SDCCD College Curriculum - Enrollment Timeline - *Summer 2024 / Fall 2024 / Spring 2025*

Summer 2024: June 3 – August 10, 2024 *(Primary 8 week session: Jun 17 – Aug 10, 2024)*		
AREA	**DESCRIPTION**	**DATE**
Curriculum	CIC Proposal Due to Instructional Services	Sep 8, 2023
Curriculum	CIC Approval Deadline for New Curriculum	Sep 28, 2023
Schedulers	Prior Term Copy of Class Schedule	Oct 9, 2023
Curr/Schd	Distribution of FTE allocations (Summer24/Fall24/Spring25)	Nov 9, 2023
A&R	**Student Applications Open**	Jan 22, 2024
Schedulers	Deadline to enter 'Class Notes' for District Office review	Mar 29, 2024
Schd/Fac	Faculty Begin Submitting Textbook Requisitions (Nebraska Book file runs the week Prior)	Apr 1, 2024
Curriculum	Deadline to email corrected 'Class Notes' to schedule preparers	Apr 5, 2024
	Student Deadline: Appeal Loss of CCPG or Priority Reg (Appt Term)	Apr 5, 2024
Faculty	TAO Assignment Acceptance Notification - Online in Faculty Portal	Apr 8, 2024
Faculty	Canvas - Faculty can start building Canvas Class Shells	Apr 9, 2024
A&R	College Deadline to submit appeals to District (Loss of Priority/CCPG)	Apr 10, 2024
A&R	SD Unified Conditional HS Graduate File processed (A13, A44, CHG)	Apr 12, 2024
A&R	HS Students who age out to become Provisional (APRV Stdnt Grp)	Apr 12, 2024
A&R	**Deadline for Priority Appointments: CCCApply** and **CS Data Entry** for DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Parents, Active Duty, Veterans & Athletes	Apr 12, 2024
Schedulers	**Class Schedule Posted Online**	Apr 15, 2024
A&R	*mySDCCD* **Registration Date and Time is viewable** in the portal and emailed(S36)(S12)	Apr 18, 2024
Faculty	Permission Numbers for restricted Classes/Programs displayed in Faculty Portal	Apr 21, 2024
A&R	**Registration by Appointment Begins (Apr 22-25):** Priority Groups: DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Active Duty, Parents, Veterans, Apprenticeship & Athletes	Apr 22, 2024
SF	Payment Plan1-: Enrlmt: 4/22/24 to 6/2/2024 (Installment Dates: 6/29/24,7/20/24, 8/10/24) Payment Plan2-: Enrlmt: 6/3/2024 to 6/16/24 (Installment Dates: 7/06/24,7/27/24, 8/10/24)	Apr 22, 2024
A&R	HS Registration - Adms starts to Registers High School students	Apr 25, 2024
A&R	**Open Registration Begins**	Apr 26, 2024
Faculty	Canvas Student Enrollment Visible – (2 Weeks Prior to Class Start)	May 19, 2024
SF/Parking	Student Parking Permits (mail cutoff date): Pick up on campus if purchased after:	May 22, 2024
LRC	LRC & Library Student Extracts for login	May 28, 2024
A&R	Aviation report for Miramar (Weekly) (X_CC_INT_AVIATION)	May 28, 2024
	Vets/Military Data (X_CC_MIL_TO_CAMPUS), Vet Benefits-AcadStan-CCPG(X_CC_VETS_<CAMPUS>)	May 30, 2024
Faculty	All Permission Nbrs displayed in Faculty Portal (Manual Generation for Classes starting after)	Jun 2, 2024
A&R	Residency determination date for all sessions	Jun 2, 2024
SF	**Drop for NonPayment of Enrollment Fees** *(Does not include Health Fees, Students with Anticipated Financial or Veteran Aid, HS, Apprenticeship, R2T4, Promise.)* **Registration down while DNP runs**	Jun 2, 2024
	Opening Day for Summer	**Jun 3, 2024**
A&R	PERC - Drop from classes if the REQUISITES were not met	Jun 14, 2024
	Opening Day for Primary 8 week session	**Jun 17, 2024**
A&R	Incompletes - Missing Roll To Grade (SDCCD_SR_STDNT_INCOMPLETE) - Run Monthly	Jun 29, 2024
Faculty	**GRADES Due** - Start running Late Grade Rpt (X_SR_MISSING_GRADES)	Aug 16, 2024
A&R	Veterans Counts on Ed Plans (VA 85:15) (30 days after term)/ 'F' Grade / Graduate Rpt	Aug 19, 2024
A&R	Grade Process (Grade Lapse, Repetition, Acad Standing, Holds, PERC) EOT emails	Aug 26, 2024
A&R	Hold Transcript for Final Grades - Release Date	Sep 3, 2024

