



**Districtwide Career Services & Job Placement Workgroup**

**Thursday, February 7, 2023 | 3:00pm | Zoom**

Past Meeting Notes & Action Items: [12/6/23](#), [10/4/23](#), [9/6/23](#), [7/12/23](#), [4/5/23](#), [3/8/23](#), [2/8/23](#)

<b>AGENDA</b>	
<b>Welcome</b>	<ul style="list-style-type: none"> <li>• Introductions</li> <li>• Purpose and Intent / Reminders               <ul style="list-style-type: none"> <li>○ Career Services Workgroup - Employment outcomes, WBL/SG21, Employer Engagement, Events, Services, NACE Assessment, districtwide goals (<a href="#">listed on website</a>)</li> <li>○ Related workgroups                   <ul style="list-style-type: none"> <li>▪ Career Events Workgroup – focused on Districtwide Career Fair</li> <li>▪ Handshake Implementation Workgroup</li> </ul> </li> </ul> </li> <li>• Agenda Review</li> </ul>
<b>Planning</b>	<ul style="list-style-type: none"> <li>• Review of resources and action items               <ul style="list-style-type: none"> <li>○ Partnership with SDSU - <a href="#">December Meeting Highlights</a></li> <li>○ Reports and Data shared:                   <ul style="list-style-type: none"> <li>▪ <a href="#">CCCCO Student Employment Outcomes Project Summary</a></li> <li>▪ NACE – <a href="#">The Class of 2023: Inequity Continues to Underpin Internship Participation and Pay Status</a> (Aug 2023)</li> <li>▪ <a href="#">SDCCD Employment Outcomes Survey Summary</a> (Aug 2023)</li> <li>▪ <a href="#">Living Wage Calculator</a></li> </ul> </li> <li>○ Special Population focus: DSPS</li> <li>○ <a href="#">Looking across goals and plans</a></li> </ul> </li> <li>• Spring Planning               <ul style="list-style-type: none"> <li>○ Regional RFA support – local needs assessment support</li> <li>○ Districtwide Commitments - Career Services Strategic Planning</li> </ul> </li> </ul>
<b>Work-Based Learning</b>	<ul style="list-style-type: none"> <li>• Coding Reminders               <ul style="list-style-type: none"> <li>○ Spring 2024 credit college sections to code deadline: April 12</li> </ul> </li> <li>• Roles and Models – building out your local infrastructure</li> <li>• Resources available – team meetings</li> <li>• February report will be available end of the month – includes finalized FA23               <ul style="list-style-type: none"> <li>○ <a href="#">November Report</a></li> </ul> </li> <li>• Regional Data request for WBL RFA round 7 progress report – <i>in process</i> <ul style="list-style-type: none"> <li>○ Request aligns to SG21 reporting framework</li> </ul> </li> <li>• District addressing data request for all four colleges</li> </ul>
<b>Job Placement</b>	<ul style="list-style-type: none"> <li>• Regional Round 7 RFA progress report – data submission  <b>Discussion: How are you approaching the data request; exploration of consistency across colleges</b> <ul style="list-style-type: none"> <li>○ <i>Number of student meetings</i></li> <li>○ <i>Number of students sent job referrals via mass email</i></li> <li>○ <i>Number of students directly referred to jobs</i></li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ <i>Number of job placements</i></li> <li>○ <i>Gender, Race/Ethnicity, Age, Military Affiliation, Other Spec pop</i></li> </ul>
<b>Career Services – Needs Assessment &amp; Strategic Plan Development</b>	<ul style="list-style-type: none"> <li>● Districtwide Commitments – <i>activity/discussion</i> <ul style="list-style-type: none"> <li>○ <a href="#">Draft List of Components to be explored</a></li> <li>○ Defining Student Needs</li> </ul> </li> <li>● Regional Workgroup Debrief &amp; Updates</li> <li>● RFA activity updates – general check-in on Needs Assessment activities <i>Roundtable – update on local planning efforts</i> <i>City  Mesa   Miramar  SDCCE   District Office</i></li> </ul>
<b>Reminders</b>	<ul style="list-style-type: none"> <li>● Industry Advisory Committee lists due in April (Board Submission) <ul style="list-style-type: none"> <li>○ <a href="#">Process Summary for Biennial Submission to Board (End of Spring 2024)</a></li> <li>○ Advisory Committee Lists <ul style="list-style-type: none"> <li>▪ <a href="#">Check list</a></li> <li>▪ <a href="#">2022 Submissions</a></li> </ul> </li> </ul> </li> <li>● Gainful Employment (waiting for federal guidance)</li> <li>● LAEP <ul style="list-style-type: none"> <li>○ Working on advocacy – formal updates soon</li> <li>○ Spring districtwide workgroup meeting: Feb 29<sup>th</sup> at 2pm</li> <li>○ Promotion to departments and divisions for on-campus placements</li> </ul> </li> <li>● Districtwide Career Fair – March 21</li> <li>● Career Fest – over 20+ workshops</li> </ul>
<b>Close</b>	<ul style="list-style-type: none"> <li>● Scheduling: <ul style="list-style-type: none"> <li>○ Spring 2024 Monthly Workgroup Meetings: 2/7, 3/6, 4/3, 5/1</li> <li>○ <b>April 3</b> – special topics meeting – Dreamers &amp; Entrepreneurship</li> <li>○ <b>March 5</b> – Career Services showcase for EOPS, LGBTQ, Dreamers, Veterans, Foster Youth</li> </ul> </li> <li>● Agenda Development</li> <li>● Roundtable</li> </ul>