures, project budgeting, financing, marketing, and sales and property management. Also highlighted are the importance of hospitality to successful resort condominium operations, the differences between traditional and non-traditional lodging operations, relationship of managers to owners, boards, and guests, unique staffing challenges of resort condominiums, the accounting differences between traditional and non-traditional properties, and balancing the interests of owners and guests. This course is for students interested in hotel, hospitality and tourism. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 201 Hotel Management Simulations

**3 hours lab, 1 unit  
Grade Only**

*Prerequisite:* Hospitality 115, 120 and Hotel Management 110 and Culinary Arts/Culinary Management 140 and Computer Business Technology 140, each with a grade of "C" or better, or equivalent. This course utilizes knowledge of rooms management, the lodging cycle, marketing, sales, human resources, food and beverage cost control and yield management to provide the ability to make managerial decisions doing a major case study in a computer-simulated environment. The input of data into the computer

allows students to test decision-making skills in a highly realistic environment. Students evaluate broad ranges of accumulated learning by running a business within a safe accelerated environment. This class culminates the hotel management curriculum and is intended for students to utilize knowledge gained from all previous hotel and hospitality courses. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## HUMANITIES (HUMA)

### 101 Introduction to the Humanities

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This interdisciplinary course develops students' understanding and appreciation of humankind's cultural heritage from the earliest time to approximately 1400. A survey is made of the literature, philosophy, music, painting, architecture, and sculpture of both Western and non-Western civilizations. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List

### 102 Introduction to the Humanities II

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6.

This interdisciplinary course is designed for students interested in meeting general education requirements in humanities. The course develops students' understanding and appreciation of humankind's cultural heritage from approximately 1400CE to the present time. A survey is made of the literature, philosophy, music, painting, architecture, and sculpture of both Western and non-Western civilization. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## HUMANITIES-RELIGIOUS STUDIES (HUMA)

### 103 Introduction to the New Testament

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6.

This course provides an introduction to the history and culture of the New Testament period (First Century C.E.), methods of critical analysis of Biblical materials, and the content of the New Testament. It also examines the impact of the New Testament on western culture.

This course may be of interest to students of history, literature, anthropology or those with a general interest in biblical studies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 104 Introduction to the Old Testament

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5.

This course is an introduction to the texts and development of the Old Testament (Hebrew Bible) through a critical reading of its writings, taking into account its relevant history, cultural influences, the original language, and the important events, personages/characters, ideas, and beliefs of ancient Israel. Also addressed are the contributions of other disciplines to a critical understanding of Hebrew Scriptures, including archaeology, literature, history, current Biblical scholarship and criticism, and women's studies. This course may be of particular interest to students in literature, anthropology, and other such disciplines. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 106 World Religions

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill levels W5 and R5.

This course is an introduction to the basic elements of the religions of the world, their similarities and differences, and their impact on believers and society. The course includes a study of the historical development, basic doctrines, and important sects of the major religions of the world, as well as a study of scriptural and artistic creations from these traditions. Some analysis of tribal religious beliefs and practices is

included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## HUMANITIES-INTERDISCIPLINARY (HUMA)

(Related courses: *Speech 180 and Music 125.*)

### 201 Mythology

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course introduces students to the major images and themes of the myths of widely separated peoples of the world throughout history. By analyzing various archetypal patterns found in the great civilizations and tribal cultures of the world, students understand both the uniqueness of each culture's world view and the commonality of human mythological conceptions. Literature and the arts are used to demonstrate these cultures' mythic ideas. This course meets GE and CSU requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 202 Mythology: Hero's Journey

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Analysis of the hero's journey, internal and external, as reflected in myths of the world, with consideration of such phenomena as the "shadow," the "double," the "other." Also, exposure to art in which the hero's journey is thematic. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 205 Exploring Human Values Through Films

**3 hours lecture, 3 units**

**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

In this course students become familiar with film as an art form that expresses humanistic values. The course covers basic film techniques used to realize the ideas, values, morals, and social ideologies expressed in various thematically related films, and the important influence of the humanities on this popular art form and its viewers. This course is designed for students who are interested in film and in the impact of human

values on this artistic medium, the individual, and society. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## 290 Independent Study

**Hours by Arrangement, 1-3 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

For students who evidence ability and interest in pursuing special studies in Humanities. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## INTERIOR DESIGN (INTE)

### 101 Introduction to Interior Design

**3 hours lecture, 3 units**

**Grade Only**

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5.

This course is an introduction to the profession of interior design with emphasis on the basic concepts of planning and functional design. The course covers analysis and application of methods of the design process as it relates to the decisions that determine how an interior space is to be created. Exercises and simple projects will advance the student's creative capabilities. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 105 Residential Design

**2 hours lecture, 3 hours lab, 3 units**

**Grade Only**

*Prerequisite:* Interior Design 101 and 112A and 115, each with a grade of "C" or better, or equivalent.

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20.

This course introduces the interior design student to the planning of residential interiors. Emphasis is placed on the interrelationship of interior elements, principles,

space planning, and conceptual problem solving in three-dimensional space. This course is designed for those students planning to major in the field as well as for those students interested in interior design. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 110 Materials and Resources

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Interior Design 101 and 112A, each with a grade of "C" or better, or equivalent.

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20.

This course emphasizes the technical specification of finishes, furnishings, and equipment needed to complete a variety of interior environments. Product knowledge, available resources, industry procedures, and terminology are incorporated. Liabilities and regulations as they pertain to the professional interior designer are covered. Finishes, furnishings, and equipment estimated and specified are graphically designated on drafted plans and elevations. This course is designed for those students planning to major in this field as well as for students interested in interior design. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 112A Drafting for Interiors

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20.

This course introduces the interior design student to the tools and techniques necessary for interior architectural drafting. Emphasis is on lettering, line quality, measuring techniques, scale problems, use of architectural graphic standards, dimensioning, and drafting plans, elevations, and sections. This course is designed for those students planning to major in this field as well as for students interested in interior design. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 112B Conceptual Drawings for Interiors II

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20; and Interior Design 112A with a grade of "C" or better, or equivalent.

This course is a continuation of 112A with advanced exercises, procedures and projects. The student's skills in lettering and drafting rendered floor plans and elevations will be refined. Quick sketching of interiors will lead to the theories and laws of perspective. Projections from blueprints or location sketches with measurements will be used to create orthographic, paraline, and one and two-point perspective drawings of interiors. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 115 Elements and Principles of Interior Design

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20.

This course introduces the student to the elements and principles of interior design. Emphasis is placed on the analysis of interior environments two and three dimensionally. This course includes the creation of two and three dimensional design projects illustrating the elements and principles of interior design such as scale and proportion, balance, color and light. This course is intended for those students planning to major in the field as well as for those interested in interior design. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 125 Decorative Arts

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This course surveys the decorative arts from all parts of the world from the ancient past to today's modern interiors. The course will include how major developments in the decorative arts relate to the historical and social events of each period. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 130 Interior Design Professional Practice

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Interior Design 105 with a grade of "C" or better, or equivalent.

*Advisory:* English 56 and Mathematics 32 each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20.

This course examines the business and management of a professional interior design practice. Included are client/designer communication, phases of design,

project management, legal issues, business practices, marketing, and project presentation. This course is designed for those students planning to major in this field as well as for students interested in interior design. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 145 Contemporary Housing

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Interior Design 101 and 112A, each with a grade of "C" or better, or equivalent.

*Advisory:* English 56 and Mathematics 32 each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20.

This course provides an overview of the basic structural systems of modern buildings. The student is introduced to the materials and methods of construction with an emphasis on the relationship of these issues to interior design projects. It creates an understanding of available materials for an awareness of building options when designing a living environment. It explores the legal, social, and economic forces that affect housing design. Provided is an overview of the technical aspects of basic building systems as they relate to design and the building industry. This course is designed for those students planning to major in this field as well as for students interested in interior design. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 200 Advanced Residential Design: Kitchens and Baths

**2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Advisory:* Interior Design 105, 110, 112B, 125 and 145 each with a grade of "C" or better, or equivalent.

The focus of this course is on advanced approaches to kitchen and bath design using the National Kitchen and Bath Association (NKBA) Planning Guidelines and NKBA Access Planning Guidelines used in universal design projects. This course is appropriate for students wanting to specialize in kitchen and bath design. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 205 Non-Residential Space Planning

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20; and Interior Design 101 and 112A, each with a grade of "C" or better, or equivalent.

In this course students will learn to analyze and solve non-residential space planning problems and will present their solutions through designed and drafted projects. A variety of spaces will be addressed and may include professional offices, medical facilities, institutional facilities, hospitality facilities, and other specialty spaces. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 210 Presentation and Color Rendering

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20; and Interior Design 101 and 112A, each with a grade of "C" or better, or equivalent. This course will emphasize developing the student's color rendering skills and presentation methods. The student will quick sketch, draft and color render floor plans, elevations and perspective drawings with a variety of techniques. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 212 Interior Design Computer Aided Design

**2.5 hours lecture, 1.5 hours lab, 3 units  
Grade Only**

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20; and Interior Design 112A with a grade of "C" or better, or equivalent.

This is a beginning level course in computer drawing skills for interior design students. Emphasis will be on interior space planning, presentation graphics, and business forms and charts. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 215 Environmental Lighting Design

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M20; and Interior Design 101 and 112A, each with a grade of "C" or better, or equivalent. Students will solve problems in lighting design for non-residential interiors. Contemporary lighting technologies and materials will be stressed for the completion of the student's electrical and reflected ceiling plans. Emphasis will be placed on cost and California's Title 24 requirements. Associate Degree Credit & transfer to CSU and/or private colleges and universities.



**270 Work Experience****Hours by Arrangement, 1-4 units  
Grade Only**

*Limitation on Enrollment:* To receive credit a student must complete a minimum of seven units during the semester, including work experience.

Program of on-the-job learning experiences for students employed in a job related to their major. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**ITALIAN (ITAL)****101 First Course in Italian****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Italian 100.

This is the first course in the sequence of study of the Italian language and culture. In this interactive course, students use Italian in speaking, listening, reading, and writing at the novice level. Basic language structures and vocabulary for communication are examined and explored in Italian. Students with two years of high school Italian are eligible to enroll in Italian 101. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ITAL 2) (CAN ITAL SEQ A = ITAL 101 + 102).

**102 Second Course in Italian****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Italian 101 with a grade of "C" or better, or equivalent. Students with two years of high school Italian are eligible to enroll in this course.

*Advisory:* concurrent enrollment in Italian 296.

*Limitation on Enrollment:* This course is not open to students with previous credit for Italian 100.

This is a continuation of Italian 101. In this interactive course, students use listening, reading, speaking and writing at a more complex level. The students further develop their receptive and productive language competencies at the low- to mid- intermediate level. Additional language structures and vocabulary for communication are examined and explored in Italian. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ITAL 4) (CAN ITAL SEQ A = ITAL 101 + 102).

**201 Third Course in Italian****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Italian 102 with a grade of "C" or better, or equivalent, or three years of high school Italian with a grade of "C" or better, or equivalent.

*Advisory:* Concurrent enrollment in Italian 296.

This is an intermediate course in Italian. In this interactive course, students use the language through speaking, listening, reading and writing at the intermediate level. More complex language structures and vocabulary for communication are examined and explored. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN ITAL 8).

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**JAPANESE (JAPN)****101 First Course in Japanese****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4.

This is an entry-level course designed to introduce students to the Japanese language and cultures of Japan. In this interactive course, students learn and use the language by speaking, listening, reading, and writing at the novice level. Basic language structures and vocabulary for communication are examined and explored in Japanese. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN JAPN 2) (CAN JAPN SEQ A = JAPN 101 + 102).

**102 Second Course in Japanese****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Japanese 101 with a grade of "C" or better, or equivalent, or two years of high school Japanese with a grade of "C" or better, or equivalent.

This is a continuation of Japanese 101. In this interactive course, students use listening, reading, speaking and writing at a more complex level. Students further develop their receptive and productive competencies to the low- or mid-intermediate level. Additional language structures and vocabulary for communication are examined and explored in Japanese. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN JAPN 4) (CAN JAPN SEQ A = JAPN 101 + 102).

**201 Third Course in Japanese****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Japanese 102 with a grade of "C" or better, or equivalent. Students with three years of high school Japanese are eligible to take this course.

This is an intermediate course and is the third in the Japanese language sequence. In this interactive course, students use the language through speaking, listening, reading and writing at the intermediate level. More complex language structures and vocabulary for communication are examined and explored in Japanese 201. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN JAPN 8) (CAN JAPN SEQ B = JAPN 201 + 202).

**202 Fourth Course in Japanese****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Japanese 201 with a grade of "C" or better, or equivalent, or four years of high school Japanese with a grade of "C" or better, or equivalent.

*Advisory:* Concurrent enrollment in Japanese 296.

This is an advanced-intermediate course and is the fourth in the Japanese language sequence. In this interactive course, students use the language through speaking, listening, reading, and writing at the advanced-intermediate level. More complex language structures and vocabulary for communication are examined and explored. Readings of literary and/or culturally relevant authentic materials are examined in depth in Japanese 202. This course is designed for students who have a strong interest in Japanese language and culture and is a core course in the

Japanese major. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN JAPN 10) (CAN JAPN SEQ B = JAPN 201 + 202).

**210 Conversation and Composition in Japanese I****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Japanese 102 with a grade of "C" or better, or equivalent.

This course further develops oral comprehension and fluency as well as written communication at a mid-intermediate level in Japanese through culturally relevant materials. Students increase vocabulary, dramatize everyday topics of conversation, interpret and describe materials and compare and contrast Japanese culture with U.S. culture both orally and in writing. Writing strategies are emphasized and literature is introduced. This course is intended for students who wish to enhance their skills in the Japanese language. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**211 Conversation and Composition in Japanese II****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Japanese 210 with a grade of "C" or better, or equivalent.

This course further develops oral comprehension and fluency as well as written communication at an advanced-intermediate level in Japanese through culturally relevant materials. Students further increase vocabulary, dramatize everyday topics of conversation, interpret and describe materials and compare and contrast Japanese culture with U.S. culture both orally and in writing. Pre-reading strategies introduced in Japanese 210 are used as a basis upon which to build course emphasis in reading. More literature is introduced. This course is intended for students who want to further enhance their skills in Japanese. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course*

descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.

## JOURNALISM (JOUR)

### **200 Introduction to Newswriting and Reporting** **2 hours lecture, 3 hours lab, 3 units** **Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course serves as preparation for the major for students preparing to transfer and is also intended to serve as an elective for students interested in learning to write for newspapers and other publications. The course is an introduction to evaluating, gathering, and writing news in accepted journalistic style under newsroom conditions. Topics include the role of the reporter and the legal and ethical issues related to reporting. Students have writing and reporting experiences, including personal interviews, speech, meeting and other event coverage, deadline writing, and use of AP style. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. (CAN JOUR 2).

### **202 Introduction to Mass Communication** **3 hours lecture, 3 units** **Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6.  
*Limitation on Enrollment:* This course is not open to students with previous credit for Radio and Television 200.

This course provides a survey of mass communication and the interrelationships of media with society, including history, structure, and trends. Discussion focuses on analysis of the impact of the media on society and culture as well as on ways that social institutions shape the media. Problems and issues are examined in light of social and cultural constructs, economics, technology, law and ethics, and social issues, including gender and cultural diversity. This course is designed for transfer students in the social sciences, for journalism majors, and any student interested in how society and mass media are interrelated. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **210A Journalism Workshop I**

**6-9 hours lab, 2-3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed to provide experience in the production and publication of a student newspaper. Emphasis is placed on helping beginning students gain experience in the gathering and writing of news and features. Students at this level learn the basic principles of reporting, news writing, copy editing, photography, and newspaper design and layout. Assignments focus on routine stories, and may include editorials or features such as profiles. Copy editing is limited to reading for technical errors. This class is designed for students with an interest in print media and provides instruction in the journalistic process on an entry level. Skills developed in this course include research techniques and the evaluation and analysis of information. Students are guided by ongoing advice, criticism, and evaluation from a faculty adviser. Students enrolled in the course for 2 units are expected to participate in the production of the student newspaper for at least 6 hours per week, while students enrolled for 3 units are expected to participate at least 9 hours per week and contribute more extensively to the layout and/or production of the paper. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **210B Journalism Workshop II**

**6-9 hours lab, 2-3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Journalism 210A with a grade of "C" or better, or equivalent.

This course is designed to provide additional ongoing experience in the production and publication of a student newspaper. Emphasis is placed on helping students progress in the gathering and writing of news and features. This class provides exposure to the journalistic process beyond the entry level and guides students to polish reporting, newswriting, editing, design, and photography skills, tackle more complex subjects, and assume more responsibility for the design of their own pages. Students continue to develop research skills and engage in the evaluation and analysis of information and are guided by ongoing advice, criticism and evaluation from a faculty adviser. Students enrolled in the course for 2 units are expected to participate in the production of the student newspaper for at least 6 hours per week, while students enrolled in the course for 3 units are expected to participate at least 9 hours and contribute more

extensively to the layout and/or production of the paper. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 210C Journalism Workshop III

**6-9 hours lab, 2-3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Journalism 210B with a grade of "C" or better, or equivalent.

This course is designed to provide additional ongoing experience in the production and publication of a student newspaper. Emphasis is placed on helping students progress to an intermediate level in the gathering and writing of news and features. Students conduct in-depth reporting and write more sophisticated news stories and may also serve as section editors or assist editors with copy editing, assignments, photography, the news budget, and design. Additionally students develop skill in setting newspaper policies, mentoring others, working in teams, and uncovering news stories. Students are guided by ongoing advice, criticism, and evaluation from a faculty adviser. Student enrolled in the course for 2 units are expected to participate in the production of the student newspaper for 6 hours per week, while students enrolled for 3 units are expected to participate at least 9 hours per week, and contribute more extensively to the layout and production of the paper. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 210D Journalism Workshop IV

**6-9 hours lab, 2-3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Journalism 210C with a grade of "C" or better, or equivalent.

This course is designed to provide additional ongoing experience in the production and publication of a student newspaper. Emphasis is placed on helping students progress to an advanced level in the gathering and writing of news and features. In addition to reporting and writing, students at this level, assume responsibility for organizing and managing the newsroom, which includes conducting story conferences, developing the news budget, assigning stories, coaching reporters, and editing and designing the paper in its entirety. Students may also make photo assignments and provide coaching for novice photographers. Students are guided by ongoing advice, criticism and evaluation from a faculty adviser. Students enrolled in the course for 2 units are expected to participate in the production of the student newspaper for 6 hours per week, while students enrolled for 3 units are expected to participate at least

9 hours per week and contribute extensively to the layout and production of the paper. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## LATIN (LATI)

### 101 First Course in Latin

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This is the first of a three-course sequence in Latin providing beginning level instruction in classical Latin language and culture. Students are introduced to Roman culture and society with a special emphasis on everyday life and religious practices. In this course, students study classical Latin grammar, syntax, and pronunciation at the novice level. Elementary translations from Latin to English and English to Latin are accomplished. Basic language structures and vocabulary are examined and explored. This course is intended for students interested in language study and linguistics and meets general education requirements in the humanities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities, and UC Transfer Course List.

### 102 Second Course in Latin

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Latin 101 with a grade of "C" or better, or equivalent, or two years of high school Latin with a grade of C or better.

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This is the second of a three-course sequence in Latin. In this course, students study classical Latin grammar, syntax and pronunciation at the novice-mid level. The study of Roman culture and society continues with a special emphasis on Roman history and the political organization of Rome and its territories. Translation skills from Latin to English and English to Latin are developed and improved beyond the novice level.

Moderate to complex language structures and vocabulary are examined and explored. This course is intended for students interested in language study and linguistics, and meets general education requirements in the humanities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 201 Third Course in Latin

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Latin 102 with a grade of "C" or better, or equivalent, or three years of high school Latin with grades of C or better.

This is the third of a three-course sequence in Latin. In this course, students study classical Latin grammar, syntax, and pronunciation at the intermediate level. The study of Roman culture and society continues with a special emphasis on Roman literature and mythology. Translation skills from Latin to English and English to Latin are developed and improved beyond the mid-novice level. Complex language structures and vocabulary are examined and explored. This course is intended for students interested in language study and linguistics, and meets general education requirements in the humanities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

### Legal Administrative Assistant

See Computer Business Technology (CBTE)

## LIBRARY SCIENCE (LIBS)

### 101 Information Literacy and Research Skills

**1 hour lecture, 1 unit**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 or English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

This course is an overview of information resources and the skills required to use them effectively. Through lectures, hands-on assignments, and other methods, students learn how to use library resources such as

electronic indexes and databases, online services, and the Internet as well as develop strategies for conducting research. This course is intended for students who wish to acquire skills that enable them to find information for academic research, career demands, and/or lifelong learning. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## MARKETING (MARK)

### 100 Principles of Marketing

**3 hours lecture, 3 units**

**Grade Only**

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5.

This course provides a comprehensive overview of the foundations, principles, processes, and goals of marketing and an analysis of how marketing functions in current business practice. It is designed for students majoring in marketing, as well as for those interested in a review of the field. (FT) Associate Degree Credit and transfer to CSU and/or private colleges and universities.

### 105 Professional Selling

**3 hours lecture, 3 units**

**Grade Only**

This course will cover principles of selling as related to human relations and the selling of products, intangibles, and ideas. This course also covers the techniques of opening the sale, discovering the needs and wants, meeting objections, closing the sale, etc. Written and oral presentations. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 110 Principles of Retailing

**3 hours lecture, 3 units**

**Grade Only**

Designed for the marketing student. Instruction in the history of retailing, and involvement of various types of retail institutions. Specific instruction in principles of retail organization, store location and layout,

mathematics of buying and pricing, receiving and stock control, and the formulation of store policy. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**130 Advertising Principles**

**3 hours lecture, 3 units  
Grade Only**

Fundamentals of advertising. Advertising as an aid to selling and the importance of its relationship to the entire field of marketing. The uses, problems and effectiveness of advertising media. Introduction to copyrighting and layout. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**MATHEMATICS (MATH)**

**Basic Skills Courses**

All courses at this level are offered for college credit. Credit for these courses will not apply toward the associate degree but will count toward the determination of a student's workload and eligibility for financial aid.

**015A Prealgebra Refresher**

**3 hours lab, 1 unit  
Credit/No Credit Only**

This course is intended for those students who have completed the math assessment with a level of M20 (prealgebra) and wish to improve their placement level; those students who have successfully completed Mathematics 35 but need more review; or students who unsuccessfully attempted Mathematics 95 and need review of prealgebra skills. The course will consist of lecture classes and/or independent study using a computer program to refresh those concepts identified as needed for each student. Successful completion of this course may serve as a basis for a petition to challenge Mathematics 35. This course will not replace a failing grade in Mathematics 35. Not Applicable to Associate Degree, pre-collegiate basic skills - reading, writing, computation.

**015B Elementary Algebra Refresher**

**3 hours lab, 1 unit  
Credit/No Credit Only**

This course is intended for those students who have completed the math assessment with a level of M30 (beginning algebra) and wish to improve their placement level; students who have successfully completed Mathematics 15A; students who have successfully completed Mathematics 95 but need more review; or students who unsuccessfully attempted Mathematics 96 and need review of beginning algebra skills. The course will consist of lecture classes and/or independent study using a computer program to refresh those concepts identified as needed for each student. Successful completion of this course may serve as a basis for a petition to challenge Mathematics 95. This course will not replace a failing grade in Mathematics 95. Not Applicable to Associate Degree, pre-collegiate basic skills - reading, writing, computation.

**015C Intermediate Algebra Refresher**

**3 hours lab, 1 unit  
Credit/No Credit Only**

This course is intended for those students who have completed the math assessment with a level of M40 (intermediate algebra) and wish to improve their placement level; students who have successfully completed Mathematics 15B; students who have successfully completed Mathematics 96 but need more review; or students who unsuccessfully attempted Mathematics 104, 116, 141or 210A and need review of intermediate algebra skills. The course will consist of lecture classes and/or independent study using a computer program to refresh those concepts identified as needed for each student. Successful completion of this course may serve as a basis for a petition to challenge Mathematics 96. This course will not replace a failing grade in Mathematics 96. Not Applicable to Associate Degree, pre-collegiate basic skills - reading, writing, computation.

**015D Geometry Refresher**

**3 hours lab, 1 unit  
Credit/No Credit Only**

This course is intended for those students who have completed a high school geometry course or for those students who have completed Math 96 and need to review geometric principles prior to taking Math 210B or trigonometry. The course will consist of independent study using a computer program to refresh those concepts identified as needed for each student. (FT) Not Applicable to Associate Degree, pre-collegiate basic skills, English as a Second Language.

**15E Trigonometry Refresher****3 hours lab, 1 unit  
Credit/No Credit Only**

This course is intended for those students who have completed the math assessment with a level of M50 who need to review their trigonometry knowledge prior to taking precalculus or calculus. Students begin at the level of their original placement and, working at their own pace, may improve their placement up to M60 (precalculus level). This course consists of independent study using a computer program to refresh those concepts identified as needed for each student. (FT) Not Applicable to Associate Degree, pre-collegiate basic skills - reading, writing, computation.

**032 Fundamentals of Mathematics****5 hours lecture, 5 units  
Grade Only**

Fundamentals of Mathematics serves as an introduction to fundamental concepts of arithmetic. This course covers the arithmetic operations of addition, subtraction, multiplication, division and exponentiation on whole numbers, fractions, decimals and percents; ratios and proportions, an introduction to the different systems of measurement, and applications of these topics. This course is intended for preparation for Prealgebra (Math 35). (FT) This course does not apply to the Associate Degree.

**035 Prealgebra****3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Mathematics 32 with a grade of "C" or better, or equivalent, or Assessment Skill Level M20. This course introduces students to the fundamentals of arithmetic operations, their applications, and an introduction to some elementary topics in beginning algebra. The course covers arithmetic operations on integer, rational, and decimal numbers, fractional, percent and decimal notation, introduction to algebraic expressions, solving equations and graphing, ratios and proportions, perfect squares and their square roots, elementary topics in geometry, systems of measurement, and monomial arithmetic. (FT) Not Applicable to Associate Degree, pre-collegiate basic skills, English as a Second Language.

**041 Math Study Skills****1 hour lecture, 1 unit  
Credit/No Credit**

*Limitation on Enrollment:* This course is not open to students with credit for Mathematics 265: *Math Study Skills*.

This course is designed to assist students in learning mathematics through the development of successful study skills and exam taking methods. This course addresses learning styles, how to read a math book, completing homework assignments, how to take notes and exams, basics of calculator operations and techniques for overcoming math anxiety. (FT) Credit for this course does not apply to the associate degree.

**Associate Degree Courses****095 Elementary Algebra and Geometry****5 hours lecture, 5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 35 with a grade of "C" or better, or equivalent, or Assessment Skill level M30. *Advisory:* Completion of or concurrent enrollment in English 43 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Level W4 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Mathematics 54 or 54A & 54B.

Elementary algebra and geometry serves as the foundation for the other math courses and is the first of a two-course integrated sequence in algebra and geometry intended to prepare students for transfer level mathematics. This course covers the real number system; writing, simplifying, solving and graphing of linear equations in one variable; solving linear inequalities in one variable; solving systems of linear equations in two variables; algebraic operations with polynomial expressions and factoring; functions; operations involving rational expressions and related equations; and geometric properties of lines, angles, and triangles. This course is the prerequisite for Math 96 and also satisfies the communication and analytical thinking G.E. requirement for an AA degree. (FT) Associate Degree Credit only and not Transferable.

**096 Intermediate Algebra and Geometry****5 hours lecture, 5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 95 with a grade of "C" or better, or equivalent, or Assessment Skill Level M40. *Advisory:* English 43 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W4 and R5.

Intermediate Algebra and Geometry is the second of a two-semester integrated sequence in algebra and geometry. This course covers systems of equations and inequalities; radical and quadratic equations; quadratic functions and their graphs; complex numbers; nonlinear

inequalities; exponentials and logarithmic functions; conic sections; sequences and series; and solid geometry. The course will also include application problems involving the topics covered. This course is the prerequisite for numerous collegiate level/transfer level mathematics courses. (FT) Associate Degree Credit only and not Transferable.

### Transfer Level Courses

#### 104 Trigonometry

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50. This course is a study of the numerical, analytical, and geometric properties of right and oblique triangles, of trigonometric and inverse trigonometric functions, and their applications. The course content includes right angle trigonometry, radian measure, circular functions, graphs of circular functions and their inverses, trigonometric identities, equations involving trigonometric and inverse trigonometric functions, an introduction of the complex plane, vectors and their operations, and the trigonometric form of complex numbers. This course is designed as a preparation for calculus and it is intended for the transfer student planning to major in mathematics, engineering, economics, or disciplines included in the physical or life sciences. This course meets CSU general education requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. (CAN MATH 8).

#### 106 Introduction to Boolean Algebra

**1 hour lecture, 1 unit  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50. This course covers Boolean algebra as it applies in general to sets and logical propositions as well as an introduction to modern applications. This course is designed to give students in a broad variety of majors a classical background in mathematical logic including computer logic circuits. It is strongly recommended for math, engineering, and computer science majors (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### 107 Introduction to Scientific Programming

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50.

*Corequisite:* Mathematics 107L.

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

This course is an introduction to mathematical and scientific problem-solving on a computer; focusing on designing algorithms of a high level programming language. Extensive programming is required. Students are expected to plan and write programming projects with documentation. This course is recommended for students transferring to majors in Computer Science and/or mathematics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

#### 107L Introduction to Scientific Programming Lab

**3 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option**

*Corequisite:* Mathematics 107. This is a lab course to be taken concurrently with Mathematics 107. Extensive programming is required. Students are expected to plan and write programming projects with documentation. This course is recommended for students transferring to majors in Computer Science and/or mathematics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### 108 Intermediate Scientific Programming

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 107 with a grade of "C" or better, or equivalent.  
*Advisory:* Concurrent enrollment in Mathematics 108L. This course provides further training in program design and development, especially with regard to large projects. Advanced techniques in programming are studied along with basic data structures and algorithms. Problem-solving techniques in the fields of engineering, mathematics, and the sciences are covered. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer Course List.

#### 108L Intermediate Scientific Programming Lab

**3 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option**

*Corequisite:* Mathematics 108. This is a lab course open only to those concurrently enrolled in Mathematics 108. Extensive programming is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.



**116 College and Matrix Algebra****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50. This course is designed to strengthen the algebra skills of students seeking Business or Natural Science degrees who are required to take an applied calculus course. Topics in the course include the theory of functions; graphing functions; exponential and logarithmic functions; solving equations involving algebraic, exponential and logarithmic functions; solving systems of linear equations; matrix algebra; linear programming; modeling; and applications problems. Analytical reading and problem solving skills are required for success in this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics (MATH) 116 and 141 combined: maximum credit, one course. (CAN MATH 10).

**118 A Survey of Modern Mathematics****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50. *Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6. This course covers topics in probability, statistics, logical reasoning, quantitative literacy, the history of mathematics, and applications of mathematics to the real world. This is a general education course designed for students who do not intend to prepare for a career in science or business. Analytical reading and problem solving are required for success in this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. (CAN MATH 2).

**119 Elementary Statistics****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50. This course covers descriptive and inferential statistics. The descriptive portion analyzes data through graphs, measures of central tendency and spread. Other statistical practices utilize basic probability, binomial and normal distributions, estimation of population parameters, hypothesis testing, linear regression and correlation. Analytical reading and problem solving are required for success in this course. This course meets district G.E. requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics

(MATH) 119, Biology (BIOL) 200 and Psychology (PSYC) 258 combined: maximum credit, one course. (CAN STAT 2).

**121 Basic Techniques of Applied Calculus I****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 116 with a grade of "C" or better, or equivalent. This is a course designed for students intending to major in business, natural science or social science. It does not fulfill a mathematics requirement for students majoring in mathematics, chemistry, physics or engineering. This course combines the study of algebra, analytic geometry, and calculus using numerical, graphical, and analytical methods to analyze calculus problems encountered in real world applications. Topics include limits, derivatives, and integrals of algebraic, exponential and logarithmic functions. Also covered are functions of several variables, partial derivatives, and optimization of multivariable functions. Applications of calculus include curve sketching, optimization, and areas under curves. Analytical reading and problem solving are required for success in this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics (MATH) 121 and 150 combined: maximum credit, one course. (CAN MATH 30) (CAN MATH SEQ D = MATH 121 + 122).

**122 Basic Techniques of Calculus II****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 121 with a grade of "C" or better, or equivalent. In this continuation of Mathematics 121, students intending to major in business, natural science, or social science learn about integration, multivariable functions, differential equations, series, and formatting trigonometric functions. This course does not fulfill a mathematics requirement for students intending to major in mathematics, chemistry, physics, or engineering. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics (MATH) 122 and 151 combined: maximum credit, one course. (CAN MATH 32) (CAN MATH SEQ D = MATH 121 + 122).

**141 Precalculus****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 104 with a grade of "C" or better, or equivalent.

This course is a study of numerical, analytical, and graphical properties of functions. The course content includes polynomial, rational, irrational, exponential, logarithmic, and trigonometric functions. Additional topics include: inverse functions, complex numbers, polar coordinates, matrices, conic sections, sequences, series and the binomial theorem. This course is designed as a preparation for calculus and is intended for the transfer student planning to major in mathematics, engineering, economics, or disciplines included in the physical or life sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics (MATH) 116 and 141 combined: maximum credit, one course. (CAN MATH 16).

### 150 Calculus with Analytic Geometry I

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 141 with a grade of "C" or better, or equivalent.

