Districtwide Strategic Planning Committee March 4, 2024 10:30 a.m. – 12:00 p.m. Zoom

Meeting Minutes

Members	Michelle Fischthal (Chair), Hai Hoang, Neill Kovrig, Jessica Luedtke,	
Present	Sahar King, Pablo (Paul) Martin, Daniel Miramontez, Susan Murray,	
	María-José Zeledón-Peréz	
Not Present	Kurt Hill, Andrew Hoffman, Sean Ryan, Richard Weinroth	
Guests	Natalia Córdoba-Velásquez Alarcón, Laurie Coskey, Aimee Gallagher,	
	Jaime Sykes Seiverd, Susan Topham, Nancy Lane, Ginger Davis	

Agenda Item 1: Welcome, Introductions, Agenda and Minutes

Discussion	Call to Order: 10:31am
	Welcome of attendees. Icebreaker Activity: Participants were asked to share their name, Campus/Area, and a favorite artist in the genre of their choice.
	a. Approval of agenda.
	- M/S/C by Neil Kovrig and Sahar Mona King and as is.
	- Discussion: None
	- Opposed: None
	- Abstentions: None
	- Action: Approved
	b. Approval of Meeting minutes- November 30, 2023
	 M/S/C by Pablo (Paul) Martin and María-José Zeledón-
	Peréz as is.
	- Discussion: None
	- Opposed: None
	- Abstentions: None
	- Action: Approved

Action Items	Person Responsible	Deadline
Post approved minutes	Ginger Davis	After meeting

Agenda Item 2: Strategic Planning Committee Description, Function, Membership Feedback Review- Chancellor's Cabinet Feedback

Feedback Review- Chancellor's Cabinet Feedback			
Discussion	- Discussion highlights:		
	 VC Fischthal reviewed current status of approval. A first 		
	read occurred at DGC and feedback was received to		
	discuss with the Committee, prior to a second read.		
	 Committee discussed DGC Feedback and shared the 		
	following:		
	 Miramar representative shared that their College 		
	Leadership discussed the changes to the		
	description, membership and function with a focus		
	around alignment. Their concerns with the		
	membership, include:		
	 Clarification on the United Student Council 		
	Representative role and suggested to have		
	an open invitation to other ASG		
	representation districtwide so students can		
	know what's going on.		
	 The number of individuals on the 		
	committee.		
	 May want to promote collaboration by 		
	adding "or Designee" to identified		
	members.		
	 A President requested to provide expertise from 		
	each of the college areas.		
	 It is critical the IE Deans communicate the 		
	outcomes to their VP colleagues. These are public		
	meetings so they can attend.		
	 The revised changes to the Description, Function, and 		
	Membership were M/S/C by Pablo Martin and Daniel		
	Martinez to re-forward to the Chancellor's Cabinet and		
	DGC for second readings.		
	- Discussion: None		
	- Opposed: None		
	- Abstentions: None		
	- Action: Approved		

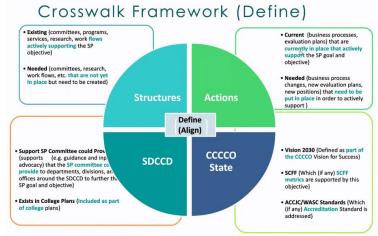
Action Items	Person Responsible	Deadline
Include approved minutes to the Committee in the wrap up "thank you" meeting.	Ginger Davis	After meeting.

Agenda Item 3: District Strategic Plan Update

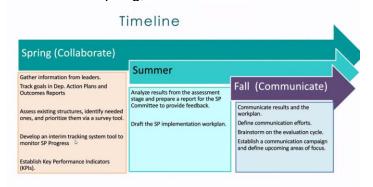
Discussion

Presentation titled, "<u>SP Implementation Update</u>" was given by Director, Natalia Alarcón and Research and Planning Analyst, Jaime Sykes. Shared the five major themes (define, communicate, collaborate, integrate, mobilize and humanize) within the data that elucidate the analytical framework of actualizing the strategic plan.

a. Alignment/Crosswalk Review



- Overarching Goals SP 2023-2023:
 - A. Student Success and Well Being
 - B. Academic Excellence
 - C. Workforce Development
 - D. Financial Health
 - E. State of the Art Facilities
 - F. Institutional Resiliency
- b. Draft Status
 - Timeline for Spring, Summer and Fall were shared.



- c. Draft Collection Tools
 - Helpful to discuss each Colleges Collection Tools at the next meeting.
 - Need to identify the most efficient way to do this Districtwide.

Action Items	Persons Responsible	Deadline
Add: College Collection	Ginger Davis	Prior to next meeting.
Tools at the next meeting.		

Agenda Item 4: Topics for the next Agenda

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Discussion	- Progress Tracking	
	 Identify next steps. 	

Action Items	Person Responsible	Deadline
Identify an afternoon	Ginger	ASAP
meeting date in early May.		

Agenda Item 5: Closing Remarks and Adjournment

Discussion Meeting adjourned at 12:00 p.m.

Action Items	Person Responsible	Deadline
None	N/A	N/A

Next Meeting: May 6, 2024, 10:30am-12pm (May Need to Reschedule)

Submitted by: Ginger Davis, Executive Assistant

Approved on: <u>5/6/24</u>