



# San Diego Community College District

City College · Mesa College · Miramar College · College of Continuing Education

## Districtwide Strategic Planning Committee

November 18, 2024

2:00 p.m. – 3:30 p.m.

Zoom

## Meeting Minutes

<b>Members Present</b>	Natalia Alarcón, John Crocitti (Designee for Andrew Hoffman), VC Michelle Fischthal, Poppy Fitch (Designee for VC Susan Topham), Hai Hoang, Malia Kunst, Jessica Luedtke, Paul (Pablo) Martin, Daniel Miramontez, Betty Robles (Designee for VC Jared Burns), Jaime Sykes Seiverd, VC Daniel Troy, Richard Weinroth, Ayana Woods
<b>Not Present</b>	Mona Alsoraimi, VC Laurie Coskey, Neill Kovrig, Susan Murray, VC Joel Peterson, Sean Ryan,
<b>Guests</b>	Ginger Davis

### Agenda Item 1: Welcome, Introductions, Agenda and Minutes

<b>Discussion</b>	<p>Call to Order: 2:00 pm</p> <p>Welcome of attendees and approval of agenda.</p> <ul style="list-style-type: none"><li>- M/S/C by Daniel Troy and Pablo Martin and as is.</li><li>- Discussion: None</li><li>- Opposed: None</li><li>- Abstentions: None</li><li>- Action: Approved</li></ul> <p>a. Approval of <a href="#">September 12, 2024</a></p> <ul style="list-style-type: none"><li>- M/S/C by Jessica Luedtke and Hai Hoang and as is.</li><li>- Discussion: None</li><li>- Opposed: None</li><li>- Abstentions: None</li><li>- Action: Approved</li></ul>
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Action Items	Person Responsible	Deadline
Post approved minutes	Ginger Davis	After meeting

## Agenda Item 2: Meeting Schedule

<b>Discussion</b>	<ul style="list-style-type: none"><li>- VC Fischthal proposed the idea of a set schedule in the 25-26 academic year.</li><li>- College Campus Meetings to avoid: Senate Meetings, DGC, College Planning Committees, IR Deans Meeting, President's Cabinet, Executive Governance Cabinets, Executive President's Cabinet (Tuesday 2pm)</li><li>- Twice in fall and twice in spring (September/November) and (March/May)</li></ul>
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Action Items	Person Responsible	Deadline
Identify 25-26 meeting dates	Ginger	After meeting

## Agenda Item 3: SDCCD Strategic Plan 2023-2030 Implementation Update

<b>Discussion</b>	<p>Presentation Highlights:</p> <p>Brief introduction of the Implementation of the Strategic Plan which was developed in May 2024. Reviewing the process.</p> <p>Process updates:</p> <ul style="list-style-type: none"><li>- Interviews with identified leads</li><li>- status, activities, future efforts, and priorities</li><li>- Collaborative sessions on shared goals across divisions</li><li>- Multi-phase interviews for transitioning leads</li><li>- Goals/objectives sent to interviewees in advance</li></ul> <p>SP 2023-2030 includes 6 Goals and 61 Objectives.</p> <p>Examples of goals reviewed were shared and how they align with the district strategic plan.</p>
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Action Items	Person Responsible	Deadline
None	N/A	N/A

## Agenda Item 4: Plan for College Updates to Districtwide Plan

<b>Discussion</b>	IE Managers had a mini retreat a few weeks ago and discussed approaches on how best to retrieve information from each of the Colleges. The IE deans will provide the details in their plans and do a crosswalk against the district plans while noting ongoing, in progress, or completed. This information will be presented at a future board meeting.
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<p>It is the intention for the District to develop a system for program review. Looking at using Nuventive which is currently used at three of the Colleges. Developing a Strategic Plan Dashboard to monitor the progress of its implementation and showcase key metric trends; launch in Spring 2025.</p> <p>Timeline:</p> <ul style="list-style-type: none"> <li>- Internal Results: February 2025</li> <li>- Final Results at SP Committee Meeting: Spring 2025 (TBD)</li> <li>- Board Presentation: spring (TBD)</li> </ul>		
Action Items	Persons Responsible	Deadline
None	N/A	N/A

#### **Agenda Item 5: Board Policy – Future Review**

<b>Discussion</b>	BP 3250 Institutional Planning draft will be brought to this committee for review and discussion.
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Action Items	Person Responsible	Deadline
Add to the next agenda	Ginger Davis	Before the next meeting.

#### **Agenda Item 6: Topics for the Next Agenda**

<b>Discussion</b>	<ul style="list-style-type: none"> <li>- Updates from the District Strategic Plan</li> <li>- BP3250 Institutional Planning</li> </ul>
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Action Items	Person Responsible	Deadline
None	N/A	N/A

#### **Agenda Item 6: Closing Remarks and Adjournment**

<b>Discussion</b>	Meeting adjourned at 2:55 p.m.
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Action Items	Person Responsible	Deadline
Send out meeting dates for spring 2025	-Ginger	-ASAP

**Next Meeting:**  
**March 3, 2025, 9:30 am – 11:00 am**

Submitted by: Ginger Davis, Executive Assistant  
 Approved on: 3/3/25