SDCCD College Curriculum - Enrollment Timeline - *Summer 2024 / Fall 2024 / Spring 2025*

FALL 2024: August 5 - December 14 (*Primary 16wk session: August 19 - December 14, 2024*)		
AREA	**DESCRIPTION**	**DATE**
Curriculum	CIC Proposal Due to Instructional Services	Sep 8, 2023
Curriculum	CIC Approval Deadline for Curriculum & CIC Catalog Deadline [2024-2025]	Sep 28, 2023
Schedulers	Prior Term Copy of Class Schedule	Nov 13, 2023
	Student Applications Open	Jan 22, 2024
Schedulers	Deadline to enter 'Class Notes' for District Office review	Mar 29, 2024
Curr/Schd	Faculty Begin Submitting Textbook Requisitions (Nebraska Book file runs the week Prior)	Apr 1, 2024
Curriculum	2024/2025 College Catalogs Published Online	Apr 1, 2024
Curriculum	Deadline to email corrected 'Class Notes' to schedule preparers	Apr 5, 2024
	Student Deadline: Appeal Loss of CCPG or Priority Reg (Appt Term)	Apr 5, 2024
Faculty	TAO Assignment Acceptance Notification - Online in Faculty Portal	Apr 8, 2024
A&R	College Deadline to submit appeals to District (Loss of Priority/CCPG)	Apr 10, 2024
A&R	**Deadline for Priority Appointments: CCCApply** and **CS Data Entry** for DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Parents, Active Duty, Veterans & Athletes	Apr 12, 2024
	Class Schedule Posted Online	Apr 15, 2024
	mySDCCD **Registration Date and Time is viewable** in the portal and emailed(S36)(S12)	Apr 18, 2024
Faculty	Permission Numbers for restricted Classes/Programs displayed in Faculty Portal	Apr 28, 2024
	Registration by Appointment Begins (Apr 29 - May 17): Priority Groups: DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Active Duty, Parents, Veterans, Apprenticeship & Athletes	Apr 29, 2024
SF / A&R	Payment Plan1-: Enrollment: 4/29/2024 to 6/9/24 (Instalment Dates: 8/1/24, 9/1/24, 10/1/24) Payment Plan2-: Enrollment: 6/10/24 to 7/21/24 (Instalment Dates: 8/15/24, 9/15/24, 10/15/24) Payment Plan3-: Enrollment: 7/22/24 to8/30/24 (Instalment Dates: 9/20/24, 10/11/24, 11/1/24)	Apr 29, 2024
A&R	HS Registration - Adms starts to Registers High School students	May 16, 2024
A&R	**Open Registration Begins**	May 20, 2024
Faculty	Canvas - Faculty can start building Canvas Class Shells	Jul 22, 2024
Faculty	Canvas Student Enrollment Visible – (2 Weeks Prior to Class Start)	Jul 27, 2024
SF	Bus Pass (Semester) go on Sale	Aug 1, 2024
SF	**Drop for NonPayment of Enrollment Fees** *(Does not include Health Fees, Students with Anticipated Financial or Veteran Aid, HS, Apprenticeship, R2T4, Promise.)* **Registration down while DNP runs**	Aug 4, 2024
SF	Student Parking Permits (mail cutoff date): Pick up on campus if purchased after:	Aug 7, 2024
A&R	Aviation report for Miramar (Weekly) (X_CC_INT_AVIATION)	Aug 12, 2024
LRC	LRC & Library Student Extracts for login	Aug 12, 2024
A&R	PERC - Drop from classes if the REQUISITES were not met	Aug 16, 2024
Faculty	All Permission Nbrs displayed in Faculty Portal (Manual Generation for Classes starting after)	Aug 18, 2024
	Vets/Military Data (X_CC_MIL_TO_CAMPUS), Vet Benefits-AcadStan-CCPG(X_CC_VETS_<CAMPUS>)	Aug 18, 2024
A&R	Residency determination date for all sessions	Aug 18, 2024
	Opening Day - Primary 16 Wk Session Begins	**Aug 19, 2024**
A&R	International Student Rpts: (X_CC_INTL_ADDRESS), (X_CC_INTL_VISA & X_CC_STDNT_COURSE)	Aug 20, 2024
	Add/Drop Deadline (Primary Session) (Instructor drop by Noon next business day)	Aug 30, 2024
Faculty	**Census Deadline (Primary Term) - Faculty to process all drops for non-attendance by NOON**	**Sep 3, 2024**
	Great Shake Out - Early Notification of Emergency Alert System Update Information	Oct 17, 2024
	Withdrawal & Pass/NoPass Deadline (Primary Session)	Oct 25, 2024
	Deadline to Apply for Graduation (Reminder emails (S63) and ADT (S39) sent 1 month prior)	Nov 15, 2024
A&R	Incompletes - Missing Roll To Grade (SDCCD_SR_STDNT_INCOMPLETE) - Run Monthly	Dec 2, 2024
	Winter Break (Dec 23 - Jan 1)	**Dec 23, 2024**
Faculty	**GRADES Due** - Start running Late Grade Rpt (X_SR_MISSING_GRADES)	Jan 3, 2025
A&R	Veterans Counts on Ed Plans (VA 85:15) (30 days after term)/ 'F' Grade / Graduate Rpt	Jan 7, 2025
A&R	Grade Process (Grade Lapse, Repetition, Acad Standing, Holds, PERC) EOT emails	Jan 16, 2025
A&R	Hold Transcript for Final Grades - Release Date	Jan 17, 2025

