



Career Education Deans Meeting

Thursday, September 29 | [Zoom](#) | [Link to Meeting Materials](#)

AGENDA	
Special Topic / Special Guest: <i>Vice Chancellor Joel Peterson</i> Site improvement projects funded by Perkins and Strong Workforce – challenges and opportunities for improvement	
Regular Career Education Deans Meeting	
Welcome	Meeting Purpose and Intent Agenda Development
Summer/Early Fall	Brief Reminders and Recaps <ul style="list-style-type: none"> • CTE Biennial Review and Advisory Committees – submitted to the board • CTE Economic Impact reports • DSPS CTE summaries distributed (see data page) • K12 SWP planning meeting
Calendaring	Shared Goal: consolidate calendars where possible; increase easy access to reference materials/reporting scheduled Brief recap <ul style="list-style-type: none"> • 2022-23 Calendar of meetings - Currently includes Perkins IC due dates • Other deadlines: <ul style="list-style-type: none"> ○ Apprenticeship Reporting ○ SWP reporting & project plans – will be updated ○ SG21 ○ Perkins Reserve – will be provided
Program Fact Sheets	Revision of Program Fact Sheets in Partnership with Centers of Excellence <ul style="list-style-type: none"> • Informed by SOC codes • Tied to CTE Biennial Review • Possible Advisory Committee resource
Connecting Dots	Categorical Programs (EOPS, Calworks, etc.) DSPS Student Equity Plans Discussion: <i>How are CTE initiatives connected to these programs and services?</i>
Career Exploration Support	Career Coach Opportunity to explore licenses for all four colleges Discussion: <i>What software/tools do you currently utilize? Is use of Career Coach of interest? Who should we connect with to explore? (Career Center Leads)</i>
Perkins	2021-22 Final Report to NOVA Annual Districtwide Report – Draft Report and past reports:



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	<p>1C Funding 2022-23 Funding – increased by \$300K Revised budgets – timeline and due dates Reminder – activity codes must be utilized Quarterly Reporting:</p> <ul style="list-style-type: none"> • NOVA narrative questions • Program activities • Due Dates: <ul style="list-style-type: none"> ○ Q1 – First week of October ○ Q2 – First week of January ○ Q3 – First week of April ○ Q4 – First week of July <p>Reserve Funding Budget template / check in on work plans Reporting deadlines – First report due end of January 2023 Spring applications may become available (for addition/future rounds)</p>
Strong Workforce Program	<p>Round 5 Extensions...</p> <p>Round 6 Reporting- Early November</p> <p>Round 7 Base Funding - Allocation percentages approved Round 7 Incentive Funding – TBD Round 7 Projects due in NOVA – 10/24 (to allow review and approval prior to 10/31) Round 7 Reporting Deadlines (First report due early February)</p> <p>K12 SWP – connecting and working with SDUSD (Donny and Sarah)</p>
Adult Learner Student Success	<p>Roundtable – local initiatives to support adult learners and single parents <i>What are you currently doing? What are you planning to do? Who are you working with locally?</i></p> <p>Reports and Resources:</p> <ul style="list-style-type: none"> • Recapturing Adult Learners (EAB) <ul style="list-style-type: none"> ○ SDCCD Summary ○ Report available in shared folder • Preserving Completion (Lumina Report) <ul style="list-style-type: none"> ○ Full report ○ Link to presentation and Screenshots of key takeaways • National & State Trends in Degree Attainment for: <ul style="list-style-type: none"> ○ Black Adults ○ Latino Adults • Aiming for Equity – a Guide for Statewide Attainment Goals for Racial Advocates
Updates & Reminders	<p>Districtwide Stories & Press Releases</p> <ul style="list-style-type: none"> • Career Ed story in the upcoming With Excellence • Importance of Internships / paid internships • Apprenticeship



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	<p>Regional Apprenticeship Program Support – WG (exploration) LAEP Handshake – fall update to chancellors cabinet requested; DW Software WG update requested SG21 WBL reporting - schedule distributed San Diego Workforce Partnership Committee</p> <ul style="list-style-type: none">• 9/21 agenda• 2022-23 focus areas <p>Expanded Districtwide Support for employer engagement, Job Placement, WBL, and Career Center services</p>
Close	<p>Future Agenda Topics Round Table</p>



