Transfer & Career Services Overview



Center Resources

Location - A301 | <u>citytran@sdccd.edu</u> 619-500-2842

Monday-Thursday 8:00am - 6:00pm Fridays 8:00 am-3:00 pm

- Transfer Application
 - Transfer Workshops
 - University Reps
- Career Development
 - Resume and Cover Letter Workshops
 - Career Interpretation
 - On-Site Recruitment
 - Career Counseling
- Location Services
 - Open computer lab
 - Online job board
 - Physical Job Board
- No appointment required!!

Transfer and Career Center Staff

- Transfer Center Director
- Job Placement Coordinator
- Counseling Services (Transfer and Career)
- Evaluation



Transfer 101

- Start thinking about your major now and career now
- Meet with a counselor to make sure you are taking the right classes.
- The university process is complicated



The Job Board

- Join the online job board at <u>www.sdcity.edu/jobnetwork</u>
- We have **nearly 450 partner** employers.
- Work Experience Program
- Join our mailing list
- Resume and cover letter templates

NEED A JOB? VISIT OUR NEW JOB BOARD



Steps to search for jobs:

- 1. Go to our link: www.sdcity.edu/jobnetwork
- 2. Click on the bubble that says "Students"
- Click on the button "Create Account"
- 4. Use your CSID number as your username
- 5. Fill out your registration information
- 6. Search our database of jobs!!

Find work on campus and in the San Diego community!

www.sdcity.edu/jobnetwork

Stop by Student Transition Services in M-101 or call 619.388.3722 for more information



Career Development Assistance

- Once you are ready to apply for a job, come to our center.
- Bring the job description for help with designing your resume around that job opening.
- Once you are invited to an interview, come to our counselor walk-in hours for interview feedback!

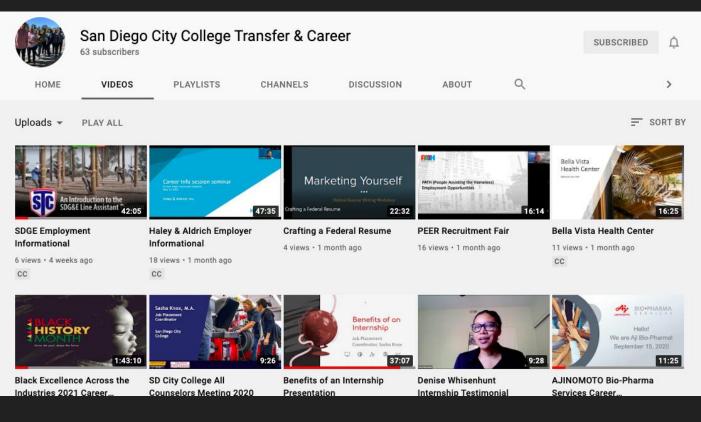




Career Development Services

Career Exploration

- Self Assessment and Industry Exploration
- Industry Guides
- Resume & Cover Letter Review
- Job Search Assistance
 - Internship Search
 - Job Search Guide
- Mock Interview
- Job Placement
 - On-Site Hiring Fairs
 - Annual Job Fairs
 - Industry Hiring Guides
 - Student Caseload



Additional Resources



- We have a Knights Career Guide
- Onsite interview events.
 - SPAWAR/NAVWAR
 - GKN Aerospace
 - Hyatt Hotels
 - PostalAnnex
 - o Nike
 - US Census
 - San Ysidro Health
- Career Fairs
- "Treks" (Site Tours)
- Physical Job Board
- Join our mailing list for updates!!

JOB SEARCH GUIDE





Need additional help? Contact Job Placement services for an appointment:

citytran@sdccd.edu | 619.500.2842 sdcity.edu/students/services/ career-services

LANDING YOUR DREAM JOB

Finding a job doesn't need to be complicated follow these simple steps to landing your dream job.

SEARCHING WITH ETHICS

Our team expects that each student engage in employment opportunity searches and live recruitment events with ethics and manner. Remember to make an amazing first impression for long-term success.

View our <u>Quick Guide</u> to ensure you are representing yourself and the campus with the best manners to secure a job aiding to a rewarding future.

DEFINE YOUR GOALS

Before you begin to update your resume and jump into a job search, take some time to think about your short-term and long-term goals for your job search. See below some key questions to ask yourself.

What level of responsibility can you take on in addition to your studies?

Follow us on Social Media

- Facebook: @SDCityTransferCenter
 O Like our page
- YouTube: San Diego City College Transfer & Career
- **Twitter:** sdcctrancenter
- Instagram: sdcitytransfercareercenter
- LinkedIn: Transfer Career Center
 https://www.linkedin.com/in/transfer-center/
- Email: sknox@sdccd.edu | citytran@sdccd.edu









