



SAN DIEGO
Community College District

How are we doing?

Noncredit FTES estimates for the Alternative

Attendance Accounting Method

Workshop – December 12th, 2024

Flex: 26040/36378

Workshop Objectives

Designed for College of Continuing Education colleagues and faculty interested in distance education (Fully Online, Online Live, Partially Online, Hyflex) FTES generation.

Learning Outcome 1) Increase comfort to identify and interpret potential FTES generation before grade rosters are submitted into Campus Solutions for distance education offerings.

Learning Outcome 2) Enhance use of online offering estimates for enrollment management planning.

Terminology

Alternative Attendance Accounting Method - Noncredit

(58003.2(d)): Noncredit Distance Education apportionment method used for SDCCD locations of Fully Online, Online Live, Partially Online, Hyflex.

WSCH Factor: Used to calculate student workload at each of two census dates (one-fifth and three-fifths points).

CE Distance Ed Hours: Number of hours expected for any outside-of-class work and instructor contact hours.

Formula

$$\left(\begin{array}{l} \text{(WSCH factor) x (number of students at 1} \\ \text{+} \\ \text{(WSCH factor) x (number of students at 2} \\ \text{st census) x 17.5} \\ \text{nd census) x 17.5} \end{array} \right) \div 2 \div 525$$

Attendance Policy

Online Classes (includes Fully Online, Hybrid, and Hyflex):

Student Hours are required to be input online by instructors via Campus Solutions Attendance/Grade Roster at three points in time. The three points in time are 1st census (dropped students only*), 2nd census (dropped students only*) or End of Class (all students not previously dropped). Student hours are not reported daily for hybrid, hyflex, or online classes.

Dashboard Definitions

Online Actual FTES: Full-time equivalent students for online courses. These enrollments met the Alternative Attendance Accounting Method criteria for 320 reporting.

Online Estimated FTES: Sum of Online Actual FTES with estimated Full-time equivalent students for online courses. Active Enrollment students that have not met reporting criteria are predicted with 81% conversion at first census and 78% conversion at second census.

Online Maximum FTES: The estimated online FTES for online courses if every Active Enrollment student is converted to count towards FTES.

FTEF: Full-time equivalent faculty assigned to the section.

Productivity: Total FTES divided by FTEF.

Primary Pages

Scheduling

Productivity

Enrollment Patterns

Links and Resources

[Enrollment Management Page](#)

[Power BI Link](#)

[Principles of Attendance Accounting for the](#)

[California Community Colleges \(pg. 33 - 40\)](#)

[SDCCE Attendance Accounting Policies and](#)

[Procedures Memo](#)



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