This course is a primary introduction to university level calculus. The topics of study include analytic geometry, limits, differentiation and integration of algebraic and transcendental functions. Emphasis is placed on calculus applications. Analytical reading and problem solving are required for success in this course. This course is intended for the transfer student planning to major in mathematics, computer science, physics, chemistry, engineering, or economics. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics (MATH) 121 and 150 combined: maximum credit, one course. (CAN MATH 18) (CAN MATH SEQ B = MATH 150 + 151) (CAN MATH SEQ C = MATH 150 + 151 + 252).

### 150L Calculus I Laboratory

**3 hours lab, 1 unit**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 141 with a grade of "C" or better, or equivalent.

*Corequisite:* Mathematics 150.

This course is a workshop, project-oriented course dealing with exploration and development of the calculus topics introduced in Calculus and Analytic Geometry I. This course directly supports the calculus lectures by having hands-on, collaborative assignments where technology is strongly incorporated throughout all the in-class assignments. Students work individually and in small groups on explorations and applications thus extending the material presented in Mathematics 150. Topics including geometric, analytic and numeric applications of limits, derivatives and integrals as well as calculus applications found in the physical and life

sciences. This course is intended for all students currently enrolled in Mathematics 150. Instructor monitors and facilitates group and individual presentations and projects. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 151 Calculus with Analytic Geometry II

**4 hours lecture, 4 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 150 with a grade of "C" or better, or equivalent.

This is a continuation of Mathematics 150. This course covers more advanced topics in analytic geometry, differentiation and integration of algebraic and transcendental functions, infinite series, Taylor series, and parametric equations. This course also covers a general introduction to the theory and applications of power series, techniques of integration, and functions in polar coordinates, at it serves as a basis for multivariable calculus and differential equations, as well as most upper division courses in mathematics and engineering. It is intended for the transfer student planning to major in mathematics, computer science, physics, chemistry, engineering and economics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics (MATH) 122 and 151 combined: maximum credit, one course. (CAN MATH 20) (CAN MATH SEQ B = MATH 150 + 151) (CAN MATH SEQ C = MATH 150 + 151 + 252).

### 210A Concepts of Elementary School Mathematics I

**3 hours lecture, 3 units**

**Grade Only**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent.

This course is a study of the mathematical concepts needed for teaching elementary school mathematics with emphasis on number and function. This course promotes an appreciation of the importance of logical thinking and applications of mathematics in problem solving and critical thinking. It studies the basic computational skills, but also requires the understanding and explanation of the basic mathematical concepts and the connections between them. It is designed especially for students preparing for credentials in elementary education. Analytical reading and problem solving are required for success in

this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics (MATH) 210A and 210B combined: maximum credit, one course. (CAN MATH 4).

### 210B Concepts of Elementary School Mathematics II

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Mathematics 210A with a grade of "C" or better, or equivalent.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Level R6/W6 or English 105 with a grade of "C" or better, or equivalent.

This course is the second course in a one-year sequence in the study of the mathematical concepts needed for teaching elementary school mathematics with emphasis on geometry, transformational geometry, and measurement. This course also promotes an appreciation of the importance of logical thinking and applications of mathematics in problem solving and critical thinking. It studies the understanding and explanation of the basic mathematical concepts and the connections between them. It is designed especially for students preparing for credentials in elementary education. Analytical reading and problem solving are required for success in this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Mathematics (MATH) 210A and 210B combined: maximum credit, one course.

### 212 Children's Mathematical Thinking

**1 hour lecture, 1 unit  
Grade Only**

*Advisory:* Concurrent enrollment in Mathematics 210A. \* This course focuses on children's mathematical thinking and includes an in-depth study of place value, fractions, and how children solve mathematical problems. Students observe children and evaluate the problem strategies that are used. **\*For students in San Diego State University's Liberal Studies Blended Teacher Education program, this course is required and must be taken concurrently with Mathematics 210A.** (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 237 Machine and Assembly Language

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 108 with a grade of "C" or better, or equivalent.

*Corequisite:* Mathematics 237L.

*Limitation on Enrollment:* This course is not open to students with credit for Mathematics 137.

This course covers general concepts of machine and assembly languages, including data representation, looping and addressing techniques, subroutine linkage, and use of system and programmer-defined macros. Problem-solving techniques in the fields of engineering, mathematics, and the sciences are covered. This course is designed for computer science and mathematics majors who are intending to transfer to a four-year university (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CSCI 10, when taken with MATH 237L).

### 237L Assembly Language Lab

**3 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option**

*Corequisite:* Mathematics 237.

*Limitation on Enrollment:* This course is not open to students with credit for Mathematics 137L.

This is a lab course to be taken concurrently with Mathematics 237. Practice is provided in applying programming techniques and problem solving skills using assembly language. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CSCI 10, when taken with MATH 237).

### 245 Discrete Mathematics

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 122 or Mathematics 151 with a grade of "C" or better, or equivalent.

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6.

This course is an introduction to the theory of discrete mathematics and introduces elementary concepts in logic, set theory, number theory, and combinatorics. The topics covered include propositional and predicate logic, methods of proof, set theory, Boolean algebra, number theory, equivalence and order relations, counting techniques, and recursion. This course forms a basis for upper division courses in mathematics and computer science and it is intended for the transfer student planning to major in these disciplines. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN CSCI 26).

## 252 Calculus with Analytic Geometry III

**4 hours lecture, 4 units**  
**Grade Only**

*Prerequisite:* Mathematics 151 with a grade of "C" or better, or equivalent.

The content of this course includes the algebra and geometry of 2 and 3 dimensional Euclidean vectors, limits, continuity, partial differentiation, extremes of vector-valued and multivariable functions, higher order derivatives, the chain rule, Lagrange's theorem, multiple integrals, integrals over paths and surfaces, and integral theorems of vector analysis. This course is intended as a general introduction to the theory and applications of multivariable calculus. It is essential for most upper division courses in mathematics and forms part of the foundation for engineering and physics. It is intended for the transfer student planning to major in mathematics, physics, engineering, computer science, physical chemistry, operational research, or economics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN MATH 22) (CAN MATH SEQ C = MATH 150 + 151 + 252).

## 254 Introduction to Linear Algebra

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 151 with a grade of "C" or better, or equivalent.

This course serves as an introduction to the theory and applications of elementary linear algebra, and is the basis for most upper division courses in mathematics. The topics covered in this course include matrix algebra, Gaussian Elimination, systems of equations, determinants, Euclidean and general vector spaces, linear transformations, orthogonality and inner product spaces, bases of vector spaces, the change of basis theorem, eigenvalues and eigenvectors, the rank and nullity of matrices and of linear transformations. This course is intended for the transfer student planning to major in mathematics, physics, engineering, computer science, operational research, economics, or other sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN MATH 26).

## 255 Differential Equations

**3 hours lecture, 3 units**  
**Grade Only**

*Prerequisite:* Mathematics 252 and Mathematics 254, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Mathematics 253.

This course covers first order and higher order equations and their applications. Topics include linear first order and higher order equations, homogeneous and nonhomogeneous equations with constant or variable coefficients, and systems of ordinary differential equations. Methods used to solve equations include substitution methods, integrating factors, reduction of order, variation of parameters, power series solutions, and Laplace Transforms. This course is intended as an introduction to the theory and applications of differential equations and is the basis for many upper division courses in engineering, physics, and mathematics. It is intended for the transfer student planning to major in mathematics, engineering, operational research, physics, or other physical science. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN MATH 24).

## 290 Independent Study

**Hours by Arrangement, 1-3 units**  
**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

This course is for advanced students who wish to pursue special investigations. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## MEDICAL ASSISTING (MEDA)

### 100 Principles of Infection Control

**3 hours lab, 1 unit**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Medical Assisting 120. This course provides an overview and application of current Occupational Safety and Health Administration (OSHA) and Standard Precautions related to infection control in the clinical setting. This course is designed

to meet OSHA and blood-borne pathogen control for medical assistants, other allied health personnel and occupations that have exposure to potentially infectious material such as blood, urine and other body fluids. The evolution of asepsis and infection control will be presented as a basis for understanding the need for protection in health care and service environments. The application and use of personal protective equipment (PPE), aseptic handwashing techniques, disposal of biohazard material and other related topics will be explored and practiced. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **101 Medical Ethics and Legal Issues for the Allied Health Professional**

**1 hour lecture, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course presents future Allied Health professionals with an overview of ethical and legal practices related to the medical field. Guidelines pertaining to the laws, policies and regulations associated with medical issues and clinical practice within the various Allied Health professions, as well as those established by their associated accrediting/licensing agencies, are described and discussed. The impact of the cultural, social, ethical differences and the expectations from the patient's perspective are analyzed and assessed. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **102 Human Behavior for Allied Health Students**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course introduces students in the Allied Health professions to the basic principles of human behavior and personality development as well as issues related to mental health and illness. An introduction to basic concepts related to psychology, culture and society are presented. Human behavior throughout the stages of life; birth to old age; are evaluated. Behavior associated with death, dying and grieving is also discussed. The hereditary and environmental influences as well as cultural beliefs, values, and

practices regarding health and illnesses are explored. Students will also be introduced to the concepts of mental wellness and mental disorders. The different methods of treatment and therapy utilized in the rehabilitation and recovery of patients with mental illnesses will be addressed. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **103 Professionalism and Teamwork in Health Care**

**1 hour lecture, 1 unit  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the professional traits and skills of the successful health care professional. Students in this course will realize the job commitment needed to pursue a career in the Allied Health field, and the professional traits and skills needed to be successful in this field. Students will be introduced to teamwork practices utilized in the Allied Health environment. Students will also become familiar with the "Code of the Professional Ethics" and "Scope of Practice" specific for the Allied Health area that applies to their individual career and interests. Lastly, students will be instructed in composing a personal resume, completing a job application and participating in the interviewing process. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **104 Medical Office Management**

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Medical Assisting 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Computer Business Technology 237.

This course is designed to prepare Allied Health students to work in physicians' offices, clinics, hospitals, and other medical areas. The course covers administrative and clerical functions of a medical office assistant including patient reception, scheduling appointments, telephone procedures, medical records management, written communications, patient records, office management, professional activities, and

personal conduct. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 105 Human Anatomy and Physiology

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course examines the structures of the human body and the functions of the major body systems including the principles of human anatomy and physiology. Students are instructed in cell structure and physiology, tissue classification and function, and general body organization. This course is a foundation course for medical assisting majors and may also be taken by non-medical assisting majors to meet associate degree GE requirements. Associate Degree Credit only and not Transferable.

### 110 Medical Terminology

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Health Information Technology 115.

This course covers basic medical terminology and the vocabulary of medical specialties. Special emphasis is on the use of prefixes and suffixes and non-technical explanations of medical terms and descriptions of anatomy, physiology, and pathology. Students learn to utilize medical terminology as it applies to the structure of the human body, common laboratory tests, radiological and operative procedures, as well as basic pharmacology. This course is open to the general public as well as to students in special programs or those who wish to review the information. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 112 Principles of Patient Care

**1 hour lecture, 3 hours lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5. Medical Assisting 100 and 105, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Medical Assisting 120.

This course provides Medical Assisting students with the fundamentals of patient care in the clinical setting. Students will practice the communication skills needed to obtain patient information, as well as instruct and educate patients. Students will apply the principles of medical documentation to record information obtained from patient interviews, measuring vital signs, procedures performed or other pertinent patient information as an entry in the patient's medical record. Correct body mechanics needed to assist, move and position patients will be presented and students will practice positioning patients, preparing trays, measuring a patient's vital signs and assisting with general and specialized clinical procedures performed in the medical setting and within the "Scope of Practice" for the Medical Assistant. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 113 Diagnostic Testing

**3 hours lab, 1 unit  
Grade Only**

*Corequisite:* Completion of or concurrent enrollment in Medical Assisting 105, 106, 110 and 112, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

This course presents the principles of diagnostic testing to the Medical Assisting student. Students will learn to screen patients for various diagnostic tests and to follow-up test results. Students will be introduced to the different types of medical laboratories and will learn to apply laboratory safety practices in accordance with Standard Precautions and Occupational Safety & Health Administration (OSHA) regulations. Methods of quality control will be introduced and applied for specimen collection, transport, and testing. Students will receive hands-on instruction and practice using common laboratory equipment to perform Clinical Lab Improvement Act (CLIA) approved tests for the Medical Assistant, such as certain hematology, chemistry, immunology, microbiology tests, urinalysis, and respiratory function testing. Principles of radiological tests, such as X-rays, computerized axial tomography (CT) scanning, magnetic resonance imaging (MRI) and others will be discussed. Students will be instructed in respiratory function testing and result analysis. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**115 Pathophysiology****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Advisory:* Completion of or concurrent enrollment in Medical Assisting 105 or 110 or Biology 160, each with a grade of "C" or better, or equivalent.

The course focuses on disease processes in the human body from a systems approach. Analysis of some of the most common and significant diseases is included. The signs and symptoms, etiology, diagnosis, and treatment of disease are examined along with the appropriate medical terminology. This course is designed for students in allied health programs, but is also open to those who wish to broaden their medical background or review this information. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**120 Basic Clinical Assisting****2 hours lecture, 3 hours lab, 3 units  
Grade Only**

*Prerequisite:* Medical Assisting 105 with a grade of "C" or better, or equivalent.

The medical assistant, as part of the medical team, professional and patient relationships and communication, examining room techniques and non-sterile treatments with emphasis on patient preparation and use of clinical records and routine medical office management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**145 Directed Clinical Practice****225 hours (total), 3 units  
Grade Only**

*Prerequisite:* Medical Assisting 110 and Medical Assisting 120, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

This course is designed to give medical assisting students hands-on clinical experience at a medical facility. Students have the opportunity to practice and perfect skills learned in prior medical assisting courses. The directed clinical practice is coordinated by a member of the college staff. Supervision of students is shared by the staff of the affiliating institution and the college faculty. 225 clinical hours are required to complete this course. This is an unpaid position in a clinical office. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**150 Phlebotomy****2 hours lecture, 1 hour lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5, and M40.

This course prepares students to perform vein punctures, capillary punctures, and basic blood lab tests required for entry-level positions in hospitals, clinics, and other health care settings as a phlebotomy technician in accordance with the regulations set forth by the California Department of Health Services and Laboratory Services. Students successfully completing the Certificate of Completion in Phlebotomy requirements are eligible to become California certified phlebotomy technicians. This course is designed to introduce these techniques. More experience is needed to become proficient. (FT) Associate Degree Credit only and not Transferable.

**210 Principles of Sterile Technique****1.5 hours lab, .5 units  
Grade Only**

*Prerequisite:* Medical Assisting 100 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Medical Assisting 130. This course presents the principles and application of sterile technique; and the policies and regulations established by the Occupational Safety and Health Administration (OSHA), Standard Precautions, and other federal and state agencies related to this topic. The course also covers the differences between medical and surgical asepsis; and sanitization, disinfection and sterilization. The students will sterilize instruments, materials and equipment using a variety of methods and set-ups to maintain and work in a sterile field. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**220 Electrocardiogram Application****1.5 hours lab, .5 unit  
Grade Only**

*Corequisite:* Completion of or concurrent enrollment in Medical Assisting 100, 105 and 110, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Medical Assisting 130. This course presents the student with the basic principles of performing and analyzing an electrocardiogram (ECG). Students will review the anatomy, physiology and electrophysiology of the heart and circulatory system as it pertains to an ECG. The

basic components of an ECG, types of cardiac rhythms; both normal and abnormal will be presented. Students will perform and analyze a normal 12-Lead ECG. Finally, students will become familiar with and able to identify the abnormal cardiac rates, rhythms and conditions that can be diagnosed utilizing an ECG. This course is appropriate for medical care workers with a need for this information. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 230 Minor Surgery

**1.5 hours lab, .5 units  
Grade Only**

*Prerequisite:* Medical Assisting 100 and 105, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Medical Assisting 130. This course introduces the students to the principles of minor surgery, its history and settings. Students will become familiar with a variety of common surgical procedures and utilize the instruments, materials and supplies used in the procedures in an aseptic manner. Patient pre-operative and post operative processing will also be presented and practiced. Alternate surgical procedures will be discussed. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 240 Accounting for Medical Offices

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5. Medical Assisting 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Accounting 186. This course introduces and instructs allied health students in the use of accounting systems for medical and dental offices, including the pegboard and computerized accounting systems. Emphasis is placed on medical accounting terminology, ledgers, methods used in payroll accounting, and preparation of account charts. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 245 Medical Insurance Procedures

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Medical Assisting 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Computer Business Technology 238.

This course prepares students to work with insurance forms in medical offices, hospitals, and other clinical settings. The course is a survey of health insurance plans with emphasis on correct completion of benefit and claim forms for various types of health insurance. Students are instructed in the proper use of procedural and diagnostic coding utilizing the most current editions of Physicians Current Procedural Terminology and International Classification of Diseases. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 250 Medication Administration Practicum

**1.5 hours lab, .5 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5. Health Information Technology 125 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Medical Assisting 130. In this course students will practice the hands-on-application of medication administration. The course will present the principles and the guidelines for reading and interpreting a medical prescription. The course content will also stress the mechanisms for calculating, measuring and administering drugs; both orally and parenterally using placebos to carryout the medical prescription. Principles of intravenous (I.V.) therapy will be discussed. Students will maintain medication and immunization records in accordance with the appropriate application of documentation and record preparation principles. Also covered in this course are the complications of medication administration and the immediate measures that need to be applied in each situation. Students should be aware that they will be performing and practicing invasive procedures on each other as one of the course requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 290 Independent Study

**Hours by Arrangement, 1-3 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration. Provides for additional research, academic or clinical experiences for students with special interest. The course consists of individualized research problems, conferences with the instructor at prearranged intervals



and a final written report on the work completed. This course may be taken four times with different content for a maximum of six units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **340A Principles of Phlebotomy**

**1 hour lecture, 3 hours lab, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for or concurrent enrollment in Medical Assisting 150.

This course instructs students in the performance of basic venipuncture, capillary puncture techniques and the basic blood lab tests required for entry-level positions in hospitals, clinics, and other health care settings as a phlebotomy technician. Course topics are in compliance with the regulations of the California Department of Health Services and Laboratory Services for California certification as a phlebotomy technician, including the role of the technician in the allied health field, principles of OSHA regulations and blood-borne pathogen control, patient processing review of clinical lab, and anatomy of blood and blood vessels. This course is open to students reviewing these principles. A certificate of completion in phlebotomy is awarded after successful completion of additional courses. (FT) Associate Degree Credit only and not Transferable.

### **340B Phlebotomy Directed Clinical Practice**

**1 unit  
Grade Only**

*Prerequisite:* Medical Assisting 340A with a grade of "C" or better, or equivalent.

This course is an unpaid clinical experience designed for students who want to achieve a certificate of completion in phlebotomy. Students complete 50-100 blood draws and 25 skin sticks at an appropriate clinical site in accordance with the requirements needed for national certification. The certificate of completion in phlebotomy meets the requirements needed to attempt the appropriate certifying exam specified for national certification as a phlebotomy technician. The course is also open to students to gain additional experience in phlebotomy. Seventy-five hours at the clinical site must be completed to meet the requirements of this course. (FT) Associate Degree Credit only and not Transferable.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## **MICROSOFT (MSFT)**

### **053 Implementing and Administering a Microsoft Windows 2000 Network Infrastructure**

**1.5 hours lecture, 3 hours lab, 2.5 units  
Grade Only**

*Prerequisite:* Microsoft 52 with a grade of "C" or better, or equivalent.

This course provides students with the knowledge and skills necessary to install, manage, monitor, configure, and troubleshoot DNS, DHCP, Remote Access, Network Protocols, IP Routing, and WINS in a Windows 2000 network infrastructure. This course follows the Official Microsoft Curriculum and is intended to prepare students to take Microsoft MCSE certification exam 70-216. (FT) Associate Degree Credit and not Transferable.

### **054 Implementing and Administering a MSFT Windows 2000 Directory Infrastructure**

**1.5 hours lecture, 3 hours lab, 2.5 units  
Grade Only**

*Prerequisite:* Microsoft 52 with a grade of "C" or better, or equivalent.

This course is intended to provide support professionals with the knowledge and skills necessary to install, configure, and troubleshoot the Windows 2000 active directory security solutions. This course follows the Official Microsoft Curriculum and is intended to prepare students to take Microsoft MCSE certification exam 70-217. (FT) Associate Degree Credit only and not Transferable.

### **055 Designing a Microsoft Windows 2000 Directory Services Infrastructure**

**1.5 hours lecture, 3 hours lab, 2.5 units  
Grade Only**

*Prerequisite:* Microsoft 52 with a grade of "C" or better, or equivalent.

This course offers students the opportunity to gain the knowledge and skills necessary to analyze business requirements and design directory service architecture and design solutions for desktop management. This course follows the Official Microsoft Curriculum and is

intended to prepare students to take Microsoft MCSE certification exam 70-219. (FT) Associate Degree Credit only and not Transferable.

### **056 Designing a Microsoft Windows 2000 Network Infrastructure**

**1 hour lecture, 3 hours lab, 2 units  
Grade Only**

*Prerequisite:* Microsoft 55 with a grade of "C" or better, or equivalent.

This course offers students the opportunity to gain the knowledge and skills necessary to analyze the business requirements for a network infrastructure and design a network infrastructure that meets business requirements. This course follows the Official Microsoft Curriculum and is intended to prepare students to take Microsoft MCSE certification exam 70-221. (FT) Associate Degree Credit only and not Transferable.

### **057 Designing Security for a Microsoft Windows 2000 Network**

**1.5 hours lecture, 3 hours lab, 2.5 units  
Grade Only**

*Prerequisite:* Microsoft 56 with a grade of "C" or better, or equivalent.

This course presents an overview of the knowledge and skills necessary to analyze business requirements for security and to design a security solution that meets business requirements. This course follows the Official Microsoft Curriculum and is intended to prepare students to take Microsoft MCSE certification exam 70-220. (FT) Associate Degree Credit only and not Transferable.

### **058 Managing a Microsoft Network Environment**

**4.5 hours lab, 1.5 units  
Grade Only**

This course provides students with the knowledge and skills necessary to install, manage, monitor, configure, and troubleshoot Dynamic Host Configuration (DHCP), Remote Access, and Network Protocols in a Windows network environment. This course follows Microsoft Official Curriculum (MOC) and is intended to prepare students to take Microsoft Certified Systems Engineer (MCSE) Certification Exam 70-218 (or current test). This course may be taken three times with new

technologies. (FT) Associate Degree Credit only and not Transferable.

### **130 Installing, Configuring, and Administering Windows Clients**

**1 hour lecture, 4.5 hours lab, 2.5 units  
Grade Only**

*Advisory:* Microsoft 50 with a grade of "C" or better, or equivalent.

This course provides students with the knowledge and skills necessary to install, configure, administer, and troubleshoot a Microsoft Windows client operating system in a network environment. The course follows the Microsoft Official Curriculum (MOC) and it is intended to prepare the students to take the Microsoft's client component of the Microsoft Certified Systems Engineer (MCSE) or Microsoft Systems Administrator (MCSA) certification exam. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **132 Manage and Maintain Windows Server**

**1.5 hours lecture, 4.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Microsoft 130 with a grade of "C" or better, or equivalent.

This course provides students with the knowledge and skills necessary to install, manage, and troubleshoot Windows server. The students will learn to manage accounts and resources, maintain server resources, monitor server performance, and safeguard data in a Microsoft Windows server environment. This course follows the Microsoft Official Curriculum (MOC) and it is intended to prepare students to take the Microsoft's server component of the Microsoft Certified Systems Engineer (MCSE), Microsoft Certified Database Administrator (MCDBA), or Microsoft Certified Systems Administrator (MCSA) certification exam. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **134 Implementing, Managing, and Maintaining Network Infrastructure I**

**.5 hour lecture, 3 hours lab, 1.5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Microsoft 130 and Microsoft 132, each with a grade of "C" or better, or equivalent.

This course is the first part of the Microsoft Implementing, Managing, and Maintaining a Microsoft Server Network Infrastructure series and provides students with the knowledge and skills necessary to configure, manage, and troubleshoot a Windows Server network infrastructure. The students learn to implement routing; plan, implement, manage, and maintain

Dynamic Host Configuration Protocol (DHCP), Domain Name System (DNS), and Software Update Services (SUS); implement security, and implement a network access infrastructure through various techniques. This course follows the Microsoft Official Curriculum (MOC) and it is intended to prepare students to take the Microsoft's Implementing, Managing, and Maintaining a Microsoft Windows Server 2003 Network Infrastructure (Network Services) component of the Microsoft Certified Systems Engineer (MCSE) certification exam (Microsoft Exam # 70-291). This course may be taken three times with new technologies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **160 Microsoft Exchange Server Administration**

**1 hour lecture, 4.5 hours lab, 2.5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Microsoft 132 with a grade of "C" or better, or equivalent.

This course provides students with the knowledge and skills necessary to install, configure and administer a Microsoft Exchange Server. Emphasis is placed on practical hands-on learning through projects in each chapter. This course follows Microsoft Official Curriculum (MOC) and provides the student with the skills required to pass Microsoft Certification 70-284 (or current test). (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## **MULTIMEDIA (MULT)**

### **101 Introduction to Multimedia**

**3 hours lecture, 3 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course provides an overview of the dynamic field of multimedia. Through lecture and demonstration, students learn about the design theory, processes, hardware, software, and career opportunities in multimedia production. Students that are interested in creating web sites, animation, video production, graphic design would benefit from taking this course.

This introductory course is required for the Associate in Science Degree in Multimedia and all certificates of completion in Multimedia. This course, or sections of this course, may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **112 Multimedia Authoring**

**3 hours lecture, 3 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 101 with a grade of "C" or better, or equivalent.

This course is a guided digital studio approach to developing skills in digital image media design, time-based media design systems, and World Wide Web based media design. Students that are interested in creating interactive web sites, games or application would benefit from taking this course. The student acquires the necessary skills to produce a project in each medium and presents the portfolio preparation of a selected project of interest. This course is required for the Associate Degree in Multimedia. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **114 Intermediate Flash**

**3 hours lecture, 3 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 112 with a grade of "C" or better, or equivalent.

This is a projects-based intermediate Flash course developing skills in digital image media design, time-based media design systems, and World Wide Web based media design and techniques of Macromedia Flash ActionScript. Basic programming skills will be acquired by those students who have no programming background but want to continue to develop web technologies using Flash. Hands-on experience developing interactive web-based multimedia presentations incorporating ActionScript, sound, and graphics will be taught. The course is repeatable with a change in software. This course is required for the Associate Degree in Multimedia. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **116 Flash Game Development**

**3 hours lecture, 3 hours lab, 4 units  
Grade Only**

*Advisory:* Multimedia 112 and 114, each with a grade of "C" or better, or equivalent.

Intended for both game and Web developers, this course will teach how to maximize Flash for the creation of online and standalone games. The entire development process is covered: design, story and character development, the physics and motion of a game, audio issues, optimization, and deployment. The student must have basic prior knowledge of Flash ActionScripting. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 118 Multimedia Production

**2 hours lecture, 3 hours lab, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 101 and Multimedia 112, each with a grade of "C" or better, or equivalent. Multimedia Production is a hands-on course in multimedia project planning and production. Students work in teams to design and complete an interactive media project. Original visual and time-based media elements are incorporated, providing each student with a portfolio preparation that presents all skills obtained in the program. This course is intended for students preparing for careers in the multimedia industry. (FT) Associate Degree Credit and not Transferable.

### 120 Introduction to Video Game Development

**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is an introduction to the dynamic field of video game development. It is designed for individuals who wish to enter designer positions in the video game industry. Students learn the history of video games and the elements of video game design and architecture. Students also learn the roles of various teams in the development process and the process of quality assurance testing of video games. This course may be offered via technologically mediated instruction. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 121 Digital Image Editing

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 112 with a grade of "C" or better, or equivalent.

This pragmatic course develops skills in the advanced use of bitmapped media design software applications. The student develops expert skills in producing bitmapped media elements for the diverse range of applications. Students will present a portfolio of a

selected project of interest. This course is intended for students who plan to pursue a career in the multimedia industry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 122 Vector Image Editing

**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course provides the students an exposure to the use of vector media design software applications in producing vector media elements for a diverse range of applications. This course and other multimedia courses are intended for multimedia, art, graphic design, and architecture students who plan to pursue a career in the multimedia industry or other related industries. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 123 Digital Video

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 112 with a grade of "C" or better, or equivalent.

This is an advanced course on the use of Adobe Premier and Nonlinear Digital Video Editing Systems. The process of digital video development and production is covered as students work on projects using non-linear video editing techniques. Related topics include the history of film and traditional filmmaking. This course is intended for students pursuing careers in the multimedia industry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 127 Creating User-Centered Websites

**2.5 hours lecture, 1.5 hours lab, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; completion of or concurrent enrollment in Computer Business Technology 114 and 161 and Multimedia 101 and 121, each with a grade of "C" or better, or equivalent.

This course teaches strategies and processes for developing websites and multimedia projects that are user-centered and meet industry standards of usability. User-centered websites are ADA (Americans with Disabilities Act) accessible, functional, and searchable by search engines. Students learn how to design a user-centered website and multimedia projects using a succinct writing style, HTML/XHTML, cascading style

sheets (CSS), well-designed navigation, and effective design. Students create and post a website to the Internet. This course is designed for students pursuing a career in multimedia, web development, business or communication. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 137 Introduction to 3D Animation I

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 112 with a grade of "C" or better, or equivalent.

This course is a guided digital studio approach to developing skills in the use of 3D animation and 3D modeling software applications. The student acquires the necessary skills to produce and present the portfolio preparation of a selected project of interest. This course is intended for students pursuing a career in the multimedia industry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 139 3D Character Animation II

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 137 with a grade of "C" or better, or equivalent.

This course is a guided digital studio approach to production. This course combines exercises and individual and group projects to develop necessary skills and techniques in digital studio production. The course is intended for students who are preparing for more advanced study in 3D modeling and animation. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 141 3D Animation: Realism

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 139 with a grade of "C" or better, or equivalent.

This course is an advanced study in character animation and feature length digital media production. Exercises, individual and group projects prepare the student for employment in the 3D modeling and animation industry. This course is intended for individuals pursuing careers in the 3D and animation segment of the multimedia industry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 143 3D Animation: Production Studio

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Multimedia 141 with a grade of "C" or better, or equivalent.

This course is a balanced combination of hands-on sessions, exercises, individual and group projects. The course structure emphasizes the relationships among anatomy, motion, weight, and timing. This course prepares students for employment in the 3D modeling and animation industry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## MUSIC (MUSI)

### 100 Introduction to Music

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is a survey course designed to develop listening perception through lectures, recordings, films and concerts. The conceptual and stylistic differences in music from various periods and cultures will be examined through discussion of the elements of music as well as through discussions of ethnic, jazz, vocal instrumental and 20th century music. This course is designed to support students in all majors who are interested in satisfying the general education requirements for Arts and Humanities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 101 Music History I: Middle Ages to Mid 18<sup>th</sup> Century

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Music 150A with a grade of "C" or better, or equivalent.

This course is a study of Western (European) music from the Middle Ages through the middle of the 18th

century. Emphasis is on aural and visual recognition of style, form, and other musical elements, examined through representative works of composers of each historical period. This course is designed for but not limited to music majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **102 Music History II: Mid 18<sup>th</sup> to Early 20<sup>th</sup> Century**

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Music 150A, with a grade of "C" or better, or equivalent.

This course is a study of Western (European) music from the middle of the 18th century through the early 20th century. Emphasis is on aural and visual recognition of style, form, and other musical elements examined through representative works of major composers of each historical period. This course is designed for but not limited to music majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **105 Music of Our Time**

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a study of music history and music current affairs from 1900 to the present day. Methods and issues that innovative musical artists have faced or currently face are examined. The nature of the compositional act as it has evolved over the past 100 years is also explored. Students study a wide variety of styles, forms and media of musical output in this historical period from as many different perspectives as possible. This course is designed for both the general student as well as students who intend to further their music studies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **109 World Music**

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This music survey course explores the music cultures of Asia, the Middle East, Africa, Central and South America, the Caribbean and other areas with resident populations in San Diego. Musical practices and perspectives from several music cultures are studied with an emphasis on understanding and appreciation from non-ethnocentric viewpoints. Listening perception is developed through lectures and multimedia presentations. The course is intended to satisfy general education requirements for Arts and Humanities and satisfies the San Diego Community College District's Multicultural Course Studies requirement. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **110 Music for Elementary School Teachers**

**2.5 hours lecture, 1.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course prepares students to teach music as part of the curriculum in the elementary school classroom, the preschool, or day-care program. Students develop an understanding of musical concepts primarily by singing and/or playing an instrument and create lesson plans for teaching these concepts to children. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **111 Jazz - History and Development**

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a survey of the history and development of jazz in the United States. Emphasis is placed on the origins of jazz, the variety of styles that developed throughout the twentieth century, current trends and outstanding performers and composers. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **115A Class Piano I**

**.5 hours lecture, 1.5 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course introduces basic skills to music majors whose theoretical and practical keyboard skills are deficient, and to non-music majors who have had little or no experience at the piano. This course focuses on

developing repertoire, sight reading, transposition, harmonization, creative composition, and modulation techniques. (FT) Transfer credits: CSU and/or private colleges and universities. UC Transfer Course List. (CAN MUS 22).

### **115B Class Piano II**

**.5 hours lecture, 1.5 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 115A with a grade of "C" or better, or equivalent.

