



Administrative Procedure

Chapter 6 – Business and Financial Services

AP 6740 – CITIZENS' OVERSIGHT COMMITTEE

The Citizens' Oversight Committee (COC) is an advisory body to the District on matters related to construction bond program(s) implementation, as required by California's Proposition 39, which mandates that citizen advisory panels be established to assure accountability for the use of public funds.

1. Purpose

- a. Inform the public on the District's expenditures of bond proceeds;
- b. Review expenditures to assure that proceeds are being spent for projects approved and outlined within the proposition(s); and
- c. Produce and present an annual report to summarize the Committee's proceedings and activities within the prior year.

2. Members

Members are appointed to the COC by the Board of Trustees. The committee shall consist of at least seven (7) members to serve for a term of two years and for no more than three consecutive terms. Members shall serve without compensation. No district employee, official, vendor, contractor, or consultant of the district shall be appointed to the committee.

The committee shall be comprised of at least:

- a. One member active in a business organization representing the business community located within the District;
- b. One member active in a senior citizen's organization;
- c. One member active in a bona fide taxpayer's organization;
- d. One member of a student both currently enrolled in the San Diego Community College District and active in a campus group. The student may serve up to six months after their graduation; and
- e. One member active in the support and organization of a district.

3. Activities

- a. Receive and review copies of the annual, independent performance audit;
- b. Receive and review copies of the annual, independent financial audit;
- c. Inspect school facilities and grounds to ensure that bond revenues are expended properly;
- d. Received and review copies of any deferred maintenance proposals or plans developed by the district; and
- e. Review efforts by the district to maximize bond revenues by implementing cost-saving measures.

4. Assistance

The San Diego Community College District shall provide the committee with any necessary technical or administrative assistance, as well as other resources, to publicize its conclusions.

5. Public Meetings

All COC meetings shall be open to the public and notice provided in accordance with the provisions of open meeting laws.

6. Reports

At least once a year, the committee shall issue a report on the result of its activities.

Minutes from its proceedings, all documents received, and reports issued as a matter of public record and shall be made available on the District maintained website.

Reference: Education Code Sections 15278, 15280, and 15282

Approved: June 21, 2024

Supersedes: AP 6740 – NEW