



## SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

### CTE TRANSITIONS CREDIT BY EXAM AGREEMENT

San Diego College of Continuing Education  
**COMM 667 & COMM 668**

&

San Diego City College  
**RTVF 153 (3 units)**

**2022-2024**

#### AGREEMENT SUMMARY

A student who completes the San Diego College of Continuing Education course(s), **COMM 667 and COMM 668** and meets the San Diego Community College District defined performance and competency criteria outlined in this agreement, will be granted **3 units** of college credit at **San Diego City College** for **RTVF 153**. The student will receive college credits upon successful completion of the CTE Transitions Credit by Exam requirements.

<b>SDCCE Course Number(s):</b>	COMM 667 & COMM 668
<b>College Course Number:</b>	RTVF 153
<b>SDCCD College:</b>	San Diego City College
<b>Units:</b>	3 college units
<b>College Approved Credit by Exam Method:</b>	<p><b><u>Comm 667 Exam:</u></b></p> <ul style="list-style-type: none"> <li>Completion of the final exam approved by faculty (weighted 50%) and final project approved by faculty (weighted 50%) with a final total grade of B or better.</li> </ul> <p><b><u>Comm 668 Exam:</u></b></p> <ul style="list-style-type: none"> <li>Completion of the final exam approved by faculty (weighted 50%) and final project approved by faculty (weighted 50%) with a final total grade of B or better.</li> </ul> <p><b>The average of the COMM 667 and COMM 668 final total exam grades will become the student's transcribed grade for RTVF 153.</b></p>
<b>Testing location/proctor:</b>	Exam administered at SDCCE by SDCCE faculty
<b>Industry Sector:</b>	ICT/Digital Media
<b>SDCE Program Area:</b>	Digital Media
<b>College Program Area:</b>	Radio, Television and Film
<b>Agreement Effective Dates:</b>	Fall 2022 through Summer 2024

Table 1.

## **PURPOSE OF AGREEMENT**

CTE Transitions Credit by Exam is an early college credit model based on course to course agreements that connect existing career education College of Continuing Education pathways to Career Education degrees and certificates at San Diego City, Mesa, and Miramar College through a credit by exam process. The purpose of CTE Transitions Credit by Exam course to course agreements is to accelerate college career education degree or certificate completion.

The process of developing an agreement connects College faculty to College of Continuing Education faculty and supports pathway alignment from Continuing Education career education pathways into college career education programs.

Agreement Development:

- Builds faculty to faculty partnerships
- Supports curricular updates, modernization, and alignment
- Increases College of Continuing Education student awareness of occupational pathways and opportunities at the community colleges
- Encourages the collaborative development of additional student opportunities to engage with the community colleges and further explore careers

Successful completion of the approved course(s) entitles students to:

- Earn SDCCD college credit (and in some instances, university transferable credit)
- Waive fees for college course(s) completed through the credit by exam program
- Use the course to meet degree or certificate requirements
- Advance to the next level of college classes for which this course serves as a prerequisite

## **EXAMINATION DEVELOPMENT AND ADMINISTRATION**

**Development:** Faculty from both institutions and programs will exchange course outlines and curricula including required tests, written assignments, extended projects, and any other curriculum and assessments necessary to determine the equivalency of the established student learning outcomes regarding the knowledge, skills, and abilities required by the credit by exam process.

**Methods of Examination:** As outlined in California's Education Code of Regulations (5 CA ADC § 55050), the nature and content of the examination shall be determined solely by the college faculty in the discipline who normally teach the course for which credit is to be granted.

- The college faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record.
- Methods of examination will reflect mastery of the course content for each college course listed in this agreement. The college faculty approved credit by exam methods of assessment for this agreement are indicated on page one (table 1) of this document.
- A separate examination shall be conducted for each course for which credit is to be granted.
- The approved method(s) of examination will be integrated into the College of Continuing Education course curriculum.
- College of Continuing Education faculty will administer the approved method(s) of examination to all students enrolled in the course and provide overall course grades for all students enrolled in the course. Both the overall course grade and the final exam grade will be recorded on the CTE Transitions Credit by Exam Certification form for all eligible students along with the semester and year to award credit.
- Copies of the approved methods of examination are to be held on file at the SDCCD District Office, College's Office of the Vice President of Instruction, and at the College of Continuing Education's Vice President of Instruction Office.

