



SDCCE to College CTE Transitions Credit by Exam

September 2022

Overview of Process, Requirements, Agreements, and Resources



CTE Transitions Credit by Exam

SDCCE to College Course Articulation

Connecting Career Education Pathways from SDCCE to college

Accelerating career education degree and certificate completion

- ★ Early College Credit Model
- ★ Connects existing SDCCE courses to college career education courses
- ★ Includes both course alignment and credit by examination
- ★ Two-year renewable agreements
- ★ College faculty-led agreement development



CTE Transitions Credit by Exam

SDCCE to College Course Articulation

Connecting Career Education Pathways from SDCCE to college

Accelerating career education degree and certificate completion

- ★ Benefits Include:
 - Develops collaboration between institutions – establishes and supports clear pathways
 - Accelerates college degree and/or certificate completion
 - Saves students time & money in completing college certificates or degrees
 - Minimizes course duplication
 - Low risk to student (Credit is optional)



CTE Transitions Credit by Exam

SDCCE to College Course Articulation

Coordination & Support

The SDCCE to College CTE Transitions Credit by Exam Process is lead by SDCCE SS and IS with support and coordination from the District Career Education & Workforce Development Department.

- ★ SDCCE Instructional Services - Desiree Payne
- ★ SDCCE Student Services - Patti Buse & Amanda Torres
- ★ SDCCD Educational Services – Cloris Johnson & Amertah Perman

Ongoing Overlapping Stages

Agreement Development

- ★ Exchange curriculum
- ★ Deep review of course competencies and evaluation to assess alignment
- ★ Faculty to Faculty discussions
- ★ Agreement on method of final evaluation within the course
- ★ Approved by college faculty

Implementation

- ★ Agreement written to include all components of the partnership.
- ★ Two-year renewal cycle

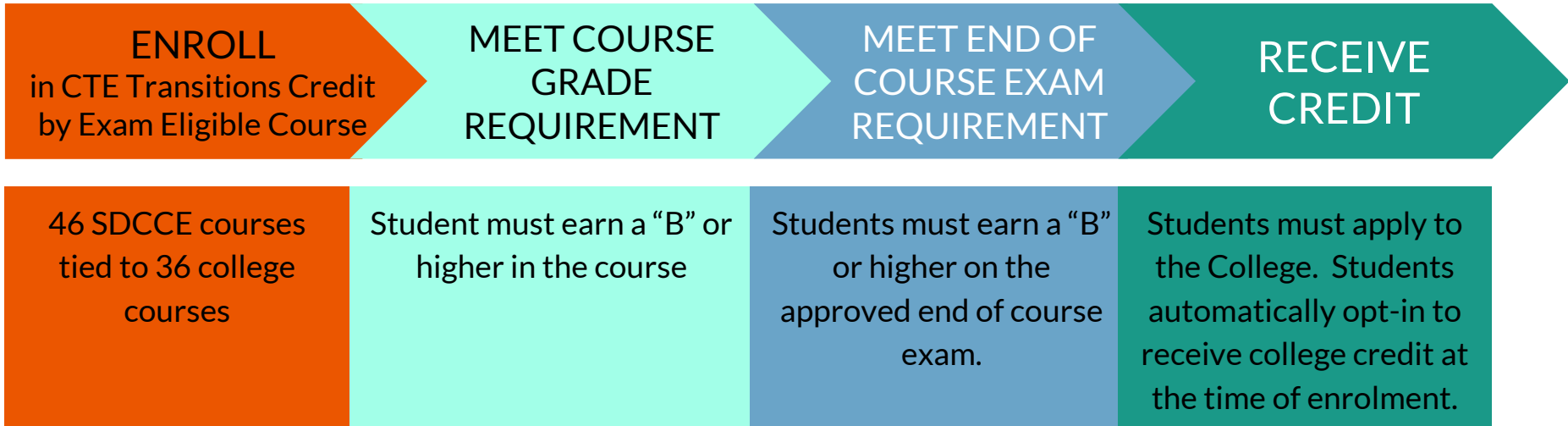
Awarding College Credit

- ★ Course participation and completion
- ★ Official grades
- ★ Exchange of records
- ★ Validation of IDs and student information
- ★ Processing of credit

CTE Transitions Credit by Exam

SDCCE to College Course Articulation

Awarding Credit through Course Alignment & Credit by Exam



Fall 2022 SDCCE to College Process Flow Chart

Start of term:



SDCCE Programs with courses tied to CTE Transitions Credit by Exam are encouraged to promote completion of the CCCApply Application in the beginning of the term for the term the student is currently enrolled.