Career Education Deans Meeting

Thursday, October 20, 2022 | [Zoom](#) | [Link to Meeting Materials](#)

AGENDA	
Welcome	Meeting Purpose and Intent Agenda Review Introductions
Data & Research Needs	COE Listening Tour <i>Special Guest: Eddie Matthew, Centers of Excellence in Labor Market Information</i> Group Discussion <i>How do you currently use COE reports and data?</i> <i>How do you currently engage with your local research departments?</i> <i>Are there gaps in your local CTE reporting needs?</i>
Biennial Review	Revision of Program Fact Sheets in Partnership with Centers of Excellence <ul style="list-style-type: none"> • Informed by SOC codes • Tied to CTE Biennial Review • Possible Advisory Committee resource Reminders and timeline considerations SOC Code Changes – recommendations from COE Program Fact Sheet Format / Content - Discussion Connecting programs to resources and next steps – Discussion
Calendaring	Updated 2022-23 Calendar and Due Dates
Perkins	Perkin 1C <ul style="list-style-type: none"> • Revised budgets due in NOVA by 10/21 (this Friday) <ul style="list-style-type: none"> ○ Additional NOVA Narrative Question • Q1 reporting – program activity and NOVA narrative questions – due 10/14 • Q2 – First week of January • Q3 – First week of April Q4 – First week of July Perkins Reserve Out-of-State Travel Form CTE State Plan – Feedback open through November 17 th
Strong Workforce Program	Reminders & Updates Round 7 Incentive Funding Round 7 Project Plans – <i>Extension granted: Enter programs by Thanksgiving (to allow time for review and submission by 11/30.</i> Round 5 Extension Round 6 Reporting SWP 2.0 Year End Survey – questions and relationship to R6 (Beverly) Access to funding
Handshake	Employer Approvals – at least one person from each college assigned to review and



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	approve employers Request for insight into local efforts Cabinet update
Updates & Reminders	Districtwide Stories & Press Releases <ul style="list-style-type: none">• Career Ed story in the upcoming With Excellence• Importance of Internships / paid internships• Apprenticeship Regional Apprenticeship Workgroup – November 17 th meeting LAEP – advocacy SG21 WBL reporting - schedule distributed San Diego Workforce Partnership Committee Expanded Districtwide Support for employer engagement, Job Placement, WBL, and Career Center services
Close	Future Agenda Topics Round Table



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Career Education Deans Meeting

Thursday, November 17 | 9am to 11am | [Zoom](#) | [Link to Meeting Materials](#)

AGENDA	
Special Guest: <i>Zitlali Torres, Assigned Regional Monitor for Perkins and SWP</i> Opportunity to meet new Regional Monitor Regional Monitor to provide updates regarding Perkins & SWP	
Regular Career Education Deans Meeting	
	9am to 9:30am (30 min)
	9:30am to 11:00am
CTE Curriculum	Strategies and Challenges Discussion <ul style="list-style-type: none"> • CTE Programs versus Courses • New programs with “proceed with caution” comments from COE
Meeting Planning	Future Guest Speakers – Requests & Discussion <ul style="list-style-type: none"> • Eddie Matthews (COE) • VC Peterson • VC Smith • Outreach
Adult Learner	New Briefing by District Research Office
Updates & Reminders	SOC Code Recommendations Cabinet Updates <ul style="list-style-type: none"> • LAEP • Handshake Reporting schedule Career Coach – District SS exploring through Guided Pathways AACC’s January Workforce Development Institute (1/18 – 1/21 Indian Wells)
Perkins	Perkin 1C <ul style="list-style-type: none"> • Financial Reports • New District Support • Quarterly Reporting Reminders: <ul style="list-style-type: none"> ○ Q2 – First week of January ○ Q3 – First week of April ○ Q4 – First week of July Perkins Reserve <ul style="list-style-type: none"> • Budget and Workplan Updates • Reporting reminder CTE State Plan – Feedback open through today (November 17)
Strong Workforce Program	Round 6 Reporting – financial reporting should be done Round 5 Extension Round 7 Project Plans due in NOVA 11/25 SWP leads – support for meeting / working across colleges Recent SWP webinar – advocacy needs; how can we show the impact of SWP?
Close	Scheduling - December 8 – same day as Counselor Conference <ul style="list-style-type: none"> ○ Re-schedule or Cancel ○ Focus on SWP? Future Agenda Topics