This course is a continuation of Music 115 A, with an emphasis on moderately difficult techniques in developing repertoire, keyboard techniques, sight-reading, transposition, harmonization, creative composition, improvisation, ensemble playing, and modulation techniques. This course is appropriate for music majors whose theoretical and practical keyboard skills are deficient as well as for non-music majors. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN MUS 24).

### **120 Beginning Voice Class**

**1.5 hour lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Music 120A.

Beginning Voice Class is an introductory study of efficient vocal production and performance. Beginning exercises for breath management, extending the vocal range, increasing vocal resonance and volume, and singing in an expressive manner are introduced. Vocal exercises and solos are performed to demonstrate these skills. Choral singers, all music majors and students considering music as a major benefit from this class. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **121 Intermediate Voice**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 120 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Music 120B.

Intermediate Voice is an in-depth study of specific

elements of efficient vocal technique and performance. These include breath management via body alignment, managing stage fright, and analyzing the expressive elements of selected music. Vocal exercises and songs from various music styles are performed including selections made by students. Choral singers, all music majors, elementary education majors and students considering singing as a profession benefit from this class. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **123 Recital Hour**

**1.5 hours lab, .5 unit  
Grade Only**

This course offers a series of live musical events in a variety of styles, including traditional classical music as well as music from diverse cultures. Presentations feature well-known international performers, music faculty, and music student performers. Students in this course participate by active listening and completing a workbook that describes and assesses their musical experiences and perceptions. No musical experience is assumed or required. This course is required for music majors seeking an associate degree. The content of this course will differ each semester. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **125 Music, The Arts, and Humanity**

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a multi-cultural, multimedia approach to the living musical, expressive and ceremonial art forms and cultural context of the major continents. Cultures in the United States that have been traditionally under represented in the curriculum will be emphasized. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **132A Classical Guitar I**

**0.5 hours lecture, 1.5 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option**

*Advisory:* Music 150A with a grade of "C" or better, or equivalent.

This is the first of a two-semester sequence of courses that present the study of classical guitar. The beginning course introduces basic skills to students who have had

little or no experience with the guitar. The course is intended for students who are interested in learning the fundamentals of classical guitar and elementary music skills. This course focuses on developing right and left-hand technique and sight-reading. Lectures are followed by practical application on the instrument. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 132B Classical Guitar II

**.5 hour lecture, 1.5 hours lab, 1 unit  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 132A with a grade of "C" or better, or equivalent.

This is the second in a two-semester sequence of study of classical guitar. In this course students are introduced to a set of broad-ranging technical skills, including mastery of the fretboard, chord chart reading, and sight-reading. This course also introduces level-appropriate literature, including works from several periods and styles, with an emphasis on interpretation skills. Lectures are followed by practical application on the instrument. Students apply the skills and techniques developed in this class in live performances. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 150A Basic Musicianship

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

This course is designed for music majors as well as non-music majors. It enables the student to develop perceptions in sight and sound as related to the symbols of rhythmic, melodic, and harmonic notation. It will also enable the student to develop skill in writing, major, minor, and chromatic scales, chord construction and intervals; and to identify terms used to indicate tempo and dynamics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 158A Music Theory I

**4 hours lecture, 4 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 150A with a grade of "C" or better, or equivalent.

*Advisory:* Concurrent enrollment in Music 268A. This course is an intensive study of diatonic harmony in major and minor modes and includes structural and stylistic analysis of music from the period 1600-1750. The emphasis is on development of four-part writing

skills within the context of functional diatonic tonality; the interpretation of figured bass symbols, melodic construction and its interaction with harmony, rhythm and structure. This course is designed for the student pursuing music as a major or for the student interested in enhancing technical knowledge of music. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN MUS 2) (CAN MUS SEQ A = MUSI 158A + 158B).

### 158B Music Theory II

**4 hours lecture, 4 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 158A with a grade of "C" or better, or equivalent.

*Advisory:* Concurrent enrollment in Music 268B. This course is a continuation of 158A. It is an intensive study of diatonic harmony in major and minor modes and includes structural and stylistic analysis of music of the "common practice" period (1700-1900). The emphasis is on continued development of four-part writing skills using seventh and borrowed chords, the process of modulation; melodic construction using non-harmonic tones; analysis of Bach Chorales and of binary and ternary forms. This course is designed for the student pursuing music as a major or for the student interested in enhancing technical knowledge of music. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN MUS 4) (CAN MUS SEQ A = MUSI 158A + 158B).

### 190 The Electronic Music Studio

**2.5 hours lecture, 1.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and completion of or concurrent enrollment in Music 150A with a grade of "C" or better, or equivalent.

This course is a study of recording and electronic music equipment. It is a prerequisite to future work in the electronic music studio and also prepares students for a major in music. The course demonstrates basic techniques using microphones, tape recorders, the mixing board, synthesizers, samplers and music applications such as sequencing on computers. Emphasis is on students' acquisition of basic skills needed for practical application and on acquiring knowledge of simple electronic and acoustic theory, including Musical Instrument Digital Interface (MIDI). Students design and create special projects using this



equipment and proper protocol during lab hours and present their projects in class. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 201 Recording Arts

**2.5 hours lecture, 1.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 190 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and completion of or concurrent enrollment in Music 150A, with a grade of "C" or better, or equivalent.

This course is a study of advanced acoustics and electronic theory as applied to recording, mixing, and sound processing. The course will demonstrate various applications of advanced tape recording, microphone use, and mixing, such as tape editing, effects processing, music concrete composition, and other techniques for music composition. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 202 Computer Music

**2.5 hours lecture, 1.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 190 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Music 150A with a grade of "C" or better, or equivalent.

This course is a study of the application of contemporary digital technology to the practice of music performance and composition. The emphasis of this course is on the acquisition of computer skills to access and manipulate musical data via MIDI and other digital formats. These skills allow students to digitally sample sounds, control synthesizers and samplers, synchronize computers to tape, sequence music, transcribe and print musical scores and conceive new techniques for music composition. This course is designed for students who are interested in continuing their education in the Electronic Music Studio. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 205A Projects in Electronic Music

**2.5 hours lecture, 1.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 190 with a grade of "C" or better, or equivalent.

*Advisory:* Music 201 or Music 202 with a grade of "C" or better, or equivalent.

In this course, students create a portfolio of music recordings and/or productions in an electronic music studio. Assigned projects incorporate composition, arranging, engineering, and production applications in a variety of media environments. Students analyze the nature of sound, sound production, sound enhancement, and the resulting music created. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 205B Projects in Electronic Music

**2.5 hours lecture, 1.5 hours lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 205A with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Music 150A with a grade of "C" or better, or equivalent.

In this course, students expand their portfolio to include music projects /productions for various media applications and industries such as for the Internet, television and cinema. Students analyze the nature of sound, sound production, sound enhancement, and the resulting music and sound recordings created. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 206A Projects in Composition

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Music 150A with a grade of "C" or better, or equivalent; and completion of or concurrent enrollment in Music 190 (students have the option to create their music with the aid of recording facilities and computer workstations on campus if they are currently enrolled in or have passed Music 190 with a grade of "C" or better, or equivalent).

In this course students learn to work efficiently as composers with the added support of constant positive feedback. This course is not limited to composing in a classical style but addresses broader issues common to all styles and genres. Included are such studies in compositional principles of form and structure, and

other issues that enable students to analyze the nature of their musical creativity. The emphasis is on the students' examining from a critical standpoint weaknesses and strengths in their own original compositions as well as that of their peers, and on the students' developing their creative potential. In addition to music majors and students with advanced knowledge of music, this course is intended for any students actively creating their own music. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 206B Projects in Composition

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Music 150A with a grade of "C" or better, or equivalent; and completion of or concurrent enrollment in Music 190 (students have the option to create their music with the aid of recording facilities and computer workstations on campus if they are currently enrolled in or have passed Music 190 with a grade of "C" or better, or equivalent).

This course is a companion course to Music 206A and is designed to allow students, with the aid of recording facilities and computer workstations running music software, to pursue their work as composers. This course is not limited to composing in a classical style but addresses broader issues common to all styles and genres. Included are such studies in compositional principles of balance, texture, dramatic emphasis and other issues that enable students to analyze the nature of their musical creativity. Upon completion of the Music 206 course sequence students have a portfolio of original music. In addition to music majors and students with advanced knowledge of music, this course is intended for any students actively creating their own music. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 209 Electronic Music Studio Internship

**4 hours lab, 1 units  
Grade Only**

*Prerequisite:* Music 190 with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in Music 201 or Music 202 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Tryout or Audition.

This course allows advanced students in recording arts and computer music to get credit for assisting others in the Electronic Music Studio lab. After audition students are assigned to assist beginning and intermediate

students from other classes working in the Electronic Music Studio lab. In this way students reinforce their knowledge and skills by guiding and mentoring others on the basis of what they had learned by seeing and doing in previous courses. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 212 Vocal Ensemble

**1 hour lecture, 3 hours lab, 2 units  
Grade Only**

*Advisory:* Music 120 and 268A, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Tryout or Audition. Students must audition to enroll in this class. This course is not open to students with previous credit for Music 212 A, B, C and D.

The Vocal Ensemble is an intermediate choral ensemble that focuses on developing music-reading and vocal skills in the preparation and performance of a wide variety of choral works. Enrollment is by audition. Members are expected to have some previous choral, and vocal experience. This course may be taken four times for credit so that students have the opportunity to improve their rehearsal and performance skills by performing new repertoire each semester. Attendance at rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 212A Vocal Ensemble I (Men and Women)

**1 hour lecture, 4 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

Emphasizing vocal ensemble singing, sight-reading and the study of vocal chamber music chosen from the Renaissance period to the present day, and including the popular idiom. Attendance at rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 212B Vocal Ensemble II (Men and Women)

**1 hour lecture, 4 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

Continuation of Music 212A. Emphasizing vocal ensemble singing, sight-reading and the study of vocal chamber music chosen from the Renaissance period to the present day, and including the popular idiom. Attendance at all rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**212C Vocal Ensemble III (Men and Women)****1 hour lecture, 4 hours lab, 2 units****Letter Grade or Credit/No Credit Option**

Continuation of Music 212B. Emphasizing vocal ensemble singing, sight-reading and the study of vocal chamber music chosen from the Renaissance period to the present day, and including the popular idiom. Attendance at all rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**212D Vocal Ensemble IV (Men and Women)****1 hour lecture, 4 hours lab, 2 units****Letter Grade or Credit/No Credit Option**

Continuation of Music 212C. Emphasizing vocal ensemble singing, sight-reading and the study of vocal chamber music chosen from the Renaissance period to the present day, and including the popular idiom. Attendance at all rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**214A Concert Choir I (Men and Women)****1 hour lecture, 2 hours lab, 1.5 units****Letter Grade or Credit/No Credit Option**

Emphasis on sight-reading skills and the study and performance of a wide range of choral music. Attendance at rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**214B Concert Choir II (Men and Women)****1 hour lecture, 2 hours lab, 1.5 units****Letter Grade or Credit/No Credit Option**

Continuation of Music 214A. Emphasis on sight-reading skills and the study and performance of a wide range of choral music. Attendance at rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**214C Concert Choir III (Men and Women)****1 hour lecture, 2 hours lab, 1.5 units****Letter Grade or Credit/No Credit Option**

Continuation of Music 214B. Emphasis on sight-reading skills and the study and performance of a wide range of choral music. Attendance at rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**214D Concert Choir IV (Men and Women)****1 hour lecture, 2 hours lab, 1.5 units****Letter Grade or Credit/No Credit Option**

Continuation of Music 214C. Emphasis on sight-reading skills and the study and performance of a wide range of choral music. Attendance at rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**215A Class Piano III****.5 hours lecture, 1.5 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 115B with a grade of "C" or better, or equivalent.

This course is an intermediate level of study of practical and theoretical keyboard techniques for music majors, credential applicants, and non-music majors with comparable skills. The course focuses on intermediate skill development of repertoire, keyboard technique, sight-reading, transposition, harmonization, creative composition, improvisation, ensemble playing, and modulation techniques. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**215B Class Piano IV****.5 hours lecture, 1.5 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 215A with a grade of "C" or better, or equivalent.

This course is an advanced level of study of practical and theoretical keyboard techniques for music majors, credential applicants, and non-music majors with comparable skills. The course focuses on advanced skill development of repertoire, keyboard technique, sight-reading, transposition, harmonization, creative composition, improvisation, ensemble playing, and modulation techniques. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**240 Advanced Voice Class I****1.5 hours lecture, 1.5 hours lab, 2 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 120 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Music 240 A. Advanced Voice I is an in-depth study of specific elements of efficient vocal technique and performance.

These include breath management in relation to vocal onset, resonance and vocal registers, expressive singing and stage presence. Vocal exercises and songs from various music styles are performed including selections made by students. Choral singers, all music majors, elementary education majors and students considering singing as a profession benefit from this class. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 241 Advanced Voice II

**1.5 hours lecture, 1.5 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 120 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Music 240 B. Advanced Voice II is an in-depth study of specific elements of efficient vocal technique and performance. These include the application of flexible breath energy, range extension, coordinating technique and communication, vocal health, and the physical structure of the larynx. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 250A Concert Band

**3 hours lab, 1 unit**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Music 150A with a grade of "C" or better, or equivalent.

Study and performance of concert and standard band literature as well as other literature to be arranged. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 250B Concert Band

**3 hours lab, 1 unit**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Music 150A with a grade of "C" or better, or equivalent.

Study and performance of concert and standard band literature as well as other literature to be arranged. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 250C Concert Band

**3 hours lab, 1 unit**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Music 150A with a grade of "C" or better, or equivalent.

Study and performance of concert and standard band literature as well as other literature to be arranged. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 250D Concert Band

**3 hours lab, 1 unit**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Music 150A with a grade of "C" or better, or equivalent.

Study and performance of concert and standard band literature as well as other literature to be arranged. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 252 Concert Jazz Band

**3-9 hours lab, 1-3 units**  
**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Audition/Try Out

A selected group of limited membership devoted to the preparation and performance of the best contemporary jazz and stage band literature. Designed to meet the needs of the student desiring to enter the field of professional stage band work, but open to qualified students of any department of the college. The group gives public concerts and supplies music for college functions. Attendance at rehearsals and performances is an integral part of this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 253A Ensembles

**3-9 hours lab, 1-3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Music 150A with a grade of "C" or better, or equivalent.

Music 253A is the study and performance of selected ensemble works. After audition each student is assigned to a like ensemble. These ensembles will be organized to meet the technical and aesthetic needs of the student. Special training will be given in ensemble technique and current performance practices. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**253B Ensembles****3-9 hours lab, 1-3 units****Letter Grade or Credit/No Credit Option***Advisory:* Music 150A with a grade of "C" or better, or equivalent.

A second level continuation of Music 253A; refer to Music 253A for detailed description. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**253C Ensembles****3-9 hours lab, 1-3 units****Letter Grade or Credit/No Credit Option***Advisory:* Music 150A with a grade of "C" or better, or equivalent.

A third level continuation of Music 253B; refer to Music 253A for detailed description. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**253D Ensembles****3-9 hours lab, 1-3 units****Letter Grade or Credit/No Credit Option***Advisory:* Music 150A with a grade of "C" or better, or equivalent.

A fourth level continuation of Music 253C; refer to Music 253A for detailed description. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**254 Instrumental Ensemble****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option***Advisory:* Music 150A with a grade of "C" or better, or equivalent.

A selected group of limited membership devoted to the preparation and performance of the best contemporary jazz and stage band literature. The group is a performance band. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**255 Classical Guitar Ensembles****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option***Prerequisite:* Music 132B with a grade of "C" or better, or equivalent.*Limitation on Enrollment:* Tryout or Audition.

This course provides for the study and performance of selected guitar ensemble works. After an audition, each student is assigned to an ensemble. Students practice and perform in an intermediate-to-advanced guitar ensemble, focusing on developing their skills in

reading music, as well as the technical and interpretative skills required in the performance of a wide variety of works from different historical eras. This course can be taken four times for credit. The course topics will be different with each repetition as the musical repertoire presented and performed differs each time the course is offered. Attendance at classes, rehearsals and performances is required. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**258A Music Theory III****4 hours lecture, 4 units****Letter Grade or Credit/No Credit Option***Prerequisite:* Music 158B with a grade of "C" or better, or equivalent.*Advisory:* Concurrent enrollment in Music 269A.

This course is a continuation of 158B. It includes a detailed structural analysis and study of compositional techniques in the music of the 18th and 19th centuries. The emphasis is on further development of writing skills using chromatic harmony including secondary dominants and altered chords; the analysis and writing of two-part tonal counterpoint; the analysis of Sonata-form, Rondo, Theme and Variations. This course is designed for the student pursuing music as a major or for the student interested in enhancing technical knowledge of music. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN MUS 6, when taken with MUSI 258B).

**258B Music Theory IV****4 hours lecture, 4 units****Letter Grade or Credit/No Credit Option***Prerequisite:* Music 258A with a grade of "C" or better, or equivalent.*Advisory:* Concurrent enrollment in Music 269B.

This course is a continuation of 258A. It includes a detailed structural analysis and study of compositional techniques in the music of the 19th and 20th centuries. The emphasis is on the study of the new resources that emerged in the music of the late 19th and early 20th centuries including non-functional harmony, polytonality, atonality and serial techniques; analysis of music by Wagner, Debussy, Stravinsky and Schoenberg. This course is designed for the student pursuing music as a major or for the student interested in enhancing technical knowledge of music. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN MUS 6, when taken with MUSI 258B).

**268A Beginning Ear Training Laboratory I****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 150A with a grade of "C" or better, or equivalent.

This course consists of laboratory work in sight singing, melodic dictation, harmonic identification and rhythmic dictation designed to provide students with a "hearing eye" and "seeing ear" that can perceive and identify patterns both large and small in music. The emphasis is on the development of basic skills in sight singing short scale wise melodies containing seconds, thirds, fourths, fifths and octaves, melodic dictation containing seconds, thirds, fourths, fifths and octaves, harmonic identification/dictation of primary triads in major keys, rhythmic dictation with duple and triple subdivisions of the beat. This course is designed for the student pursuing music as a major or for the student interested in enhancing technical knowledge and skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**268B Beginning Ear Training Laboratory II****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 268A with a grade of "C" or better, or equivalent.

This course is a continuation of Music 268A. The emphasis is on continued development of skills in sight singing melodies which contain seconds, thirds, fourths, fifths, sixths, sevenths, octaves and the tritone; melodic dictation containing triadic arpeggiations, harmonic identification of all diatonic triads in major and minor keys; rhythmic dictation with half beat values, quarter beat values and syncopation. This course is designed for the student pursuing music as a major or for the student interested in enhancing technical knowledge and skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**269A Advanced Ear Training Laboratory III****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 268B with a grade of "C" or better, or equivalent.

This course is a continuation of Music 268B. The emphasis is on further development of skills in sight singing melodies which contain all intervals; melodic dictation which contains modulation; harmonic identification of all diatonic seventh chords and harmonic dictation of chorale phrases which modulate;

rhythmic dictation with quarter and eighth beat values and in compound meters. This course is designed for the student pursuing music as a major or for the student interested in enhancing technical knowledge and skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**269B Advanced Ear Training Laboratory IV****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Music 269A with a grade of "C" or better, or equivalent.

This course is a continuation of Music 269A. The emphasis is on the refinement of skills in sight singing modal melodies and melodies containing larger leaps and non-diatonic tones; dictation of melodies with non-diatonic tones and modal melodies; harmonic identification of secondary dominants and augmented sixth and neapolitan sixth chords; rhythmic dictation with changing meters and super triplets. This course is designed for the student pursuing music as a major or for the student interested in enhancing technical knowledge and skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**275A-B-C-D Applied Music****1 hour lecture, 6 hours lab, 2 units****Grade Only**

*Prerequisite:* Music 150A with a grade of "C" or better, or equivalent.

*Corequisite:* Music 212A or 212B or 212C or 212D or Music 214A or 214B or 214C or 214D or Music 250A or 250B or 250C or 250D or Music 252 or 253 or 254. This course provides individual instruction in vocal or instrumental music and is designed primarily for music majors. It includes two hours per week of recital instruction. A minimum of 15 lessons per semester, as well as 5 hours of on-campus practice per week must be verified. Regular performance in the weekly lecture-recital class and participation in music department recitals is required. Examination will be by faculty-jury at the end of each semester. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**276A Individual Study****Hours by Arrangement, 1 unit****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course consists of off-campus private instruction designed for music majors and those meeting teaching credential performance requirements in voice or on an instrument. This course is taught by approved off-campus instructors whose activities are coordinated and evaluated jointly with on-campus music faculty through weekly performance sessions and a final semester jury examination. For conditions of enrollment see a member of the music faculty. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 276B Individual Study

**Hours by Arrangement, 1 unit**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Continuation of Music 276A; refer to Music 276A for detailed description. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 276C Individual Study

**Hours by Arrangement, 1 unit**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Continuation of Music 276B; refer to Music 276A for detailed description. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 276D Individual Study

**Hours by Arrangement, 1 unit**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Continuation of Music 276C; refer to Music 276A for detailed description. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 290 Independent Study

**Hours by Arrangement, 1-3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Course is designed to meet individual needs or interests of students who wish to work on special projects in music. Special projects include all aspects of music and may involve topics which are broad in scope along with those that are narrow in scope. Special projects may include an unlimited number of diversified phases of the music curricula. This course may be taken four times with different content for a maximum of six units. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## NUTRITION (NUTR)

### 150 Nutrition

**3 hours lecture, 3 units**  
**Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

This course examines the scientific concepts of nutrition relating to the functioning of nutrients within the human body. Emphasis is placed on nutritional needs throughout the life cycle, food sources of nutrients, and current nutritional issues. Students utilize computer technology to analyze dietary intake and evaluate nutritional status. This course meets the Natural Sciences general education requirement for the associate degree at the San Diego Community College District. It also meets Area E requirement for transfer to California State Universities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Nutrition (NUTR) 150 and 155 combined: maximum credit, one course.(CAN FCS 2).

### 155 Advanced Nutrition

**3 hours lecture, 3 units**  
**Grade Only**

*Prerequisite:* Nutrition 150 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

Continuation of the study of the functioning of nutrients in the basic life processes from a biochemical and cellular approach. Investigation of certain diets in relation to disease, current legislation relating to nutritional issues, and consumer nutritional practices. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Nutrition (NUTR) 150 and 155 combined: maximum credit, one course.

### 160 Foods for a Healthful Lifestyle

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5 and M20.

This course emphasizes scientific concepts of nutrition and food relating to health promotion. Health benefits and food sources of nutrients, healthful food preparation and food technologies are discussed. This course is targeted for individuals who are interested in attaining or promoting good health through nutrition. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 170 Nutrition and Fitness

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

This course is designed for the physically active person interested in the role nutrition plays to increase energy and enhance performance. Nutrient needs before, during, and after exercise are evaluated for their effect on optimal performance. Carbohydrate loading and a variety of supplements are discussed. Underwater weighing to determine body fat composition is available. This course is designed for both the recreational and competitive athlete and may be applied to the major or used as a transfer course. It may also be of interest to those with an interest in health and fitness. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 180 Nutrition and Diet Therapy

**3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

This course emphasizes concepts of nutrition relating to the functioning of nutrients within the human body and food sources of these nutrients, with special

emphasis on nutritional assessment in specific disease conditions and therapeutic diets relevant to given conditions. An introduction to drug/nutrient interactions is also given. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 270 Work Experience

**Hours by Arrangement, 1-4 units  
Grade Only**

*Limitation on Enrollment:* To receive credit a student must complete a minimum of seven units during the semester, including work experience.

Program of on-the-job learning experiences for students employed in a job related to their major. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 290 Independent Study

**Hours by Arrangement, 1-3 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Designed to deal with current problems and topics of special interest in home economics. This course may be taken four times with different content for a maximum of six units. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 391 Directed Clinical Practicum

**10 hours other, 2 units  
Grade Only**

*Prerequisite:* Nutrition 150 with a grade of "C" or better, or equivalent.

*Corequisite:* Nutrition 180.

This course is a supervised application of previously learned knowledge and skills in the nutrition management and operation of a health care facility. The supervision of the student is shared by the college faculty and staff of the affiliating institution. This is a required clinical training for students who want to obtain the "Dietetic Service Supervisor" Certificate, as regulated by the California State Department of Health Services. (FT) Not Applicable to Associate Degree, Occupational/Vocational basic skills.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning*



(277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.

## Office Information Systems (OFCE)

See Computer Business  
Technology (CBTE) on page 245.

### PERSONAL GROWTH (PERG)

#### 065 Orientation to College

**.5 - 1 hour lecture, .5 - 1 unit  
Credit/No Credit Only**

This course is designed to assist the new student in a successful transition to college. Topics include campus resources and services, time management, and educational planning. Students are also acquainted with Policy 3100, which enumerates the rights and responsibilities of all San Diego Community College District students. (FT) Associate Degree Credit only and not Transferable.

#### 120 College Success and Lifelong Learning

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Personal Growth 127. This course teaches success strategies to enhance academic and lifelong learning skills. Students explore topics such as motivation and attitudes, values, goal setting, decision-making processes, critical and creative thinking, personal health topics, interpersonal communication, developmental psychology, and learning and personality theories, as well as other techniques for maximizing their abilities to succeed as lifelong learners. Students apply these topics as they relate to their self-development as integrated physiological and psychological entities and acquire strategies to effectively deal with issues in their personal lives and educational and career plans. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities

#### 127 College Success Skills

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5; and

completion of or concurrent enrollment in English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5.

This course examines the techniques used to enhance academic skills in order to achieve subject matter mastery and develop strategies for success in a diverse society. Critical thinking skills are interwoven throughout the course by exploring areas such as motivation and attitudes, stress management, creativity, interpersonal communication, and personal health. Topics from developmental psychology, learning theory and personality theory are presented as a foundation for this course. The course is designed for new or re-entry students and others who can benefit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

#### 130 Career-Life Planning

**3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Completion of or concurrent enrollment in English 51 or English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 or R5.

*Limitation on Enrollment:* This course is not open to students with credit for Personal Growth 30.

This course is designed to assist students with self-exploration, career transitions and career-life planning in order to achieve success in a diverse society. Critical thinking skills will be utilized through a systematic approach to career development by examining values, interests, skills, life roles, personality type, personal self-management, decision-making and goal setting throughout the life span. The course is designed for new and re-entry students and others who can benefit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

#### 140 Life Skills and Personal Adjustment

**1-3 hours lecture, 1-3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Students learn and apply personal achievement principles, coping strategies, and life skills that develop each area of emotional, social, educational, and professional life. Emphasis is on gaining mastery in self-esteem and compassion, self-discipline, self-responsibility, self-assertion, and living a consciously balanced life in pursuit of defined educational, career,

and life goals. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## PHILOSOPHY (PHIL)

### 100 Logic and Critical Thinking

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course explores the relationship of communications and critical thinking with a focus on good reasoning and the impediments to its mastery. This course emphasizes the development of skills in logical processes including familiarity with the more common fallacies. This course is designed for students learning to apply principles of critical thinking to the practical problems of everyday life. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN PHIL 6).

### 101 Symbolic Logic

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Level M50; and Philosophy 100 with a grade of "C" or better, or equivalent.  
*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course studies the elements of symbolic logic, sentential calculus and quantification theory, identity, definite descriptions, natural deduction and structure of language. This course may be of interest to students pursuing studies in computer science. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 102A Introduction to Philosophy: Reality and Knowledge

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course provides an introductory study of the aims, methods, types and problems of philosophy and philosophical inquiry. Discussions and readings relating to the nature of reality and problems of knowledge are emphasized. Materials for this survey of philosophical activity, orientations and views of philosophers may be drawn from classical and contemporary thinkers. Students are encouraged to articulate, analyze and evaluate their own beliefs/positions in the context of meaningful philosophical inquiry. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN PHIL 2).

### 102B Introduction to Philosophy: Values

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course provides an introductory study of the aims, methods, types and problems of philosophy and philosophical inquiry focusing on values and their place in an individual's daily life. Materials for this survey of philosophical activity, orientations and views of philosophers may be drawn from classical and contemporary thinkers. Students are encouraged to articulate, analyze and evaluate their own beliefs/positions in the context of meaningful philosophical inquiry regarding value theory. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN PHIL 4).

### 103 Historical Introduction to Philosophy

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course provides an introductory study of the aims, methods, issues and problems associated with philosophy and philosophical activity from an historical perspective. Readings and discussions in the course emphasize a study of the philosophical endeavors of major philosophers in their historical contexts. Materials for this survey of philosophical activity, orientations and view of philosophers may be drawn

from classical and contemporary thinkers. Students are encouraged to articulate, analyze and compare their own beliefs/positions with historically significant philosophical theories. This course may be of interest to students pursuing studies in History and Humanities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 104A History of Western Philosophy

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course explores the issues and problems associated with philosophy and philosophical activity as they are illustrated in the history of Western philosophy. Studies in this course focus on representative thinkers of the Classical and/or Medieval periods, their cultural milieu, and their attempts to resolve perennial philosophical issues and problems. This course may be of interest to students pursuing studies in History and Humanities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN PHIL 8) (CAN PHIL SEQ A = PHIL 104A + 104B).

### 104B History of Western Philosophy

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course explores the problems associated with philosophy and philosophical activity as they are illustrated in the history of Western philosophy from the Renaissance period through the 19th Century. Studies in this course focus on representative thinkers of the Renaissance and/or Modern periods, their cultural milieu, and their attempts to resolve perennial philosophical issues and problems. This course may be of interest to students pursuing studies in History and Humanities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN PHIL 10) (CAN PHIL SEQ A = PHIL 104A + 104B).

### 105 Contemporary Philosophy

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is designed to explore the issues and problems associated with philosophy and philosophical activity in the twentieth and twenty-first centuries. Studies in this course focus on materials and representative thinkers in the twentieth and twenty-first centuries which illustrate contemporary philosophical activity, schools of thought, themes, trends, specific issues, or individual thinkers. Students are encouraged to engage in independent research, analysis and formulation. This course may be of interest to students interested in contemporary society and current events. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 106 Asian Philosophy

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course explores the aims, methods, issues and problems exemplified in Asian philosophy and philosophical activity. Studies in this course survey significant inquiries, orientations and perspectives exemplified in Asian philosophy as well as Asian perspectives on perennial questions relating to the nature of the universe, the status and meaning of mankind, and the qualities characterizing the good life. Students are encouraged to engage in independent research, analysis and formulation. This course may be of special interest to students pursuing Pacific Rim or International Studies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 107 Reflections on Human Nature

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course explores the issues and problems exemplified in process of meaningful philosophical activity relating to the topic of human nature. Studies in this course survey representative theories and philosophical reflections relating to the notions of

human nature, the individual person, and human characteristics in general. Material for this survey may be drawn from classical and contemporary thinkers, scientific and religious orientations. Students are encouraged to engage in independent research, analysis and formulation. This course may interest students pursuing studies in behavioral and/or social sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**108 Perspectives on Human Nature and Society**  
**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course explores the topics of human nature and human societal configurations. Material for study may be selected from classical and contemporary thinkers. Studies in this course survey representative theories and philosophical reflections that explore the relation between theories regarding human nature and the nature of society, the state, and government with an emphasis on experiential elements of meaningful human existence and notions of ideal society. This course may be of particular interest to students pursuing studies in behavioral, social or political science. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**109 Issues in Social Philosophy**  
**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course explores the aims, methods, and problems exemplified in philosophical endeavors in social philosophy. Studies in this course survey representative theories and perspectives on issues of interest in social philosophy such as types of government, the issues of sovereignty, natural law and natural rights, the philosophy of law, issues of justice, and problems in social ethics. This course may be of special interest to students pursuing studies in pre-law and/or political, behavioral or social sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**110 Philosophy of Religion**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course explores the issues and problems associated with philosophy and philosophical activity concerning various facets of religious phenomena and religious orientations/beliefs. This course investigates and analyzes philosophical arguments relating to basic religious beliefs and experiences such as the conceptions of God and/or divinity in the monotheistic traditions and non-Western religions. This course may be of interest to students pursuing religious and cultural studies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**111 Philosophy in Literature**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course is designed to provide an introduction to the aims, methods, issues and problems associated with philosophy and philosophical activity. In this course students read and analyze selected classical and/or contemporary literature which portrays or dramatizes perennial philosophical questions, issues and themes relating to such topics as the nature of reality, the notion of the self, the issue of choice and determinism, the problem of good and evil, and characteristics of the good life. This offering may be of interest to students pursuing studies in literature or in the behavioral and/or social sciences. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**112 Philosophy of Science**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This is an introductory general education course exploring the presuppositions, concepts, principles, criteria and methodology of science and scientific investigation. The course is appropriate for students seeking a basic understanding of the nature of science and its philosophical underpinnings. (FT) Associate

Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 125 Philosophy of Women

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This general education course is of interest to students wishing to explore the philosophical study of questions relating to women. It provides an introductory study of concepts of womanhood and feminism as they have found expression in mythic, classic, medieval and major modern philosophical traditions. Images, roles, and beliefs about women are explored with respect to their historical and global impact and philosophical relevance. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 126 Introduction to Philosophy of Contemporary Gender Issues

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6. This lower division course provides an introduction to the concepts of gender and gender relations for the student interested in the development of contemporary gender issues as they relate to philosophy. The images, roles, and beliefs about gender and gender relations as they vary across cultures will be explored with respect to their impact in our everyday lives and the larger societies within which we live. This course may be of special interest to students going into gender studies and women's studies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 130 Philosophy of Art and Music

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This course employs philosophical methods to explore the concepts, principles, and criteria used in the creation and evaluation of art and music. In addition to students interested in philosophy, this course is designed for any student seeking to gain a better understanding of why we appreciate art and music and how we develop standards for evaluating them. A

variety of arts may be discussed including painting, sculpture, architecture, design, music, dance, theatre, and literature. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 205 Critical Thinking and Writing in Philosophy

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels W6 and R6; or English 105 with a grade of "C" or better, or equivalent. This critical thinking and writing seminar in Philosophy is designed to enhance the student's critical thinking, writing, and research skills in preparation for upper division academic activity. Issues addressed in this class may involve various areas of human experience and aspiration: metaphysical, cosmological, scientific, political, ethical, aesthetic, and religious. Together with the application of basic principles of deduction and induction, special attention is given to identifying and avoiding fallacies in reasoning and to techniques and aids to research, reasoning, and writing. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## PHYSICAL EDUCATION (PHYE)

*Physical Education classes are offered at the beginning, intermediate and advanced level*

*Physical Education Classes/Intercollegiate Sports - Disclaimer*

*Participation in all sports and physical education activities involves certain inherent risks. Risks may include, but are not limited to, neck and spinal injuries that may result in paralysis or brain injury, injury to bones, joints, ligaments, muscles, tendons and other aspects of the muscular skeleton system; and serious injury, or impairment, to other aspects of the body and general health, including death. The San Diego Community College District, its officers, agents and employees are not responsible for*

*the inherent risks associated with participation in physical education classes/intercollegiate sports.*

*Students are strongly advised to consult a physician prior to participating in any physical education activity.*

## Aquatic Activities

A program which offers the student a choice from a variety of courses. Instruction and conditioning in all aspects of aquatics to provide a carry-over value for leisure life.