- Support for completing the application is available via City, Mesa, and Miramar College Outreach Coordinators.
- Programs are encouraged to incorporate this requirement, the full credit by exam process, and college credit opportunity within their Program Orientations, Program webpage/materials, and course syllabi.

STEP 1:

SDCCE holds orientation to inform students of CTE Transitions Credit by Exam process and college application requirements.



STEP 2:

SDCCE Student registers for SDCCE CTE Transitions Credit by exam course.

- SDCCE courses tied to current CTE Transitions Credit by Exam agreements are identified within the online schedule. Students can hover over the C icon to learn more about the process. Students can search the online schedule for courses that offer credit by exam opportunities.
- By enrolling in the course, the student acknowledges that if they meet eligibility requirements they would like to earn college credit by enrolling in this course.



STEP 3:

At time of enrollment, SDCCE STUDENT receives an auto email outlining requirements.

- The email is tailored to whether or not they have an active credit college application on file. Students that do not have an active college application at the time of registration will receive additional information in this email to complete their application.
- The email includes a link to the Opt-out of College Credit Form. If a student does not want college credit, they must complete the Opt-out of College Credit Form.

Fall 2022 SDCCE to College Process Flow Chart

End of Term:

SDCCE STUDENT receives 'A' or 'B' grade in both the course (overall course grade) and on the approved final assessment of CTE Transitions Credit by Exam eligible SDCCE course.

The Approved final assessment is provided within the course (not taken separately; not taken after course) to all students.

STEP 4:

SDCCE FACULTY submits student's grades into PeopleSoft within two weeks of the final class meeting.

- In addition to submitting the overall course grade, the faculty must submit the final assessment grade for all students within the Final Assessment Grade Roster.
- Grade eligible students receive an auto email notifying them that they have met the grade requirements; this email is tailored to whether or not they have an active application on file, if they don't, they will be encouraged to complete the application; An action item in the student's "My To Do List" will also appear until the CCCApply Application is complete.



Step 5:

Grade eligible students are verified by SDCCE Student Services

- SDCCE SS verifies student eligibility: 1) double check if there is a credit college application on file, 2) double check if there is a duplicate record, and 3) confirm the student did not opt out of receiving credit.
- SDCCE SS communicates with student directly on any outstanding items or issues and follows up with them.
- If a student completed the Opt-out of College Credit form, SS will notify the student that they are grade eligible and give them another opportunity to receive the credit.
- Per SDCCE SS, if a student has completed an Opt-out of College Credit form, they have two (2) semesters, not including summer, to submit a request to resolve college credit.



Step 6:

College credit is transcribed to approved students

- District CEWD Office reviews approved students and creates the required credit college course section needed for transcription.
- District Student Services transcribes the final assessment grade to the students credit college transcript.
- Once grades are transcribed, the student will receive an auto email confirming transcription

Fall 2022 SDCCE to College Process Flow Chart



22-23 Resources

- ★ [Point of Contact List](#) (SDCCE Faculty, Dean, Counselors, and College Outreach)
- ★ [Process Chart](#) (Fall 2022)
- ★ [Student Flyer](#)
- ★ Copy of Student Emails (Fall 2022)
 - ★ [At time of Registration](#) (auto generated in Campus Solutions)
 - ★ Grade Eligible Email – coming soon
 - ★ Grade Transcribed Email – coming soon
- ★ [Opt-Out Form](#)
- ★ [District SDCCE to College CTE Transitions Credit by Exam website](#)
- ★ Final Assessment Grades – faculty to enter into Campus Solutions
- ★ Student Inquiries – send to SDCCE Student Services – sdccecreditbyexam@sdccd.edu