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	Round Table
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Career Education Deans Meeting

Thursday, January 18 | 8am to 9am | [Zoom](#)

AGENDA	
CTE Research	Reminders: CTE Research Update Discussion – Regional CTE Research Positions Special Guest: Eddie Matthews, COE
Outreach	Promotional Materials – CTE Specific promotional banners for program areas (requested by Outreach Coordinators) Special Guest: Dean Luke Menchaca, District Outreach and Student Affairs Discussion: Outreach for CTE Pathways and Programs beyond “required boundaries” – Monica/Alex CTE Month – February activities (roundtable) <ul style="list-style-type: none"> Districtwide promotion
Perkins Reminders	Perkin 1C - 2022-23 <ul style="list-style-type: none"> Financial Reports New District Support - Soken Quarterly Reporting Reminders: <ul style="list-style-type: none"> Q3 – First week of April Q4 – First week of July Perkins 1C - 2023-24 <ul style="list-style-type: none"> Application materials have been updated on the Perkins website Application Deadlines Perkins Reserve – 2022-23 (funds must be spent by June 2024) <ul style="list-style-type: none"> Waiting on State guidance Reporting and invoicing managed locally Reminder: District Perkins Reserve has funds for each college’s Work Experience Infrastructure
Strong Workforce Program Reminders	Round 5 – Must be submitted as soon as possible Round 6 Year 2 Q1 (July 2022 through December 2022) – due February 10th Round 7 Year 1 Q1 (July 2022 through December 2022) – Due February 10th Round 8 project plans due in Sep/Oct
General / Misc. Reminders & Updates	Monthly Meeting Planning – working on scheduling for VC Smith(HR) and VC Peterson (Facilities) SOC Code Recommendations – confirmation due 2/17 New Committee – Districtwide Career Services and Job Placement Workgroup Cabinet Updates <ul style="list-style-type: none"> LAEP Update and LAEP Advocacy Document Handshake (fall Update) Career Coach – District SS exploring through Guided Pathways <ul style="list-style-type: none"> Lead: Dean of Student Services, Victor DeVore – available to participate in college-specific meetings Reporting schedule



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Career Education Deans Meeting

Thursday, February 23 | 9am to 11am | [Zoom](#)

AGENDA	
Welcome	<p>Introductions - Welcome, Andrei and Armin!</p> <p>Meeting Purpose – Context Setting</p> <ul style="list-style-type: none"> • Career Education Meeting Resource Page • Schedule – including reporting due dates <p>Agenda Overview</p>
Perkins	<p>2022-23 Perkins 1C</p> <ul style="list-style-type: none"> • Q3 Reporting Due April • Finance Reports • Must spend down fully by June 30, 2023 <p>2023-24 Perkins 1C Application</p> <ul style="list-style-type: none"> • Headcount validation • Application materials and deadlines • Core Indicators <p>Updated Out-of-State Travel Form</p> <p>Perkins Reserve</p> <p>Regional Monitor for Perkins and SWP</p>
Strong Workforce Program (SWP)	<p>Round 5</p> <p>Round 6 Year 2 Q2 Reporting</p> <ul style="list-style-type: none"> • Final expenditures due by December 30 2023 (Year 2 Q4 Final Report – due Nov. 2023) <p>Round 7 Year 1 Q2 Reporting</p> <ul style="list-style-type: none"> • Final expenditures due by June 30, 2024 <p>Round 8 - program plans due in October 2023</p> <p>Distribution of funds</p> <p>Regional RFAs and Current Grants/Contracts (Review of CIO update 2/15)</p> <p>Employer Relations Liaison Positions</p>
CTE Research	<p>CTE Research Update and CTE Data, Reporting, and Resources</p> <p>Action item from January meeting: What CTE research needs are currently unmet?</p> <p>Regional Roles – Update & Discussion</p>
CTE Stop Outs	<p>Query development in support of local efforts</p> <p>CTE Majors and CTE “gateway” courses by Program</p>
Programs	<p>Certificates of Performance – <i>M. Romero</i></p>
CTE Outreach	<p>January meeting reminders – send marketing plans</p> <p>Career Education Programs List – Corporate Council publication</p>
General / Misc. Reminders & Updates	<p>SOC Code Updates</p> <p>SDUSD/SDCCD Joint Board Presentation – March 21</p> <p>LAEP Advocacy Document</p> <p>Monthly Meeting Planning - scheduling for VC Smith(HR) and VC Peterson (Facilities), and new Vice Chancellor role(s)</p> <p>Career Coach – District SS exploring through Guided Pathways</p> <ul style="list-style-type: none"> • Lead: Dean of Student Services, Victor DeVore – available to participate in college-specific meetings <p>Reporting schedule</p>



