



# San Diego Community College District

City College · Mesa College · Miramar College · College of Continuing Education

## Districtwide Strategic Planning Committee

March 3, 2025

9:30 a.m. – 11:00 a.m.

Zoom

## Meeting Minutes

<b>Members Present</b>	Natalia Alarcón, Mona Alsoraimi, VC Laurie Coskey, VC Michelle Fischthal, Hai Hoang, Neill Kovrig, Jessica Luedtke, Paul (Pablo) Martin, Daniel Miramontez, Susan Murray, Arni Neff (Designee for Malia Kunst), Jaime Sykes, Richard Weinroth, Ayana Woods
<b>Not Present</b>	VC Jared Burns, Poppy Fitch (Designee for VC Susan Topham), Andrew Hoffman, VC Joel Peterson, Sean Ryan, VC Daniel Troy
<b>Guests</b>	Ginger Jeu

### Agenda Item 1: Welcome, Introductions, Agenda and Minutes

<b>Discussion</b>	<p>Call to Order: 2:00 pm</p> <ul style="list-style-type: none"><li>a. Welcome of attendees and approval of agenda.<ul style="list-style-type: none"><li>- M/S/C by Richard Weinroth and Neill Kovrig as is.</li><li>- Discussion: None</li><li>- Opposed: None</li><li>- Abstentions: None</li><li>- Action: Approved</li></ul></li><li>b. Approval of <a href="#">November 18, 2024</a><ul style="list-style-type: none"><li>- M/S/C by Jessica Luedtke and Ayana Woods as is.</li><li>- Discussion: None</li><li>- Opposed: None</li><li>- Abstentions: Neill Kovrig</li><li>- Action: Approved</li></ul></li></ul>
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Action Items	Person Responsible	Deadline
Post approved minutes	Ginger Jeu	After meeting

### Agenda Item 2: BP3250 Revision Process

<b>Discussion</b>	<ul style="list-style-type: none"><li>- A high-level overview of the BP3250 revisions was shared.</li><li>- BP3250 replaces BP0001 from 1980.</li></ul>
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	- The draft will go to the Chancellor's Cabinet, DGC, and the Board for final approval.
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Action Items	Person Responsible	Deadline
None	N/A	N/A

### Agenda Item 3: SDCCD Strategic Plan 2023-2030 Status Update Process and Summary Results

<b>Discussion</b>	<p>Presentation Highlights:</p> <ul style="list-style-type: none"> <li>- The Strategic Plan was created in 2023 through a participatory process.</li> <li>- Now we are working on how we measure and track the district plan.</li> <li>- District SP Status Update process was provided. <ul style="list-style-type: none"> <li>o 14 District Lead Interviews</li> <li>o College IE Deans crosswalks and highlights</li> <li>o Dashboard Development and Data Uploads</li> </ul> </li> <li>- Making Meaning of the SP <ul style="list-style-type: none"> <li>o Our Committee: Roadmap to Implementation. <ul style="list-style-type: none"> <li>▪ A brief reminder of how the Road map was developed was shared.</li> <li>▪ Committee feedback defined what would move us forward, build collaboration, help integrate, and ensure the process is humanized.</li> </ul> </li> <li>o Strategic Plan Usage</li> <li>o Strategic Plan Perceptions</li> </ul> </li> <li>- DP Dashboard Demo DRAFT was presented.</li> <li>- Upcoming Steps <ul style="list-style-type: none"> <li>o Map Colleges crosswalks into Dashboard</li> <li>o Complete the SP Dashboard to monitor the progress of its implementation.</li> <li>o Confirm gap areas- objectives not started.</li> <li>o Define mechanism (e.g. forms) to update activities.</li> <li>o Initiate ideas to develop Key Performance Indicators (KPIs) to track progress of Goals.</li> <li>o Define a cycle to update on Goals.</li> </ul> </li> <li>- Committee Highlights and Feedback: <ul style="list-style-type: none"> <li>o One common theme that came through the interviews was objectives being created without defined measurable outcomes, making it difficult to quantify them.</li> <li>o The majority of objectives are ongoing.</li> <li>o KPI (Key Performance Indicators) will be added.</li> <li>o This is brand new for the District.</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>○ The planning cycles at the District and Colleges are not synced. The end goal is to see if we can work synchronously to move the District's and the College's plans forward.</li> <li>○ The purpose of the dashboard will be used as a tool to assist us with seeing where we are at. It will also help identify gaps.</li> <li>○ Campus perspectives, especially from those who are directly involved in the day-to-day operations, are important to include.</li> <li>○ Objectives being weighed equally.</li> <li>○ Mesa College is facing similar challenges. One of the goals for their next run is how to make this process more meaningful, more intentional, and more measurable.</li> <li>○ The desire to improve is shared across the district, as seen in the interviews!</li> </ul>
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Action Items	Person Responsible	Deadline
None	N/A	N/A

#### Agenda Item 4: Topics for the Next Agenda

<b>Discussion</b>	<ul style="list-style-type: none"> <li>- BP3250</li> <li>- IEPI PRT Visit</li> </ul>
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Action Items	Person Responsible	Deadline
None	N/A	N/A

#### Agenda Item 5: Closing Remarks and Adjournment

<b>Discussion</b>	Adjourn Meeting <ul style="list-style-type: none"> <li>- M/S/C by Richard Weinroth and Michelle Fischthal.</li> <li>- Discussion: None</li> <li>- Opposed: None</li> <li>- Abstentions: None</li> <li>- Action: Approved</li> </ul> Meeting adjourned at 10:40 a.m.
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Action Items	Person Responsible	Deadline
None	None	N/A

**Next Meeting:**  
**May 14, 2025, 9:30 am – 11:00 am**

Submitted by: Ginger Jeu, Executive Assistant

Approved on: 5/14/25