### 106 Aquatic Fitness

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course covers instruction and conditioning in the four competitive swimming strokes through interval training stressing cardiovascular respiratory fitness in aquatic activities. The swimming program is set up to attain desired levels of cardiovascular efficiency. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 119 Springboard Diving

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course is designed as an introduction to springboard diving with. Progressive skill development in performing dives from five different categories. This course includes novice, beginning, intermediate and advanced levels. Standardized skill progressions are used for the forward, backward, inward, reverse and twisting dives. The concepts covered include springboard diving techniques and water safety. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 139 Lifeguard Training - Advanced Swimming

**2.5 hours lecture, 1.5 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

This course gives the most current instruction in the American Red Cross lifeguard training techniques and first aid and CPR skills required to gain eligibility for a lifeguarding position. Upon successful completion, a student will earn certifications in both American Red Cross Lifeguard Training and CPR for the Professional

Rescuer. This course may be repeated as necessary to meet a legally mandated training requirement as a condition of continued or volunteer employment. Adequate swimming skills are necessary. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 139 and 120 combined: maximum credit, four units.

### 155 Swimming

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course emphasizes instruction and practice in the fundamental to advanced swimming strokes including water safety skills. Stroke analysis, conditioning and endurance are stressed in the progression of classes. Beginning and intermediate levels are available. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 163 Water Polo

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course is designed to emphasize the fundamental skill development related to the aquatic sport of water polo. Progressive skill development includes picking up a ball in the water, passing, receiving, shooting, dribbling, and playing in a game. Discussion includes proper offensive and defensive positioning, team strategies, and rules of play. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 164 Water Safety Instructor

**2.5 hours lecture, 1.5 hours lab, 3 units**

**Letter Grade or Credit/No Credit Option**

This course gives the most current instruction in the American Red Cross (ARC) Water Safety Instructor (WSI) course. Upon successful completion, students earn WSI certification, which enables them to teach the Learn to Swim programs of the American Red Cross. This course may be repeated as necessary to meet a legally mandated training requirement as a condition of continued or volunteer employment. Adequate swimming skills are necessary. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

## Dance

A program which offers the student instruction in a variety of dance forms. Classes range from the beginning level through the performance level.

### 103 Aerobic Dance

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

Aerobic Dance is a rigorous exercise course designed to increase both the fitness level of participating students and their understanding of what constitutes a safe and effective exercise program. Instruction includes a balanced exercise program of aerobics, toning, stretching, and relaxation along with discussion of related health topics. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### Additional Dance Classes

(See Dance)

### Individual Activities

A basic program which offers the student a choice of vigorous, competitive activity in individual sports and activities designed to provide carry-over value for leisure life. Instruction is in fundamental skills knowledge of rules and strategy, with emphasis on physical fitness.

### 108 Badminton

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

Instruction and practice in the fundamentals of the grip, strokes, footwork, court coverage and rules of play. Singles and doubles strategy, offensive and defensive positioning and tournament play will be progressively incorporated at intermediate and advanced levels. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 115 Bowling

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course is designed to develop skills necessary to improve student performance of the fundamentals of the stance, point of origin, approach, back swing, release and follow through, rules, scoring and etiquette in the game of bowling. Progressive instruction emphasizes individual skill development, spot bowling

and participation in a league bowling situation. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 120 Fencing

**2 - 3 hours lab, .5 - 1 unit**

**Grade Only**

Basic techniques of fencing with French foil are taught. Techniques such as on guard, advance, retreat, attack and parries (simple and compound), and basic rules are covered. Simple and compound attacks, secondary attacks, counter attacks, circular parries and bouting are stressed in intermediate and advanced classes. Judging and directing of bouts are taught and implemented in the form of tournament matches. Fencing etiquette and proper technique are stressed. Students who are looking for a lifetime sport, rich in tradition and gamesmanship find this course intriguing and challenging, both mentally and physically. This course may be taken four times for credit. Students must demonstrate increased proficiency and skill attainment with each repetition. When this course is offered for three hours per week, the additional time is utilized for the practice of advanced skills and techniques. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 120 and 139 combined: maximum credit, four units.

### 123 Fitness Activities

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course includes instruction in the skills necessary to improve aerobic fitness and cardiovascular health. Through fitness topics covered, students will develop an individual fitness program. Aerobic exercise focuses primarily jogging, progressing to running for the development of comprehensive fitness. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 126 Golf

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course provides golf instruction and practice in the fundamentals of grip, stance, alignment, backswing, and downswing. Topics also include stretching and principles of warm-up, golf club selection and use, player guidelines, scoring, game etiquette, and safety procedures. The course emphasizes the "one basic golf swing" theory and includes extensive practice and play

at local courses. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 132 Individual Conditioning

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course provides individually programmed instruction in the fundamental skills and techniques of weight training and aerobic activity. The positive impact of physical education on health and wellness is explored and emphasized. Through progressive inquiry and practice, students demonstrate more advanced levels of weight training and comprehensive aerobic development. This course is of particular interest to students wishing to enter the fields of sports medicine and athletics, as well as to students seeking to improve overall fitness. Students must demonstrate increased proficiency and skill attainment with each repetition. This course may be taken four times for credit. When this course is offered for three hours per week, the additional time is utilized for the practice of weight training skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 142 Racquetball

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

Instruction and practice in the fundamental skills of grip, strokes, footwork, court coverage and rules of play. Singles and doubles strategy, offensive and defensive positioning and tournament play will be progressively incorporated at the intermediate and advanced levels. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 154 Fitness Walking

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course covers the skills necessary to improve aerobic fitness and cardiovascular health through walking, with comprehensive instruction in fitness principles and walking techniques. Topics include general fitness information, stretching and principles of warm-up, walking techniques, principles of conditioning, training zones, and cool-down periods. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 159 Tennis

**2 - 3 hours lab, .5 - 1 unit**  
**Grade Only**

This course provides instruction and on-court experience in the skills, strategies, rules and behaviors necessary to play tennis at the beginning, intermediate or advanced recreational level and is intended for novices and students currently playing at any of these levels. This course may be taken four times for credit. Students must demonstrate increased proficiency and skill attainment with each repetition. When this course is offered for three hours per week, the additional time is utilized for stroke development drills and application of strategies in playing situations. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 160 Track and Field

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course emphasizes progressive instruction and practice of basic fundamentals through advanced track and field skills. Target audience includes students who are interested in Intercollegiate Track and Field. The topics covered include sprinting, hurdling, jumping, and throwing techniques/skills, rules, and basic officiating. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 166 Weight Training

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course is an introduction to progressive resistance training. It is designed for the student interested in developing strength, muscle endurance, and muscle tone. Instruction includes learning proper methods of weight training, various types of weight training programs, and safety factors. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 168 Yoga

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introduction to basic yoga practices and principles. Instruction includes yoga postures, guided relaxations, and breathing practices. The



benefits of yoga include increased flexibility, strength, balance, and body awareness as well as stress reduction. This course is designed for students interested in health and longevity. This course may be taken four times for credit. Students must demonstrate increased proficiency and skill attainment with each repetition. When this course is offered for three hours per week, the additional time is utilized for the practice of postures. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 171 Men's Gymnastics

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course is designed to have the student demonstrate skills in gymnastics. Standardized progression of skills instruction is used in tumbling or floor exercise, parallel bars, horizontal bars, vaulting, still rings and pommel horse. The concepts covered include safety and injury prevention, balance and body alignment as they relate to the events taught, and preparing for gymnastics through movement/skill combinations in gymnastics routines. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 172 Women's Gymnastics

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course is designed to have the student demonstrate skills in gymnastics. Standardized progression of skills instruction is used in tumbling or floor exercise, uneven parallel bars, balance beam and vaulting. The concepts covered include safety and injury prevention, balance and body alignment as it relates to the events taught, and preparing for gymnastics through movement/skill combinations in gymnastics routines. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 190 Cheerleading

**3 - 6 hours lab, 1 - 2 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Tryout or Audition.

This course provides instruction in cheerleading skills and routines. Proper body alignment, technique, safety, performance and cooperative work with others in the class is emphasized. Students demonstrate increased development of strength, flexibility, and endurance through physical training and practice of cheerleading

skills and routines. Students utilize skills learned through the performance of routines at selected intercollegiate athletic contests at Mesa College. This course may be taken four times for credit. Students must demonstrate increased proficiency and skill attainment with each repetition. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 233 Kickboxing

**2-3 hours lab, .5 - 1 unit**

**Grade Only**

This course is designed for students to learn kickboxing. This course includes solo training, partner training, equipment training, and controlled sparring as practiced by the Kali/Jeet Kune Do family, including JKD kickboxing, the arts of Muay Thai training, Savate, and Panantukan styles of kickboxing. Emphasis is placed on practice in the fundamentals of kickboxing, including kickboxing safety skills and etiquette. Kick/strike analysis, balance, flexibility, conditioning, muscular strengths and endurance are stressed in the progression of the class. This course meets the SDCCD graduation requirements. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### Team Sports

#### 111 Baseball

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

Instruction to develop the fundamental skills of throwing, catching, running, hitting, rules of play and strategy. Intermediate and advanced levels emphasize both individual and team skill development and strategies involved in competitive game situations. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

#### 112 Basketball

**2 - 3 hours lab, .5 - 1 unit**

**Letter Grade or Credit/No Credit Option**

This course offers basic instruction in the fundamental skills of basketball and team offense and defense. Instruction includes terminology, rules and strategy of the game. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**125 Football****2 - 3 hours lab, .5 - 1 unit****Letter Grade or Credit/No Credit Option**

Football explores the skills and techniques for team play including blocking, tackling, passing catching, running, and offensive and defensive positioning. Football emphasizes individual and team skills as well as strategies involved in game situations. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**141 Over-the-Line****3 hours lab, 1 unit****Letter Grade or Credit/No Credit Option**

This course provides instruction in the skills of over-the-line including pitching, catching, and proper styles of batting. Rules of play, strategy, and game situations are introduced through various types of tournaments and contests. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**149 Soccer****2 - 3 hours lab, .5 - 1 unit****Letter Grade or Credit/No Credit Option**

This course emphasizes progressive instruction and practice of basic fundamentals through advanced soccer skills. The topics covered include soccer techniques and skills, offensive and defensive strategies, rules, and officiating. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**151 Softball****2 - 3 hours lab, .5 - 1 unit****Letter Grade or Credit/No Credit Option**

This course provides instruction in the fundamental skills of throwing, catching, running, hitting, and rules of play of softball as well as individual and team skill development and strategies involved in competitive game situations. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**161 Volleyball****2 - 3 hours lab, .5 - 1 unit****Letter Grade or Credit/No Credit Option**

This course provides instruction and on-court experience in the skills, strategies, rules and behaviors necessary to play volleyball at the recreation level. This

course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**Adapted Physical Education****181A Adapted Swimming****2 - 3 hours lab, .5 - 1 unit****Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* A physician's medical release form is required. This course is not open to students with credit for Physical Education 181, 181C, or 181D. This course is designed for students with disabilities to learn how to swim through modified swimming strokes based on their abilities. Emphasis is placed on practice in the fundamental swimming strokes, including water safety skills. Stroke analysis, conditioning and endurance is stressed in the progression of the class. This course meets the SDCCD graduation requirements. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**182 Adapted Weight Training****2 - 3 hours lab, .5 - 1 unit****Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* A physician's medical release form is required. This course is designed for students with disabilities as an introduction to progressive resistance training. Emphasis is placed on developing cardiorespiratory and muscle endurance, muscle strength and flexibility and a healthy body composition through individualized safe and beneficial exercise programming. The course includes exercises that focus on relaxation, joint mobility, body maintenance, and activities for daily living. This course may be taken four times for credit. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**184 Adapted Physical Fitness****2 - 3 hours lab, .5 - 1 unit****Letter Grade or Credit/No Credit Option**

*Limitation on enrollment:* A physician's medical release form is required. This course is designed for students with disabilities to provide opportunities for exercise and activities to improve cardiorespiratory endurance, flexibility, muscular endurance, strength, stress management and coordination. Activities can include walking, dance,

rhythm activities, wheelchair pushing, jogging, relaxation training and exercises for joint mobility. This course may be repeated three times. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

## Intercollegiate Athletics

### 200 Intercollegiate Badminton I

**10 hours lab, 2 units  
Grade Only**

*Advisory:* Physical Education 108 with a grade of "C" or better, or equivalent, or previous competitive badminton experience.

This is a course for students competing in their first intercollegiate badminton season. The course is offered in the spring semester and may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 201 Intercollegiate Badminton II

**10 hours lab, 2 units  
Grade Only**

*Advisory:* Physical Education 200 with a grade of "C" or better, or equivalent.

This is a course for students competing in their second intercollegiate badminton season. The course is offered in the spring semester and may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 202 Intercollegiate Baseball I

**Spring, 10 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

Intercollegiate varsity baseball competition. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 203 Intercollegiate Baseball II

**Spring, 10 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

Intercollegiate varsity baseball. Second season of competition. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 204 Intercollegiate Basketball I

**Fall/Spring  
5 - 7.5 hours lab, 1 - 1.5 units  
10 hours lab, 2 units**

**Letter Grade or Credit/No Credit Option**

This course is intended for the first season of intercollegiate competition. Basketball skills and game strategies are at a more advanced level of participation than those of the Basketball 112 class. This course may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 205 Intercollegiate Basketball II

**5-10 hours lab, 1-2 units**

**Letter Grade or Credit/No Credit Option**

This course is intended for the second season of intercollegiate competition. Basketball skills and game strategies are at the advanced levels of participation. This course may be taken four times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 206 Intercollegiate Cross-Country I

**Fall, 10 hours lab, 2 units**

**Letter Grade or Credit/No Credit Option**

Intercollegiate varsity cross-country competition. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 207 Intercollegiate Cross-Country II

**Fall, 10 hours lab, 2 units**

**Letter Grade or Credit/No Credit Option**

Intercollegiate varsity cross-country competition. Second season of competition. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

### 210 Intercollegiate Football I

**Fall, 10 hours lab, 2 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Concurrent enrollment in Physical Education 250A is recommended.

This course is designed for students in their first season of intercollegiate football. Topics include fundamental skills of play for offense/defense and special teams. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**211 Intercollegiate Football II**

**Fall, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Concurrent enrollment in Physical Education 250B is recommended.

This course is designed for students in their first season of intercollegiate football. Topics include fundamental skills of play for offense/defense and special teams. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**214 Intercollegiate Soccer I**

**Fall, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Physical Education 149 with a grade of "C" or better, or equivalent, or previous competitive soccer experience.

This is the first course of intercollegiate soccer competition. This course is offered separately for men and women. This course may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**215 Intercollegiate Soccer II**

**Fall, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* Physical Education 149 with a grade of "C" or better, or equivalent, or previous competitive soccer experience; and concurrent enrollment in Physical Education 257B is highly recommended.

This is the second course of intercollegiate soccer competition. This course is offered separately for men and women in the fall semester. This course may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**216 Intercollegiate Softball I**

**Spring, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

This is a course in which students competing in their first intercollegiate softball season learn and practice the techniques and strategies necessary for successful participation. Those topics covered are fundamental through advanced skills and offensive and defensive strategies. This course is offered in the spring semester and may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**217 Intercollegiate Softball II**

**Spring, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

This is a course in which students competing in their second intercollegiate softball competition learn and practice the techniques and strategies necessary for successful participation. Those topics covered are fundamental through advanced softball skills and offensive and defensive strategies. This course is offered in the spring semester and may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**218 Intercollegiate Swimming I**

**Spring, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

This course is designed for students to compete in men's and women's intercollegiate varsity swimming and diving competition. This course may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**219 Intercollegiate Swimming II**

**Spring, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

This course is designed for students to compete in a second semester of men's and women's intercollegiate swimming and diving competition. This course may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**220 Intercollegiate Tennis I**

**Spring, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

This is a course for students competing in their first intercollegiate tennis season. This course is offered in the spring semester for men and women and may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**221 Intercollegiate Tennis II**

**Spring, 10 hours lab, 2 units**  
**Letter Grade or Credit/No Credit Option**

This is a course for students competing in their second semester of intercollegiate tennis season. This course is offered in the spring semester for men and women and may be taken two times for credit. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**222 Intercollegiate Track and Field I****Spring, 10 hours lab, 2 units****Letter Grade or Credit/No Credit Option**

Intercollegiate varsity track and field competition.

Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**223 Intercollegiate Track and Field II****Spring, 10 hours lab, 2 units****Letter Grade or Credit/No Credit Option**

Intercollegiate varsity track and field competition.

Second season of competition. Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**224 Intercollegiate Volleyball I****Fall (Women), Spring (Men),****10 hours lab, 2 units****Letter Grade or Credit/No Credit Option***Advisory:* Physical Education 161 with a grade of "C" or better, or equivalent, or previous competitive volleyball experience.

This is the first course in intercollegiate volleyball competition. This course is offered in the fall semester for women and the spring semester for men and may be taken two times for credit. (FT) Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**225 Intercollegiate Volleyball II****Fall (Women), Spring (Men),****10 hours lab, 2 units****Letter Grade or Credit/No Credit Option***Advisory:* Physical Education 224 with a grade of "C" or better, or equivalent; and concurrent enrollment in Physical Education 255A is highly recommended.

This is the second course in intercollegiate volleyball competition. This course is offered in the fall semester for women and the spring semester for men and may be taken two times for credit. (FT) Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**226 Intercollegiate Water Polo I****Fall, 10 hours lab, 2 units****Letter Grade or Credit/No Credit Option**

This course is designed for men and women to compete in Intercollegiate water polo competition. This course may be taken two times for credit. (FT) Associate Degree Credit &amp; transfer to CSU and/or private colleges

and universities. UC transfer limitations. See a counselor.

**227 Intercollegiate Water Polo II****Fall, 10 hours lab, 2 units****Letter Grade or Credit/No Credit Option**

This course is designed for men and women to participate in intercollegiate varsity water polo competition. This course may be taken two times for credit. (FT) Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. UC transfer limitations. See a counselor.

**Fitness Specialist Certificate Courses****280 Applied Exercise Physiology****2 hours lecture, 2 units****Grade Only***Advisory:* Mathematics 95 with a grade of "C" or better, or equivalent, or Assessment Skill Level M40.

This course is designed for the student in the Fitness Specialist Certificate Program to study how the body functions under conditions of exercise stress and how fitness behaviors affect health and wellness. Emphasis is placed on muscular, cardiorespiratory, and other physiological processes that occur as a result of exercise conditioning, and the effect of disease. (FT) Associate Degree Credit only and not Transferable.

**281 Applied Kinesiology****2 hours lecture, 2 units****Grade only**

This course is designed for the student in the Fitness Specialist Certificate Program to study movement as it relates to exercise under both normal and injury conditions. Students learn the practical implications of bones, joints, nerves, and muscle actions. Emphasis is placed on applying body alignment, range of motion, stabilization, and acceleration principles to the development of exercise programs. (FT) Associate Degree Credit only and not Transferable.

**282 Techniques of Weight Training****2 hours lecture, 2 units****Grade Only**

This course, part of the Fitness Specialist Certification Program, is designed to provide a thorough review for those intending to teach weight training. The course studies anatomy and physiology, training sequences, available equipment, and safety factors, including contraindications. (FT) Associate Degree Credit only and not Transferable.

**283 Exercise and Fitness Assessment****1.75 hour lecture, .75 hour lab, 2 units  
Grade Only**

This course is designed for the student in the Fitness Specialist Certificate Program to learn how to assess cardiorespiratory endurance, muscular strength and endurance, flexibility, body fat, pulmonary function, and blood pressure and evaluate the results. Emphasis is placed on determining the appropriate test, conducting the test, evaluating the results, and creating an exercise program. (FT) Associate Degree Credit only and not Transferable.

**284 Fitness and Sports Nutrition****2 hours lecture, 2 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is part of the Fitness Specialist Certification Program. Students will study the basic principles of nutrition and the ramifications of nutrition on sports activities. (FT) Associate Degree Credit only and not Transferable.

**285 Exercise for Special Populations****2 hours lecture, 2 units  
Grade Only**

This course is designed for the student in the Fitness Specialist Certificate to study the exercise implications for special populations related to age, medical condition and level of fitness. Emphasis is placed on cardiac conditions, diabetes, physical disabilities, HIV and AIDS, asthma, sensory impairments, seniors, children, athletes, mentally impaired and pregnant and post partum women and the issues and barriers to exercise. (FT) Associate Degree Credit only and not Transferable.

**286 Techniques of Exercise Leadership****1.75 hours lecture, .75 hour lab, 2 units  
Grade Only**

This course is designed for the student in the Fitness Specialist Certificate Program to study the principles and techniques involved in teaching group exercise and developing a personal trainer/client relationship. Emphasis is placed on client assessment, communication skills, program design, exercise adherence, teaching strategies, and professional responsibility and liability. (FT) Associate Degree Credit only and not Transferable.

**287 Fitness Specialist Internship****1 hour lecture, 6 hours lab, 2 units  
Grade Only**

*Prerequisite:* Physical Education 280, 281, and 283, each with a grade of "C" or better, or equivalent. This course is designed to provide students in the Fitness Specialist Certificate Program with practical experience in the field of exercise and fitness. Emphasis is placed on participant screening, evaluation, and exercise program design, self marketing, fitness specialist/client relationships and professional responsibility in a fitness setting. (FT) Associate Degree Credit only and not Transferable.

**Physical Education Theory Classes****240 Physical Education in the Elementary Schools****3 hours lecture, 1 hour lab, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Completion of or concurrent enrollment in English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course includes a brief study of the growth, development and characteristics of the elementary school child. The elements of written lesson plans, units, evaluations and various forms of testing are covered. The teaching of fundamental skills, rhythms, dance and games based on sound physiological principles for this age group is emphasized. The positive impact of physical education on health and wellness in addition to academic achievement is explored. Actual teaching situations are experienced in the lab sessions. This course is designed to fulfill lower division preparation for the major for students interested in elementary education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**241 Introduction to Exercise Science/Physical Education****2 hours lecture, 2 units  
Grade Only**

*Advisory:* English 51 and English 56 with grades of "C" or better, or equivalent, or Assessment Skill Levels W5, R5.

This course is the introductory course for students majoring in Physical Education and is required for the Associate in Arts degree in Physical Education. It provides the student an opportunity to study the history, basic philosophy, basic principles, and professional career options of exercise science. (FT)

Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN KINE/PE 2).

### **242 Care and Prevention of Injuries**

**Fall, Spring, 2 hours lecture, 1 hour lab, 2 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Prevention and care of common athletic injuries is discussed. This course covers the theory and practice of emergency field care and basic athletic first aid. Bandaging and/or taping techniques are included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN KINE/PE 4).

### **250A Professional Activities/Football I**

**Fall, 1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Concurrent enrollment in Physical Education 210 is recommended.

This course is designed for students competing in their first intercollegiate football season. Emphasis is on theoretical concepts necessary for successful participation. Topics include analysis of fundamentals used on offense/defense, special teams and also strategies, rules, and officiating. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 250A combined with: 250B, 251A,B, 252A,B, 253A,B, 254A,B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **250B Professional Activities/Football II**

**Fall, 1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

This is a lecture/lab course with emphasis on advanced skills, strategy, tactics, rules officiating, and organizational procedures in football. Concepts for social skills and team building techniques required for success at the intercollegiate level are also emphasized. This course is valuable to student athletes enrolled in PHYE 211, Intercollegiate Football II. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 250B combined with: 250A, 251A,B, 252A,B, 253A,B, 254A,B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **251A Professional Activities/Basketball I**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

Fall, This lecture/lab course includes discussion of rules, game strategies, history, and game preparation. The physiological requirements for the intercollegiate athlete and importance of nutritional components for optimal performance are emphasized. This course benefits students who are enrolled in PHYE 204, Intercollegiate Basketball I. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 251A combined with: 250A,B, 251B, 252A,B, 253A,B, 254A,B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **251B Professional Activities/Basketball II**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

Fall, This lecture/lab course includes activities and discussion of advanced team strategies, efficient basketball conditioning techniques, goals for game preparation and leadership qualities for basketball. Concepts for team building and social skills necessary for success at the intercollegiate level are also emphasized. This course benefits students who are enrolled in PHYE 205, Intercollegiate Basketball II. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 251B combined with: 250A,B, 251A, 252A,B, 253A,B, 254A,B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **252A Professional Activities/Baseball I**

**Spring, 1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

Competency development with emphasis on skills, strategy, tactics, rules, officiating, facilities film review, and organizational procedures as it relates to school or college baseball. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 252A combined with: 250A,B, 251A,B, 252B, 253A,B, 254A,B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **252B Professional Activities/Baseball II**

**Spring, 1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

Sophomore athletic eligibility status required. A continuation of Physical Education 252A with emphasis on advanced skills, strategy, tactics, rules officiating, and organizational procedures in baseball.

(FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 252B combined with: 250A,B, 251A,B, 252A, 253A,B, 254A,B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **253A Professional Activities/Softball I**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

*Corequisite:* Physical Education 216.

This is a course which explores a variety of softball strategies and tactics focusing on the development of offensive and defensive strategies, rules, officiating, video review, and mechanical analysis of fundamentals through intermediate softball skills. The course is open to those interested in participating in the sport of softball at an intermediate level. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 253A combined with: 250A,B, 251A,B, 252A,B, 253B, 254A,B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **253B Professional Activities/Softball II**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Corequisite:* Physical Education 217.

This course develops both mental and physical competency with emphasis on advanced skill, tactics, rules, both offensive and defensive strategies, officiating, facilities, video review, organizational procedures and physiological aspects of the game as they relate to college softball. The course is open to students interested in the sport of softball at the advanced level. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 253B combined with: 250A,B, 251A,B, 252A,B, 253A, 254A,B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **254A Professional Activities/Track and Field I**

**Spring, 1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

This course is a lecture/lab class pertaining to management of a track and field program. Track and field management consists of development, competition scheduling, site preparation, and teaching track and field. This course benefits students who are enrolled in a second intercollegiate track and field season. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 254A combined

with: 250A,B, 251A,B, 252A,B, 253A,B, 254B, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **254B Professional Activities/Track and Field II**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

This is a lecture/lab class for competency development with emphasis on skills, tactics, officiating, facilities, video review and organizational procedures for administrating a college track and field meet. This course will benefit students who are competing in a first intercollegiate track and field season. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 254B combined with: 250A,B, 251A,B, 252A,B, 253A,B, 254A, 255A,B, 257A,B, or 258A,B: maximum credit, eight units.

### **255A Professional Activities/Volleyball I**

**Fall (Women), Spring (Men),  
1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Concurrent enrollment in Physical Education 224 or Physical Education 225.

This is a course in which students competing in their first intercollegiate volleyball season learn the theoretical concepts necessary for successful participation. Topics covered include mechanical analysis of fundamental through advanced volleyball skills, offensive/defensive strategies, statistics, rules and officiating. The course is offered in the fall semester for women and the spring semester for men. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 255A combined with: 250A,B, 251A,B, 252A,B, 253A,B, 254A,B, 255B, 257A,B, or 258A,B: maximum credit, eight units.

### **255B Professional Activities/Volleyball II**

**Fall (Women), Spring (Men),  
1.5 hours lecture, 1.5 hours lab, 2 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Physical Education 255A with a grade of "C" or better, or equivalent; and concurrent enrollment in Physical Education 224.

This is a course in which students competing in their second intercollegiate volleyball season learn the theoretical concepts necessary for successful participation. Topics covered include officiating, statistics, concepts for team building, goals for game preparation, leadership and social skills for success at the intercollegiate level. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 255B



combined with: 250A,B, 251A,B, 252A,B, 253A,B, 254A,B, 255A, 257A,B, or 258A,B: maximum credit, eight units.

### **257A Professional Activities/Soccer I**

**Fall, 1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

This course covers the theoretical concepts necessary for students to compete successfully in their first intercollegiate soccer season. Topics covered include mechanical analysis of fundamental through advanced soccer skills., offensive and defensive strategies, statistics, rules, and officiating. This course is offered separately for men and women. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 257A combined with: 250A,B, 251A,B, 252A,B, 253A,B, 254A,B, 255A,B, 257B, or 258A,B: maximum credit, eight units.

### **257B Professional Activities/Soccer II**

**Fall, 1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

This is a lecture/lab course including activities and discussion of advanced team strategies, efficient conditioning techniques, goals for game preparation, and leadership qualities. Concepts for team building and social skills necessary for success at the intercollegiate level are emphasized. This course is offered separately for men and women in the fall semester. This course benefits students who are enrolled in PHYE 215, Intercollegiate Soccer II. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 257B combined with: 250A,B, 251A,B, 252A,B, 253A,B, 254A,B, 255A,B, 257A, or 258A,B: maximum credit, eight units.

### **258A Professional Activities/Cross Country I**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

This course introduces students to the development of skills for cross country running as well as biomechanics, exercise physiology, workout design, scouting, and procedures for administering a college cross country meet. The course is designed for students who are participating in this sport and for those who may be interested in coaching cross country teams. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 258A combined with: 250A,B, 251A,B, 252A,B, 253A,B, 254A,B, 255A,B, 257A,B, or 258B: maximum credit, eight units.

### **258B Professional Activities/Cross Country II**

**1.5 hours lecture, 1.5 hours lab, 2 units  
Grade Only**

*Prerequisite:* Physical Education 258A with a grade of "C" or better, or equivalent.

This course covers the development of advanced skills in cross country running, including techniques of biomechanics, exercise physiology, workout design, and scouting. The course also focuses on procedures for administering college cross country meets and coaching techniques. The course is designed for second-year students who are participating in this sport and for those who are interested in coaching cross-country teams. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physical Education (PHYE) 258B combined with: 250A,B, 251A,B, 252A,B, 253A,B, 254A,B, 255A,B, 257A,B, or 258A: maximum credit, eight units.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## **PHYSICAL SCIENCE (PHYN)**

### **100 Survey of Physical Science**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* Concurrent enrollment in Physical Science 101.

*Advisory:* English 42 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4 and M20.

This course is an introductory survey of the fundamental concepts of astronomy, geology, chemistry and physics and the interrelationships among these disciplines. Emphasis is placed on the ways in which the physical sciences affect life on the planet and the role discipline plays in addressing issues and problems related to energy, ecology and environmental sustainability. This course is recommended for students planning to major in geography and/or planning to transfer to a four-year institution. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: No credit for Physical Science (PHYN) 100 or 101 if taken after a college level course in Chemistry or Physics.

**101 Survey of Physical Science Laboratory**  
**3 hours lab, 1 unit**  
**Letter Grade or Credit/No Credit Option**

*Corequisite:* Completion of or concurrent enrollment in Physical Science 100 with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in English 56 and Mathematics 95, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and M40.

This course introduces students to the science laboratory and is designed to demonstrate the fundamental concepts of astronomy, geology, chemistry and/or physics as presented in Physical Science 100. Emphasis is placed on the application of the scientific method and collaborative learning. This course is recommended for students planning to major in geography and/or planning to transfer to a four-year institution. (FT) Associate Degree Credit and transfer to CSU and/or private colleges and universities. UC Transfer Course List: No credit for Physical Science (PHYN) 100 or 101 if taken after a college level course in Chemistry or Physics.