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Career Education Deans Meeting

Thursday, March 23 | 9am to 11am | [Zoom](#)

AGENDA	
Welcome	Agenda review
Updates and Reminders	<p>Updated Reporting schedule</p> <p>Career Education Program List (Corporate Council Publication)</p> <p>CalFresh – expansion of eligible programs to include all CTE programs</p> <p>Hire Up – Paid internship initiative tied to Rising Scholars</p> <ul style="list-style-type: none"> • Overview • Interest form due March 30 <p>TOP Codes</p> <ul style="list-style-type: none"> • New TOP code manual and process for requesting new TOP codes • CCCCCO still thinking about dropping TOP codes and just using CIP codes (TBD) <p>PCAH 8</p> <ul style="list-style-type: none"> • Removal of CTE program modifications from regional consortium program review process • Addition of BA degree programs to regional consortium process <p>Reminders:</p> <ul style="list-style-type: none"> • Certificates of Performance • SOC Codes • Apprenticeship Funding – decrease in funding (P1) • K16 Grant – college specific meetings with K16 Grant Coordinator/Director • Workforce Partnership – Regional June 8th Meet and Greet (register here)
Strong Workforce Program (SWP)	<p>Distribution of funds</p> <p>Round 6</p> <ul style="list-style-type: none"> • Final expenditures due by December 30 2023 (Year 2 Q4 Final Report – due Nov. 2023) • Plans need to be revised to include 2023-24 spending year (unless you know you will spend funds by 6/30/23) <p>Round 7</p> <ul style="list-style-type: none"> • Final expenditures due by June 30, 2024 • All plans should have two fiscal years only <p>Round 8 - program plans due in October 2023 (24 months; plans should have two fiscal years)</p> <p>Request for monthly spending updates (similar to Perkins finance updates)</p> <p>Regional RFAs</p> <p>Upcoming RFAs:</p> <ul style="list-style-type: none"> • CPL • Dual Enrollment • Career Services • Outreach



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<p>Perkins</p>	<p>2022-23 Perkins 1C</p> <ul style="list-style-type: none"> • Q3 Reporting Due April • Finance Reports (distributed) • Must spend down fully by June 30, 2023 <p>2023-24 Perkins 1C Application</p> <ul style="list-style-type: none"> • Headcount Certification and Preliminary Funding Projections • Application materials and deadlines • Core Indicators (still not working yet) • Planning insights – request for round table on local application processes <p>Perkins Reserve</p> <ul style="list-style-type: none"> • Current funding • Presentation Guidance • Future funding opportunities
<p>Student Success</p>	<p>Data Engagement</p> <ul style="list-style-type: none"> • Equity Gaps in Priority Jobs and Programs Report (COE Report) <ul style="list-style-type: none"> ○ Report ○ Presentation ○ SDCCD Report Summary ○ Working with K12 partners – April K14 WG Mtng • DSPS <ul style="list-style-type: none"> ○ Districtwide Dashboard update ○ CTE Summaries: <ul style="list-style-type: none"> ▪ City College - Fall 2022 ▪ Mesa College - Fall 2022 ▪ Miramar College - Fall 2022 ▪ Credit Colleges - Fall 2022 ▪ College of Continuing Education - Fall 2022 ○ Looking Across the Reports <p>Regional Research Roles – update</p> <p>Districtwide CTE Data, Reports, and Resources meeting – <i>To Be Scheduled</i></p> <p>Adult Learner resource reminders</p> <ul style="list-style-type: none"> • Regional Career Education Perception and Marketing Dynamics <ul style="list-style-type: none"> ○ Link to full report and findings ○ SDCCD specific findings - October 2022 Presentation by 3fold • SDCCD Summary of EAB's Repackaging Adult Learner Enrollments Report • SDCCD Summary of Recover with Equity: Roadmap for Higher Ed After the Pandemic SDCCD Summary Untapped Opportunity Understanding and Advancing Prospects for Californian's without a degree • Preserving Completion (Lumina Report) <ul style="list-style-type: none"> ○ Full report ○ Link to presentation and Screenshots of key takeaways • National & State Trends in Degree Attainment for: <ul style="list-style-type: none"> ○ Black Adults