Additionally, San Diego College of Continuing Education will collaborate with SDCCD Instructional Services on the implementation and management of the agreement including:

- Provide CTE Transitions Credit by Exam information to students. Ensure the students are aware they may be eligible for college credit.
- Provide support and guidance for SDCCE faculty regarding agreement compliance, process and timeline for completing CTE Transitions Credit by Exam Certification forms, and record keeping for all student participants.

**Amendments:** Agreements remain active for two years unless otherwise noted. Amendments may be made within the two year effective dates to accommodate any needed updates. Amendments do not require signatures and will be held on file with the SDCCD District office, College, and the College of Continuing Education Office of the Vice President of Instruction.

## **REQUIREMENTS AND CERTIFICATION OF CREDITS**

In order for a student to receive college credit through CTE Transitions Credit by Exam, an active agreement with a college must be in place for a course at the time a College of Continuing Education student is enrolled in that course.

The College of Continuing Education **student** must:

- Complete the course/program identified in this agreement (Table 1 on page 1) with a grade of “A” or “B”.
- Complete the college faculty approved method(s) of examination with a grade of “A” or “B”.
- Complete the SDCCD online college application.
- Work with the course instructor to complete the College of Continuing Education Credit by Exam Certification form.

CTE Transitions Credit by Exam Agreements are available for career education courses only. The college course must be active at the time of enrollment. SDCCD credit cannot be offered for college courses that are not active.

Students may not repeat a course for credit via credit by exam.

## **CAREER PATHWAYS**

The San Diego Community College District course listed within this agreement is required for the following programs:

<b>College Course: RTVF 153</b>			
<b>COLLEGE</b>	<b>CERTIFICATE OF PERFORMANCE*</b>	<b>CERTIFICATE OF ACHIEVEMENT*</b>	<b>ASSOCIATE OF ARTS/SCIENCE DEGREE**</b>
City College	Film Production; Video Production	Film Production; Video Production	Broadcast News; Film Production; Film, Television & Electronic Media; Video Production

\*Please refer to the college catalog for a complete listing of course requirements for certificate and degree programs.

\*\*Associate Degree requirements include general education courses in addition to the major prep requirements. Please refer to the college catalog for a complete listing of course requirements for certificate and degree programs.

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2022-2024

## CITY COLLEGE

**Department Faculty:** Cy Kuckenbaker

Signature: \_\_\_\_\_  
DocuSigned by:  
*Cy Kuckenbaker*  
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Date: \_\_\_\_\_ Feb-24-2022

**Department Chair:** Deanna Shelton

Signature: \_\_\_\_\_  
DocuSigned by:  
*Deanna Shelton*  
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Date: \_\_\_\_\_ Mar-02-2022

**Dean:** Jeanie Tyler

Signature: \_\_\_\_\_  
DocuSigned by:  
*Jeanie Tyler*  
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Date: \_\_\_\_\_ Mar-09-2022

**Articulation Officer:** Elizabeth Norvell

Signature: \_\_\_\_\_  
DocuSigned by:  
*Elizabeth Norvell*  
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Date: \_\_\_\_\_ Mar-17-2022

**Vice President of Instruction:** Matilda Chavez

Signature: \_\_\_\_\_  
DocuSigned by:  
*Matilda D. Chavez*  
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Date: \_\_\_\_\_ Mar-17-2022

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## SAN DIEGO COLLEGE OF CONTINUING EDUCATION

**Department Chair:** Zac Ruvalcaba

Signature: \_\_\_\_\_  
DocuSigned by:  
*Zac Ruvalcaba*  
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Date: Mar-17-2022

**Dean:** Michelle Gray

Signature: \_\_\_\_\_  
DocuSigned by:  
*Michelle Gray*  
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Date: Mar-24-2022

**Vice President of Instruction:** Michelle Fischthal, DBA

Signature: \_\_\_\_\_  
DocuSigned by:  
*Michelle Fischthal*  
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Date: Mar-31-2022