Fall 2022 SDCCE to College Process Flow Chart



Additional Student Support

- ★ College Outreach is available to support your students transition to City, Mesa, or Miramar
 - ★ Presentations on College services and program specific information
 - ★ Support for completing CCCApply
 - ★ Events and activities connecting SDCCE student to credit programs
- ★ College Outreach Coordinators:
 - ★ City College: Clarissa Padilla
 - ★ Mesa College: Karla Trutna
 - ★ Miramar College: Jennifer Peña



Additional Support for CCCApply

City College:

City College Outreach Support Request: www.bit.ly/cityhelprequest

City College Outreach Email: cityoutreach@sdccd.edu

City College Enrollment Site: <https://www.sdccity.edu/future-students/steps.aspx>

Enrollment/ Outreach: 619.800.2308

Mesa College:

Mesa College Outreach Support Request:

https://docs.google.com/forms/d/e/1FAIpQLScdw08uTFwK9cn4Z4gEO_QHiwSig4ZesZnrePTi6fBfYTxSWQ/viewform

Mesa College Outreach Email: mesaoutreach@sdccd.edu

Mesa College Enrollment Site: <https://www.sdmesa.edu/apply/index.shtml>

Enrollment/ Outreach Phone Number: 619.388.2230

Miramar College:

Miramar College Outreach Support Request: <https://tinyurl.com/miramarsupport>

Miramar College Outreach Email: miraoutreach@sdccd.edu

Miramar College Enrollment Site: <https://sdmiramar.edu/future-student>

Enrollment/ Outreach Phone Number: 619.388.7357



Active Agreements

All active agreements are available online. Agreements include unique requirements for each course to course articulation, final assessment details, and general expectations and requirements for students and instructors.

- ★ Auto
- ★ Business Information Worker
- ★ Child Development
- ★ Culinary
- ★ Clothing & Textiles
- ★ Digital Media & Programming
- ★ Electronic Technician
- ★ Front End Web Developer
- ★ Health Unit Coordinator – Medical Terminology
- ★ HVAC - Mechanical Technician
- ★ Networking



Automotive

SDCCE to Miramar College

Multiple SDCCE AUTO courses to multiple Miramar College AUTO courses

- ★ Agreement originated in 2015-16
- ★ Current agreement is effective for 2021-2023
- ★ Current agreement includes
 - Five SDCCE Courses
 - Seven Miramar College Courses
- ★ Connects to a variety of degrees and certificates (degree info included on agreement)



| Automotive

Miramar College
Current 2021 – 2023 Agreement

SDCCE Course	College Course
AUTO 507	AUTO 176G AUTO 178G
AUTO 507A	AUTO 186 AUTO 161G
AUTO 507B	AUTO 156G AUTO 165G
AUTO 600 AUTO 601	AUTO 153G



| Automotive

Link(s) to Agreements

Fully signed agreements and approved final assessments are held on file at the District Office and at SDCCE IS. Access to the approved final assessments are available in the shared Teams folder. Deans, Articulation Officer's and VPI's have been granted access to this folder.

[2021-2023 AUTO 507/507A/507B CTE Transitions Credit by Exam Agreement](#)

[2021-2023 AUTO 600/601 CTE Transitions Credit by Exam Agreement](#)



Business Information Worker

SDCCE to City, Mesa, and Miramar College

Multiple OFSY & COMM Courses and Multiple Pathways

- ★ Agreement originated in 2014-15; deactivated in 2016; reactivated in 2019
- ★ Current agreement is effective for 2021-2023
- ★ New agreement includes
 - One Mesa College Course
 - One course offered at City, Mesa, and Miramar College
 - Four courses offered at Miramar
- ★ Connects to a variety of degrees and certificates

| Business Information Worker

Current 2021-2023 Agreement

SDCCE Course	College Course	Colleges
OFSY 541	CBTE 101	Mesa
OFSY 596	CBTE 120	Miramar
OFSY 599	CBTE 122	Miramar
COMM 614	CBTE 127	Miramar
OFSY 575	CBTE 140	City, Mesa, Miramar
OFSY 510 and OFSY 511	CBTE 152	Miramar



| Business Information Worker

Link(s) to Agreements

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[2021-2023 Business Info Worker CTE Transitions Credit by Exam Agreement](#)