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	<ul style="list-style-type: none">○ Latino Adults● Aiming for Equity – a Guide for Statewide Attainment Goals for Racial Advocates
Close	<p>Summer Schedule</p> <p>Guests</p> <ul style="list-style-type: none">● April – Vice Chancellor Fischthal● Monthly Meeting Planning – still working on scheduling for VC Smith(HR) and VC Peterson (Facilities), and new Vice Chancellor role(s)



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Career Education Deans Meeting

Thursday, April 27 | 9am to 11am | [Zoom](#)

AGENDA	
Welcome	Agenda review
Planning - Career Education Marketing	<p>CRM – Districtwide Adoption</p> <p>Miramar’s exploration of Element 451</p> <ul style="list-style-type: none"> • Miramar’s CTE Marketing Plan (attachment) • link to a quick commercial • link to customer stories • link to articles
Student Success	<p>Supporting Dreamers - <i>Making the connection between support & instruction</i></p> <ul style="list-style-type: none"> • State Licensing – Discussion: identification of programs tied to state licensing <ol style="list-style-type: none"> 1) Program Name, 2) State Licensure information, 3) Cost to the program (Cost to college to maintain alignment with state licensure), 4) Exam fee for students (any cost to students to sit for state licensure) • Entrepreneurship • Districtwide Dreamers Workgroup
Updates & Reminders	<p>\$50K/year – Discussion: identification of programs that lead to starting wages of \$50K/year or more</p> <p>Corporate Council Publication versus fall publication – Career Education Programs and Career Services</p> <p>Apprenticeship Program Funding</p> <p>SOC Code Updates</p> <p>SG21 WBL Reporting Schedule & Reminders</p> <p>Updated Reporting schedule</p>
Strong Workforce Program (SWP)	<p>Monthly spending updates (similar to Perkins finance updates)</p> <p>BACCC Bay Area – CCCAOE Presentation on SWP</p> <ul style="list-style-type: none"> • SWP Report Request Form – Available for all colleges statewide • Links to College specific reports: <ul style="list-style-type: none"> ○ SWP Report - San Diego City College - 4-21-2023 ○ SWP Report - San Diego Mesa College - 4-27-2023 ○ SWP Report - San Diego Miramar College - 4-27-2023 ○ SWP Report - San Diego Continuing Education - 4-27-2023 <p>Round 5 Cabinet Update</p> <ul style="list-style-type: none"> • Reference: Round 4 BOT Report and Round 3 Chancellors Cabinet Report <p>Handshake Renewal</p>
Perkins	<p>2022-23 Perkins 1C</p> <ul style="list-style-type: none"> • Q4 Reporting Due July 5th • Finance Reports • Must spend down fully by June 30, 2023 <p>2023-24 Perkins 1C Application</p> <ul style="list-style-type: none"> • Application materials and deadlines



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	<ul style="list-style-type: none">• Core Indicators Perkins Reserve
Strong Workforce & Perkins	<i>Special Guest: Zitali Torres, Assigned Monitor for Perkins and Strong Workforce 10:30am to 11am</i>
	Chancellor Office Updates / Grant Updates <ul style="list-style-type: none">• NOVA – How to Close Plans Feature Q&A/Discussion



