



SAN DIEGO
Community College District

Enhance Canvas Pages, Assignments, Accessibility, and Workflow: Getting started with the Universal Access bot

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Location: Zoom. College Flex: 35236 / CE Flex: 40068

Date: Friday, August 21, 9:00-10:00 am

[Institutional Innovation and Effectiveness](#)

Agenda

01

Welcome

02

What is Playlab?

03

Universal Access Bot

04

Demonstration

05

Hands-on practice: audience volunteer convert a Word/PDF file for one of their Canvas courses

Welcome



What's your experience with Canvas?
Novice, Beginner, Intermediate

What's your experience with bots?
Novice, Beginner, Intermediate



What is Playlab ?

free AI-
powered
chatbot
platform

designed for
educators and
learners

Faculty, staff,
and students
can all be users
& creators

no
login/subscripti
on to use bots
(only to create)

uploaded
materials/input
s do not train AI

Borrow, adapt,
& build on
(remix) projects
or build your

App creator can
see all
interactions
with chatbot

Non-profit that
doesn't lock
you into a
single AI

own

provider

Ethics & Privacy with AI

DO

- disclose when and how you used AI
- treat AI outputs as potentially biased
- consider that not all students have equal access to premium AI tools, devices, or reliable internet
- communicate your course AI policy

DO NOT

- input identifiable student data: rosters, names, grades, disciplinary records, disability accommodations, essays with names, etc. (Even Co-Pilot!)
- rely on AI alone for feedback
- assume student AI literacy

Sources: UNESCO Guidance for Generative AI in Education and Research (2024/2023); U.S. Dept. of Education, Office of Educational Technology (2023); "Guidelines" (2025); CSU AI Commons ETHICAL Principles Framework; *International Journal of Educational Technology in Higher Education* (Springer, 2025).

AI & the Environment

-  Data center electricity use is more than double by 2030.
 - *Keep prompts specific; skip unnecessary re-prompts*
-  Training a large model consumes millions of liters of water.
 - *Reuse responses when possible*
-  Image and video generation use far more energy than text.
 - *Stick to text unless an image is essential*

Sources: IEA Energy & AI Report (2025); Li et al., arXiv (2023); UN University Institute for Water, Environment and Health (2026)

Ellie Constantin's Universal Access Bot



Advisor to Academic Affairs: Universal Design for Learning & Accessibility California Community Colleges

Director of Distance Education: Cypress College

Job Aid: Universal Access Bot

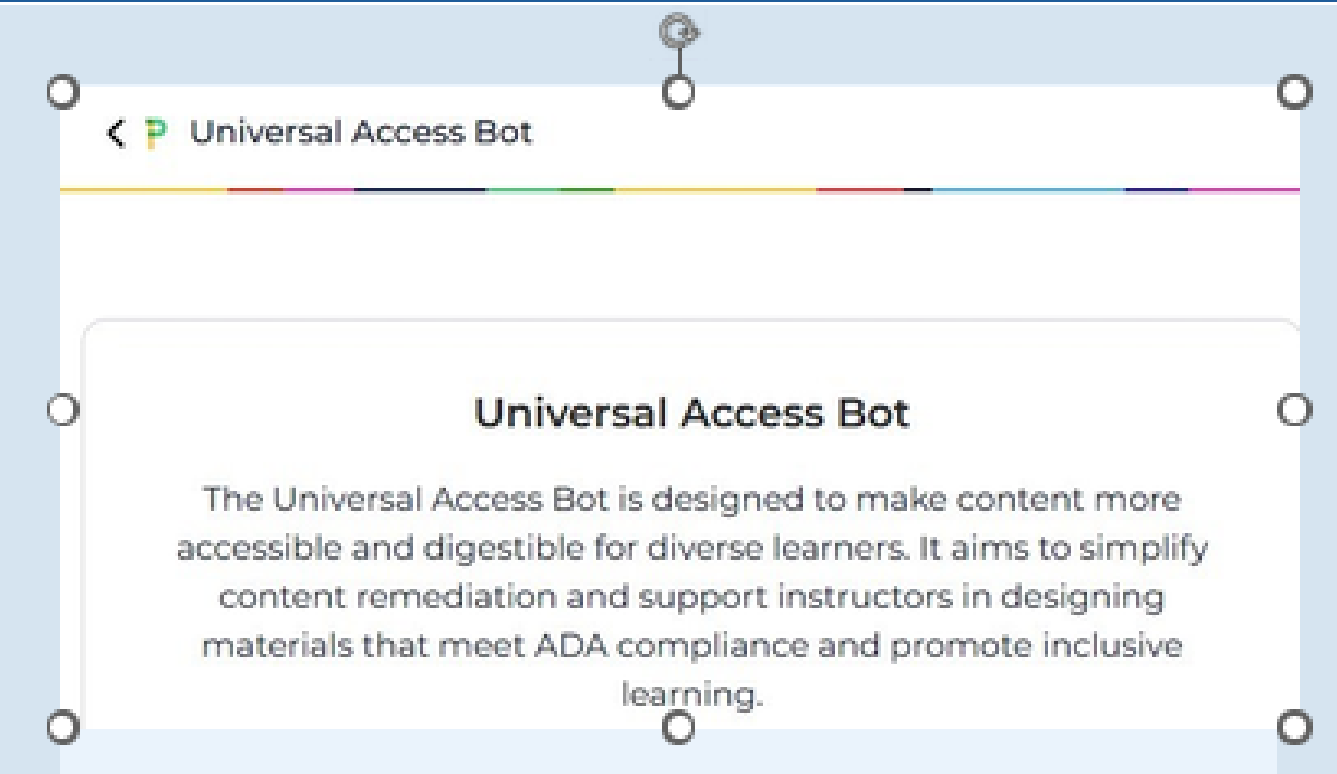
Canvas Builder — Playlab Universal Access Bot

10-Step Tutorial for College Instructors

By Ingrid Greenberg, EdD and Alayne Flores

August 21, 2026

Convert Word or PDF documents into attractive, accessible Canvas pages and assignments.

Step	Instructions	Visual Guide / Screenshot
1	Open the <u>Playlab</u> Bot Open your web browser and navigate to the <u>Playlab</u> Canvas Page Builder bot: https://www.playlab.ai/project/cm22h70nn086x98ehebdkdcv2 Bookmark this URL for quick access in the future.	 Figure 1 Universal Access Bot home page

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Do you want to try using a bot with your students?

*Ingrid Greenberg's [Beginning ESL Literacy Syllabus Bot](#) for students

*Alayne Flores's Advanced ESL [Podcast Creator](#) bot

*Mike Taubman's [AI's Impact on Your Career](#) bot

JOIN A Playlab WORKROOM:

SDCCE ESL Chatbots

<https://www.playlab.ai/join/SDCCE-ESL-CHATBOTS-DNNIIF>

Let's Set Up!



Use links to join Playlab workspaces.

Playlab (www.playlab.ai) requires an invitation to join.



Create Account

You'll be prompted to create an account if you don't have one.



Log In

Look around your new account!



Note: If you struggle to add yourself with a link, put your email in the in the chat (or email me) and I will manually add you!

TOOLS & RESOURCES FOR STAFF

SDCCD AAAI Microcredential (Faculty and Staff)

https://bit.ly/SDCCD_AAAI

Follow our SharePoint for upcoming events and workshops

<https://bit.ly/InnovationEmergingTech>



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PLEASE FILL OUT OUR SURVEY!
THANK YOU!