Child Development

SDCCE to City, Mesa and Miramar College

SDCCE HMDV 575A/575B to City, Mesa, and Miramar's CHIL 176

- ★ Agreement originated in 2012-13
- ★ Current agreement is effective for 2022-2024
- ★ Current agreement includes
 - One City/Mesa/Miramar College Course
 - City agreement was added 22-24
- ★ Connects to a variety of degrees and certificates (degree info included on agreement)

| Child Development

Link(s) to Agreements

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[2022-2024 CHIL 176 CTE Transitions Credit by Exam Agreement](#)

**City, Mesa and Miramar College
Current 2022 – 2024 Agreement**

SDCCE Course	College Course
HMDV 575A HMDV 575B	CHIL 176



Culinary Arts

SDCCE to Mesa College

SDCCE FDNT Mesa's CACM

- ★ Agreement originated in 2007-08
- ★ Current agreement is effective for 2022-2024
- ★ Current agreement includes
 - Five Mesa College Courses
 - Seven SDCCE Courses
- ★ Connects to a variety of degrees and certificates (degree info included on agreement)

Culinary Arts

Link(s) to Agreements

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[2022-2024 FDNT 681 or FDNT 501 Agreement](#)

[2022-2024 FDNT 682 Agreement](#)

[2022-2024 FDNT 661 Agreement](#)

[2022-24 FDNT 662,663, and 664 Agreement](#)

Mesa College Current 2022 – 2024 Agreements

SDCCE Course	College Course
FDNT 682	CACM 103 and CACM 106
FDNT 681 or FDNT 501	CACM 102
FDNT 661	CACM 160
FDNT 662,663,664	CACM 212



Clothing Textiles

SDCCE to Mesa College

SDCCE CLTX to Mesa's ELDT

- ★ Agreement originated in 2015-16
- ★ Current agreement is effective for 2021-2023;
- ★ Current agreement includes
 - Two Mesa College Courses
- ★ Connects to a variety of degrees and certificates (degree info included on agreement)

Clothing Textiles

Link(s) to Agreements

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[2021-2023 FASH CTE Transitions Credit by Exam Agreement](#)

Mesa College
Current 2021-2023 Agreement

SDCE Course	College Course
CLTX 620	FASH 130
CLTX 625	FASH 130L



Digital Media & Programming

SDCCE to City and Mesa College

Multiple SDCCE COMM Courses to Multiple Courses at City & Mesa

- ★ Agreement originated in 2016-17; SDCCE updated program in Fall 2020
- ★ Current agreement is effective for 2022-2024
- ★ Current agreement includes
 - Eight City College Courses
- ★ Connects to a variety of degrees and certificates
- ★ 2020-21 was the first year of the updated agreement

Digital Media & Programming

City College
Current 2022 – 2024 Agreement

Mesa College
Current 2022 – 2024 Agreement

City College
Current 2021 – 2023 Agreement

SDCCE Course	College Course
COMM 660 COMM 661 COMM 662 COMM 663	ARTG 125
COMM 667 COMM 668 COMM 650 COMM 651 COMM 652	RTVF 153 PHOT 143 PHOT 180
SDCCE Course	College Course
COMM 660 COMM 661 COMM 662	MULT 100
COMM 667 COMM 668	MULT 123
COMM 669	WEBD 169
SDCCE Course	College Course
COMP 660 COMP 661	CISC 179

| Digital Media

Link(s) to Agreements

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[2022-2024 COMM to MULT 100 CTE Transitions Credit by Exam Agreement](#)

[2022-2024 COMM to MULT 123 CTE Transitions Credit by Exam Agreement](#)

[2022-2024 COMM to WEBD 169 CTE Transitions Credit by Exam Agreement](#)

[2022-2024 COMM to ARTG 125 CTE Transitions Credit by Exam Agreement](#)

[2022-2024 COMM to RTVF 153 CTE Transitions Credit by Exam Agreement](#)

[2022 – 2024 COMM to PHOT 143 CTE Transitions Credit by Exam Agreement](#)

[2022 – 2024 COMM to PHOT 180 CTE Transitions Credit by Exam Agreement](#)

[2021-2023 COMP to CISC 179 CTE Transitions Credit by Exam Agreement](#)



Electrical Technician

SDCCE to City College

SDCCE ELRN to City's ELDT

- ★ Agreement originated in 2019-20
- ★ Current agreement is effective for 2021-2023
- ★ Current agreement includes
 - Four City College Courses
- ★ Connects to City's Electromechanical and Electronic Certificates and Degrees (degree info included on agreement)

Electrical Technician

Link(s) to Agreements

Fully signed agreements and approved final assessments are held on file at the District Office and at SDCCE IS. Access to the approved final assessments are available in the shared Teams folder. Deans, Articulation Officer's and VPI's have been granted access to this folder.