Career Education Deans Meeting

Thursday, May 25 | 9am to 11am | Zoom

AGENDA	
Welcome	Agenda review
Updates & Reminders	<p>Program and Course Inventory – will be available in early June</p> <ul style="list-style-type: none"> Will include updated SOC Codes Will be used for collection of state licensing information <p>CTE Research Meeting (5/30)</p> <ul style="list-style-type: none"> CTE Data Available, CTE Data needs, Regional Roles, 2023-24 structure <p>CTE Biennial Review (due in spring 2024)</p> <ul style="list-style-type: none"> Process reminders and Program Fact Sheet Updates <p>Advisory Committee Submissions to the Board (spring 2024)</p> <ul style="list-style-type: none"> Process Reminders and check in on Fall distribution and Spring collection <p>New Gainful Employment regulations (effective July 2024)</p> <p>Career Services & Job Placement Workgroup</p> <ul style="list-style-type: none"> Replaced WBL Process Committee; fall committee membership <p>Handshake Implementation Meetings – moving to once/month</p> <p>Career Events Meetings – new; once/month</p> <p>Apprenticeship Reserve Funds – distribution model proposal</p>
Data Engagement	<p>Launchboard Summaries</p> <ul style="list-style-type: none"> 2021-22 summaries now available <ul style="list-style-type: none"> City College Summary Mesa College Summary Miramar College Summary College of Continuing Education Summary Credit Colleges Summary (across all credit colleges) Two major updates: <ul style="list-style-type: none"> Added context and explanation to the first page Added call-out boxes indicating places where rates have changed by more than 3% compared to prior report (2019-20). Launchboard is scheduled to be updated in August Updated Launchboard summaries will be available before end of Fall 2023 <p>Workforce Partnership / SDCCD Concurrent Enrollment Dashboard</p> <p>Regional Black Student Equity Report</p>
Strong Workforce Program (SWP)	<p>Round 5 Cabinet Update – updated content due July 13th</p> <p>Round 6 – closes December 2023</p> <p>Round 7 – closes June 2024</p> <p>Monthly finance reports – R6 and R7 (distributed)</p> <p>Early Handshake Renewal – use of R6/R7 funds; to be processed summer/fall 2023</p> <p>Round 8 – project plans due in October; NOVA will be open this summer</p> <p>Regional Contracts – may be submitted to the board in advance of July 1</p> <p>Regional RFAs</p>



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	<ul style="list-style-type: none"> • Career Services • Counselor Institute • Dual Enrollment
Perkins	<p>2022-23 Perkins 1C</p> <ul style="list-style-type: none"> • Must spend down fully by June 30, 2023 / Finance Reports (distributed) • Q4 Reporting Due July 5th • Final Reports due 8/31 <ul style="list-style-type: none"> ○ NOVA Narratives ○ Program Activity Outcomes <p>2023-24 Perkins 1C Application</p> <ul style="list-style-type: none"> • Application materials due 5/26 (tomorrow) • Performance Metrics - confirmation needed <p>Perkins 1C CLNA planning – data and process reminders</p> <p>Perkins 1C Future planning</p> <ul style="list-style-type: none"> • Exploration of expanded centralized coordination to increase districtwide access to funding for faculty <p>Perkins Reserve (current 2-year grant; funding ends June 2024)</p> <ul style="list-style-type: none"> • Q4 NOVA report and Invoice due July 14th
Close	<p>Meeting schedule</p> <ul style="list-style-type: none"> • June 29 • July – no meeting • August 31st – CLNA kick-off (full review of materials) • 2023-24 Meeting – Thursdays 9am to 11am <ul style="list-style-type: none"> ○ Tentative dates: 9/28, 10/26, 11/30, 2/8, 3/7, 4/25, 5/30, 6/27 <p>Associate Deans meetings</p> <p>Future Topics and Guests</p> <ul style="list-style-type: none"> • Basic Needs Coordinators • Vice Chancellors <ul style="list-style-type: none"> ○ Request for funding needs • Business Services • State Monitor



Districtwide Career Education Research Meeting

Wednesday, May 31, 2023 | 2pm to 4pm | [Zoom](#)

Meeting Goal: Establish a foundation for increased communication and collaboration for improved CTE research and reporting

Meeting Objectives:

The District Career Education and Workforce Development (CEWD) Department, in partnership with the District Office of Institutional Effectiveness and Research (OIER), provides support for CTE research and data needs across a variety of career education areas.	1. Ensure everyone is aware of these efforts, has access to the information, and is given the opportunity to help strengthen the work and shape priority projects moving forward.
College-specific CTE efforts are being pursued locally within each college	2. Increase awareness of local efforts (ongoing or upcoming projects)
There are college-specific and districtwide unmet needs related to career education research and reporting	3. Increase awareness of unmet needs; begin a preliminary list of priorities
With the regional CTE research positions, we have an opportunity to strengthen CTE research and reporting initiatives locally and districtwide.	4. Increase shared understanding of the regional research roles 5. Confirm commitment to districtwide coordination and collaboration 6. Develop shared expectations for collaboration

