



Districtwide Career Services & Job Placement Workgroup

Wednesday, September 6, 2023 | 3:00pm | [Zoom](#)

Past Meeting Notes & Action Items: [7/12/23](#), [4/5/23](#), [3/8/23](#), [2/8/23](#)

AGENDA	
Welcome	Agenda Review
Employer Engagement	<p>Industry Advisory Committees</p> <ul style="list-style-type: none"> • Process Summary for Biennial Submission to Board (End of Spring 2024) • Advisory Committee Lists <ul style="list-style-type: none"> ○ Check list ○ 2022 Submissions • Engaging ERLs – increasing employer representation and participation • <i>Discussion: Untapped Potential (follow-up from July comments)</i> <ul style="list-style-type: none"> ○ <i>What are you considering doing this year to enhance WBL, Career Services, and Job Placement efforts as they relate to your Industry Advisory Committees?</i> <p>Career Events – Reminders & Updates</p> <ul style="list-style-type: none"> • Teams folder <ul style="list-style-type: none"> ○ Post events and materials • Districtwide Career Fair – March 2024 <ul style="list-style-type: none"> ○ District Facilities, HR, and PR/Com (update) <p>Handshake</p> <ul style="list-style-type: none"> • Student uploads – new upload will be complete end of next week • Priority Topics for Handshake Implementation Committee <ul style="list-style-type: none"> ○ Continue to increase student engagement <ul style="list-style-type: none"> ▪ Using Handshake for all events ▪ Transitioning appointments into Handshake ○ Staff/Employee Accounts – working with District HR/Greg, etc. ○ Accepting Payments from Employers ○ Other? <p>LAEP Updates</p> <ul style="list-style-type: none"> • Draft Cabinet Update • Regional Update – shared by Regional Consortium to VPIs • June Advocacy Document • Handbook and resource page • Districtwide Workgroup – once per term • College specific workgroups – no less than monthly

	<p>Employer Relations Reporting – Monthly and Weekly</p> <ul style="list-style-type: none"> ● Round table – What do you currently do with these? Who sees them? ● Request – sharing to get a districtwide view <p>New Opportunities</p> <ul style="list-style-type: none"> ● Paid Internships – Salk Institute (pending Cabinet Discussion)
<p>Work-Based Learning</p>	<p>SG21 Reporting Reminders</p> <ul style="list-style-type: none"> ● Section Level Reporting <ul style="list-style-type: none"> ○ Job Aid – adding a class attribute (SG21) ○ Fall 2023: <ul style="list-style-type: none"> ▪ 10/ 13 - Due date for credit colleges to submit sections ○ Spring 2024: <ul style="list-style-type: none"> ▪ Auditing reminders (from July) ▪ Audit rollover sections for spring 2024 (June – September) ▪ 9/29 - Code sections locally (before schedule goes live) ▪ 3/23/24 - Due date for credit colleges to submit sections ○ Summer 2024: <ul style="list-style-type: none"> ▪ Auditing Reminders ▪ March 29th - Code locally ▪ July 26 – send sections for coding ● Student Level Reporting <ul style="list-style-type: none"> ○ Job Aid – adding a student attribute (SG21) ○ Fall 2023 <ul style="list-style-type: none"> ▪ 12/1 – recommended due date for student coding ○ Spring 2024 <ul style="list-style-type: none"> ▪ 5/11/24 – recommended due date for student coding ○ Summer 2024: <ul style="list-style-type: none"> ▪ July 27 – recommended due date for student coding <p>Districtwide Reporting</p> <ul style="list-style-type: none"> ● July Report ● Next Report – early November
<p>Data Engagement</p>	<p>Strada Public Viewpoint: the value of Community colleges</p> <ul style="list-style-type: none"> ● Webinar - 9/7 11am via zoom (2pm eastern time) <ul style="list-style-type: none"> ○ <i>Students report excellent value delivered by community colleges, but more needs to be done to connect college to career</i> ○ <i>While career motivations are the most common reason for enrolling, they are the least likely to be fulfilled, with just under half of former students reporting that their education helped them to achieve their desired career outcomes</i> <p>NACE – The Class of 2023: Inequity Continues to Underpin Internship Participation and Pay Status (August 2023)</p>

- Paid internships correlate to more job offers and higher salaries
- Data points to systemic inequality in who takes part in internships and who is most likely to get a paid internship
 - *Male students, white students, students who are not first generation, and students who are not Pell Grant recipients were more likely to participate in internships than other groups of students.*
 - *Among men who took part in an internship, 76.4% were paid; among women taking part in internships, 51.5% were paid.*
 - *Of Pell Grant recipients, 53.5% were paid, compared to 61.0% of non-Pell Grant recipients.*
 - *Graduating seniors who identified as LGBTQ+ and took part in internships were less likely to be paid than their counterparts: 53% versus 59%.*
 - *The inequity repeats among first-generation interns, with 54% reporting paid internships compared to 60% of continuing generation interns.*
- Steps for career services & employers to address inequity
 - Career Services Professionals can:
 - *Foster understanding of the importance of internships—particularly paid internships—among students, faculty, and administrators. NACE data can be used to show the correlation between paid internships and entry to the world of work.*
 - *Track use of services related to internships by students and employers to get a baseline on who is using those services and who is not to determine outreach needs.*
 - *Help employers using their internship programs to feed their full-time hiring needs understand the connection between their internship cohort and their organization’s goals for a diverse workforce.*

[CCCCO Student Employment Outcomes Project Summary](#)

Planning

- October Workgroup Meeting – Presentation on Employment Outcomes Survey ([August 2023 Districtwide Summary](#))
- Discussion - Exploration of Data Priorities

Utilizing Labor Marketing Information in Career Counseling Activities – Prep for next meeting: *What is currently being used? How do you use it? Who uses it?*

Reminders – [CTE Data, Reports, and Resources Page](#)

<p style="text-align: center;">Career Services Needs Assessment & Strategic Planning</p>	<p>Regional Funding & Participation</p> <ul style="list-style-type: none"> • Reminders <ul style="list-style-type: none"> ○ RFA Leads encouraged to provide senior leadership with quarterly updates ○ RFA lead(s) need to attend Career Services & Job Placement Workgroup meetings and regional meetings • Regional Activities <ul style="list-style-type: none"> ○ 9/14 in person – North City Campus; 10am to noon ○ Regional Updates – <i>Claudia</i> • <i>Roundtable – open discussion</i>
<p style="text-align: center;">Reminders & Updates</p>	<p>Career Services Admin Tech Role – starting soon! Workgroup Resource Page Related Teams: Career Events, Work-Based Learning, & Handshake</p>
<p style="text-align: center;">Close</p>	<p>Agenda planning</p> <ul style="list-style-type: none"> • October: <ul style="list-style-type: none"> ○ DSPS Career Services Roles/Efforts (October meeting) ○ Employment Outcomes Survey Summary Report Presentation • Future Topics <p>Round table</p> <ul style="list-style-type: none"> • DSPS 101 – slide deck (Letty) <p>Scheduling reminders:</p> <ul style="list-style-type: none"> • Fall 2023: 9/6, 10/4, 11/1 • Spring 2024: 2/7, 3/6, 4/3, 5/1