



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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Districtwide Apprenticeship Program Management Workgroup

July 1, 2021 | 9am to 11am | [Zoom](#)

[Link to Meeting Materials](#)

AGENDA			
Welcome	Introductions	All	15 min
	Review of Agenda	A. Perman	
Workgroup Overview	Purpose Committee Membership Districtwide Processes Resources & Guides	A. Perman	15 min
	Discussion: <ul style="list-style-type: none"> Workgroup Focus / Areas of Need 		
New Apprenticeship Program Development	Overview Presentation by DAS	V. Rodriguez, San Diego DAS Consultant	30 to 45 min
	Q&A		
Program Management	Current Programs	A. Perman	20 min
	Enrollment, Registration, and Reporting	B. Hawley	
	Reporting/Funding	J. Sykes Seiverd / A. Perman	
Close	Meeting Schedule	All	10 min
	Roundtable		

Meeting Materials:

- Current Programs and Key Roles Summary Document
- Routing & Processing – Districtwide Process Document (May 2021)
- Resources and Reference Links
- Reporting and Funding Notes
- DAS Employer Questionnaire
- DAS presentation (*will be shared after the meeting*)



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- CAI Request for Applications – High Road Training Partnerships (H RTP) Phase One Planning Funding Opportunity (June 2021 memo)



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Districtwide Apprenticeship Program Management Workgroup

August 11, 2021 | 1pm | [Zoom](#)

Link to Meeting Materials will be provided prior to the meeting

AGENDA			
Welcome	Introductions Review of Agenda	All A. Perman	5 min
Current Needs	Round table – any major items in need of attention?	All	10 min
Curriculum Development	Review of SDCCD requirements	S. Hess	10 min
	Discussion	All	15 min
Records Management	Employer Sponsor Requirements LEA Requirements Sample Documents	A. Perman / V. Rodriguez	30 min
Data & Reporting	Student Group – <i>proposal to develop student group for each approved apprenticeship program</i>	A. Perman / B. Hawley	30 min
	Reports and Tools <ul style="list-style-type: none"> • RSI Hours • Apprenticeship Audit Query • Program 321 File Run • Apprenticeship Program Report 		
Billing	2021-22 Funding Roles & Responsibilities Timeline	A. Perman	10 min
Close	Meeting Schedule	All	10 min
	Roundtable		

Meeting Materials:

- Agenda
- Curriculum Requirements Handout
- Reports & Reporting Handout
- Historical Summary of RSI hours (July 2021)
- Sample Contract



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Districtwide Apprenticeship Program Management Workgroup

Wednesday, Nov. 3, 2021 | 3pm to 4:30pm | [Zoom](#)

[Meeting Materials](#)

[District Resource Page](#)

AGENDA			
Welcome	Review of Agenda	A. Perman	5 min
Current & New Programs	<p>Round Table – how are your current programs going? List of 2021-22 Programs</p> <p><i>Any new programs in the works?</i></p> <p>New/In Development:</p> <ul style="list-style-type: none"> • City – Early childhood Education with NHA • City - The League XS Academy of Cosmetology and Barbering • Mesa – retail with Goodwill • Mesa – Psych Tech (Palomar, San Bernardino Valley, & Mesa); LAUNCH; Alpine <p>Employer Partnership Opportunities (if any new to share) CAI Application due December 17</p>	All	30 min
Funding	<p>Apportionment versus RSI</p> <ul style="list-style-type: none"> • <i>Funding Models Handout</i> • <i>Apprenticeship Apportionment Decision Making Analysis_10292021</i> • <i>WEDDMemo - Guidance on Apprenticeship Attendance Reporting Feb2020</i> <p>CCCAOE Conference Slides – great resource!</p>	A. Perman	15 min
Program Managements	<p>Identification and communication of students and courses per term; working with A&R</p> <ul style="list-style-type: none"> • No fees may be charged to apprenticeship students <p>2021-22 RSI report for P1 Submission – timeline and next steps Annual Agenda Item to the Board – Recommended Timeline Apprenticeship Partnership Model – Draft Agreement Template Student Groups Project Vaccinations</p>	A. Perman	30 min
Close	Roundtable Meeting Schedule	All	10 min



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Districtwide Apprenticeship Program Management Workgroup

Monday, February 28, 2022 | 4pm to 5pm | Zoom

[Meeting Materials](#)