**120 Physical Oceanography**  
**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5, R5 and M20.

This course allows students to pursue an understanding of the major features and processes of the world's oceans. Students learn about the origin and history of ocean basins, atmospheric and ocean circulation, and the dynamics of waves, tides, and coastlines. They explore the oceans as a resource for people and analyze and evaluate human impacts on marine environments. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**PHYSICAL THERAPIST  
 ASSISTANT (PHYR)**

**110 Physical Therapy Introduction**  
**2 hours lecture, 2 units**  
**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course provides general information regarding the field of physical therapy (P.T.) to those persons who have been admitted into the program or who have an interest in the profession of P.T. The course focuses on the history and development of the profession, its relationship to the health care delivery system in the United States, the settings utilized in the delivery of therapy, and an exploration of the roles and functions of the workers in the field and their part on the healthcare team. The development of the professional organization, the American Physical Therapy Association (A.P.T.A) and its purpose are presented as well as the general ethical, legal principles and state laws relating to the delivery of physical therapy. Medical terminology specific to P.T. and the need of the health care worker to develop a therapeutic presence are also presented. This course fosters the development of communication skills, interpersonal relationships and professionalism required for the health care field. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**111 Physical Therapy Techniques I**  
**2 hours lecture, 6 hours lab, 4 units**  
**Grade Only**

*Corequisite:* Physical Therapist Assistant 114

*Corequisite:* Completion of or concurrent enrollment in Physical Therapist Assistant 110 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

This course provides the future Physical Therapist Assistant (PTA) with an exposure to the duties that relate to the PTA scope of practice. These duties include the principles and techniques of the application of cold, heat, therapeutic massage, basics of gait training with assistive devices for general orthopedic problems, hydrotherapy and basic dressing changes to include universal precautions, treatment preparation, client positioning and clinic maintenance. The course also fosters the development of communication skills, interpersonal relationships and professionalism required

for the health care field. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **114 Introduction to Human Movement** **2 hours lecture, 3 hours lab, 3 units** **Grade Only**

*Corequisite:* Physical Therapist Assistant 110 and Physical Therapist Assistant 111.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

This course introduces the student Physical Therapist Assistant to the relationship between physical laws and the biomechanical principles of joint motion as well as the concepts of normal posture and human locomotion contrasted with obvious posture and gait deviations. The course also provides the students with the opportunity to apply kinesiological concepts to the body's major joints in performing basic exercise applications with the client who has an orthopedic condition. This course fosters a development of communication skills, interpersonal relationships and professionalism required for the health care field. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities

### **120 Physical Therapy Techniques II** **2 hours lecture, 6 hours lab, 4 units** **Grade Only**

*Prerequisite:* Physical Therapist Assistant 111 with a grade of "C" or better, or equivalent.

*Corequisite:* Physical Therapist Assistant 122 and Physical Therapist Assistant 123.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

This course is designed for student physical therapist assistants and continuation of Physical Therapy Techniques I with an emphasis on advanced skills and acute care. It explores the use of mechanical traction, electrotherapy and electromagnetic modalities as well as vasopneumatic compression, chest physical therapy, wound care, transfer and transportation of patients, gait techniques for specific diagnoses, and the identification of architectural barriers and basic wheelchair management. Students continue to use medical terms, charting skills, and role play to foster patient and family teaching as well as a deepening of self-awareness of communication skills and professionalism. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **122 Introduction to Pathology** **3 hours lecture, 3 units** **Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course focuses on the etiology and characteristics of diseases of the body's systems as they relate to physical therapy and includes a consideration of the general principles of tissue injury, inflammation and healing. The course is designed for students enrolled in the Physical Therapist Assistant Program but is also appropriate for those interested in physical therapy or pathology with a musculoskeletal emphasis. This course is offered in the spring semester only. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **123 Introduction to Therapeutic Exercise** **1 hour lecture, 3 hours lab, 2 units** **Grade Only**

*Prerequisite:* Physical Therapist Assistant 114 with a grade of "C" or better, or equivalent.

*Corequisite:* Physical Therapist Assistant 120 and 122 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

This course provides the future Physical Therapist Assistant (PTA) with an exposure to the duties that relate to the PTA scope of practice specific to basic principles of therapeutic exercise, including: range of motion, goniometry, manual muscle testing and proprioceptive neuromuscular facilitation. Basic lower extremity exercises are also introduced. This course is offered in the spring only. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **134 Orthopedic Exercise and Rehab** **2 hours lecture, 6 hours lab, 4 units** **Grade Only**

*Prerequisite:* Physical Therapist Assistant 120 and 123, each with a grade of "C" or better, or equivalent.

*Corequisite:* Physical Therapist Assistant 136 and 142A, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

This course provides the student with a kinesiologically based approach to the clinical applications used in the treatment and rehabilitation of the client with orthopedic and related diagnoses. The focus is on safe, legal, ethical and appropriate use of therapeutic exercise and screening assessment procedures,

including physiological and therapeutic effects and indications and contraindications. This course is for students enrolled in the Physical Therapist Assistant Program. This course fosters the development of communication skills, interpersonal relationships and professionalism required for the health care field. It also requires a high level of critical thinking skills related to implementing and modifying physical therapy interventions. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**136 Topics in Neurology and Rehab**  
**1.5 hours lecture, 3 hours lab, 2.5 units**  
**Grade Only**

*Prerequisite:* Physical Therapist Assistant 120 with a grade of "C" or better, or equivalent.

*Corequisite:* Physical Therapist Assistant 134 and 142A, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Special Admission - must be admitted to program. This course is not open to students with previous credit for Physical Therapist Assistant 135.

This course deals with the principles and clinical application of the functional activities and rehabilitation procedures relating to the management of therapy clients with neurological diagnoses. Other topics include normal growth and development and the rehabilitation of cardiopulmonary conditions. The focus is on safe, legal, ethical and appropriate use of rehabilitation procedures, including physiological and therapeutic effects. The course also fosters the development of communication skills, interpersonal relationships and professionalism required for the health care field. It requires a high level of critical thinking related to implementing and modifying physical therapy interventions. This course is for students enrolled in the Physical Therapist Assistant (PTA) Program. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**140B Directed Clinical Practice**  
**Hours by Arrangement, 1 unit,**  
**75 hours (total)**  
**Grade Only**

*Prerequisite:* Physical Therapist Assistant 120 and 140A, each with a grade of "C" or better, or equivalent.

*Corequisite:* Physical Therapist Assistant 134 and 136.  
*Limitation on Enrollment:* Special Admission - must be admitted to program.

This course provides the third semester Physical Therapist Assistant (PTA) student a supervised application of previously learned techniques and skills in the rehabilitation of patients in a selected clinical

facility affiliated with the college. Students are placed in either an inpatient or an outpatient facility. Supervision of the student at the intermediate level is provided by the staff of the affiliating institution and is coordinated by the college faculty. This course is the second of three Directed Clinical Practice courses in the PTA Program. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**141 Organization of Physical Therapy**  
**2 hours lecture, 2 units**  
**Grade Only**

*Prerequisite:* Physical Therapist Assistant 110 with a grade of "C" or better, or equivalent.

This course provides future physical therapist assistants with the principles of organization, management, supervision, productivity levels and performance evaluations. Other topics include: the legal and ethical aspects of physical therapist assistants' occupation as described in the state board and national association regulations and standards; federal, state and private insurance regulations; medications commonly used by those receiving physical therapy; professional liability insurance; job hunting skills; and the discussion of issues in the medical field as they impact physical therapy. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**142A Directed Clinical Practice**  
**Hours by Arrangement, 2 units**  
**150 Hours (total)**  
**Grade Only**

*Prerequisite:* Physical Therapist Assistant 120 with a grade of "C" or better, or equivalent.

*Corequisite:* Physical Therapist Assistant 134 and Physical Therapist Assistant 136.

*Limitation on Enrollment:* Special Admission - must be admitted to program.

*Limitation on Enrollment:* This course is not open to students who have successfully completed Physical Therapist Assistant 140A and Physical Therapist Assistant 140B.

This course provides the third semester Physical Therapist Assistant (PTA) student a supervised application of previously learned techniques and skills in the rehabilitation of patients in a selected clinical facility affiliated with the college. The focus is on safe, legal, ethical and effective use of physical therapy interventions. This course also fosters the development of communication skills, interpersonal relationships and professionalism required for the healthcare field. It requires a high level of critical thinking related to implementing, modifying and progressing physical

therapy rehabilitation programs. Students are placed in either an inpatient or an outpatient facility. Supervision of the student at the intermediate level is provided by the staff of the affiliating institution and is coordinated by the college faculty. This course is the first of two Directed Clinical Practice courses in the PTA Program. The class includes 150 hours by arrangement. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 142B Directed Clinical Practice

**Hours by Arrangement, 4 units  
300 Hours (total)  
Grade Only**

*Prerequisite:* Physical Therapist Assistant 142A and Physical Therapist Assistant 134 and Physical Therapist Assistant 136, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* Health and Safety. This course is only open to students enrolled in the Physical Therapist Assistant Program.

*Limitation on Enrollment:* This course is not open to students with previous credit for Physical Therapist Assistant 140C.

This course provides the fourth semester Physical Therapist Assistant (PTA) student a supervised application of previously learned techniques and skills in the rehabilitation of patients in two selected clinical facilities affiliated with the college. The focus is on job-ready application in the safe, legal, ethical and effective use of physical therapy interventions. This course requires a professional level of communication and interpersonal relationships necessary for the healthcare field. It requires an advanced level of critical thinking related to the implementation, modification and progression of physical therapy rehabilitation programs. Students are placed in both an inpatient and outpatient facility. Supervision of the student at the job-ready level is provided by the staff of the affiliating institution and is coordinated by the college faculty. This course is the second of two Directed Clinical Practice course in the PTA program. This class includes 300 hours by arrangement. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 290 Independent Study

**Hours by Arrangement, 1-4 units  
Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Provides for additional research, academic or clinical experiences for students with special interests. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit only and not Transferable.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## PHYSICS (PHYS)

### 100 Introductory Physics

**3 hours lecture, 3 hours lab, 4 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* Mathematics 95 with a grade of "C" or better, or equivalent, or Assessment Skill Level M40.

This course is designed for transfer-level students or for those wanting to acquire basic knowledge in physics with a minimum preparation in mathematics. A comprehensive coverage of subject matter in physics is presented, including mechanics, wave motions, thermodynamics, optics, electromagnetism, atomic and nuclear physics. Emphasis is on the conceptual aspects, including explanation of natural phenomena. The learning of concepts is reinforced through laboratory work. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: No credit for PHYS 100 if taken after a college level course in Physics.

### 125 General Physics

**4 hours lecture, 3 hours lab, 5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 104 or Mathematics 116, each with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Physics 120A, 121A, 124A, 125A, or 195.

This course is an introductory survey of the concepts and principles of physics. Emphasis is placed on developing an understanding of the properties of matter, mechanics, heat and sound. This course is intended for students taking liberal arts and/or pre-professional courses that do not require physics with calculus. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physics (PHYS) 120A, B or 121A, B or 124A, B or 125, 126 or 180A, B or 195, 196, 197 or

195A, B, C combined: maximum credit, one series. Deduct credit for duplication of topics.

### 126 General Physics II

**4 hours lecture, 3 hours lab, 5 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Physics 125 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Physics 120B, 121B, 124B, 125B, 195B or 196.

This second course in a two-part introductory survey explores the concepts and principles of physics. Topics include electricity, magnetism, light, and modern physics. This course is intended for students taking liberal arts and/or pre-professional courses that do not require physics with calculus. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physics (PHYS) 120A, B or 121A, B or 124A, B or 125, 126 or 180A, B or 195, 196, 197 or 195A, B, C combined: maximum credit, one series. Deduct credit for duplication of topics.

### 195 Mechanics

**4 hours lecture, 3 hours lab, 5 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 150 with a grade of "C" or better, or equivalent.

*Corequisite:* Mathematics 151 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with previous credit for Physics 195A and Physics 196A.

The Physics 195, 196, 197 sequence is designed to give a foundation in calculus-based physics for engineering and science majors. Physics 195 deals primarily with the description of motion, Newton's Laws, energy, momentum, rotation, gravity, oscillatory motion, and thermodynamics. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physics (PHYS) 120A, B or 121A, B or 124A, B or 125, 126 or 180A, B or 195, 196, 197 or 195A, B, C combined: maximum credit, one series. Deduct credit for duplication of topics.

### 196 Electricity and Magnetism

**4 hours lecture, 3 hours lab, 5 units**  
**Grade Only**

*Prerequisite:* Physics 195 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Physics 195B and 196B.

This is the second of a three-semester calculus-based general physics sequence, intended to satisfy the transfer requirements of students planning to major in the physical sciences and in engineering. The topics of study include the basic principles and applications of electrostatics, magnetostatics, time-varying electric and magnetic phenomena, direct and alternating current circuits, elementary electronics and electromagnetic waves. Emphasis is placed on the mathematical analysis of physical problems. Laboratory work on various aspects of electric and magnetic phenomena emphasizing direct current and alternating current circuits is included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physics (PHYS) 120A, B or 121A, B or 124A, B or 125, 126 or 180A, B or 195, 196, 197 or 195A, B, C combined: maximum credit, one series. Deduct credit for duplication of topics.

### 197 Waves, Optics and Modern Physics

**4 hours lecture, 3 hours lab, 5 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Physics 195 with a grade of "C" or better, or equivalent.

*Advisory:* Completion of or concurrent enrollment in Physics 196 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Physics 195C and Physics 196C.

Physics 197 is the third semester of a three semester calculus-based course designed for prospective scientists and engineers. Topics include the fundamental principles of physics of waves, the behavior of light, and an introduction to relativity, quantum physics and the atomic and nuclear properties of matter. PHYS 196 and 197 may be taken concurrently only if PHYS 195 was completed with a grade of "B" or better or with approval of the department. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Physics (PHYS) 120A, B or 121A, B or 124A, B or 125, 126 or 180A, B or 195, 196, 197 or 195A, B, C combined: maximum credit, one series. Deduct credit for duplication of topics.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## POLITICAL SCIENCE (POLI)

### 101 Introduction to Political Science

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introductory study of the fundamental concepts and methods of Political Science. Emphasis is placed on historical and contemporary political theories, ideologies and cultures as well as on political institutions, parties and interest groups and the international political system. This course may be required for students planning to major in Political Science and is highly recommended for students transferring to four-year institutions. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List

### 102 The American Political System

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This comprehensive survey course, designed for students intending to transfer to a four-year college or university, provides an in depth study of the American political system. Both national and California experiences are studied from the perspective of constitutional frameworks, institutions, issues, and policies. NOTE: If used to satisfy part of the American Institutions requirement, Political Science 102 may not be used to satisfy the SDCC District's three-unit social science requirement. Political Science 102 is required for completion of the major in political science. Political Science 102 taken in conjunction with History 109, 115A, 141, 150; Black Studies 140A; Chicano Studies 141A, satisfies the District and CSU American Institutions/California Government requirements. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN GOVT 2).

### 103 Comparative Politics

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Political Science 130.

A general study of selected governments, their development, organization, administration, and politics. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 140 Contemporary International Politics

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a study of world politics including the various approaches to international relations and international political economy. Emphasis is placed on the roles of nationalism, nation-states, transnationalism and international organizations in the making of contemporary world politics as well as on issues of national security, power and diplomacy, economic competition, international law and the environment. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## PSYCHOLOGY (PSYC)

### 101 General Psychology

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a survey of the concepts, principles and terminology of psychology as a science. Emphasis is placed on introducing students to the diverse areas that make up the field of psychology, preparing

students for further study in the behavioral sciences and providing students with greater insight into human behavior. This course is designed for students planning to take advanced courses in the Social and Behavioral Sciences and/or students majoring in Psychology. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Psychology (PSYC) 101 and Black Studies (BLAS) 104 combined: maximum credit, one course. (CAN PSY 2).

### **111 Psychological/Social Aspects of Aging, Death and Dying**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course explores the psychological, physiological and social factors influencing behavior during the later years of life. Through improving their understanding of the conditions and problems of growing older in today's world, students may increase their empathy with the aged in society as well as enhance their adaptation to their own aging process. (FT.) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **112 Interpersonal Relations**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course emphasizes humanistic/existential and behavioristic psychological theories as applied to the understanding of self in relationship with others. A significant proportion of class time will be devoted to the practice of skills suggested by these theories. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **121 Introduction to Child Psychology**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

An examination of child growth and development from conception through adolescence, including environmental management and interpersonal relations with special emphasis on the preschool years. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **123 Adolescent Psychology**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

An exploration of an explosive period in human development. Major goals of this course are to understand the stresses experienced during the teenage years, and to investigate methods of coping with the individual adolescent. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **125 Introduction to Behavior Modification**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introduction to the basic principles of behavior modification for any students interested in the practical applications of these principles. Life style issues such as exercise, weight, diet, time management, stress and relaxation can be discussed within the context of applied learning theory. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **128 Biofeedback and Stress Management**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course explores Biofeedback as a theoretical and practical discipline that uses physiological monitors to increase awareness and control of normally subconscious glandular and muscular responses for the purpose of increasing physical and psychological health. The course is open to any student with an interest in learning the theories of biofeedback and stress management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **133 Psychology of Women**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skills Levels W5 and R5.

Psychology of Women is designed for students seeking an associate degree or those seeking elective credit for transferring to the CSU or UC systems or any student interested in women's issues. The course explores the nature of women's lives and the various roles that



women play during their lives and takes an historical, ethnic and cross-cultural look at the treatment of women in the United States and abroad. Students examine women's sexuality, health, life span development and socio-political status in the world today. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **135 Marriage and Family Relations**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 and R5.

This course examines the behaviors related to courtship, engagement, marriage, and family life as well as how science helps us understand these experiences. It surveys historical, cross cultural, and social perspectives of families. The course addresses interpersonal communication, economic management, and sexuality as they relate to the family. This course can be beneficial to students pursuing advanced degrees in child development or family studies. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **137 Human Sexual Behavior**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course explores the psychological, social, and physiological dimensions of human sexual behavior. Students review specific theories and research findings and focus on individual sexual development, functioning, and healthy decision making. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Psychology (PSYC) 137 and Black Studies (BLAS) 165 combined: maximum credit, one course.

### **155 Introduction to Personality**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a survey of the fundamental Personality Theories within the field of Psychology. Emphasis is placed on the personal life experiences of each of the

major personality theorists, their research methods and approaches to the study and understanding of personality, and clinical applications of them. This course is an elective for students seeking a stronger understanding of psychological theory. Students from many majors or backgrounds take this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### **161 Introduction to Counseling**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Survey of basic counseling concepts used to maintain and change behavior. Emphasis on experiential learning in the skills of effective relating and problem-solving. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **165 Theories of Consciousness**

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A scientific and systematic introduction to the historical perspectives and concepts basic to the understanding of consciousness. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **166 Introduction to Social Psychology**

**3 hours lecture, 3 units**

**Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Social psychology examines how individuals are influenced by their social environment. Special attention is given to social cognition and perception, self-justification, conformity, group dynamics, prejudice, aggression, prosocial behavior and applied social psychology. Emphasis will be placed on developing critical and integrative ways of thinking about theory and research in social psychology. This course is for anyone who is interested in the subject of social psychology. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**207 Psychology of Religion****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

An inquiry into psychological factors in personal religious experience and the values held by religious groups; a comparison of selected Eastern and Western approaches to human identity and social relationships. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**211 Learning****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Psychology 101 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Psychology 210. Students learn about the basic principles and research in animal and human learning. Subjects include scientific versus nonscientific approaches to behavior studies, operant and respondent conditioning, observational and cognitive learning, and motivation as related to self-control. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**230 Psychology of Lifespan Development****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Psychology 101 with a grade of "C" or better, or equivalent.

This course is designed for students interested in studying the psychological development of humans in all their sociocultural diversity from conception to death. Students learn major theoretical positions related to growth and change. The course emphasizes the variety of factors that shape similarities and differences in life. Psychology majors wishing to transfer are advised to take this course. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**245 Abnormal Psychology****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course provides a comprehensive survey of troubled patterns of behavior. Students explore theoretical models as they relate to etiology, treatment, and prognosis of psychopathologies. Students also learn how the DSM-IV helps identify and assess various disorders. Topics include legal and social policy issues. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**255 Introduction to Psychological Research****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Psychology 101 with a grade of "C" or better, or equivalent.

This course is an introduction to scientific methodology in psychology, including descriptive, experimental, and applied research, as well as an introduction to psychological research reports. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**258 Behavioral Science Statistics****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Mathematics 96 with a grade of "C" or better, or equivalent, or Assessment Skill Levels M50.

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an introductory study of statistics for the Behavioral Sciences. Emphasis is placed on acquainting students with the concepts underlying statistical methods and research approaches, basic statistical analyses and principles. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Psychology (PSYC) 258, Mathematics (MATH) 119 and Biology (BIOL) 200 combined: maximum credit, one course. (CAN PSY 6).

**260 Introduction to Physiological Psychology****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Psychology 101 with a grade of "C" or better, or equivalent.

Students learn about the physiological determinants of behavior. Subjects include behavior evolution, the nervous system, and endocrine glands as well as their relationship to perception, learning, motivation, emotion, and personality. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN PSY 10).

**262 Health Psychology****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Psychology 101 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Psychology 265: Health Psychology.

This course surveys concepts and applications of psychology that are effective in the areas of optimizing health and the delivery of treatment, including behavior analysis and cognitive interventions and prevention techniques. Perspectives of health psychology research and how it leads to better medical care are discussed. The course is open to any student who has an interest in the study of the interrelationships of health and psychology. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**276 Field Work in Psychological Services****2 hours lecture, 2-3 hours field work, 2-3 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

Supervised field experience enabling the student to be of service to the community as he/she learns about the operation of service agencies. In addition to the field experience, the student will be expected to attend a two-hour on-campus seminar each week. A suitable assignment must be available. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**RADIOLOGIC TECHNOLOGY (RADT)****105 Basic Radiologic Technology****3 hours lecture, 3 units  
Grade Only**

*Corequisite:* Radiologic Technology 251A.

This course introduces the student to medical imaging: history, role and function of the radiographer, professional organizations, ethical and legal principles,

California Title 17, and relationship of the profession to the health care delivery system. Medical and radiographic terminology, basic radiation, and electrical protection of patient and self; basic technical principles are included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**110 Recording Media and Processing****2 hours lecture, 2 units  
Grade Only**

*Corequisite:* Radiologic Technology 251B.

This course provides the student with knowledge of recording media utilized to produce diagnostic images. Various media acquisition techniques, image processing and storage are discussed including PACS (picture archiving and communications systems). (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**120A Radiographic Exposure****2 hours lecture, 2 units  
Grade Only**

*Corequisite:* Radiologic Technology 251B.

This course provides the student with the knowledge of factors that govern and influence the production of the radiographic image on recording media. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**120B Radiographic Exposure Laboratory****3 hours, 1 unit  
Grade Only**

*Corequisite:* Radiologic Technology 251B.

This laboratory course provides the student with clinical applications of the theory and concepts of radiographic exposure of Radiologic Technology 120A. Principles and techniques of daily photographic quality assurance are introduced. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**130 Patient Care****2 hours lecture, 2 units  
Grade Only**

*Corequisite:* Radiologic Technology 251A.

This course provides the student with basic concepts of integrated patient care within the radiology department including physical and psychological needs of the patient, venipuncture techniques with associated application in contrast media injection, treatments of complication and/or reaction to media injection. Routine and emergency patient care procedures are described as well as infection control procedures utilizing universal precautions. Common

drug nomenclature and basic concepts of pharmacology are introduced. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**199 Radiographic Positioning I**  
**1 hour lecture, 3 hours lab, 2 units**  
**Grade Only**

*Corequisite:* Radiologic Technology 251A.  
 This is a course designed to introduce the student to the basic theories of standard radiographic positioning. Positioning considerations for routine radiographic procedures to image the upper and lower extremities, bony thorax, abdomen, and pelvis are identified and simulated in the laboratory setting. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**200 Radiographic Positioning II**  
**1 hour lecture, 3 hours lab, 2 units**  
**Grade Only**

*Corequisite:* Radiologic Technology 251B.  
 This is a course designed to relate the basic theories of standard radiographic positioning and procedures identified in RADT 199 to the standard radiographic positioning and procedures of the vertebral column, alimentary canal, urinary, biliary, and reproductive systems. Positioning considerations for routine procedures are identified and simulated in the laboratory setting. The associated radiographic is included. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**211 Radiographic Positioning III**  
**1 hour lecture, 3 hours lab, 2 units**  
**Grade Only**

*Corequisite:* Radiologic Technology 252B.  
 This is an advanced level course in radiologic procedures, radiographic positioning and radiographic associated pathology for, special procedures, mammography, pediatric, and interventional radiography. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**220 Radiographic Technique**  
**3 hours lecture, 3 units**  
**Grade Only**

*Corequisite:* Radiologic Technology 252B.  
 This is an advanced level course designed to study the theoretical and practical aspects relating to exposure techniques and radiographic quality. Primary emphasis is placed on problem solving and reasoning for practical image quality and improvement. (FT) Associate Degree

Credit & transfer to CSU and/or private colleges and universities.

**230 Radiologic Science**  
**2 hours lecture, 2 units**  
**Grade Only**

*Corequisite:* Radiologic Technology 252B.  
 This is an advanced level course to provide the student with a working knowledge of radiologic physics from x-ray generating equipment, beam characteristics to x-ray interaction. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**240 Radiation Biology**  
**1 hour lecture, 1 unit**  
**Grade Only**

*Corequisite:* Radiologic Technology 253A.  
 This is an advanced level course to study radiation hazards and the potential consequences to both the technologist and the patient. The most appropriate means of minimizing the radiation dose is emphasized with California's Title 17 radiation regulations as a foundation for discussion and application. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**241 Sectional Anatomy**  
**3 hours lab, 1 unit**  
**Grade Only**

*Corequisite:* Radiologic Technology 253A.  
 This is a course to provide the student radiographer who possesses a background in general anatomy with an orientation to sectional anatomy and to correlate such with structures demonstrated on images from the various imaging modalities. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**242 Organization of Radiology**  
**1 hour lecture, 1 unit**  
**Grade Only**

*Corequisite:* Radiologic Technology 253B.  
 This advanced level course deals with the principles of organization, management, supervision, productivity levels and performance evaluations. Other topics include the legal and ethical aspects of radiographers as described in state licensure and national association regulations and standards, professional resumes, and the discussion of issues in the medical field as they impact medical imaging. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**243 CT and MRI Imaging****4 hours lecture, 4 units  
Grade Only***Corequisite:* Radiologic Technology 253A.

This is a course to study the imaging modalities of computed tomography and magnetic resonance imaging. The underlying physical principles, imaging methods, instrumentation, imaging manipulation and clinical use of the modalities in diagnostic imaging are explored. (FT) Associate Degree Credit only and not Transferable.

**248 Mammography I****1 hour lecture, 1 unit  
Grade Only***Corequisite:* Radiologic Technology 253A.

*Limitation on Enrollment:* This course is not open to students with credit for Radiologic Technology 265: Mammography.

This is a comprehensive course to examine the basic principles of mammography and its clinical application in diagnosing breast disease. Essential background information in the early detection of breast cancer is also explored. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**251A Directed Clinical Practice****15 hours lab, 3 units  
Grade Only**

*Prerequisite:* Biology 160 and Computer Business Technology 110, each with a grade of "C" or better, or equivalent.

*Corequisite:* Radiologic Technology 105, 130, and 199.

*Limitation on Enrollment:* student must be admitted to program.

This course introduces the student to the supervised clinical hospital experience of the radiographer program. With direct supervision, the student observes and begins to perform radiographic procedures and examinations while utilizing medical ethics and patient care principles. Supervision is shared by the staff of the clinical education center and college faculty. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**251B Directed Clinical Practice****20 hours lab, 4 units  
Grade Only**

*Prerequisite:* Radiologic Technology 105, 130, 199, and 251A, each with a grade of "C" or better, or equivalent.

*Corequisite:* Radiologic Technology 110, 120A, 120B, and 200.

This is a course to provide supervised clinical experience that prepares the student for the

professional patient interactions in applying concepts of procedures used in obtaining diagnostic radiographs of the vertebral column, alimentary tract, urinary, biliary and reproductive systems. Supervision is shared by the staff of the clinical education center and college faculty. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**252A Directed Clinical Practice****25 hours lab, 5 units  
Grade Only**

*Prerequisite:* Radiologic Technology 110, 120A, 120B, 200, and 251B, each with a grade of "C" or better, or equivalent.

This is a course to provide continued supervised clinical experience to demonstrate competency of recently taught radiographic procedures and examinations and to demonstrate continued competency of the exams previously evaluated. Supervision is shared by the staff of the clinical education center and college faculty. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**252B Directed Clinical Practice****25 hours lab, 5 units  
Grade Only**

*Prerequisite:* Radiologic Technology 252A with a grade of "C" or better, or equivalent.

*Corequisite:* Radiologic Technology 211, 220, and 230.

This is a course to provide continued supervised clinical experience to demonstrate continued competency and to introduce advanced procedures including special procedures, interventional and pediatric radiography. Special emphasis is placed on image quality and improvement analysis. Supervision is shared by the staff of the clinical education center and college faculty. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**253A Directed Clinical Practice****25 hours lab, 5 units  
Grade Only**

*Prerequisite:* Radiologic Technology 211, 220, 230, and 252B, each with a grade of "C" or better, or equivalent.

*Corequisite:* Radiologic Technology 240, 241, 243, and 248.

This is a course to provide demonstration of required positioning and procedure competencies and to begin documentation of final competency prior to program completion. In addition, the student begins rotations to augment their clinical experience in areas such as CT, MRI, special procedures and outpatient clinical centers. Supervision of the student is shared by the staff of the clinical education center and college faculty. (FT)

Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **253B Directed Clinical Practice**

**25 hours lab, 5 units  
Grade Only**

*Prerequisite:* Radiologic Technology 240, 241, 243, and 253A, each with a grade of "C" or better, or equivalent.  
*Corequisite:* Radiologic Technology 242.

This is a course to provide integration of all program objectives and to provide documentation of final competencies in preparation for licensure examinations and program completion. Supervision of the student is shared by the staff of the clinical education center and college faculty. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## **REAL ESTATE (REAL)**

### **101 Real Estate Principles**

**3 hours lecture, 3 units  
Grade Only**

This course covers the fundamentals of the economics of land ownership and use and the responsibility of broker, owner and purchaser; terminology and definitions and the varied vocational opportunities in the general field of real estate are also covered. Completion of this course is required prior to taking the exam for the California Real Estate Salesperson's License. This course also applies as an elective toward the State's educational requirements for the broker's examination. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **105 Legal Aspects of Real Estate I**

**3 hours lecture, 3 units  
Grade Only**

This course is a study of California Real Estate law. Emphasis is placed on the practical application of the law to legal problems arising from real estate transactions, statutory enactment and case law, legal instruments, zoning ordinances, and city and county planning decisions. This course applies toward the State's educational requirements for the broker's examination and as an elective for the salesperson's license. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **110 Principles of Real Estate Appraisal I**

**3 hours lecture, 3 units  
Grade Only**

This course is an introductory course covering the purposes of appraisals, the appraisal process, and the

different approaches, methods, and techniques used to determine the value of various types of property. Emphasis is on residential and special purpose property. This course applies toward the State's educational requirements for the California Real Estate Appraisal license, broker's examination, and as an elective for the salesperson's license. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **115 Real Estate Finance I**

**3 hours lecture, 3 units  
Grade Only**

This course analyzes the financing of real estate. Topics will include types of financing sources; loans and loan processing; governmental loans, methods of financing residential properties; with an overview of financing business, income, commercial and industrial properties; and property appraisal and taxation. This course applies toward the State's educational requirements for the broker's examination and as an elective for the salesperson's license. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **120 Real Estate Practice**

**3 hours lecture, 3 units  
Grade Only**

This course examines the principles of real estate practice as they pertain to day-to-day operations in a real estate office. Topics include listings, valuations, prospecting, selling, financing, exchanges, taxation and specialized brokerage operations. Professional and ethical activities are stressed. This course applies toward the State's educational requirements for the broker's examination and as an elective for the salesperson's license. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **125 Real Estate Economics**

**3 hours lecture, 3 units  
Grade Only**

This course deals with trends and factors that affect the value of real estate; the nature and classification of land economics; the development of property, construction and subdivision, economic values and real estate evaluation; real estate cycles and business fluctuations; residential market trends; real property and special purpose property trends. This course applies toward the State's educational requirements for the broker's examination and as an elective for the salesperson's license. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**130 Real Property Management****3 hours lecture, 3 units  
Grade Only**

This course is a practical approach to the principles and practices of managing income properties, including leasing, tenant relations, collections, and rent schedules; budgets and purchasing; market economics; landlord-tenant law, evictions, prohibited discrimination, property maintenance; taxation; and record keeping, and marketing. This course applies as an elective toward the State's educational requirements for the broker's examination and for the salesperson's license. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**140 Real Estate Appraisal II****3 hours lecture, 3 units  
Grade Only**

This course examines appraisal principles and procedures for complex properties, emphasizing income producing properties. Highest and best use, market analysis, lease analysis, and depreciation estimates are also considered. This course applies as an elective toward the State's educational requirements for the broker's examination and toward the educational requirements for various appraisal licenses issued by the State's Office of Real Estate Appraisers (OREA). (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**RUSSIAN (RUSS)****101 First Course in Russian****5 hours lecture, 5 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5. This is an entry level course designed to introduce students to the Russian language and cultures of the Russian-speaking world. In this interactive course, students learn and use the language by speaking, listening, reading, and writing at the novice level. Basic language structures and vocabulary for

communication are examined and explored in Russian. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN RUSS 2) (*CAN RUSS SEQ A = RUSS 101 + 102*).

**102 Second Course in Russian****5 hours lecture, 5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Russian 101 with a grade of "C" or better, or equivalent.

This course is a continuation of Russian 101, developing language competency and an understanding of the Russian culture. In this interactive course, students are listening, reading, speaking, and writing beyond the novice level. The students develop their receptive and productive competencies to the low-intermediate or mid-intermediate level. Additional language structures and vocabulary for communication are examined and explored in Russian. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN RUSS 4) (*CAN RUSS SEQ A = RUSS 101 + 102*).

**201 Third Course in Russian****5 hours lecture, 5 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Russian 102 or three years of high school Russian with a grade of "C" or better, or equivalent.

