



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Board of Trustees Policy

Chapter 2 - Board of Trustees

BP 2510 PARTICIPATION IN LOCAL DECISION-MAKING

The Board of Trustees of the San Diego Community College District is committed to collegial governance. This policy is intended to ensure that faculty, students and staff have the right to participate effectively in the governance of the District. The policy also ensures the right of the Academic Senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.

In accordance with Title 5, Sections 51023.7, 51023.5, and 53200-53204, and the mission of the San Diego Community College District:

To provide accessible, high quality learning experiences to meet the diverse educational needs of the community; the District shall adopt policies for the appropriate delegation of authority and responsibility to the Academic Senates, and provide students and staff with an opportunity to participate in formulation and development of policies and procedures that have or will have a significant effect on students and staff. The Board hereby adopts the following policy to facilitate the effective participation of faculty, staff, and students in District governance. This policy sustains other rights and responsibilities of the Academic Senates which are not specifically provided in statute or other regulations. This policy also should not limit other rights and responsibilities of management and the Board as specifically provided in existing State and other regulations.

ACADEMIC SENATES

1. DEFINITIONS

a. Consult Collegially: The Board shall rely on one of the following two consultation methods.

1) Rely primarily upon the advice and judgment of the Senates,

2) The Board or its representatives and the representatives of the Academic Senates shall have the obligation to attempt to reach mutual agreement.

b. Academic Senates: Organizations whose primary function is, as representative of the faculty, to make recommendations to the administration and governing board with respect to academic and professional matters, outside of collective bargaining.

c. Faculty: Those individuals employed in positions that are not designated as supervisory or management and for which minimum qualifications for employment are specified by the California Community Colleges Board of Governors.

d. Board of Trustees: The Board of Trustees of the San Diego Community College district or its designee.

2. RESPONSIBILITIES

e. The Board of Trustees shall consult collegially with representatives of the Academic Senates.

f. The Academic Senates shall retain the right to meet with and appear before the governing board with respect to the views, recommendations or proposals of the Senates.

g. The Board shall respond to recommendations of the Academic Senates as follows:

1) The Board shall elect to rely primarily on the advice and judgment of the Academic Senates for the following policy development:

a) Curriculum, including establishing prerequisites and placing courses within disciplines

b) Degree and certificate requirements

c) Grading policies

d) Educational program development

e) Standards or policies regarding student preparation and success

f) District and college governance structures, as related to faculty roles*

g) Faculty roles and involvement in accreditation processes, including self study and annual reports

h) Processes for institutional planning and budget development
Refers to number, make up and nature of committees in the governance structure and the role faculty plays in these.

* Refers to number, make up and nature of committees in the governance structure and the role faculty plays in these.

h. In instances where the Board elects to rely primarily upon the advice and judgment of the Senates, and recommendations are not accepted, the Board shall communicate the reason in writing to the President of each Academic Senates within 30 days of the decision.

2) Mutual agreement with the Academic Senates

The Board shall attempt to reach mutual agreement with the Academic Senates for the following policy development.

c.

- a) Policies for faculty professional development activities
- b) Processes for program review; and
- c) Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senates.

The governing board shall attempt to provide for mutual agreement with the Senates. In cases where there is no existing policy, or in cases where the exposure to legal liability or substantial fiscal hardship requires existing policy to be changed, the governing board may act, after a good faith effort to reach agreement, only for compelling legal, fiscal, or organizational reasons. In such instances, in the spirit of collegiality, all parties shall continue to participate in the resolution process. In the event mutual agreement cannot be reached, the Board shall communicate the reasons in writing to the President of each Academic Senates within 30 days of the decision.

3) Committee Assignments

The appointment of faculty members to serve on college or District committees, task forces, or other groups dealing with academic and professional matters, shall be made, after consultation with the Chief Executive Officer (or designee) by the Academic Senates.

STUDENTS

1. DEFINITIONS

- a. Representative body of students: The districtwide United Student Council chaired by the Student Trustee.

2. RESPONSIBILITIES

- a. The Board of Trustees shall provide students the opportunity to participate effectively in district governance.
- b. The Board will usually not take action on a matter having a "significant effect on students" until the representative body of students has had the opportunity to participate in the development of recommendations and formulation of policies and procedures.
- c. All recommendations and positions developed by the representative body of students shall be afforded every reasonable consideration.
- d. District policies that have a significant effect on students include:
 - 1) grading policies;
 - 2) codes of student conduct;
 - 3) academic disciplinary policies;
 - 4) curriculum development;
 - 5) courses or programs which should be initiated or discontinued;
 - 6) process for institutional planning and budget development;
 - 7) standards and policies regarding student preparation and success-;
 - 8) student services planning and development;
 - 9) student fees within the authority of the district to adopt; and
 - 10) any other district and college policy, procedure or related matter that the district governing board determines will have a significant effect on students.
- e. The selection of student representatives to serve on district committees shall be made in consultation with the representative body of students.

STAFF

1. DEFINITIONS

- a. Non-supervisory classified staff: shall include all employees in classified position exclusive of those who are designated management or supervisory.
- b. Supervisory staff: shall include employees in positions designated as supervisory including academic and classified positions.
- c. Management staff: shall include all employees in positions designated as management including academic and classified positions.
- d. Staff: shall include all non-supervisory classified staff, supervisory staff and management staff.

2. RESPONSIBILITIES

Except in unforeseeable, emergency situations, the governing board shall not take action on matters significantly affecting staff until it has provided staff an opportunity to participate in the formulation and development of those matters.

Staff will be included in appropriate committees, councils, advisory groups and other structures at all sites in order to participate in the formulation and development of matters which impact staff.

Procedures shall be distributed by the Chancellor to implement districtwide participating of staff in shared governance.

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq., (Academic Senate), 51023.5 (staff), 51023.7 (students);
Accreditation Standard IV.A

Adopted: 12/14/2006

SDCCD – former policy 0003