AGENDA	
Welcome	Context Setting - Meeting Goals and Objectives Agenda Review Introductions
Districtwide CTE Related Reports and Resources	Existing CTE research projects and reports available from the District <ul style="list-style-type: none"> • What do we currently provide and when? <ul style="list-style-type: none"> ○ Distribution & Engagement - How is the information distributed? What are the expected uses? ○ Upcoming projects ○ CTE Research Partners – the COE
CTE research and reporting needs	Roundtable Sharing: College-specific CTE research activities and unmet CTE research and reporting needs <i>Please share current CTE research activities and any current needs related to CTE research and reporting, including data collection, report production, access and engagement, application challenges, etc.</i> Discussion: What's on fire? <i>Across the areas of unmet needs, what feels most urgent?</i>



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Regional CTE Positions	College specific MOU and Districtwide Data Sharing Agreement Hiring Process / Timeline Onboarding – integration into college teams Project lists and priorities Coordination and communication across colleges
Close	Next Steps Summer needs



Career Education Deans Meeting

Thursday, June 26 | 9am to 11am | Zoom

AGENDA	
Welcome	Congratulations, Welcome, and General Role Updates/Announcements Agenda review
Licensing and Certification Fees	Funding opportunity – awarding recent graduates to cover licensure fees Program & Course Inventory – CTE program list for 2023-24 Process discussion for confirming programs <ul style="list-style-type: none"> Information to collect: <ul style="list-style-type: none"> <i>Is the program tied to a State Licensure (yes or no)</i> <i>If yes, provide details on the licensure(s)</i> <i>Fees for students (any cost to students to sit for state licensure)</i> <i>Cost to the program (any cost to the college to maintain alignment with state licensure)</i> Timeline and format/process <ul style="list-style-type: none"> Spreadsheet or shared sheet Recommended due date(s)
SOC Codes	Program Fact Sheets Program Course Inventory 25 programs with incorrect or out-of-date SOC Codes (1 for Miramar; 5 for Mesa; 19 for City)
2023-24 Planning	Discuss priority focus Districtwide Projects Discussion <ul style="list-style-type: none"> CTE Biennial Review (due in spring 2024) Advisory Committee Submissions to the Board (spring 2024) CTE Research & Reporting (role integration; priority projects, districtwide collaboration) Career Services districtwide & local needs assessment and strategic planning New Gainful Employment regulations (effective July 2024) Local SWP - Round 9 percentage distribution planning Perkins 1C– Coordination and streamlining Connecting and Communicating General current grant management: SWP (R6, R7, R8), Perkins Reserve and Perkins 1C Other? Local Projects (round table)
Strong Workforce Program	Round 5 Cabinet Update – updated content due July 13 th Round 6 – closes December 2023 Round 7 – closes June 2024



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(SWP)	<p>Monthly finance reports – R6 and R7 (distributed)</p> <p>Early Handshake Renewal – use of R6/R7 funds; to be processed summer/fall 2023</p> <p>Round 8 – plans due in October; funding TBD; no changes to percentage allocation</p>
Perkins	<p>2022-23 Perkins 1C</p> <ul style="list-style-type: none"> • Must spend down fully by June 30, 2023 / Finance Reports (distributed) • Q4 Reporting Due July 5th <ul style="list-style-type: none"> ○ NOVA quarterly narrative ○ Activities list by program • Final Reports due 8/31 <ul style="list-style-type: none"> ○ NOVA final report Narrative ○ Program Activity Outcomes reports (unique to each program) <p>2023-24 Perkins 1C Application - submitted</p> <p>Perkins 1C CLNA planning</p> <p>Perkins Reserve (current 2-year grant; funding ends June 2024)</p> <ul style="list-style-type: none"> • Q4 NOVA report and Invoice due July 14th • Future round(s) of funding - TBD
Reminders	<p>CTE Funding priorities</p> <p>Apprenticeship Reserve Funds – on hold (Presidents meeting July 26)</p> <p>Meeting schedule</p> <ul style="list-style-type: none"> • June 29 • July – no meeting • August 31st – CLNA kick-off (full review of materials) • 2023-24 Meeting – Thursdays 9am to 11am <ul style="list-style-type: none"> ○ Tentative dates: 9/28, 10/26, 11/30, 2/8, 3/7, 4/25, 5/30, 6/27 <p>Associate Deans meetings</p>
Close	<p>Roundtable</p> <p>Future agenda topics</p>