*Advisory:* Concurrent enrollment in Russian 296.

This is the third course in the Russian language sequence. In this interactive course, students use the language through speaking, listening, reading, and writing at the intermediate level. More complex language structures and vocabulary for communication are examined and explored as well as the literary and historical aspect of Russian culture. This course is appropriate for students interested in continuing their study of the Russian language and culture as well as for students who need to meet language proficiency or general education requirements in the humanities. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## SOCIOLOGY (SOCO)

### 101 Principles of Sociology

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

The basic facts, concepts and generalizations of sociology are covered. Content includes the scientific study of social interaction and organization with special reference to present-day America, including cross-cultural and multicultural analysis. This course is useful for those considering careers in counseling, teaching, social work, and nursing. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN SOC 2).

### 110 Contemporary Social Problems

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course requires students to identify and analyze present day social problems in the United States, with emphasis on sociological factors involved, while including cross-cultural and multicultural analysis. Students will use scientific methods of approaches to and criteria for evaluating proposals for social betterment. This course is useful for students pursuing careers in criminology, counseling, education, law, medicine, and dental hygiene. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN SOC 4).

### 125 Sociology of the Family

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is designed to investigate the structures and functions of the family institution historically, cross-culturally, and in American society. Attention is on changing gender roles, family stability, family structure and definitions of the family. In addition, emphasis is placed on the family's relationship to economic structures, political institutions, and belief systems. This course is useful for students contemplating majors or careers in sociology, counseling, psychology, social work, and related fields.

(FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 201 Advanced Principles of Sociology

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

A course designed to continue the examination of the major ideas that have shaped contemporary sociology. Special attention is given to classical social thinkers and to the origin of sociology as a science. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## SPANISH (SPAN)

### 100 First/Second Course in Spanish (Accelerated)

**10 hours lecture, 10 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4; and concurrent enrollment in Spanish 296.

*Limitation on Enrollment:* This course is not open to students with credit for or concurrent enrollment in Spanish 101 or 102.

This course in Spanish is designed to serve as a combination of the two beginning Spanish courses, Spanish 101 and 102. This is an entry-level course to the Spanish language and cultures of the Spanish-speaking world. In this interactive course, students use the language through speaking, listening, reading, and writing. The students develop their receptive and productive competencies to the intermediate low or mid level. Language structures and vocabulary for communication are examined and explored in Spanish. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Spanish (SPAN) 100 is equivalent to 101 and 102 combined (per catalog): maximum credit, 10 units.



**101 First Course in Spanish****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4.

*Limitation on Enrollment:* This course is not open to students with credit for or concurrent enrollment in Spanish 100.

This is an entry-level course designed to introduce students to the Spanish language and cultures of the Spanish-speaking world. In this interactive course, students learn and use the language by speaking, listening, reading, and writing at the novice level. Basic language structures and vocabulary for communication are examined and explored in Spanish. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Spanish (SPAN) 101 and 102 combined are equivalent to 100 (per catalog): maximum credit, 10 units. (CAN SPAN 2) (CAN SPAN SEQ A = SPAN 101 + 102).

**102 Second Course in Spanish****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Spanish 101 with a grade of "C" or better, or equivalent, or two years of high school Spanish with a grade of "C" or better, or equivalent.

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4; and concurrent enrollment in Spanish 296.

*Limitation on Enrollment:* This course is not open to students with credit for or concurrent enrollment in Spanish 100.

This is a continuation of Spanish 101. In this interactive course, students use listening, reading, speaking and writing at a more complex level. Students further develop their receptive and productive competencies to the intermediate low or mid level. Additional language structures and vocabulary for communication are examined and explored in Spanish. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List: Spanish (SPAN) 101 and 102 combined are equivalent to 100 (per catalog): maximum credit, 10 units. (CAN SPAN 4) (CAN SPAN SEQ A = SPAN 101 + 102).

**201 Third Course in Spanish****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Spanish 102 with a grade of "C" or better, or equivalent, or three years of high school Spanish.

This course is an interactive study of Spanish at the intermediate level with increased emphasis on reading and writing while listening and speaking skills continue to develop. The course material emphasizes formal study of the language structure and further development of vocabulary and functional competence. The course also provides for increased awareness of cultural norms, values, and culturally relevant and appropriate customs and events. The content is expanded beyond "survival" needs in the immediate environment and deals in greater detail in areas such as the arts, the environment, social interactions, careers and professions and general feelings. This course is intended for students who are planning to major in Spanish as well as those who are interested in studying the language. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN SPAN 8) (CAN SPAN SEQ B = SPAN 201 + 202).

**202 Fourth Course in Spanish****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Spanish 201 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with credit for Spanish 200.

This course is offered as an advanced intermediate level course. It reviews and furthers grammatical features in Spanish through oral and written communication within a cultural background. Readings of literary and/or culturally relevant authentic materials are examined in depth. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN SPAN 10) (CAN SPAN SEQ B = SPAN 201 + 202).

**210 Conversation and Composition Spanish I****3 hours lecture, 3 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Spanish 102 with a grade of "C" or better, or equivalent.

This course further develops oral comprehension and fluency as well as written communication at a mid-intermediate level in Spanish through culturally relevant materials. Students increase vocabulary, dramatize everyday topics of conversation, interpret and describe materials, and compare and contrast Latin American and Spanish cultures with U.S. culture both orally and in writing. Writing strategies are emphasized and literature is introduced. This course is intended for students who want to enhance their skills in the Spanish language. (FT) Associate Degree Credit &

transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**211 Conversation and Composition Spanish II**  
**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Spanish 210 with a grade of "C" or better, or equivalent.

This course further develops oral comprehension and fluency as well as written communication at an advanced intermediate level in Spanish through culturally relevant materials. Students further increase vocabulary, dramatize everyday topics of conversation, interpret and describe materials, and compare and contrast Latin American and Spanish cultures with U.S. culture, both orally and in writing. Pre-reading strategies introduced in Spanish 210 are used as a basis upon which to build course emphasis in reading. More literature is introduced. This course is intended for students who want to further enhance their skills in Spanish. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**215 Spanish for Spanish Speakers I**  
**5 hours lecture, 5 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Spanish 102 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Spanish 201. This course is designed for students who are fluent in spoken, informal Spanish and who need to improve their writing, reading, and grammar skills. Emphasis is on the mastery of formal, written communication skills in Spanish at the intermediate level, and the study of Hispanic and Chicano culture through reading relevant, authentic materials. The course focuses on language challenges particular to Spanish speakers such as orthography, the inappropriate mix of English and Spanish in certain contexts, and contrasts between standard Spanish and regional variations. This course is conducted entirely in Spanish. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**216 Spanish for Spanish Speakers II**  
**5 hours lecture, 5 units**  
**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Spanish 215 or Spanish 201 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Spanish 202, or to

Spanish speakers who have received the equivalent of a high school degree in a Spanish speaking country. This course is the continuation of Spanish 215. It is designed for students who are fluent in spoken, informal Spanish and who need to improve their writing, reading, and grammar skills. It furthers the mastery of formal, written communication in Spanish at the intermediate-advanced level, while integrating instruction in Hispanic and Chicano culture through increased practice in intermediate-advanced level readings, relevant, and authentic materials. The course focuses on language challenges that Spanish speakers still encounter at intermediate-advanced level, such as orthography, the inappropriate mix of English and Spanish in specific contexts, and standard Spanish as contrasted with regional variations. This course is conducted entirely in Spanish. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

**SPECIAL EDUCATION**

(See Disability Support Programs and Services)

**SPEECH COMMUNICATIONS (SPEE)**

**099 Voice and Diction for Non-Native Speakers of English**

**3 hours lecture, 3 units**  
**Letter Grade or Credit/No Credit Option**

*Advisory:* English 42 and English 43, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R4 and W4; and English for Speakers of Other Languages 40.

This course is intended for non-native speakers of English who want to learn and practice American English vocal standards. The class emphasizes American English standards of pronunciation, listening comprehension, ear-training techniques, effective use of vocal variables of voice-rate, pitch force and quality, vocabulary building, conversation with correct use of grammar, sentence structures, common American idioms, pronunciation, and reading. (FT) Associate Degree Credit only and not Transferable.

**101 Voice and Articulation****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This is an introduction to basic techniques of clear articulation to develop effective voice usage in standard American English. The emphasis in this course is on effective sound production and vocal quality. It is recommended for people who deal with the public such as selling and providing public services. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**103 Oral Communication****3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Chicano Studies 103, Black Studies 152, or Bilingual Studies 103.

This course offers a wide variety of reading, application and speaking assignments designed to expose students to all the major skills of speechmaking. Students focus on the following basic elements: ethics; analyzing the audience; visual aids; choosing a topic and specific purpose; outlining, listening, organizing a speech; delivery; small group communication; informative and persuasive speaking; speaker credibility; effective use of language; library research; and communication and/or speeches to entertain. All students give several speeches both with and without visual aids. This course is designed to prepare students for majors in Communications as well as for the general population. Designated sections of this course are taught from a specific cultural perspective and are cross-listed under Bilingual Studies, Black Studies, and Chicano Studies in the catalog and class schedule. Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN SPCH 4) (CAN SPCH 2).

**104 Advanced Public Communication****3 hours lecture, 3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Speech Communications 103 with a grade of "C" or better, or equivalent.

This course covers theory, practice and critical analysis of public communication, including speeches on subjects of current interest both local and global. It

includes an introduction to the relationship between rhetorical theory and criticism and rhetorical practice in public communication (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**111 Oral Interpretation****3 hours lecture, 3 units  
Grade Only**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Speech Communications 103 with a grade of "C" or better, or equivalent.

This course involves theory and practice in the interpretational performance of literature. The course concentrates on the development of analytical skills and emphasizes the use of verbal and nonverbal communication in the interpretation of various literary genres including prose, poetry and drama. Literature is selected from a wide variety of world cultures and is taught from a multicultural perspective. The course is designed for the transfer student intending to major in Speech Communications. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**117A Intercollegiate Forensics****3-9 hour lab, 1-3 units  
Letter Grade or Credit/No Credit Option**

This course is for the student who is interested in intercollegiate forensics (speech and debate) competition. Special emphasis is given to the preparation of platform speeches (informative, persuasive and after-dinner) and novice intercollegiate debate. Students taking the course for one unit participate in one event and one tournament; for two units, two events and two tournaments; for three units, three events and three tournaments. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**117B Intercollegiate Forensics****3-9 hours lab, 1-3 units  
Letter Grade or Credit/No Credit Option**

*Prerequisite:* Speech Communications 117A with a grade of "C" or better, or equivalent.

This course is for the student who is interested in intercollegiate forensics (speech and debate) competition. Special emphasis is given to the preparation of oral interpretation events (poetry, prose and drama) and intercollegiate debate. Students taking the course for 1 unit participate in one event and one tournament; for two units, two events and two tournaments; for three units, three events and three

tournaments. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 117C Intercollegiate Forensics

**3-9 hours lab, 1-3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Speech Communications 117B with a grade of "C" or better, or equivalent.

This course is for the student who is interested in intercollegiate forensics (speech and debate) competition. Special emphasis is given to limited preparation speech events (impromptu and extemporaneous) and debate. Students taking the course for one unit participate in one event and one tournament; for two units, two events and two tournaments; for three units, three events and three tournaments. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 117D Intercollegiate Forensics

**3-9 hours lab, 1-3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Speech Communications 117C with a grade of "C" or better, or equivalent.

This course is for the student who is interested in intercollegiate forensics (speech and debate) competition. Special emphasis is given to the preparation of five (pentathlon) speech events, debate and team leadership. Students taking the course for one unit participate in one event and one tournament; for two units, two events and two tournaments; for three units, at least three events and three tournaments. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 135 Interpersonal Communication

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56 each with a grade of "C" or better, or equivalent, or Assessment Skill Level W5 and R5.

The course emphasizes the development of effective interpersonal skills, strategies and practice in oral and written communication. Personal, situational, and cultural influences of interaction will be covered. It pays particular attention to human perception, interpersonal dynamics, listening, conflict management, and verbal and non verbal symbol systems. The course is intended for students who communicate in a one-on-one situation including majors in communication, fashion, allied health, public service and business. This course is also intended for students who are interested in further development of

effective interpersonal skills in work, volunteer, and personal environments. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. (CAN SPCH 8).

### 160 Argumentation

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Speech Communications 103 with a grade of "C" or better, or equivalent.

This is a course in the construction and analysis of argument. The course emphasizes the essentials of argumentation: theory, research, and analyses of propositions, tests of evidence, construction and application of arguments to everyday life and public policy. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List. (CAN SPCH 6).

### 165 Service - Learning for Civic Leadership

**2-3 hours lecture, 2-3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

*Limitation on Enrollment:* This course is not open to students with credit for Speech 265: Community Service Learning for Civic Leadership.

This course explores the role of civic responsibility and leadership in American society and in the life of individuals. It is designed for all students interested in civic responsibility and involvement in service. This course provides an examination of volunteerism and provides students with opportunities to engage in experiential learning activities outside of the classroom. The focus of the course is on the preparation of students for future community leadership positions. The lectures provide for planning, orientation, reflection, and analysis; in addition, twelve hours of volunteer service work will be required for each unit of credit. Experiential learning activities include involvement in the Habitat for Humanity, America Reads, and other college-approved service projects and are integrated with reflection and analysis for the purpose of exploration and civic responsibility. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 170 Small Group Communication

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill

Levels W5 and R5; and Speech Communications 103 with a grade of "C" or better, or equivalent. This course offers practical experience in the techniques of leading and participating in small group discussions. Small group techniques such as panels, symposiums, problem solving, conflict resolution, leadership skills and parliamentary procedures are covered. Community building through service learning is presented as a tool to creating collective consciousness and an altruistic philosophy. This course is designed for students intending to major in speech communications, business, international business, education, and all fields of study and certifications that require group and team building skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. (CAN SPCH 10).

### 180 Intercultural Communication

**3 hours lecture, 3 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5; and Speech Communications 103 with a grade of "C" or better, or equivalent. Intercultural communication is the study of communication between members of differing cultures. The discipline focuses on the relationship between culture and communication emphasizing social psychological variables, verbal and nonverbal language systems, cross-cultural communication breakdowns and conflict resolution. Practical application of intercultural communication principles to contemporary problems of cross-cultural and international communication will be stressed. This course is designed for students intending to major in speech communications, international business, business education, social sciences, nursing, mass communications, and all fields of study and certifications that require cross-cultural contact and/or awareness of cultural distinctions. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 290 Independent Study

**Hours by Arrangement, 1-3 units**

**Letter Grade or Credit/No Credit Option**

*Limitation on Enrollment:* Must obtain an Add Code from instructor for registration.

Advanced special work in debate, radio interpretation, public address. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## TAGALOG (TAGA)

### 101 First Course in Tagalog

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4.

This course in Tagalog is the first in its language sequence. This is an entry-level course to the Filipino language and culture. In this interactive course, students use the language through speaking, listening, reading, and writing at the novice level. Basic language structures, appropriate forms of address, and vocabulary for communication are examined and explored. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 102 Second Course in Tagalog

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Tagalog 101 with a grade of "C" or better, or equivalent.

*Advisory:* Concurrent enrollment in Tagalog 296.

This course in Tagalog is the second in its language sequence. This course reinforces Filipino culture and Tagalog language concepts studied in the first semester course and introduces additional Filipino cultural and language structures at the low- intermediate level. This interactive course builds on the basic Tagalog language structures and adds new structures through speaking, listening, reading, and writing at the low- intermediate level of grammar mastery. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

### 201 Third Course in Tagalog

**5 hours lecture, 5 units**

**Letter Grade or Credit/No Credit Option**

*Prerequisite:* Tagalog 102 with a grade of "C" or better, or equivalent.

This is an intermediate course and is the third in its language sequence. In this interactive course, students use the language through speaking, listening, reading,

and writing at the intermediate level. More complex language structures and vocabulary for communication are examined and explored. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## TOURISM (TOUR)

### 110 Event Destination Management

**2 hours lecture, 2 units  
Grade Only**

*Advisory: Completion of or concurrent enrollment in: Hospitality 101 with a grade of "C" or better, or equivalent.*

*Limitation on Enrollment:* This course is not open to students with previous credit for Travel and Tourism 130.

This is an overview course focusing on the processes necessary to develop and promote activities that focus on attractions, hotels, restaurants and convention facilities that are available to the visitor utilizing San Diego as a model city. The course provides information relating to the scope of this sector of employment in the tourism industry and on destination management companies. It also outlines the benefits to the community as a result of these activities. The students are acquainted with community service organizations and governmental agencies that are designed to aid the visitor, and destination management companies designed to aid the meeting and event planner. The course is for those with an interest in tourism and in organizing and coordinating meetings, conventions, events and tours. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 115 Tours: Guiding and Techniques

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Hospitality 101 with a grade of "C" or better, or equivalent.

*Advisory:* English 51 with a grade of "C" or better, or equivalent, or Assessment Skill Level W5; completion of

or concurrent enrollment in Hospitality 105 with a grade of "C" or better, or equivalent.

*Limitation on Enrollment:* This course is not open to students with previous credit for Travel and Tourism 145.

This course provides instruction in the various aspects of tour development, tour operations and tour guiding. Students examine the infrastructure of the organized tour industry and explore the career opportunities available to them. Essential skills for delivery of an exceptional tour experience are highlighted, with practical information related to interpretation guiding techniques, tour logistics and mechanics. This course is designed for students interested in a career in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 120 Meeting and Convention Management

**3 hours lecture, 3 units  
Grade Only**

*Corequisite: Completion of or concurrent enrollment in: Hospitality 101 with a grade of "C" or better, or equivalent.*

*Advisory: Completion of or concurrent enrollment in: Hospitality 120 with a grade of "C" or better, or equivalent.*

*Limitation on Enrollment:* This course is not open to students with previous credit for Travel and Tourism 132.

This introductory course provides the student with an interest in planning events such as meetings, conferences and conventions with the parameters of that segment of the tourism industry. Students are introduced to the differences between meetings and conventions, the employees involved in those venues and the steps that are to be taken to plan, organize and produce such activities as meetings, seminars, conventions and trade shows. The course is for those with an interest in tourism and in organizing and coordinating meetings, conventions, events and tours. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### 125 Special Event Management

**3 hours lecture, 3 units  
Grade Only**

*Corequisite: Completion of or concurrent enrollment in: Hospitality 101 with a grade of "C" or better, or equivalent.*

*Advisory: Completion of or concurrent enrollment in: Hospitality 120 with a grade of "C" or better, or equivalent.*

*Limitation on Enrollment:* This course is not open to students with previous credit for Hotel-Motel Management 120.

This course covers the theoretical and practical foundation for event management including research, design, planning, coordination, budgeting and evaluation of events of various types and sizes. In addition to special events, areas such as parades, festivals, and sporting events are highlighted, with emphasis placed on the competencies required for successful event and meeting professionals. This course is designed for students interested in a career in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **130 Event Convention Service & Catering Management**

**2 hours lecture, 2 units  
Grade Only**

*Prerequisite:* Hospitality 101 with a grade of "C" or better, or equivalent.

*Advisory: Completion of or concurrent enrollment in:* Hospitality 105 and Tourism 120 and 125, each with a grade of "C" or better, or equivalent.

This course focuses on reaching and servicing the group meetings and events market. The process of selling space, functions and events to groups, and the methods for servicing group business after the sale are outlined. Also identified are methods to market an event business, track and contain costs, and measures for operational effectiveness and efficient work schedules. Catering management from a front-of-the-house perspective is presented, as is theme development with specifics in design and décor. This course is for students interested in a career in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **135 Event Promotion & Sponsorship**

**3 hours lecture, 3 units  
Grade Only**

*Prerequisite:* Hospitality 101 with a grade of "C" or better, or equivalent.

*Advisory: Completion of or concurrent enrollment in:* Hospitality 120 and Tourism 120 and 125, each with a grade of "C" or better, or equivalent.

This course examines how to promote events and use events to endorse products, services and causes. Specifics covered include image, branding, advertising, publicity, and public relations, their importance to an

event, the benefits and best practices of each. Also covered are the coordinating methods to secure sponsorship contracts. This course is designed for students interested in a career in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **140 Event & Meeting Facilities Management**

**3 hours lecture, 3 units  
Grade Only**

*Corequisite: Completion of or concurrent enrollment in:* Tourism 120 and 125, each with a grade of "C" or better, or equivalent.

*Advisory: Completion of or concurrent enrollment in:* Tourism 130 with a grade of "C" or better, or equivalent.

This course introduces students to the operations of arenas, stadiums, convention centers, performing arts centers, and amphitheaters. It incorporates logistical considerations of booking events, contract negotiations, ticket sales, maintenance and production. Also examined are management techniques of hospitality facilities to get better value from physical assets to improve business productivity. This course is designed for students interested in a career in hospitality and tourism or those interested in the area. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

### **141 The Business of Wedding Coordination**

**3 hours lecture, 3 units  
Grade Only**

*Corequisite: Completion of or concurrent enrollment in:* Tourism 120 and 125, each with a grade of "C" or better, or equivalent.

*Advisory: Completion of or concurrent enrollment in:* Tourism 130 with a grade of "C" or better, or equivalent.

The course provides students with the knowledge and skills needed to operate a wedding consulting business or act as a wedding specialist. Topics include: setting up and running a wedding consulting business, financial management for the business and the client, guidelines for working with clients, selecting vendors and wedding venues, developing professional relationships, wedding day timelines and planning schedules. This course is for students wanting to specialize in the weddings segment of the destination and events industry management. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

## VIETNAMESE (VIET)

**101 First Course in Vietnamese****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Advisory:* English 56 with a grade of "C" or better, or equivalent, or Assessment Skill Level R5.

*Advisory:* Concurrent enrollment in Vietnamese 296. This is the first course in Vietnamese with emphasis on understanding, speaking and reading the language of everyday life. In this interactive course, the elements of grammar are examined with practice in writing Vietnamese, using the subject matter relating to the culture and traditions. Basic language structures and vocabulary for communication are examined and explored in Vietnamese. This course may especially be of interest to students preparing for a career in education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**102 Second Course in Vietnamese****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Vietnamese 101 with a grade of "C" or better, or equivalent.

*Advisory:* Concurrent enrollment in Vietnamese 296. This is a continuation of Vietnamese 101. In this interactive course, students use listening, reading, speaking and writing at more complex levels. The students further develop their receptive and productive competencies to the intermediate low or mid level. The elements of grammar are examined with practice in writing Vietnamese, using the subject matter relating to the culture and traditions. This course is intended for students interested in languages and for those interested in further academic study of Vietnamese. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

**201 Third Course in Vietnamese****5 hours lecture, 5 units****Letter Grade or Credit/No Credit Option**

*Prerequisite:* Vietnamese 102 with a grade of "C" or better, or equivalent.

*Advisory:* English 43 with a grade of "C" or better, or equivalent, or Assessment Skill Level W4; and concurrent enrollment in Vietnamese 296. This is an intermediate course and is the third in the Vietnamese language sequence. In this interactive course, students use the language through speaking,

listening, reading, and writing at the intermediate level. More complex language structures and vocabulary for communication are examined and explored as well as literary and historical aspects of Vietnamese culture. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities. UC Transfer Course List.

*This discipline may offer specialized instruction in one or more of the following areas: Supervised Tutoring (044), Special Topics (265), Independent Study (290), Individualized Instruction (296), Service Learning (277), or Work Experience (270). Detailed course descriptions are listed on page 196. Please refer to the class schedule and/or see the dean or department chair for availability.*

## WORK EXPERIENCE, COOPERATIVE (WORK)

*OCCUPATIONAL WORK EXPERIENCE is a program of on-the-job learning experiences for students employed in jobs related to an occupationally oriented major. The goals and course assignments for completion of the courses are formulated with industry under the direction of the college instructor assigned to teach Work Experience 270. The grading system is the same as for other subjects offered by the college, and the time spent for preparation and training is comparable. Adequate records are maintained to determine satisfactory progress and attendance.*

**270 Occupational Work Experience  
(Parallel Plan)****Hours by Arrangement, 1-4 units  
Grade Only**

*Limitation on Enrollment:* To receive credit a student must complete a minimum of seven units during the semester, including work experience. During summer sessions, one other course must be taken concurrently. Failure to complete seven units during Fall/Spring and/or other class during Summer session will result in course credit being denied and/or removed.

A program of on-the-job learning experiences for students employed in a job related to an occupationally oriented major for which no work experience course is offered. One unit of credit is earned for each 75 hours of paid employment or 60 hours of volunteer work. This course may be taken four times for a maximum of 16 units. However, the combined maximum credit for all Work Experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.



**272 General Work Experience (Parallel Plan)**  
**Hours by Arrangement, 1-3 units**  
**Grade Only**

*Limitation on Enrollment:* Must obtain an Add Code from Work Experience Coordinator for enrollment. To receive credit a student must complete a minimum of seven units during the semester, including work experience. During summer sessions, one other course must be taken concurrently. Failure to complete seven units during Fall/Spring and/or other class during Summer Session will result in course credit being denied and/or removed.

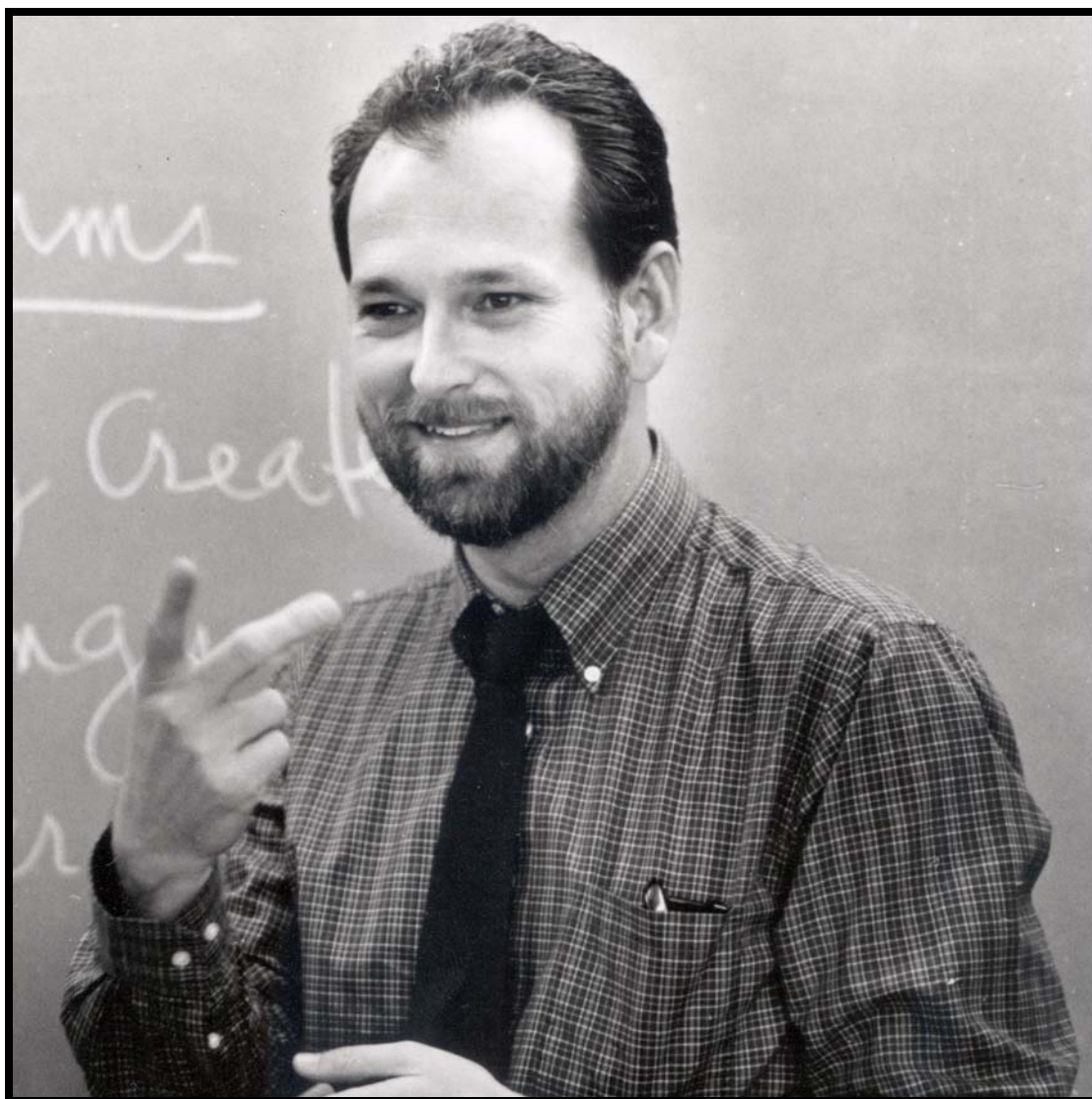
A program of on-the-job learning experiences designed to assist the student in developing occupational effectiveness. Employment need not be related to a vocational or occupational major. One unit of credit is earned for each 75 hours of paid employment or 60 hours of volunteer work, with a maximum of three units per semester or summer session. This course may be taken twice for a maximum of six units. However, the combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**274 Occupational Work Experience**  
**(Alternate Plan)**  
**Hours by Arrangement, 1-8 units**  
**Grade Only**

*Limitation on Enrollment:* A student must have completed at least 7 units prior to enrolling in course and may not be concurrently enrolled in more than one other course. Eligibility for enrollment will be determined in accordance with applicable regulations contained in Title 5, California Administrative Code. This course consists of a program of on-the-job learning experiences which enables the student to attend college full-time one semester and work full-time the following semester. Student must be in a paid or non-paid on-the-job learning situation related to the student's educational or occupational goal. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.