Updated on: 4/24/2024

SDCCD College Curriculum - Enrollment Timeline - *Summer 2024 / Fall 2024 / Spring 2025*

Intersession 2025: January 6 – 31, 2025		
Spring 2025: January 21 - May 2 *(Primary 16wk Session: February 3 – May 2, 2025)*		

AREA	DESCRIPTION	DATE
Curriculum	CIC Proposal Due to Instructional Services	Jan 19, 2024
Curriculum	CIC Approval Deadline for New Curriculum	May 9, 2024
Schedulers	Prior Term Copy of Class Schedule	Jun 7, 2024
	Student Applications Open	Sep 11, 2024
Curr/Sch	Faculty Begin Submitting Textbook Requisitions (Nebraska Book file runs the week Prior)	Sep 27, 2024
Schedulers	Deadline to enter 'Class Notes' for District Office review	Sep 27, 2024
Curriculum	Deadline to email corrected 'Class Notes' to schedule preparers	Oct 4, 2024
Faculty	TAO Assignment Acceptance Notification - Online in Faculty Portal	Oct 7, 2024
	Student Deadline: Appeal Loss of CCPG or Priority Reg (Appt Term)	Oct 11, 2024
	Class Schedule Posted Online	Oct 16, 2024
A&R	College Deadline to submit appeals to District (Loss of Priority/CCPG)	Oct 16, 2024
A&R	SD Unified Expected Graduation File processed (SDUSD Grad Date Jan 2025)	Oct 17, 2024
A&R	HS Students who age out to become Provisional (APRV Stdnt Grp)	Oct 18, 2024
A&R	**Deadline for Priority Appointments: CCCApply** and **CS Data Entry** for DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Parents, Active Duty, Veterans & Athletes	Oct 18, 2024
	mySDCCD **Registration Date and Time is viewable** in the portal and emailed(S36)(S12)	Oct 24, 2024
Faculty	Permission Numbers for restricted Classes/Programs displayed in Faculty Portal	Nov 2, 2024
	Registration by Appointment Begins (Nov 4 - Dec 2): Priority Groups: DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Active Duty, Parents, Veterans, Apprenticeship & Athletes	Nov 4, 2024
SF / A&R	Payment Plan1-: Enrlmt: 11/4/24 to 12/7/24 (Installment Dates: 1/2/25, 2/1/25, 3/1/25) Payment Plan2-: Enrlmt: 12/8/24 to 1/15/25 (Installment Dates: 2/15/25, 3/15/25, 4/15/25) Payment Plan3-: Enrlmt: 1/16/25 to 2/18/24 (Installment Dates: 3/7/25, 4/1/25, 4/25/25)	Nov 4, 2024
Faculty	Canvas - Faculty can start building Canvas Class Shells	Nov 12, 2024
