

Single Sign-On (SSO) at SDCCD



Save the Date: One Login for All SDCCD Systems

Go-Live Date: Monday, October 13, 2025

Beginning this fall, SDCCD will launch Single Sign-On (SSO) — a major digital upgrade that allows users to log in once using SDCCD email credentials to access essential systems including PeopleSoft Campus Solutions (CS), Human Capital Management (HCM), & Finance.



What Is Single Sign-On (SSO)?

Single Sign-On (SSO) allows SDCCD users to log in once using a single set of credentials to access multiple systems — such as PeopleSoft Campus Solutions (CS), Human Capital Management (HCM), & Finance, Email, and more — without needing to log in again for each service.

Instead of managing multiple usernames and passwords, users sign in once securely and are automatically connected to all authorized platforms.



Why SSO Matters

With SSO, there's no need to manage multiple usernames or passwords. One login gives you direct access to PeopleSoft Campus Solutions (CS), Human Capital Management (HCM), & Finance, and more. This system is designed to enhance security, simplify tech support, and improve productivity across the board.



Benefits of SSO for Students

- Secure access to Campus Solutions (registration, grades, financial aid)
- One login for all student systems — faster and simpler
- Multi-device access with added security via Multi-Factor Authentication (MFA)
- Easier technical support with fewer login-related issues



Benefits of SSO for Faculty & Staff

- Streamlined access to faculty HR/Payroll, and Finance dashboards
- Enhanced security through MFA
- Fewer login errors reduce downtime
- Increased productivity with less time spent managing credentials

Support Will Be Ready

ITS Tech Hubs across our campuses will provide hands-on assistance to help you get set up once you return from the fall semester.

Locations:

- City College
- ECC
- Mid-City Campus
- Mesa College Student Services
- Miramar College

Our ITS Team is here to support you throughout this transition.

How We're Implementing SSO at SDCCD

- Define Project Goals: Improve security, streamline user experience, ensure compliance
- Select Technical Solution: Choose a system compatible with PeopleSoft
- Create Test Environment: Ensure safe development and testing without affecting live systems
- Launch Communication & Training Plan: Involve District Marketing, Communications, & Public Affairs office and campus PIOs, distribute user guides, FAQs, and support materials
- Engage Stakeholders: Include students, faculty, staff, and administrators
- Plan Offboarding Strategy: Automate account deactivation for departing users
- Set the Timeline: Weekly meetings with a go-live target before the end of October 2025

Training & Adoption Plan

- Awareness Campaigns: Emails, portal messages, and campus announcements
- Step-by-Step Training Materials: Quick-start guides, how-to videos, and FAQs tailored by audience
- Hands-On Training Sessions: Zoom and in-person labs
- 24/7 Help Desk Support: Staff trained to resolve MFA issues and guide account setup
- Track Usage & Send Reminders: Dashboards monitor logins and prompt follow-up with non-users
- Integrate with Required Activities: Make SSO mandatory for accessing pay stubs, financial aid, and class registration
- Countdown to Go-Live: Weekly info updates and visual countdown banners
- Department Champions: Assign "SSO Advocates" across departments and campuses
- Post-Launch Success Checklist: Send follow-up surveys, offer refresher training, and keep materials up to date