



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

Career Education & Workforce Development Department

COOPERATIVE WORK EXPERIENCE PROCESS COMMITTEE

Date Wednesday, 3/23/2022 Time 9:00 am – 10:30 am Location Zoom

Topic	Details	Lead(s)	Approx. Time
Welcome	<ul style="list-style-type: none"> • Introductions • Review of Agenda 	A. Perman	5 min.
Roundtable	<ul style="list-style-type: none"> • Work Experience Offerings FA22 • Other updates <ul style="list-style-type: none"> ○ City ○ Mesa ○ Miramar ○ College of Cont. Ed 	All	15 min.
Title 5 Changes	<ul style="list-style-type: none"> • Proposed changes <ul style="list-style-type: none"> ○ May & July BOG (Board of Governors) approval • SDCCD CWE Title 5 Plan (Aug 2020) updates • District Administrative Procedure (AP) 	Amertah	10 min.
Process Reminders and Updates	<ul style="list-style-type: none"> • SDCCD CWE Handbooks and Required Forms Updates <ul style="list-style-type: none"> ○ Injury Information • Recommendations for discussion: <ul style="list-style-type: none"> ○ update policy to allow switching between any type of WE placement ○ Out of State & International work/employer (remote only) ○ Faculty Responsibilities • Submission of required forms Unpaid WE Forms • Expansion of electronics process • Sexual Harassment Prevention Training • Perkins allowable expenses – Pilot Project • Handshake • Subject Area Faculty Update (check-in) 	All	30 min.
Close	<ul style="list-style-type: none"> • Scheduling • Future agenda topics (FA22) 	All	5 min.