[District Resource Page](#)

AGENDA		
Welcome	Review of Agenda	A. Perman
Current & New Programs	<p>Round Table</p> <ul style="list-style-type: none"> • How are your current programs going? • Any new programs in the works? • Employer Partnership Opportunities (if any new to share) <ul style="list-style-type: none"> ○ State Apprenticeship Expansion, Equity, and Innovation Grant - San Diego Workforce Partnership ○ Learning-Aligned Employment Program 	All V. Rodriguez
Funding	<p>Transitioning eligible programs from RSI to Apportionment (Miramar and City)</p> <ul style="list-style-type: none"> • Summer 2022 enrollment • Process review <p>Resource Reminder</p> <ul style="list-style-type: none"> • CCCAOE presentation slides 	A. Perman
Opportunities	<p>CCCAOE Pre-Conference</p> <ul style="list-style-type: none"> • Registration link <p>Using the Equitable Apprenticeship Toolkit – possible districtwide training from - High Road Alliance</p> <p>College-Specific Career Education Program Overview Meetings</p> <p>Apprenticeship Program specific meetings</p> <ul style="list-style-type: none"> • Hawthorn 	A. Perman
Spring Planning	<p>Expansion of District Resource Page</p> <p>Future Agenda Topics</p> <p>Scheduling</p>	All
Close	Roundtable	All



Districtwide Apprenticeship Program Management Workgroup

Monday, April 25, 2022 | 3:00 pm | Zoom

Meeting Materials

[District Resource Page](#)

AGENDA		
Welcome	Introductions Meeting Context & Overview Review of Agenda	All A. Perman
Current & New Programs	<p>Round Table - How are your current programs going? Any new programs in the works?</p> <ul style="list-style-type: none"> • City – Transition planning • Mesa – NA • Miramar - Working with DAS on MTS Deisel program management; working with Hawthorn on partnership program support and clarification • Continuing Education – working with DAS on registering pre-apprenticeship program; exploring possible CAI grant application • ETi – exploring possible CAI grant application <p>DAS Updates</p> <p>CA Apprenticeship Council Upcoming Meetings</p> <p>Palomar Grant – <i>may lead to regional apprenticeship support</i></p>	All V. Rodriguez V. Rodriguez A. Perman
CAI Grant(s)	<p>Round Table - Who is applying?</p> <p>This round of apps is due Friday, 4/29</p> <p>Website</p>	All
CCCAOE Pre-Conference Learning Lab	<p>Resource review</p> <ul style="list-style-type: none"> • Agenda • Slide Deck <ul style="list-style-type: none"> ○ Apprenticeship v Internship (15) ○ Registered apprenticeship model (16) ○ Optional Components (17) ○ Benefits (21-23) • Grow Apprenticeship California Community of Practice on LinkedIn • Grow Apprenticeship CA Info Sheet • Equity tool kit <ul style="list-style-type: none"> ○ SDCCD Summary (Dec 2021) ○ Fall event reminder (possible regional approach) 	A. Perman



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Districtwide Apprenticeship Program Management Workgroup

Wednesday, June 15, 2022 | 3:30 pm | [Zoom](#)

[Meeting Materials](#)

[District Resource Page](#)

AGENDA		
Welcome	Review of Agenda	A. Perman
Current & New Programs	<p>County List of Apprenticeship Programs</p> <p>Round Table - <i>How are your current programs going? Any new programs in the works? Any new issues or concerns?</i></p> <ul style="list-style-type: none"> • City – Transition Planning • Mesa – NA • Miramar – Working with DAS on MTS Deisel program management; working with Hawthorn on partnership program support and clarification • SDCCE – exploring registration of pre-apprenticeship program • DAS Updates 	All
Workgroup Management	<p>Purpose Resources</p> <p>Needs</p> <p>Fall planning</p> <ul style="list-style-type: none"> • Regional engagement • Topics 	<p>A. Perman</p> <p>All</p> <p>All</p>
Reminders	<p>RSI Reporting</p> <ul style="list-style-type: none"> • Feedback on draft report – due 6/17 • Student info by term by program – due 6/17 <p>Record Management</p> <p>2022-23 Board Agenda</p> <p>Priority Registration for Credit College Apprentices</p>	A. Perman
Close	<p>Recap of Action Items</p> <p>Roundtable</p>	All