SAN DIEGO COMMUNITY COLLEGE DISTRICT PERSONNEL ASSIGNMENT STATUS SHEET

People, Culture, and Technology Services 3375 Camino del Rio South, Suite 330 San Diego, CA 92108

REASON (incl. additives):

									OTHER			
*Employee Name		EMPL ID	EMPL ID					Not	es:			
* Assign Days/Hours	Is this a Pern	Is this a Permanent or Temporary c										
				1								
New Assignmen	nt				_				Expense Distribution			
Empl Rec# Position Title					Job Code	Comp	Competency		FTE		# of Months (10, 11 or 12)	
•											(10, 11 01 12)	
Begin Date	in Date End Date		Reports to Position#		ocation	Dept (Dept Code		GL Account #		GL %	
Current Assignn	ment								Expense Distribution			
Empl Rec#	Position Title	Position Title		Position #	Job Code	Comp	Competency		FTE		f Months 11 or 12)	
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Begin Date	End Date	Reports to Po	Reports to Position#		ocation	Dept C	Dept Code		GL Account #			
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Additives									Expense Distribution			
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Begin Date	End Date	Reports to Po	Reports to Position#			Dept C	Dept Code		Account #	GL %	GL %	
												
PCTS Use Only:	Employee Status:	Employee Status:		Okay to Off		Offer	er					
Note: Do Not Lock PDF	F By:	Date:		Auth	norizing Signatures:		Date:					
Empl Data Entry:			Prepared By:						Employee Relations Use ONLY			
Class/Pos Mgmt			Supervisor:									
Compensation:			Manager:									
Benefits:			Vice President:					_				
Retirement:			Cabinet Me	ember:								
Payroll Data Entry:												
HR Systems												

PCTS *Required field Page 1 of 1 Revised 9/1/2023