[2021-2023 Electronic Technician CTE Transitions Credit by Exam Agreement](#)

City College
Current 2021 – 2023 Agreement

SDCCE Course	College Course
ELRN 451 AND ELRN 452	ELDT 124 ELDT 124L ELDT 143 ELDT 143L



Front End Web Developer

SDCCE to Mesa College

Multiple COMM Courses and Multiple WEBD Courses and Pathways

- ★ Agreement originated in 2015-17
- ★ Current agreement is effective for 2021-2023
- ★ Current agreement includes
 - Four Mesa College Courses
- ★ Connects to a variety of degrees and certificates (degree info included in agreement)

Front End Web Developer

Link(s) to Agreements

Fully signed agreements and approved final assessments are held on file at the District Office and at SDCCE IS. Access to the approved final assessments are available in the shared Teams folder. Deans, Articulation Officer's and VPI's have been granted access to this folder.

[2021-2023 FEWD CTE Transitions Credit by Exam Agreement](#)

Mesa College Current 2021 – 2023 Agreement

SDCCE Course	College Course
COMM 641	WEBD 152
COMM 642 and COMM 643	WEBD 127
COMM 644	WEBD 164
COMM 646	WEBD 168



Healthcare Coordinator - Medical Terminology

SDCCE to Mesa College

SDCCE HLTH 612 to Mesa's MEDA 110

- ★ Agreement originated in 2019-20
- ★ Current agreement is effective for 2021-2023
- ★ Current agreement includes
 - One Mesa College Course
- ★ Connects to a variety of degrees and certificates (degree info included on agreement)

Healthcare Coordinator - Medical Terminology

Link(s) to Agreements

Fully signed agreements and approved final assessments are held on file at the District Office and at SDCCE IS. Access to the approved final assessments are available in the shared Teams folder. Deans, Articulation Officer's and VPI's have been granted access to this folder.

[2021-2023 MEDA 110 CTE Transitions Credit by Exam Agreement](#)

Mesa College
Current 2021 – 2023 Agreement

SDCCE Course	College Course
HLTH 612	MEDA 110



HVAC – Mechanical Technician

SDCCE to City College

SDCCE MECT to City's INWT

- ★ Agreement originated in 2019-20
- ★ Current agreement is effective for 2021-2023
- ★ Current agreement includes
 - Two City College Courses
- ★ Connects to a variety of degrees and certificates (degree info included on agreement)

HVAC – Mechanical Technician

Link(s) to Agreements

Fully signed agreements and approved final assessments are held on file at the District Office and at SDCCE IS. Access to the approved final assessments are available in the shared Teams folder. Deans, Articulation Officer's and VPI's have been granted access to this folder.

[2021-2023 HVAC CTE Transitions Credit by Exam Agreement](#)

**City College
2021-2023 Agreement**

SDCCE Course	College Course
MECT 431	AIRE 100
MECT 432	AIRE 103



Networking

SDCCE to City College

SDCCE COMP to City's INWT

- ★ Agreement originated in 2019-20
- ★ Current agreement is effective for 2021-2023
- ★ Current agreement includes
 - Three City College Courses
- ★ Final assessments are industry certifications; the agreement outlines the required scores for an “A” or “B” final assessment grade; Evidence of scores must be provided
- ★ Connects to a variety of degrees and certificates (degree info included on agreement)

Networking

Link(s) to Agreements

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- [2021-2023 COMP 608 to INWT120 CTE Transitions Credit by Exam Agreement](#)
- [2021-2023 COMP 609 to INWT 140 CTE Transitions Credit by Exam Agreement](#)
- [2021-2023 COMP 612 to INWT 100 CTE Transitions Credit by Exam Agreement](#)

City College Current 2021-2023 Agreements

SDCCE Course	College Course
COMP 608	INWT 120
COMP 609	INWT 140
COMP 612	INWT 100