# San Diego Mesa College Faculty



**ABAJIAN, MARK E.**

**Economics**

B. A., M.A., San Diego State University  
Ph.D., University of California, San Diego

**ABBOTT, Donald R.**

**History**

B. A., M.A., San Diego State University  
Ph.D., University of California, San Diego

**ADAMS, Paul**

**Physical Education**

B.A., San Diego State University

**ADASKIN, Joan R.**

**Mathematics**

A.B. Western Reserve University  
M.Ed., Boston University  
M.A.T., Brown University

**ADELSON, Evan**

**Sociology**

B.A. Haverford College, PA  
Ph.D. University of California, San Diego

**ADONA, Gabriel Aeria**

**Counselor**

B.A., San Diego State University  
M.S., San Diego State University

**ALEXANDER, Edward**

**Chemistry**

B.S., City College of the City University of New York  
Ph.D., State University of New York, Buffalo

**ALLRED, Christie**

**English/ESL**

B.A., M.A., San Diego State University

**ALTHAUS, Christine**

**Disability Support Programs and Services**

B.A., University of California, Santa Barbara  
M.S., San Diego State University

**ARMSTRONG, Elizabeth**

**Vice President, Instruction**

B.A., San Francisco State University  
M.S., San Francisco State University

**ARNOLD, Rebecca S.**

**Economics**

B.S., University of Arkansas, Fayetteville  
M.S., San Diego State University

**AVORH, John**

**Political Science**

B.A., University of Ghana, Ghana  
M.A., Baylor University, Texas  
M.A., Syracuse University, NY  
Ph.D., Atlanta University, GA

**BAKER, Jill**

**Librarian**

B.A., University of CA, Riverside  
M.L.S., San Jose State University

**BALICH, Michael S.**

**Architecture**

B.Arch., California State Polytechnic College University

**BARBOLLA, Diane Everett**

**Anthropology**

B.A., M.A., University of California, Los Angeles  
Ph.D., University of California, Riverside

**BARRIE, Donald S.**

**Geology**

B.S., Humboldt State University, Arcata, California  
M.S., New Mexico Institute of Mining and Technology, Socorro

**BARRINGTON, Elizabeth**

**Health Education**

A.A., Miramar College  
B.A., National University  
M.A., San Diego State University

**BASS, Alan L.**

**Mathematics**

B.S., M.S., University of North Carolina, Wilmington

**BAUTISTA, Manny**

**Physical Education, Cross Country**

A.A., South Plains Community College, Levelland, Texas  
B.S., California Poly State University  
M.S., Kansas State University

**BEAVER, Henry**

**Instructional Systems Specialist**

B.A., Macalester College, St. Paul, Minnesota  
M.S., Mankato State University, Minnesota

**BELEW, Sandra**

**Mathematics**

B.A. University of California, San Diego  
M.A. University of California, San Diego

**BERGER, KENNETH J.**

**Geography**

B.S., Pace University, New York City  
M.S., New York University  
M.A., San Diego State University  
Doctorate, Environmental Science & Engineering, University of California, Los Angeles

**BERGLAND, Yvonne P.**

**Dean, Instructional Services, Resource Development, and Research**

B.V.Ed., M.A., San Diego State University  
Ph.D., Ohio State University  
Registered Record Administrator,  
American Health Information Management Association

**BERMANN-ENN, Beate**

**Art History**

B.A., M.A., California State University, Long Beach

**BERRY, George (Jeff)**

**Spanish**

B.A., M.A., San Diego State University

**BERTSCH, Catherine M.**  
**Clinical Coordinator, Radiologic Technology**

A.S., Mesa College  
B.S., M.Ed. San Diego State University

**BETSCHART, Nathan J.**  
**Fine Art (Ceramics)**

B.A., Humboldt State University  
M.F.A., San Diego State University

**BINGHAM, Leela**  
**Spanish**

B.A., M.A., San Diego State University

**BLAKE, Joi Lin**  
**Dean, Student Development and Matriculation**

B.A., San Francisco State University  
M.S., San Diego State University

**BOLIVAR, Maria Dolores**  
**Spanish**

B.A., San Diego State University  
M.A., University of California, San Diego  
Ph.D. University of California, San Diego

**BOYD, Arthur**  
**Counselor**

B.S., University of LaVerne  
M.A., National University  
M.S., San Diego State University  
Ph.D., La Salle University

**BRAHMBATT, Anar A.**  
**Biology**

B.S., University of California, Los Angeles  
Ph.D., Loyola University of Chicago, Maywood, IL

**BRAUN, Janna B.**  
**English (Journalism)**

B.A., California State University, Northridge  
M.A., University of Southern California Annenberg School of Communications

**BRAY, Nancy**  
**Mathematics, Computer Science**  
B.A., Occidental College  
M.S., San Diego State University

**BROTHERS, William**  
**Biology/Anatomy/Physiology**  
B.A., San Diego State University  
M.S., San Diego State University

**BROWNE, Henry D.**  
**Physical Education (Football)**  
B.S., University of California, Los Angeles  
M.A., San Diego State University

**BROWN, Michael**  
**Mathematics**  
B.A., Mathematics, Westmont College  
M. A., University of California, San Diego

**BUCHANAN, Barbara**  
**American Sign Language**  
B.A., M.A., Gallaudet University, Washington, D.C.

**BUDZYNSKI, Donna**  
**Chemistry**  
B.S., M.S., Ph.D., University of Illinois

**CARSON, Kristina M.**  
**Counselor/Generalist, MAAP Coordinator**  
B.A., San Diego State University  
M.A., University of San Diego

**CASTRO, Juan**  
**Drama**  
M.F.A., University of California, Los Angeles

**CEPEDA, Rita**  
**President**  
B.A., M.A., California State University, Long Beach  
Ed.D., University of Southern California

**CHAGNON, Richard**  
**Music**  
B.S., University of Connecticut at Storrs  
M.F.A., University of California, Irvine

**CHAPMAN, Pamela**  
**Landscape/Architecture**  
B.L.A., University of Oregon  
M.S., National University

**CHU, Elizabeth C.**  
**Nutrition**  
B.S., Oregon State University  
M.S., Boston University  
R.D., Harvard medical Center (Peter Bent Brigham Hospital)

**CHUN, Aulani**  
**Physical Education**  
B.A., Long Beach State University

**CLARK, Kristan**  
**Drama**  
B.A., M.F.A., University of California, Davis

**CLARY, William**  
**American Sign Language**  
B.S., Gallaudet College  
M.S., California State University, Northridge

**CLOUD, Leslie**  
**Computer Business Technology**  
B.S., Arizona State U., Tempe  
M.B.A., National University, San Diego

**CLYMER, Janice J.**  
**Biology**  
B.A., Swarthmore College, Pennsylvania  
Ph.D., University of California, Irvine

**COLLINS, Jarred T.**  
**Math (ACP)**  
B.S., St. Thomas Aquinas College, Sparkill, NY  
M.S., Rhode Island College  
Ph.D., University of Rhode Island

**CONRAD, Gail**  
**Interim Vice President, Student Services**

B.S., San Jose State University  
M.A., Humboldt State University

**COOPER, Darius**  
**English**

B.A., Xavier College, Bombay, India  
M.A., University of Southern California  
M.A., University of Bombay, India  
Ph.D., University of Southern California

**CORLISS, Jodi**  
**Dean, Social/Behavioral Sciences & Multicultural Studies**

B.A., M.S., San Diego State University

**COST, Jennifer**  
**English**

B.A., Humboldt University  
M.A., San Diego State University

**CRAFT, William**  
**Dean, Learning Resources and Educational Technology**

B.A., Michigan State University  
M.A., St. John's College, Maryland

**CRAKES, Ailene**  
**Counselor**

B.S., California Polytechnic University  
M.S., National University

**CRANDALL, Laura**  
**Physical Therapist Assistant, Program Director**

B.S., California State University, Long Beach  
M.S., Western University, Pomona

**CRESWELL, Laura**  
**Mathematics**

B.A., M.A., University of California, San Diego

**CRIVELLO, Michael**  
**Physics**

B.S., San Diego State University  
M.S., University of California, Riverside

**CROCITTI, John**  
**History**

B.A., University of Texas, Arlington  
M.A., Tulane University  
Ph.D., University of Miami, FL

**CURRAN, Todd**  
**Physical Education, Women's Soccer**

B.A., University of California, San Diego  
M.S., Cal. Poly., St. Luis Obispo

**DAMOOSE, Alison D.**  
**Mathematics**

B.S., University of California, Berkeley  
M.A., University of California, San Diego

**DAWES, J. Chris**  
**Biological Sciences**

B.S., M.S., San Diego State University

**DEBCHAUDURY, Sudata**  
**Social Sciences**

B.A., Presidency College, Calcutta, India  
M.A., Jadaupur, Calcutta, India  
M.A., Ohio University, Athens  
Ph.D., University of Illinois

**DEL CASTILLO, Margarita**  
**Counselor**

B.S., M.S., California State University, Los Angeles

**de Leon, Raul**  
**Spanish**

B.A., M.A., San Diego State University  
M.A., University of California, San Diego

**DINES, Adrienne Aeria**  
**Counselor**

B.A., University of California, San Diego  
M.A., San Diego State University

**DOUGHERTY, Nereida (Nelly)**  
**Counselor/Outreach Coordinator (EOPS)**

A.A., Fashion Institute of Design and Merchandising (FIDM)  
B.A., San Diego State University  
M.A., University of San Diego

**DUCHOW, Donna**  
**English (ESL)**

B.A., Sweet Briar College, Sweet Briar, VA  
M.A., San Diego State University

**DUPRAW, Christine M.**  
**Consumer and Family Studies**

B.A., San Diego State University  
M.P.H., R.D., University of California, Berkeley

**EDMUNDSON, Ronn**  
**English**

B.A., Bishop College, Dallas  
M.A., Brown University

**EIDGAHY, Saeid**  
**Dean, Mathematics & Natural Sciences**

B.S., M.Ed., Ph.D., Bowling Green State University

**ELLIS, Jan**  
**Physical Education**

B.F.A. Dance, University of California, Irvine

**ELLOIE, Louis Jr.**  
**Psychology**

B.A., Dillard University, New Orleans, La.  
M.A., University of South Carolina

**ENGLISH, Russell D.**  
**Computer Science**

B.V.Ed., San Diego State University  
B.S., National University

**ENGSTROM, Karl A.**

**Culinary Arts/Culinary Mgmt.**

B.S., Cornell University, New York

M.A., Pepperdine University, Los Angeles

CCE American Culinary Federation

**EVANS, Dave**

**Dean, P.E., Health Ed., & Athletics**

B.S., Missouri Southern State College

M.S., Northwest Missouri State University

**FEGAN, James**

**Physical Education, Aquatics**

B.A., M.A., California State University, Chico

**FENDER, Rob**

**Architecture**

B.A., Arizona State University

**FICKESS, Margaret**

**Assistant Professor/Program Director, Dental Assisting**

B.A., M.A., San Diego State

**FIELDS, Edwin H.**

**Political Science (ACP)**

B.S., Bradley University, Peoria, IL

M.P.A., University of Arizona, Tucson

J.D., University of Kansas School of Law, Lawrence, KN  
Ph.D., University of Virginia, Charlottesville

**FISCHER, Peggy**

**Program Director, AHT**

B.S., University of California, Davis

D.V.M., University of California, Davis

**FITZGERALD, Michael John**

**Culinary Arts**

A.A., Mesa College

Certificate from the American Hotel & Lodging Educational Institute

**FLOR, Shirley**

**Counselor**

A.B., M.S., San Diego State University

**FORMAN, Jack**

**Library Science**

B.A., University of Rochester  
M.L.S., Rutgers University

**FOSTER, Kit**

**Dean, Humanities and Languages**

B.A., University of Santa Clara

M.S. Ed., University of Pennsylvania

**FREMLAND, Robert J.**

**Chemistry**

B.S., Fresno State University

M.S., University of California, San Diego

**FRISCH, Sondra**

**English**

B.A., Queens College, City University

of New York

M.A., Columbia University

**FRITCH, Margie**

**Dean, Health Sciences and Public Service**

B.S., San Diego State University

M.S., Alliant University

**FURROW, Dwight**

**Philosophy**

B.A, Cal. State University, Northridge

Ph.D., University of California, Riverside

**GEE, Roger**

**Accounting**

B.S., Ithaca College, New York

M.S., National University  
C.P.A., State of California

**GEIDA, Karen**

**Counselor, EOPS**

B.S., Springfield College, Massachusetts

M.S., San Diego State University

**GELLER, Anne**

**Biology**

B.S., D.C., Los Angeles College of Chiropractic

**GERGENS, Dwayne**

**Chemistry**

B.S., California State University, Long Beach

Ph.D., University of California, Irvine

**GERHARDT, Kimberly J.**

**Speech Communications**

B.A., M.A., San Diego State University

**GIBSON, Lou Ann**

**Consumer Studies**

B.A., M.S., San Diego State University

**GOLDSTEIN, Michael J.**

**Physics**

B.S., University of Massachusetts at Amherst

M.S., Ph.D., Florida State University

**GONZALES, Myra**

**Counselor (EOPS)**

B.A., M.Ed., San Diego State University

**GONZALEZ, Guadalupe**

**Counselor**

B.A., California State University, San Marcos

M.A., San Diego State University

**GRAVES, Houria**

**French**

B.A., University of Algiers, Algeria

**GREGG, John**

**English**

B.A., University of California, San Diego

M.A., University of California, Los Angeles

**GRISHAM, Naomi**

**Counselor (Transfer Coordinator)**

B.A., M.S., Creighton University, Omaha, Nebraska

M.A., Psy.D., Alliant International University, San Diego

**HALCOTT, Joseph****American Sign Language**

B.A., Gallaudet College  
M.A., University of New Mexico

**HALL, Dana****English**

A.A., Orange Coast Community College  
B.A., California State University, Long Beach  
M.F.A., Bowling Green State University

**HAMANAKA-HOLDEN, Miyoko****Japanese**

B.A., B.A., M.A., San Diego State University

**HAMILTON, Joanne M.****Psychology (Physiological Psychology)**

B.A., Stanford University  
Ph.D., San Diego State University/University of California Joint Doctoral Program

**HANNAN, James****Biology**

B.A., Humbolt State  
M.S., University of Oregon  
Ph.D., University of Miami

**HARTER, James****Mathematics**

B.A., M.A., San Diego State University

**HAZLETT, Kevin J.****Physical Education (Baseball)**

B.A., Point Loma Nazarene College, San Diego  
M.A., Azusa Pacific University

**HELSCHER, Edward M.****Physical Education (Basketball)**

B.A., USD  
M.S.S., U.S. Sports Academy, Mobile Alabama

**HIGGINBOTHAM, Erika****Adapted Computer Technology Specialist, DSPS**

B.A., Western Michigan University, Kalamazoo, CA  
M.S., San Diego State University

**HINKES, Madeleine****Anthropology**

B.A., Northwestern University, Illinois  
M.A., University of Kansas  
Ph.D., University of Arizona

**HJORTH-GUSTIN, Paula****Chemistry**

B.A., University of California at San Diego  
M.A., San Diego State University  
Ed.D. Alliant International University

**HOFFMAN, Andrew J.****English**

B.A., University of California, Irvine  
M.A., Syracuse University

**HOLTON, Gary****Speech Arts**

B.A., George Fox College, Newberg, Oregon  
M.A., University of California, Davis

**HORSMAN, Larry****Building Construction Technology**

B.S., M.S., San Diego State University

**HOWARD, Laleh Shojania****Mathematics**

B.S., M.S., San Diego State University

**HUENEBERG, Elizabeth L.****Speech Arts**

B.A., M.A., San Diego State University

**HUNT, Socorro Cazares****Mathematics**

B.A., University of San Diego  
M.A., University of California, San Diego  
M.A., San Diego State University

**ISRAEL, Ron J.****English**

B.A., University of Arizona  
M.A., San Diego State University

**JACOBSON, Adela****EOPS Officer**

B.S., M.S., San Diego State University

**JANSEN, Jill****Disability Support Programs and Services**

B.S., Northwestern University, Evanston, Illinois  
M.A., United States International University, San Diego

**JEFFERIES, Shadrick****Business/Real Estate**

B.S., Southwest Texas State University  
J.D., University of Texas

**JOHNSON, Leroy S.****Counselor**

B.S., M.S., Chaminade University

**JUNIOR, Shirley****Child Development**

B.A., San Diego State University

**KANEVSKY, Inna Glaz****Psychology (Learning)**

B.S., State Teachers' Institute, Nikolayev, Ukraine  
M.S., California State University, Los Angeles  
M.A., University of California, San Diego  
Ph.D., University of California, San Diego

**KAY, Ian J.****Architecture**

A.A., San Diego Mesa College  
B.A., M.A., University of California, Berkeley

**KAYE, Karen****Research Specialist**

B.S., M.S., University of Southern Connecticut

**KENNEY, William R.****Computer & Information Sciences**

B.S., San Diego State University  
M.S., National University



**KESINGER, Nancee**

**English**

A.A., Grossmont College  
B.A., M.A., University of California, San Diego

**KHALIL, Winifred Benchoff**

**Medical Assisting**

R.N., California Hospital School of Nursing  
M.A., United States International University

**KHAMBATA, Suzanne**

**Health Services Director**

L.V.N., A.D.N., San Diego Community College District (City and Mesa)  
B.S.N., M.S.N., F.N.P., University of San Diego

**KIMPTON-LORENCE, Laurie**

**English, Reading**

B.A., University of Massachusetts  
M.Ed., University of Washington

**KINNEY, Christine**

**Physical Therapist Assistant**

A.S., Mesa College  
B.S., San Diego State University

**KOFLER, Mathew**

**Physical Education, Football**

B.A., San Diego State University  
M.S., University of Oregon

**KOHLBERG, Terry**

**Speech**

B.A., California State University, Long Beach  
M.A., San Diego State University

**KORNEITCHOUK, Igor**

**Music**

B.A., Case Western University  
B.A., Cleveland Institute of Music  
M.A., Cleveland Institute of Music  
Ph.D., University of California, San Diego

**KOTTEL, Randall H.**

**Biology**

B.A., University of California, Riverside  
M.S., California State University, Long Beach  
Ph.D., Indiana University

**KRAVATZ, Tanya**

**Sociology**

A.A., L.A. Valley College  
B.A., UCLA  
M.A., UCSD

**KROWN, Kevin A.**

**Biology**

B.S., University of California, Irvine  
M.S., California State Polytechnic University, Pomona  
Ph.D., University of Arizona, Tucson

**KUMAR, Meera**

**English**

B.A., M.A., Delhi University, India  
Ph.D., Meerut

**KUNUYUKI, Ken**

**Mathematics**

B.S, M.S., Stanford University  
M.A., University of California, San Diego

**LARA, Mario F.**

**Art (Digital Art)**

B.A., San Diego State University  
M.F.A., University of California, San Diego

**LARIS, Georgia**

**Art**

B.S., Indiana University of Pennsylvania  
M.S., University of Pittsburgh

**LAZEAR, Susan**

**Fashion**

B.S., University of Guelph, Ontario, Canada  
M.S., San Diego State University

**LEE, Otto**

**Dean, Business, Computer Studies and Technologies, and Economic Development**

B.S., Polytechnic University of New York in Farmingdale  
M.S., Massachusetts Institute of Technology  
M.B.A., Pepperdine University, San Jose

**LESTER, Kim M.**

**P.E. Women's Volleyball**

B.S., SDSU  
M.Ed., Azusa Pacific University

**LEWIS, Starla**

**Black Studies**

A.A., Pasadena City College  
B.S., San Diego State University  
M.A., San Diego State University

**LÓPEZ, César**

**Chicano Studies**

B.A., University of Southern California  
M.A., Ph.D., University of California, Berkeley

**LOPEZ, Leticia P.**

**Spanish**

B.S., B.A., Mount St. Mary's College, Los Angeles  
M.A., University of California, Santa Barbara  
Ph.D., University of California, Santa Barbara

**LUHNOW, Sandra L.**

**Child Development**

B.A., San Diego State University  
M.A., Point Loma University

**LUOMA, Andrea M.**

**Hospitality Management**

B.A., St. Cloud State University, St. Cloud, MN  
M.A., Washington State University, Pullman, WA  
Ph.D., Washington State University, Pullman, WA

**LUNA, Carl**

**Political Science**

B.A., University of San Diego  
Ph.D., The American University,  
Washington,

**MACKENZIE, Laurie**

**Psychology**

M. A., San Diego State  
University

**MAGANA, Marichu**

**Counselor (STAR)**

B.A., University of California,  
San Diego  
M.S., San Diego State University  
Psy.D., Alliant International  
University, San Diego

**MARQUEZ, Javier**

**Mathmatics**

B.A., University of California,  
Santa Cruz  
M.A., University of California,  
Irvine  
Ph.D.

**MARRUJO, Guillermo**

**Counselor**

A.A., San Diego Mesa College  
B.A., UC Santa Cruz  
M.A., San Diego State  
University

**MARX, Andrea D.**

**Consumer Studies**

B.S. Russell Sage College, New  
York  
M.A., Michigan State University

**MATHIS, Laura**

**Counselor**

B.A., UC Berkeley  
M.S., San Diego State University

**MAYASA, Thekima D.**

**Black Studies**

B.A. Afro-American Studies;  
B.A., Economics, M.A., San  
Diego State University

**McKENZIE, Joseph**

**Political Science**

B.A., University of California,  
Riverside  
Ph.D., University of California,  
Riverside  
J.D., University of San Diego

**McLEOD, Jonathan**

**U.S. History**

B.A., M.A., University of  
California, Davis  
Ph.D., University of California,  
Los Angeles

**MECKSTROTH, Phyllis**

**Mathematics**

B.A., M.A.T., San Diego State  
University

**MENDOZA, Patricia R.**

**Physical Education, Softball**

B.A., M.A./M.A., San Diego  
State University

**MICHAELS, Robert J.**

**Independent Learning Center**

B.A, M.A., San Diego State  
University

**MILBURN, Jerry A.**

**Physical Education, Aquatics**

B.A., San Diego State University  
M.A., Azusa Pacific, Azusa,  
California

**MILNER, Devin**

**Librarianship**

B.A., University of California,  
San Diego  
M.L.S., University of California,  
Los Angeles  
M.A., University of San Diego

**MIYOSHI, Dina**

**Psychology**

B.A., University of California,  
San Diego  
M.A., Ph.D., University of  
California, Riverside

**MOHSSENZADEH, Morteza**

**Engineering**

B.S., M.S., San Diego State  
University

**MOCTEZUMA, Alessandra**

**Art**

B.A., M.F.A., University of  
California, Los Angeles

**MONA, Claude O.**

**Physics**

B.A., B.S., University of  
California, San Diego  
M.S., San Diego State University

**MOORE, Mimi**

**Interior Design**

B.A., M. A., San Diego State  
University

**NARAYANAN, Susheela**

**Child Development**

B.A., Delhi University, New  
Delhi, India  
B.Ed., University of Toronto,  
Canada  
M.A., Bangalore University,  
India  
M.S., Syracuse University,  
New York

**NASCHAK, Bruce Stephen**

**English**

B.A., M.A., San Diego State  
University

**NAVARRO, David**

**Counselor**

B.A., M.Ed., University of  
San Diego

**NEWTON, Edward M.**

**Political Science**

A.B., M.A., San Diego State  
University

**OLSON, Roger**

**Library Science**

B.M., University of Wisconsin  
B.A.A., University of Minnesota,  
Duluth  
M.M., University of Southern  
California, Los Angeles  
M.A., University of Wisconsin,  
Madison

**ONTELL, Valerie**

**Library Science**

B.A., M.L.S., Queens College

**OLVERA, Pedro**

**Counselor/Asstistant EOPS**

**Officer**

B.A., M.A., California  
Polytechnic University, San  
Louis Obispo

**ORNELAS, Michael R.**

**Chicano Studies**

B.A., M.A., University of  
California,  
Santa Barbara

**ORONA, Celia**

**English/EOSL**

B.A., University of California,  
San Diego  
M.A., M.A., Eastern Michigan  
University

**OWEN, Karen J.**

Computer Business Technology  
B.A., M.A., San Diego State  
University  
M.S., Internatioal University  
Europe, London, England

**PADILLA-BARAVAS, Hannah L.**

**Spanish**

B.A., Macalester College  
M.A., University of California,  
Santa Barbara

**PARKER, Juliette A.**

**Articulation Officer**

B.A., M.P.A., San Diego State  
University

**PARKER, Kari B.**

**Counselor**

B.A., San Diego State University  
M.A., University of San Diego

**PARSONS, Michelle A.**

**Mathematics**

B.A., M.A., San Diego State  
University

**PARVINI, Shahrokh**

**Mathematics**

B.S., M.S., Oklahoma State  
University, Stillwater  
Ed.D.

**PETERS, William**

**Mathematics**

B.S., Bemidji State University  
M.A., University of Northern  
Colorado

**PHELPS, Robert W.**

**Biology/Microbiology**

B.A., University of California,  
San Diego  
M.A., San Diego State  
University

**PHIRI, Dickson**

**Biology**

B.A., DePauw University  
M.A., Northern Michigan  
University

**PIANTA**

**English/ESOL**

B.A., M.A., University of  
Hawaii, Manoa

**PICKFORD, Robert E.**

**English (Writing Center  
Coordinator)**

B.A., M.A., San Diego State  
University

**PLUDOW, Julie**

**Disability Support Programs and  
Services**

B.A., California State University,  
Northridge  
M.S., San Diego State University

**PRIMOZA, Alison**

**Spanish**

B.A., University of California,  
Berkeley  
M.A., University of California,  
Berkeley  
Ph.D., University of California,  
Berkeley

**QUINTANA, Leroy**

**English**

B.A., The University of New  
Mexico  
M.A., New Mexico State  
University  
M.A., Western New Mexico  
University

**RAMSTRUM, Momilani**

**Music (Theory)**

B.S., University of  
Massachusetts, Amherst  
M.A., San Diego State  
Ph.D., University of California,  
San Diego

**RASCON, Francisca**

**Spanish**

B.A., M.A., San Diego State  
University

**RATTNER, Mariette**

**Business**

B.A., California State University,  
Long Beach  
M.B.A., University of Southern  
California

**REESE, Michael**

**Math**

B.S., M.S., MIT, Cambridge,  
Massachusetts  
M.A., UC Santa Barbara

**REMPALA, Erin C.**

**Biological Sciences**

B.S., Southampton College of  
Long Island University, New  
York  
M.A., San Francisco State  
University

**REUSS, Anthony**

**Counselor**

B.A., M.Ed., University of San  
Diego  
M.A., National University

**RICHARDS, Eadie**

**Counselor**

B.A., San Diego State University  
M.A., University of San Diego

**RICO-BRAVO, Cynthia**

**Counselor**

B.A., Spanish, San Diego State  
University  
M.A., Education, San Diego  
State University

**RITTENBACH, Bonnie**

**English**

B.A., University of California,  
San Diego  
M.A., San Diego State  
University

**RIVERA, Star**

**Counselor (Puente Project)**

B.A., California State University,  
San Marcos  
M.A., San Diego State  
University

**ROBINSON, Arnie**

**Physical Education , Track and  
Field**

B.A., M.A., San Diego State  
University.

**ROGERT, Sybil**

**Mathematics**

B.A., 2 M.A.s, San Diego State University

**ROMEIO, James**

**Music**

B.S., Kent State University  
M.M., University of Akron, Ohio

**ROSECLIFFE, Bonnie**

**English**

B.A., University of California, San Diego  
M.A., San Diego State University

**ROSENSTAND, Nina**

**Philosophy**

Exam.Art (B.A.), University of Copenhagen, Denmark  
Magister Artium (Ph.D.), University of Copenhagen, Denmark

**ROSS, Judith**

**Mathematics**

B.A., College of St. Catherine, St. Paul, MN  
M.A., C.Phil., University of California, San Diego

**RYNO, Ronald J.**

**Sociology**

B.A., San Diego State University  
M.A., Ph.D., University of California, San Diego

**SABALLETT, Alfonso**

**Computer Business Technology/  
Multimedia**

B.S., Loyola University, Chicago, Illinois  
M.S., National University, San Diego

**SAFDIE, Joseph A.**

**English**

2 B.As., University of California, Santa Cruz  
M.A., University of Colorado

**SAIDANE, Saloua**

**Chemistry**

B.S., M.S., Ph.D., University of Tunis, Tunisia

**SALINE-STYLES, Leslie A.**

**English (ESOL, Deaf)**

B.A., Gallaudet University, Washington, DC  
M.A., Gallaudet University, Washington, DC

**SANCHEZ, Robert J.**

**Fine Art (Painting & Drawing)**

B.F.A., Memphis College of Art, Memphis, Tennessee  
M.A., University of New Mexico, Albuquerque

**SANCHEZ-BERNARDY, Virginia**

**Spanish**

B.A., M.A., San Diego State University

**SANCHEZ, Michael**

**Physical Education/Baseball**

B.A., CSU, Dominguez Hills  
M.A., Azusa Pacific University

**SANDVICK, Ronald**

**Math**

B.A., San Diego State University  
M.A., University of New Hampshire

**SCHAD, Gerald L.**

**Physical Science/Astronomy**

A.B., University of California, Berkeley  
M.S., San Diego State University

**SCHANBERGER, Joseph A.**

**Mathematics**

B.A., University of San Diego  
M.A., San Diego State University

**SCHENK, Marilyn**

**English (Reading Specialist)**

B.A., M.A., University of Santa Barbara

**SCHNEITER, Karen**

**Computer Business Technology**

B.A., University of Northern Iowa, Cedar Falls

**SCHOENBRUN-FERNANDEZ, Dora I.**

**Spanish**

B.A., University of California, Berkeley  
M.A., San Diego State University

**SCRIBNER, Teddy**

**Medical Records Technology**

B.A., Chico State University  
B.S., Loma Linda University  
M.S., Brigham Young University

**SEIGER, Leslie**

**Biology**

B. S., Wright State University, Dayton, OH  
Ph.D., George Washington University

**SEXTON, Barbara A.**

**Fine Art (Drawing and Painting)**

B.A., University of South Florida  
M.A., San Diego State University

**SEYMOUR, Walter A.**

**Accounting**

C.P.A., State of California  
B.S., M.B.A., San Diego State University

**SIEGEL, Steven**

**Physics**

B.S., Boise State University  
M.S., Idaho State University

**SIEVERS, John**

**Astronomy**

B.A., M.A., San Diego State University  
A.B.D., University of Pennsylvania

**SILVERMAN, Vilma**

**Spanish**

B.A., M.A. San Diego State University

**SMITH, Jean Ann**

**Librarian**

B.A., University of Michigan, Ann Arbor  
MLIS, University of California, Berkeley  
SOARES, Danene  
Associate Dean, Teacher and Reading Development  
B.A., California State University, Fullerton  
M.A., Virginia Polytechnic Inst. & State University Blacksburg

**SMITH, Wendy**

**English**

B.A., University of California,  
San Diego  
M.A., San Diego State  
University

**SOARES, Danene**

**Associate Dean, Teacher  
Education and International  
Education**

B.A., California State University,  
Fullerton  
M.A., Virginia Polytechnic Inst.  
& State University Blacksburg

**SONG, Xiaochuan**

**Business/Economics**

B.A., M.A., Liaoning University,  
Shenyang, China  
M.S., Brigham Young University,  
Provo, Utah  
Ph.D., University of Southern  
California, Los Angeles

**SPECHT, Erica**

**Tutoring Center**

B.S., University of California,  
Davis  
M.S., National University,  
San Diego

**STAMM, Judy**

**Health & Physical Education**

B.A., San Diego State University  
M.S., CalPoly, Pomona  
Ph.D., University of California,  
Los Angeles

**STARBUCK, Scott**

**English**

B.S., Western Oregon State  
College  
M.F.A., Eastern Washington  
University, Cheney, WA

**STEINBERG, Alison**

**Librarian (Online Services)**

B.F.A., University of North  
Carolina, Winston-Salem  
M.L.I.S. San Jose State  
University Distance Education  
Program  
University, Cheney, WA

**STYLES, Leslie**

**English**

**SULLIVAN, Chris**

**English**

B.A., M.A., San Diego State  
University

**SUNDAYO, Judy**

**Counselor**

B.A., American University,  
Washington, D.C.  
M.A., United States  
International University  
M.A., Ph.D., Professional School  
of Psychological Studies

**SVOBODA, George (Jiri)**

**Music (Performance Studies)**

B.A., M.A., San Diego State  
University  
Degree from State Conservatory  
of Pilsen, Czechoslovakia

**SYKES, Paul**

**Biology**

B.A., University of California,  
Santa Barbara  
M.S., California State  
University, Long Beach  
Ph.D., University of California,  
San Diego

**SZYNDLAR, Jerzy**

**Physical Education, Soccer**

B.A., M.A., Gdansk University,  
Poland

**TAPPEN, William A.**

**Chemistry**

A.B., M.S., San Diego State  
University

**TEEGARDEN, Mary Therese**

**Math/Computer Science**

B.A., University of Kent,  
Cantebury, England  
M.A.T., San Diego State  
University

**TEEGARDEN, Tom P.**

**Mathematics**

B.A., M.A., San Diego State  
University

**TEMPLE, Michael V.**

**Counselor**

A.A., Grossmont College  
B.A., University of Montana,  
Missoula  
M.A., San Diego State  
University

**TOTH, Juan Carlos**

**Computer Business Technology  
Multimedia**

B.A., Keene College,  
New Hampshire

**TOTO, Joseph,**

**Chemistry**

B.S., Albright College, Reading,  
PA  
M.S., Ph.D. University of  
California, Santa Barbara

**TRAN, Ngoc Kim**

**Mathematics**

B.A., University of California,  
San Diego  
M.A., University of California,  
Santa Barbara

**TREMBLEY, Mark**

**Geography**

A.A., Los Angeles Valley College  
B.A., California State University,  
Northridge  
M.A., M.L.A., University of  
California, Berkeley

**TRUNEH, Yohannes**

**Mathematics**

B.S., Addis Ababa University,  
Addis Ababa, Ethiopia  
M.S., Cranfield Institute of  
Technology, Cranfield, England  
Ph.D., Imperial College of  
London, England

**TUTTLE, Tracy C.**

**Accounting**

B.A., M.S., University of  
Nevada, Las Vegas

**VANKIRK, Jaye**

**Psychology**

B.A., San Francisco State  
University  
M.A., California State  
University, Fullerton

**WALES, James**

**Counselor**

B.A., Rutgers University  
M.A., California State  
University, Chico

**WALKER, Tracey**

**English**

B.A., M.A., San Diego State  
University

**WEAVER, Benjamin F.**

**Counselor**

B.S., M.S., San Diego State  
University

**WEISS, Lawrence, Ph.D.**

**Speech Communications/Debate**

B.S.E., University of Wisconsin,  
Whitewater  
M.A., University of Wisconsin,  
Madison  
Ph.D., University of Wisconsin

**WESLEY, Walter Duane**

**Computer and Information  
Science (CISC)**

B.S., M.S., National University,  
San Diego

**WILLIAMS, Lisa**

**Physical Education, Basketball**

B.S., Eastern Illinois University  
M.S., Arizona State University

**WITTNER, Lois**

**Speech Arts**

B.A., San Diego State University  
M.A., Purdue University

**WONG, Seung-Kai**

**Physics**

General B.Sc., University of  
Hong Kong, China  
Special B.Sc., University of  
Hong Kong, China  
Ph.D., Columbia University, NY

**ZABALETA, Francisco S.**

**Language Lab Director**

B.A., M.A., San Diego State  
University  
Ph.D., University of California,  
Santa Barbara  
Degree in Master Industrialist  
Studies, Don Bosco Polytechnic  
Institute, Pasajes, Guipuzcoa,  
Spain

**ZAND, Farshid V.**

**Chemistry**

B.S., National University of Iran  
in Teheran  
M.S., Ph.D., University of Paris-  
sud, Orsay, France  
M.S., United States  
International University, San  
Diego

**ZAPPIA, Charles**

**History**

B.A., University of Pittsburgh  
M.A., San Jose State University  
Ph.D., University of California,  
Berkeley

**ZOBELL, Bonnie**

**English**

A.B., San Diego State University  
M.F.A., Columbia University

**FACULTY/ADMINISTRATORS  
EMERITI**

AASE, Betty H., Faculty  
AKASHIAN, Vahe., Faculty  
AMONDSO, Nellie G., Faculty  
ANCINEC, George D., Faculty  
ANDERSON, Keith, Faculty  
ANTRIM, Merrilee, Faculty  
ARNOLD, Robert R., Dean  
ATHERTON, Larry, Faculty  
AXFORD, Louis M., Faculty  
BALL, Robert W., Faculty  
BANDES, William D., Faculty  
BARKER, David P., Faculty  
BARKER, Margaret S., Faculty  
BEDNAR, Mildred, Faculty  
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BERGER, Dorothy, Faculty  
BLACKMUN, Barbara W., Faculty  
BLANKENBURG, Richard, Dean  
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BOLEY, Rita, Faculty  
BONHAM, Frank L., Faculty  
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BRILL, Jack, Faculty  
BROOKS, Allen, Vice Chancellor  
BROWN, Charles, Faculty  
BROYLES, Irene M., Faculty  
BRYNOLF, Anita, Faculty  
BUCHANAN, Jill, Faculty  
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Faculty  
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Faculty