A&R	HS Registration - Adms starts to Registers High School students	Nov 25, 2024
A&R	**Open Registration for Spring/Int Begins**	Dec 3, 2024
Faculty	Canvas Student Enrollment Visible – (2 Weeks Prior to Class Start)	Dec 17, 2024
LRC	LRC & Library Student Extracts for login	Dec 17, 2024
Faculty	All Permission Nbrs displayed in Faculty Portal (Manual Generation for Classes starting after)	Dec 21, 2024
	Vets/Military Data (X_CC_MIL_TO_CAMPUS), Vet Benefits-AcadStan-CCPG(X_CC_VETS_<CAMPUS>)	Dec 16, 2024
SF	Bus Pass (Semester) go on Sale	Jan 2, 2025
	Intersession Opening Day	Jan 6, 2025
A&R	Aviation report for Miramar (Weekly) (X_CC_INT_AVIATION)	Jan 13, 2025
A&R	PERC - Drop from classes if the REQUISITES were not met	Jan 17, 2025
SF	**Drop for NonPayment of Enrollment Fees** *(Does not include Health Fees, Students with Anticipated Financial or Veteran Aid, HS, Apprenticeship, R2T4, Promise.)* **Registration down while DNP runs**	Jan 20, 2025
Faculty	Canvas Student Enrollment Visible – (Primary Session)	Jan 21, 2025
SF	Student Parking Permits (mail cutoff date): Pick up on campus if purchased after:	Jan 22, 2025
A&R	Residency determination date for all sessions	Feb 2, 2025
	Opening Day - Primary 16 Wk Session Begins	Feb 3, 2025
A&R	International Student Rpts: (X_CC_INTL_ADDRESS), (X_CC_INTL_VISA & X_CC_STDNT_COURSE)	Feb 4, 2025
	Add/Drop Deadline (Primary Session)	Feb 18, 2025
Faculty	**Census Deadline (Primary Term) - Faculty to process all drops for non-attendance by NOON**	**Feb 19, 2025**
	Deadline for Graduates to be in Spring Commencement Program	Mar 14, 2025
	Deadline to Apply for Graduation (Reminder emails (S63) and ADT (S39) sent 1 month prior)	Apr 25, 2025
	Withdrawal & Pass/NoPass Deadline - Primary Session	Apr 25, 2025
A&R	Incompletes - Missing Roll To Grade (SDCCD_SR_STDNT_INCOMPLETE) - Run Monthly	May 1, 2025
Faculty	Faculty Flex Deadline	May 27, 2025
Faculty	**GRADES Due** - Start running Late Grade Rpt (X_SR_MISSING_GRADES)	Jun 6, 2025
A&R	Grade Process (Grade Lapse, Repetition, Acad Standing, Holds, PERC) EOT emails	Jun 13, 2025
A&R	Veterans Counts on Ed Plans (VA 85:15) (30 days after term)/ 'F' Grade / Graduate Rpt	Jun 16, 2025
A&R	Hold Transcript for Final Grades - Release Date	Jun 16, 2025

