



**Career Education Deans Meeting – Fall 2024 Kick-off**

Thursday, August 29, 2024 | 9am to 11am | Zoom

| <b>AGENDA</b>                            |   |                     |
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| Meeting Priority: 2024-25 Planning       |   |                     |
| <b>Topic Area</b>                        | <b>Topic Details &amp; Resources</b>  | <b>Approx. Time</b> |
| <b>Welcome</b>                           | <ul style="list-style-type: none"> <li>Meeting Purpose &amp; Intent</li> <li>Reality Check and Opportunity Reminders</li> <li>Introductions</li> <li>Context Setting:               <ul style="list-style-type: none"> <li><i>Districtwide Career Education Leadership Meetings</i></li> <li><i>Districtwide Grant Management Monthly Support Meetings (new!)</i></li> <li><i>Districtwide CTE Research Expert Monthly Meetings (new!)</i></li> <li><i>Districtwide CTE Research Meetings (new!)</i></li> </ul> </li> </ul>   | 10 min              |
| <b>Planning Structure &amp; Insights</b> | <ul style="list-style-type: none"> <li>Roundtable - <b>Colleges to share current local career education leadership structure(s) and planning processes</b> <ul style="list-style-type: none"> <li>Goal: Increase shared insight, understanding, and recognition of similarities and differences across college structures tied to career education initiatives               <ul style="list-style-type: none"> <li>Start the year off with shared insight into current local leadership, decision making, and planning structures at each college</li> <li><i>Examples:</i> <ul style="list-style-type: none"> <li><i>Local SWP committee and/or Perkins Planning Committee</i></li> <li><i>Decision making processes</i></li> <li><i>Faculty leads</i></li> <li><i>Visibility – frequency of presentation to executive council, etc.</i></li> </ul> </li> </ul> </li> </ul> </li> </ul> | 30 min              |
| <b>2024-25 Planning</b>                  | <ul style="list-style-type: none"> <li>Hot Topics &amp; Priority Projects – <b>Feedback and Discussion: What’s missing? What is most important?</b> <ol style="list-style-type: none"> <li>Career Education Grant Advocacy (SWP focused) and Planning for addressing continued decreases</li> <li>Code Alignment (TOP, CIP, SOC, SAM)               <ul style="list-style-type: none"> <li>2024-25 planned code validation activities to inform revised Program Fact Sheets and to support 2025-26 CLNA and Biennial Review</li> </ul> </li> <li>Districtwide Career Education Foundational Data Sets               <ul style="list-style-type: none"> <li>CTE Research Model</li> </ul> </li> </ol> </li> </ul>  | 45 min              |

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|   | <ul style="list-style-type: none"> <li>○ Local application/socialization and engagement with faculty, staff, and administrators</li> <li>○ Local expectations and team meetings</li> <li>● Districtwide data insight and cross college proactive planning</li> </ul> <p>4. Increased Grant Management Support</p> <p>5. Subject Area Meetings and Pathway Planning Transitions</p> <p>6. Procedure and Requirements Documentation:</p> <ul style="list-style-type: none"> <li>● APs/BPs</li> <li>● Gainful Employment</li> <li>● Consumer Information / Students Right to Know</li> <li>● Wage Projections and Guidance – Lightcast usage and standardization</li> <li>● Revisions to Biennial Review materials and process</li> <li>● Revisions to CLNA process</li> <li>● Advisory Committees</li> <li>● Lead CTE Dean - baseline expectations and responsibilities</li> </ul>   |   |
| <p style="text-align: center;"><b>Career Education Grants</b></p> | <ul style="list-style-type: none"> <li>● Cross Grant Support <ul style="list-style-type: none"> <li>○ <a href="#">2024-25 Calendar of reporting deadlines</a></li> <li>○ New Monthly Associate Dean Meetings</li> <li>○ College-specific support available</li> <li>○ Purchasing &amp; Contracts</li> <li>○ Financial Insights &amp; Support</li> </ul> </li> <li>● Perkins 1C Updates &amp; Reminders <ul style="list-style-type: none"> <li>○ <a href="#">23-24 Final Report Narratives</a> Due Tomorrow</li> <li>○ 24-25 <ul style="list-style-type: none"> <li>▪ <a href="#">Expanded CLNA requirements</a> – draft available for review</li> <li>▪ <a href="#">Memo from Chancellor’s Office</a></li> <li>▪ Q1 report due early October</li> </ul> </li> </ul> </li> <li>● Perkins Reserve Updates &amp; Reminders <ul style="list-style-type: none"> <li>○ January 2024 – June 2024 expenses and narrative due in NOVA</li> <li>○ Local grants</li> </ul> </li> <li>● Local SWP Updates &amp; Reminders <ul style="list-style-type: none"> <li>○ Round 9 cabinet update (Incentive down)</li> <li>○ <a href="#">Advocacy Statement</a> – draft being developed; statement development meeting scheduled for 9/4</li> </ul> </li> <li>● Regional SWP Updates &amp; Reminders</li> </ul> | <p style="text-align: center;">15 min</p> |

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|  | <ul style="list-style-type: none"> <li>○ Narratives &amp; Expenditures – <i>reminder – add a paragraph in “Additional Comments”</i></li> <li>○ 23-24 Extensions – Round 7 should have ledgers, contracts, invoices; double checking with Business Services</li> <li>○ <a href="#">24-25 new grants</a> (Round 8) – <i>contract, fund, board, and budget access tracking</i></li> <li>○ Grant Improvement Efforts</li> </ul>  |       |
| <b>Noncredit to Credit Pathways &amp; Partnerships</b> | <ul style="list-style-type: none"> <li>● Brief Updates: <ul style="list-style-type: none"> <li>○ Early College Credit – Articulation Credit by Exam</li> <li>○ NCAL / SD Advance</li> <li>○ Subject Area Meetings &amp; Program Pathway Planning</li> <li>○ Adult Learning Initiatives</li> </ul> </li> </ul>  | 5 min |
| <b>K12 Pathways &amp; Partnerships</b>                 | <ul style="list-style-type: none"> <li>● Brief Updates <ul style="list-style-type: none"> <li>○ K12 SWP – SDUSD Partnership Planning</li> <li>○ K12 Pathways Coordinator</li> <li>○ Early College Credit Resources &amp; Initiatives</li> <li>○ <a href="#">CalSOAP</a> - <a href="#">2024 College Fair</a> – 10/23 at Mesa College; <i>career program tabling encouraged – <a href="#">RSVP to reserve a table</a>; See <a href="#">who has already reserved</a></i></li> </ul> </li> </ul> | 5 min |
| <b>Close</b>   | <ul style="list-style-type: none"> <li>● Scheduling Reminders</li> <li>● Guest Planning</li> <li>● Round table</li> </ul>  | 5 min |