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 Faculty  
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 Faculty  
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 Faculty  
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 STOCKWELL, Ross, Faculty  
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 SUCHECKI, Dennis, Faculty  
 SWEGLES, William, Faculty  
 SYKES, Shirley D., Faculty  
 TAYLOR, Howard H., Faculty  
 TEWS, Paul, Faculty  
 THELIG, Kenneth, Faculty  
 TIFFT, Paul W., Faculty  
 THOMPSON, Jesse, Faculty  
 THROCKMORTON, Harold,  
 Faculty  
 TRIPATHI, Iswari Dutta, Faculty  
 TSANG, Allan W., Faculty  
 TUCKER, Betty Jo, Dean  
 TURNER, Glenyth A., Faculty  
 UNDERWOOD, Beulah Grant,  
 Faculty  
 UNDERWOOD, Thomas Lon,  
 Faculty  
 VAN BENTHUYSEN, Jane, Faculty  
 VAN DE VEN, John D., Faculty  
 VAN DER STAP, Laurentius,  
 Faculty

VOLPE, Carolyn C., Faculty  
 WALKER, Alfred S., Faculty  
 WALKER, Richard A., Faculty  
 WAYMON, Carrol, Faculty  
 WEBSTER, Robert W., Dean  
 WELCH, Lionel C., Faculty  
 WILKE, Irving J., Faculty  
 WILLIAMS, Christopher Starr,  
 Faculty  
 WILLIS, Veronica, Faculty  
 WINSLOW, Jacqueline L.,  
 Faculty  
 WITHERS, Marjorie, Faculty  
 WITT, Betty J., Faculty  
 WITZMAN, Joseph E. Faculty  
 WOLINSKI, Arelene E., Faculty  
 WOODRUFF, Milton D., Faculty  
 WRAY, John Henry, Faculty  
 WYBORNEY, Ruth, Faculty  
 YARBER, Robert E., Faculty  
 YOUNG, Dolores M., Faculty  
 ZABINSKY, Edward J., Faculty



# Index

## A

Academic Accommodation . . . . .	55	Student Right to Know . . . . .	55
Academic Calendar . . . . .	11	Substance Abuse . . . . .	57
Fall Semester 2007 . . . . .	11	Title IX. Prohibiting Sex Discrimination in Education . . . . .	56
Spring Intersession 2008 . . . . .	11	Transcripts of Prior Academic Credit . . . . .	49
Spring Semester 2008 . . . . .	11	Transcripts of Record . . . . .	49
Summer Semester 2008 . . . . .	12	Transferability of Credits . . . . .	49
Academic Competitiveness Grant (ACG) . . . . .	30	Academic Renewal by Course Repetition . . . . .	48
Academic Credit for Nontraditional Education . . . . .	51	Academic Renewal Without Course Repetition . . . . .	48
Credit by Examination . . . . .	54	Academic Requirements . . . . .	65
Credit for Military Service . . . . .	54	Additional College Degree . . . . .	77
Academic Disqualification . . . . .	47	American Institutions/California Government . . . . .	68
Academic Freedom . . . . .	60	Associate Degree Requirements . . . . .	66
Academic Grades . . . . .	45	Certificate of Achievement . . . . .	76
Academic Information . . . . .	44	District Requirements . . . . .	66
Accelerated College Program . . . . .	44	General Education Outcomes Defined . . . . .	70
Class Attendance . . . . .	45	General Education Requirements . . . . .	71
Cooperative Work Experience . . . . .	45	Graduation . . . . .	76
Dean's List . . . . .	45	Major Requirements . . . . .	66
Honors . . . . .	44	Recency of Coursework Limitation . . . . .	66
SDCCD Online Learning Pathways . . . . .	44	Academic, Vocational & Support Services Programs	
Study Abroad Programs . . . . .	44	Mesa Academy Program . . . . .	33
Academic Information and Regulations . . . . .	43	Mesa LINC - Learning in Communities . . . . .	33
Academic Probation . . . . .	47	Puente Project . . . . .	34
Academic Regulations . . . . .	48	Accelerated College Program . . . . .	44, 197
Academic Accommodation . . . . .	55	Accounting	
Academic Credit for Nontraditional Education . . . . .	51	Courses . . . . .	199
Academic Renewal By Course Repetition . . . . .	48	Curriculum . . . . .	108
Academic Renewal Without Course Repetition . . . . .	48	Accreditation . . . . .	9
Additional Information on Policies . . . . .	56	Adding Classes . . . . .	17
Audit Policy . . . . .	55	Additional College Degree . . . . .	77
Copyright Responsibility . . . . .	58	Additional Fees . . . . .	23
Course Repetition Policy . . . . .	48	A.S. College Membership . . . . .	23
Crime Awareness and Campus Security . . . . .	57	Credit by Examination . . . . .	23
Debt Owed to the College . . . . .	55	Parking . . . . .	23
Drug and Alcohol Use . . . . .	56	Student Representation Fee . . . . .	23
Elder and Dependent Adult Abuse . . . . .	57	Transcript of Record . . . . .	23
Free Speech . . . . .	56	Additional Information on Policies . . . . .	56
Gender Equity . . . . .	56	Address Change . . . . .	18
Honest Academic Conduct . . . . .	48	Administrative and Supervisory Personnel . . . . .	4
Nondiscrimination Policy . . . . .	55	Administrative Assistant	
Petition for Exceptions . . . . .	55	Curriculum . . . . .	134
Policy Prohibiting Sexual Harassment . . . . .	56	Administrative Drop . . . . .	17
Responsibility for Maintaining Accurate Registration . . . . .	55	Admission . . . . .	14
Responsibility for Meeting Requirements . . . . .	55	Admission Programs . . . . .	100
Smoke-Free Campus . . . . .	57	Admissions and Registration . . . . .	13
Smoking Regulation . . . . .	57	Admission . . . . .	14
Statement of Open Courses . . . . .	55	Apply Online . . . . .	15
Student Grievance Procedure . . . . .	60	Assessment . . . . .	15
		College Matriculation Program . . . . .	14

Educational Planning	15	Board of Trustees	3
Follow-up Services	16	Bookstore	40
Important Reminder	15	Bridging Lab	35
Orientation	15	Building Construction Technology	
Advanced Placement Test	50	Courses	230
Allied Health		Curriculum	126
Courses	200	Business	
Alpha Gamma Sigma	38	Courses	231
American Indian Studies	109, 200	Curriculum	
American Institutions Requirement	82	Business Administration	127
American Institutions/California Government Requirement	68	Business Management	128
American Sign Language/Interpreting		<b>C</b>	
Courses	201	Cafeteria	41
Curriculum	109	Cal Grants	30
Animal Health Technology		Calendars	11
Courses	203	California Articulation Number (CAN) System	86
Curriculum	110	California State University Transfer Checklist	83
Anthropology		Campus Life	37
Courses	209	Alpha Gamma Sigma (AGS)	38
Curriculum	112	Associated Students Membership	38
Apply Online	15	Associated Students/Student Government	38
Architecture		Athletics	39
Courses	210	Community Events	37
Curriculum	113	Discounts	38
Art-Fine Art		Honor Societies	38
Courses	214	Phi Theta Kappa ( <del>Φ</del> K)	38
Curriculum	118	Psi Beta ( <del>Ψ</del> B)	38
Asian Pacific American Studies	122	Student Activities	37
Asian Studies	122	Your College Services Card Supports	39
Assembly Bill (AB) 540	20	Career Center	26
Assessment	15	Catalog Rights	76
Associate Degree		Center for Independent Learning (CIL)	35
Additional College Degree	77	Certificate of Achievement	76
Associate Degree Requirements	66	Certificate of Completion	76
Associated Students Membership	38	Chafee Grant Program	30
Associated Students/Student Government	38	Change of Name or Address	18
Astronomy		Chemistry	
Courses	222	Courses	233
Athletics	39	Curriculum	175
Mesa Athletics and Academic Program (MA2P)	39	Chicano Studies	
Physical Education Classes/Intercollegiate Sports Disclaimer	39	Courses	237
Audit Policy	55	Curriculum	129
Awarding of Degrees or Certificates	77	Child Development	
<b>B</b>		Courses	240
Biology		Curriculum	130
Courses	223	Child Development Center	37
Curriculum	123	Children on campus	17
Black Studies		Chinese	
Courses	227	Courses	245
Curriculum	125	Class Attendance	45
Board of Governors Waiver (BOGW)	29	Class Schedules on Internet via World Wide Web	16
		Code of Conduct	59

College Enrollment Fee . . . . .	22	Dean's List . . . . .	45
College History . . . . .	8	Debt Owed to the College . . . . .	55
College Level Examination Program (CLEP) . . . . .	51	Degree Curricula and Certificate Programs . . . . .	107
College Matriculation Program . . . . .	14	Dental Assisting	
Admission . . . . .	14	Courses . . . . .	263
Assessment . . . . .	15	Curriculum . . . . .	144
Educational Planning . . . . .	15	Destination and Event Management in	
Follow-up Services . . . . .	16	Hospitality	
Important Reminder . . . . .	15	Curriculum . . . . .	146
Orientation . . . . .	15	Dietetic Service Supervisor . . . . .	140
Steps to Student Success . . . . .	14	Diplomas . . . . .	77
College Police		Disability Support Programs and Services	
Vehicle Immobilization/Booting/ Towing/Hold . . . . .	41	Courses . . . . .	268
College Police Department . . . . .	41	Disability Support Programs and Services (DSPS) . . . . .	26
Police Escort . . . . .	41	Disabled Students	
College Services Card . . . . .	39	Transportation . . . . .	41
Community Events . . . . .	37	Disabled Veterans . . . . .	32
Computer and Information Sciences		Disclaimer . . . . .	10
Courses . . . . .	252	Discounts . . . . .	38
Curriculum . . . . .	138	District Administration . . . . .	4
Computer Business Technology		District Requirements . . . . .	66
Courses . . . . .	245	Dramatic Arts	
Curriculum . . . . .	134	Courses . . . . .	269
Computer Services . . . . .	35	Curriculum . . . . .	148
Conduct, Student . . . . .	59	Dramatic Arts Program . . . . .	40
Conduct, Volunteer/Visitor . . . . .	62	Dropping Classes . . . . .	17
Construction Management (See Architecture) . . . . .	255	Drug and Alcohol Use . . . . .	56
Consumer Studies		<b>E</b>	
Courses . . . . .	255	Economics	
Curriculum . . . . .	140	Courses . . . . .	273
Continuous Enrollment . . . . .	76	Education	
Cooperative Agencies Resources for		Courses . . . . .	273
Education (CARE) . . . . .	27	Educational Planning . . . . .	15
Cooperative Work Experience . . . . .	45	Elder and Dependent Adult Abuse . . . . .	57
Copyright Responsibility . . . . .	58	Email Address Change . . . . .	18
Counseling Services . . . . .	26	Emergency Calls . . . . .	41
Course Descriptions . . . . .	195	Engineering	
Course Numbering System . . . . .	196	Courses . . . . .	274
Course Repetition Policy . . . . .	48	Curriculum . . . . .	175
Credit by Examination . . . . .	54	English	
Credit for Military Service . . . . .	54	Courses . . . . .	277
Credit/No Credit Grading Policy . . . . .	46	Curriculum . . . . .	149
Crime Awareness and Campus Security . . . . .	57	English as a Second Language	
Culinary Arts/Culinary Management in		Courses . . . . .	275
Hospitality . . . . .	142	English for Speakers of Other Languages (ESOL) . . . . .	26
Courses . . . . .	256	Enrollment Fee . . . . .	22
Curriculum . . . . .	142	Enrollment Fee Assistance	
<b>D</b>		Board of Governors Waiver (BOGW) . . . . .	29
Dance		Environmental Design Studies . . . . .	150
Courses . . . . .	260, 347	Escrow	
Curriculum . . . . .	172	Courses . . . . .	284
DANTES Subject Standardized Test . . . . .	52		

Event Planning	
See Distination and Event Management in Hospitality	151
Exclusion from Classes	17
Extended Opportunity Programs and Services (EOPS) and Cooperative Agencies Resources for Education (CARE)	27
How to Apply	27
What is EOPS?	27
<b>F</b>	
Faculty	383
Faculty Rights and Responsibilities	60
Fall Semester 2007	11
Fashion	
Courses	284
Curriculum	151
Federal Direct Loan (Unsubsidized)	31
Federal Pell Grant	29
Federal Supplemental Educational Opportunity Grant (FSEOG)	30
Federal Work Study	30
Fees	22
Additional Fees	23
Community College Enrollment Fee	22
Enrollment Fee	22
Health Services Fee	22
Liability Insurance	23
Nonresident Tuition	22
Refunds	23
Filipino Studies	
Courses	289
Financial Aid	27
Application	28
Awards	28
Cal Grants	30
Eligibility	28
Enrollment Fee Assistance	
Board of Governors Waiver (BOGW)	29
Federal Direct Loan (Subsidized)	30
Federal Direct Loan (Unsubsidized)	31
Federal Pell Grant	29
Federal Supplemental Educational Opportunity Grant (FSEOG)	30
Federal Work Study	30
Financial Aid Programs Available	29
National Student Clearinghouse	31
Plus Loan	31
Return of Title IV Funds	29
Scholarships	29
Student Emergency Loans	31
Student Loans	30
Fitness Specialist	
Certificate Courses	353
Curriculum	173
Food Service Occupations	
Courses	256
Foreign Languages (See Languages)	161
Free Speech	56
French	
Courses	289
Curriculum	161
<b>G</b>	
Gender Equity	56
General Course Information	
Accelerated College Program	197
Challenge Procedures	196
General Education Requirements	71
General Information	7
Accreditation	9
Disclaimer	10
History	8
Mission and Goals	9
Statement of Philosophy	8
Student Learning Outcomes	8
Generic Course Information	196
Geographic Information Systems	
Courses	290
Curriculum	154
Geography	
Courses	292
Curriculum	186
Geology	
Courses	293
German	
Courses	293
Gift Certificate Program	31
Global Culture Studies	
Curriculum	185
Grade Challenge	46
Grading System	45
Academic Grades	45
Administrative symbols	
CR/NC - Credit/No Credit	45
Credit/No Credit Grading Policy	46
Grade Challenge	46
In Progress	46
Incomplete	46
Withdrawal	46
Graduation	76
Additional College Degree	77
Awarding of Degrees or Certificates	77
Catalog Rights	76
Continuous Enrollment	76
Diplomas	77
Graduation with Distinction	77
Petition for Graduation	76
Graduation with Distinction	77
Guarantee Admission Programs	100

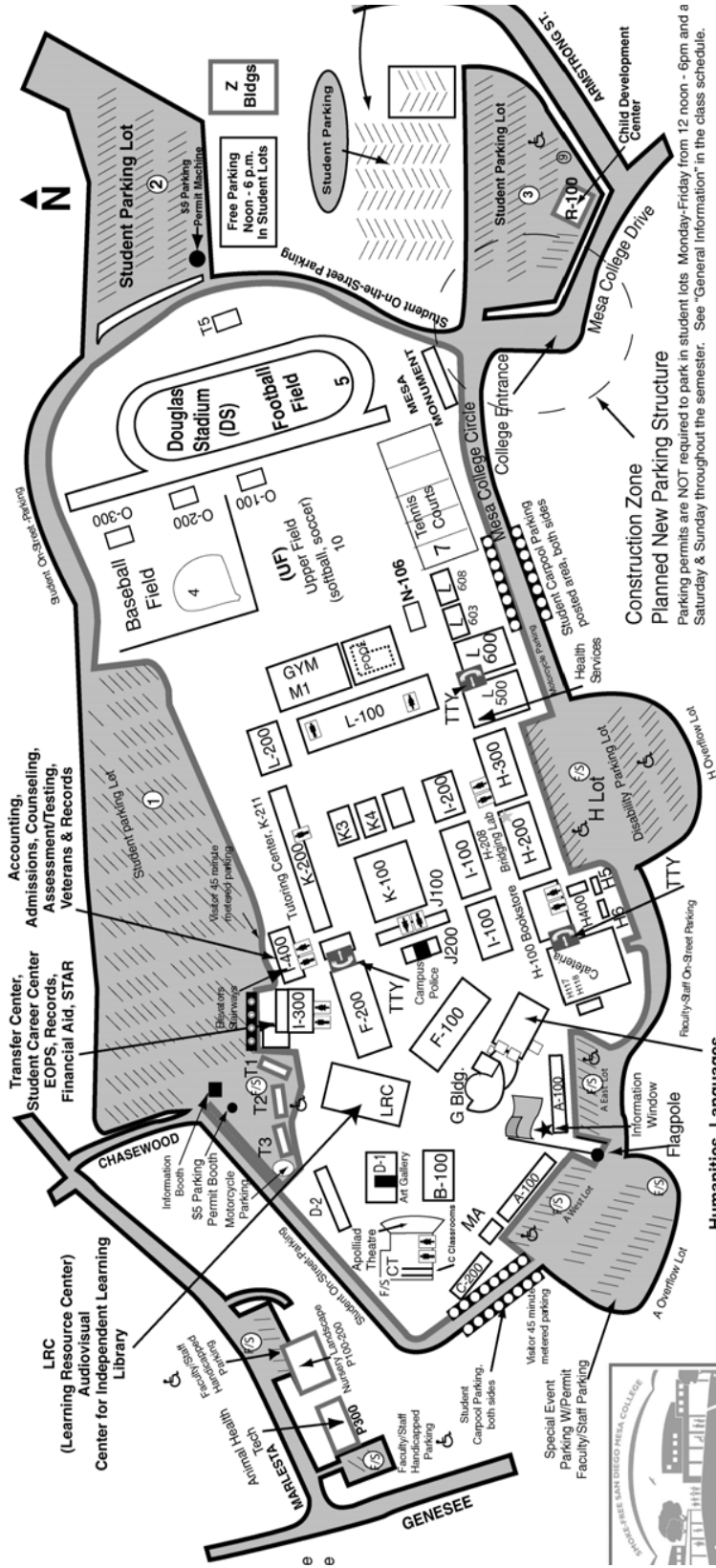
- H**
- Health Education
    - Courses . . . . . 294
  - Health Information Technology
    - Courses . . . . . 295
    - Curriculum . . . . . 155
  - Health Service Fee . . . . . 22
  - Health Services
    - Student Accident Insurance . . . . . 37
  - High School Courses for College Credit . . . . . 104
  - History
    - Courses . . . . . 297
    - Curriculum . . . . . 157
  - Honest Academic Conduct . . . . . 48
  - Honor Societies . . . . . 38
  - Honors . . . . . 44
  - Honors Global Competencies Certificate
    - Curriculum . . . . . 163
  - Hospitality
    - Courses . . . . . 302
  - Hotel Management
    - Courses . . . . . 304
    - Curriculum . . . . . 158
  - Humanities
    - Courses . . . . . 305
    - Interdisciplinary . . . . . 306
    - Religious Studies . . . . . 305
- I**
- IGETC . . . . . 87
  - Independent Study . . . . . 197
  - Individualized Instruction . . . . . 197
  - Information Management Technology
    - Curriculum . . . . . 135
  - Interior Design
    - Courses . . . . . 306
    - Curriculum . . . . . 160
  - International Baccalaureate Credit . . . . . 53
  - International Students (F-1 Visa Students)
    - Academic Achievement . . . . . 21
    - Admission Requirements . . . . . 21
    - English Proficiency Requirements . . . . . 21
    - Financial Resources . . . . . 22
    - General Information . . . . . 21
    - Health Clearance . . . . . 22
    - Housing . . . . . 22
    - Other Visa Students . . . . . 22
  - Internet Addresses
    - [www.sdmesa.edu/7lrc/index.html](http://www.sdmesa.edu/7lrc/index.html) . . . . . 35
    - [www.sdmesa.edu/library/index.html](http://www.sdmesa.edu/library/index.html) . . . . . 34
  - Internet addresses
    - [studentweb.sdccd.edu](http://studentweb.sdccd.edu) . . . . . 15
    - [www.sdccd.edu/schedule](http://www.sdccd.edu/schedule) . . . . . 16
  - Intersegmental General Education Transfer Curriculum (IGETC) . . . . . 87
  - Interession 2008 . . . . . 11
  - Italian
    - Courses . . . . . 309
- J**
- Japanese
    - Courses . . . . . 309
    - Curriculum . . . . . 161
  - Journalism . . . . . 40
    - Courses . . . . . 311
- L**
- Lack of Progress Disqualification . . . . . 47
  - Lack of Progress Probation . . . . . 47
  - Languages
    - Curriculum . . . . . 161
  - Latin
    - Courses . . . . . 312
  - Leadership Opportunities . . . . . 39
  - Learning Outcomes . . . . . 8
  - Learning Resources . . . . . 34
    - Center for Independent Learning (CIL) . . . . . 35
    - Computer Services . . . . . 35
    - Important Library Resources . . . . . 34
    - Library and Audiovisual Services . . . . . 34
    - LRC . . . . . 34
  - Liability Insurance . . . . . 23
  - Liberal Arts . . . . . 162
  - Library and Audiovisual Services . . . . . 34
  - Library Science
    - Courses . . . . . 313
- M**
- Major Requirements . . . . . 66
  - Map of Campus . . . . . 405
  - Marketing
    - Courses . . . . . 313
    - Curriculum . . . . . 164
  - Mathematics
    - Courses . . . . . 314
    - Curriculum . . . . . 165
  - Matriculation Program . . . . . 14
  - Medical Assisting
    - Courses . . . . . 320
    - Curriculum . . . . . 166
  - Medical Business Assistant
    - Curriculum . . . . . 135
  - Medical Transcription Specialist
    - Curriculum . . . . . 136
  - Mesa Academy Program . . . . . 33
  - Mesa LINC--Learning in Communities . . . . . 33
  - Microcomputer Applications
    - Curriculum . . . . . 137

- Microsoft  
 Courses . . . . . 325  
 Curriculum . . . . . 138
- Minor Children on Campus . . . . . 17
- Mission and Goals . . . . . 9
- Multimedia  
 Courses . . . . . 327  
 Curriculum . . . . . 168
- Multiple Degrees . . . . . 77
- Music  
 Courses . . . . . 329  
 Curriculum . . . . . 170
- N**
- Name Change . . . . . 18
- National Student Clearinghouse . . . . . 31
- Nondiscrimination Policy . . . . . 55
- Nonresident Students . . . . . 20
- Nonresident Tuition . . . . . 22
- Nontraditional Education, Academic  
 Credit for . . . . . 51
- Nursery and Landscape Technology  
 Curriculum . . . . . 172
- Nutrition  
 Courses . . . . . 339  
 Curriculum . . . . . 140
- O**
- On-line Registration (Reg-e) . . . . . 16
- Online, Learning Pathways . . . . . 44
- Orientation . . . . . 15
- P**
- Parking . . . . . 23, 41
- Personal Growth  
 Courses . . . . . 341
- Petition for Exceptions . . . . . 55
- Petition for Graduation . . . . . 76
- Phi Theta Kappa . . . . . 38
- Philosophy  
 Courses . . . . . 342  
 Curriculum . . . . . 186
- Physical Education  
 Classes/Intercollegiate Sports  
 Disclaimer . . . . . 39, 345  
 Courses . . . . . 345  
 Adapted Physical Education . . . . . 350  
 Aquatic Activities . . . . . 346  
 Dance . . . . . 260, 347  
 Fitness Specialist . . . . . 353  
 Individual Activities . . . . . 347  
 Intercollegiate Athletics . . . . . 351  
 Team Sports . . . . . 349  
 Theory Classes . . . . . 354  
 Curriculum . . . . . 172  
 Fitness Specialist . . . . . 173
- Physical Science  
 Courses . . . . . 357  
 Curriculum . . . . . 174
- Physical Therapist Assistant  
 Courses . . . . . 358  
 Curriculum . . . . . 178
- Physics  
 Courses . . . . . 361  
 Curriculum . . . . . 176
- Plus Loan . . . . . 31
- Police Escort and Related Services . . . . . 41
- Policy Prohibiting Sexual Harassment . . . . . 56
- Political Science  
 Courses . . . . . 363  
 Curriculum . . . . . 187
- Prerequisites, Corequisites, and Limitations  
 on Registration  
 Challenge Procedures . . . . . 19
- Prerequisites, Corequisites, Limitations on  
 Registration and Advisories . . . . . 19
- President's Message . . . . . 2
- Priority Enrollment System . . . . . 18
- Programs of Instruction  
 Independent Study . . . . . 197  
 Individualized Instruction . . . . . 197  
 Service Learning . . . . . 197  
 Special Topics Courses . . . . . 196  
 Supervised Tutoring . . . . . 196  
 Work Experience . . . . . 196
- Psi Beta . . . . . 38
- Psychology  
 Courses . . . . . 363  
 Curriculum . . . . . 179
- Puente Project . . . . . 34
- R**
- Radiologic Technology  
 Courses . . . . . 367  
 Curriculum . . . . . 180
- Readmission after Disqualification . . . . . 47
- Real Estate  
 Courses . . . . . 370  
 Curriculum . . . . . 182
- Recency of Coursework Limitation . . . . . 66
- Recognition of High School Courses for  
 College Credit . . . . . 104
- Refunds . . . . . 23
- Registration . . . . . 16  
 Adding Classes . . . . . 17  
 Administrative Drop . . . . . 17  
 Change of Name, Mailing, or Email  
 Address . . . . . 18  
 Children in Classrooms . . . . . 18  
 Class Schedules on Internet . . . . . 16  
 Dropping Classes . . . . . 17

Exclusion From Classes . . . . .	17	Speech Communications	
Minor Children on Campus . . . . .	17	Courses . . . . .	374
Online Registration (Reg-e) . . . . .	16	Curriculum . . . . .	188
Priority Enrollment System . . . . .	18	Spring Semester 2008 . . . . .	11
Study Load Limit . . . . .	18	Standards of Academic Progress . . . . .	47
Wait List . . . . .	16	Academic Disqualification . . . . .	47
Residency . . . . .	19	Academic Probation . . . . .	47
Appeals . . . . .	20	Lack of Progress Disqualification . . . . .	47
Assembly Bill (AB) 540 . . . . .	20	Lack of Progress Probation . . . . .	47
Exception to Residency Requirements . . . . .	20	Readmission After Disqualification . . . . .	47
Factors Considered to Determine		Statement of Open Courses . . . . .	55
Residency . . . . .	19	Statement of Philosophy . . . . .	8
False Information . . . . .	20	Steps to Student Success . . . . .	14
Incorrect Classification . . . . .	20	Student Accident Insurance . . . . .	37
Limitation of Residency Rules . . . . .	20	Student Activities . . . . .	37
Nonresident Students . . . . .	20	Student Emergency Loans . . . . .	31
Reclassification . . . . .	20	Student Grievance Procedure . . . . .	60
Status . . . . .	19	Student Health Services . . . . .	36
Residency Status . . . . .	19	Student Learning Outcomes . . . . .	8
Residency, Factors Considered to Determine . . . . .	19	Student Loans . . . . .	30
Responsibility for Maintaining Accurate		Student Responsibilities . . . . .	59
Registration . . . . .	55	Student Right to Know . . . . .	55
Responsibility for Meeting Requirements . . . . .	55	Student Rights . . . . .	58
Review of Student Records . . . . .	61	Student Rights, Responsibilities, and Privacy	
Russian		of Student Records . . . . .	58
Courses . . . . .	371	Code of Conduct . . . . .	59
<b>S</b>		Student Responsibilities . . . . .	59
San Diego Community College District . . . . .	3	Student Rights . . . . .	58
San Diego Mesa College Faculty . . . . .	383	Student Services . . . . .	25
Scholarships . . . . .	29	Academic, Vocational & Support Services	
SDCCD Online Learning Pathways . . . . .	44	Programs . . . . .	33
Selected Studies		Career Center . . . . .	26
Curriculum . . . . .	184	Child Development Center . . . . .	37
Service Learning . . . . .	197	Counseling Services . . . . .	26
Community . . . . .	197	Disability Support Programs and Services . . . . .	26
Elementary and High School Projects . . . . .	197	English for Speakers of Other Languages	
High School Projects . . . . .	197	(ESOL) . . . . .	26
On Campus . . . . .	197	Extended Opportunity Programs and	
Service Learning Program . . . . .	31	Services (EOPS) and Cooperative Agencies	
Sex Discrimination, Title IX., Prohibiting . . . . .	56	Resources for Education (CARE) . . . . .	27
Sexual Harassment, Policy Prohibiting . . . . .	56	Financial Aid . . . . .	27
Smoke-Free Campus . . . . .	57	Mesa Academy Program . . . . .	33
Smoking Regulation . . . . .	57	Service Learning Program . . . . .	31
Social Sciences		Student Health Services . . . . .	36
Curriculum . . . . .	185	Support Services . . . . .	40
Sociology		Transfer Center . . . . .	31
Courses . . . . .	372	Tutorial Services . . . . .	35
Curriculum . . . . .	187	Veterans and Service Members . . . . .	32
Spanish		Student Tutorial and Academic Resources	
Courses . . . . .	372	(STAR) Program . . . . .	36
Curriculum . . . . .	161	Study Abroad Programs . . . . .	44
Special Topics Courses . . . . .	196	Study Load Limit . . . . .	18
Speech and Debate . . . . .	40	Summer Session 2008 . . . . .	12
		Supervised Tutoring . . . . .	196

Support Services	
Cafeteria	41
Campus Bookstore	40
College Police Department	41
Emergency Calls	41
Parking	41
Police Escort and Related Services	41
Vehicle Immobilization/Booting/ Towing/Hold	41
Support Services Programs	33
<b>T</b>	
Table of Contents	5
Tagalog	
Courses	377
Teacher Education Preparation	189
Tech Prep Articulation	104
The San Diego Community College District	3
Theater (Dramatic Arts)	
Courses	269
Curriculum	148
Title IX. Prohibiting Sex Discrimination in Education	56
Tourism	
Courses	378
Tourism (See Destination and Event Management in Hospitality)	
Courses	378
Curriculum	146
Transcripts of Prior Academic Credit	49
Transcripts of Record	49
Transcripts, Military	33
Transfer Center	31
Transfer Guide	79
California State University Transfer Checklist	83
Guarantee Admission Programs	100
Transfer Programs	80
Transfer to University of California	84
University of California Transfer Checklist	85
Transfer Programs	80
Certification of CSU General Education Breadth Requirements	94
Transfer Studies	
Curriculum	190
CSU	190
IGETC	190
Other Institutions	191
UCSD TAG	191
Transfer to California State University (CSU)	81
Transfer to University of California	84
Transferability of Credits	49
Transportation for Disabled Students	41
Tutorial Services	35
The Bridging Lab	35
The Student Tutorial and Academic Resources (STAR) Program	36
Writing Center	36
Tutoring Appointment Center (T.A.C.)	36
<b>U</b>	
University of California Transfer Checklist	85
University of California, San Diego Transfer Admission Guarantee (UCSD-TAG)	101
<b>V</b>	
VA Orientations	33
Vehicle Immobilization/Booting/ Towing/Hold	41
Veterans and Service Members	
Disabled Veterans	32
Liability	32
Number of Units Required	32
Repeated Classes	33
Transcripts	33
Veteran Dependent Exemption	32
Veterans Academic Progress	32
Veterans Center Military Service Connected Benefit Programs	32
Withdrawal/Change of Classes	32
Work Experience	33
Vietnamese	
Courses	380
Visa Students (other than F-1)	22
Visa Students F-1	21
Vocational Support Services Programs	33
Volunteer/Visitor Conduct Expectations	62
<b>W</b>	
Wait List	16
Women's Studies	
Certificate of Completion	192
Curriculum	192
Work Experience	196
Work Experience, Cooperative	45, 380
Work Study, Federal	30





**Construction Zone**  
**Planned New Parking Structure**  
 Parking permits are NOT required to park in student lots Monday-Friday from 12 noon - 6pm and a Saturday & Sunday throughout the semester. See "General Information" in the class schedule.

**SMOKE-FREE PERIMETER:**  
 Mesa College is a smoke-free campus. For more information, please contact Student Health Services at 619-388-2774 or stop by L-504.

**Humanities, Languages, & Multicultural Studies**

**BUILDINGS**

- 0 Administration, President, V.P. Instruction, Business, Public Relations
- 0 Information Window
- 0 Classrooms
- 0 Classrooms, Apollod Theatre
- 0 Classrooms, Offices
- 0 Writing Center
- 0 Fine Arts (Gallery, D-104)
- 0 Classrooms
- 0 Classrooms
- 0 Dean's Office, Mesa Press, Cafeteria, Bookstore
- 0 Classrooms, Bridging Lab, Disabled Students Programs and Services,
- 0 Classrooms
- 0 Disabled Students Programs and Services, Tutoring Appointment Center, Classrooms

**LRC**

- (LRC Rooms)
- L-100
- L-200
- L-500
- L-600
- L-603, 608
- MA
- P-100 & P-200
- P-300
- R
- TT, T2, T3, Z

- Audiovisual Center for Independent Learning, Library, High Tech Center
- Physical Education Handball, Racquetball Courts, Wt. Rooms
- Classrooms, Athletic Training Room, Campus Nurse, Health Services
- Classrooms
- Classrooms
- Nursery/Landscape Technology
- Animal Health Technology
- Child Development Center
- Temporary Classrooms

**PARKING LOTS**

- 1-3 Student Parking with Permit
- F/S Faculty/Staff Permit Parking
- 0000 Student Carpool Parking (2 or more occupants)

**ATHLETIC FACILITIES**

- M1 Gym
- 4 Baseball Field
- 5 Merrill Douglas Stadium (Football, Track, Golf Field)
- 7 Tennis Courts
- 8 Swimming Pool
- 10 Upper Field (soccer/softball)
- 111 Student Restrooms