EMAIL LEGEND	

New Student and Annual Emails		**Registration Emails**	
(S83)	New Students Portal Authentication	(S36)	Student Appointments (HS Students get (S12))
(S32)	Welcome to SDCCD	(S43)	Confirmation of Enrollment Activity (Add-Drop-Withdraw)
(S02)	Student applied, but has an Active App on file	(S31)	Class in Cart-But not enrolled
(S40)	ISIR_Supplemental_Verification_Required	(S92)	DNP Warning (FA and Payment Plans Available)
(S95)	mySDCCD Account Reactivation	(S93 S94)	Payment Plan Information after Signing up / Reminder
(S99)	Student Email and Notice to set up your MS Office 365 account	(S70 S72 S73 S80)	Direct Deposit - No DD at Bank / Confirmation / Bank Change / Failure
(S11)	Health/DAAPP/Safety/Cleary/Title IX	(S49)	Canvas Invite and Online Class Tips
(A33)	Safety - Cleary	(S88)	Bus Pass Available
(S27)	Annual Disclosure/Consumer info/Copyright/FERPA	(S46)	Classes taught on Military Base
(S64)	Orientation/Counseling/ELAC/Milestones	(S85)	Intersession deadlines and disclaimer of fast paced
(S67)	Placement Assist/ELAC	(S90)	Class Cancelled
(S96)	Student Email using Preferred Name	(S25 S69)	Immunization for CHIL (Child Dev Classes) / Child Dev - CDTC Grant Notice
(S05 S37 S29)	Sign up for Electronic 1098-T / 1098-T Available for Download / Missing SSN for 1098-T	(S81)	Work Experience and Training
(S14)	Intersession Announcment	(S51)	Students with an Appointment but who have not yet Registered
(S29)	Missing SSN	(S54)	Waitlist - Students put on WL given waitlist information
(S08 S41)	Honors Invite / Honors App Received	(S53)	Waitlist - Next to Enroll But Blocked due to some registration issue
End Of Term Emails		(S61)	Waitlist - You were Auto Enrolled from waitlist -Pay Fees now
(S06)	Probation(at risk of losing CCPG and Priority registration)	(S23)	Waitlist - Notice of other open classes
(S22)	PreRequisite Not Met - Student Dropped	(S82)	CTE - Transitions Articulation Credit by Exam process. CE to College Needs College App
(S01 S07)	Disqual-dropped from future enrlmt / Disqual-Prov/HS/JD	(S34 S47 S41)	DNP Drop for Non-Payment ADVICE / WARNING / FINAL WARNING
(S03 S05)	Disqual - 1st, 2nd, 3+	(S74)	DNP Not Dropped - Health Fee Owed
(S57)	Approaching 100 units will lose priority	(S42)	DNP Dropped for Non-Payment - Dropped
(S66)	Graduation_Status_Update	(S75)	Notice of B41 hold - and owe a balance for fees.
Faculty Emails		(S13)	Veterans Certification Notice
(S09 S10 S55)	TAO Notice - Faculty Assignment Offer	(S44)	Opening Week Welcome & Enrollment Schedule
(S20)	Class Opening Day	(S52)	Withdrawal (Drop with a W) Reminder
(S28)	Census Enrolment		
(S15 S16 S17)	Add-Drop/Withdrawal/Grades Deadline		
(S68)	Reminder to "POST" Grades		
(S19)	Flex Reminder		