

PeopleSoft User Authorization Form Financial Applications

User Information

First Name	user illionna	uon				
Email:	First Name		Middle		Last	
Manager: Request Type Please Select Request Type Please Select Request Type Request Type Please Select Request Type Request Type Request Type Please Select Request Type Reducest Dropdown Please Select Request Type Reducest Dropdown Please Select Request Type Reducest Dropdown Please Select Dropdown Enter Colleague ID Below Reducest Dropdown Please Select Action Reducest Dropdown Please Select Request Type Reducest Dropdown		(No nicknames)				
Manager: Request Type	Email:			Campus		
Does user need Colleague installed on PC? Does user need access to the SSNs? Yes	Manager:			Request Type	Please Select Request Type	
Does user need access to the SSNs?	Does user ne	ed Colleague installe	ed on PC?	Yes ⊠ No □		
What type of Colleague access is required? UI WebAdvisor DOB: Financial Security Classes Select Action (Add/Delete) then choose Security Class from Drop-down menu Accounts Payable (AP) Action Security Class Action Security Class Fixed Assets (FX) Action Security Class Action Security Class General Ledger (GL) Action Security Class Action Security Class Purchasing (PU) Action Security Class Action Security Class Budget Management (BU) Action Security Class Action Security Class Physical Plant (PP) Action Security Class Action Security Class Project's Accounting (PA) Action Security Class Action Security Class Action Security Class Project's Accounting (PA) Action Security Class Action Security Class Action Security Class Project's Accounting (PA) Action Security Class Action Security	Does user need access to the SSNs?			Yes ⊠ No □		
Select Action (Add/Delete) then choose Security Class from Drop-down menu Accounts Payable (AP) Action Security Class	What type of Colleague access is required?			UI ⊠ WebAdvisor □		
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Authorization Campus Approval Signature: Print: Date	Create account same as: Colleague ID#					
Campus Approval Signature: Print: Date	Delete all other security classes that do not appear in this account? Yes No					
Campus Approval Signature: Print: Date						
Signature: Date	Authorization					
Signature: Date	Campus Approval Print:					
District Approval Signature: Date				24.0		
	District Approv	al Signature:			Date	