

Workforce Development

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Resources & Tools

Action needed regarding recommendation to establish sub-committee/workgroup

August Districtwide Vice President of Student Services meeting discussion raised the importance of easy to reference/easy to access tools and resources to support for counselors regarding career planning before education planning, credit for prior learning, etc.

Recommendation made to:

- Review existing tools and resources – compile; create more visibility, improved access, and shared awareness across all four colleges
- Co-Create revised reference sheets
- Prioritize Credit for Prior Learning (CPL) – Fall 2025 focus
- Additional topic areas:
 - Career Planning before Ed Planning
 - Articulation Credit by Exam (High school to college and noncredit to college)

Sub-Committee/Workgroup Proposal

Proposing the formation of a 25-26 sub-committee/workgroup of the Districtwide Student Services Committee to inform, provide feedback on, and finalize districtwide shared resources.

Initiative/topic area lead(s) will be brought into the subcommittee/workgroup to support workgroup members.

Fall 2025 priority focus: Credit for Prior Learning

Career Coach

Informational Item; no immediate action needed

- Opportunity to purchase a districtwide version; possible three to five-year contract
 - Optional student self-service tool
 - Optional counselor tool
 - SDCCE Career Services already uses an instance of Career Coach
- Fall 2025: Exploration & Planning
 - Exploring with Districtwide Career Services & Employment Outcomes Committee
- 23-24 Student Services leadership expressed interest in purchasing
- 24-25 request from one or more colleges to explore districtwide contract
- Example uses of career coach:
 - San Diego College of Continuing Education
 - Multi-college district use of Career Coach: [Contra Costa Community College District](#)

Grant Update - CPL Military Credit

Informational Item; promotion of opportunity to participate in grant activities

Context - Credit Prior Learning (CPL) efforts districtwide provide colleges the ability to honor students' prior learning, recognize their experience, and save them time – increasing student sense of belonging and retention, and decreasing the cost of college and time to completion.

Challenges

- Student Awareness - Student awareness of the many CPL opportunities available to them is low.
- Confidence & Competence – while many staff and faculty have heard of CPL, few are comfortable discussing it and even fewer are aware of the existing steps a student needs to follow to get CPL.
- Course Approvals - While there are multiple forms of CPL technically available to students, only a few forms are currently tied to and approved at the course level.

Opportunities

- Integrate CPL into the counselor led “career planning before education planning” process.
- Integrate CPL into population specific counseling and student services. Example: integrate promotion of Military CPL opportunities into Veterans Counseling and Veterans Resource Center Services.
- Provide professional development for faculty and staff along with tools and reference guides.
- Increase CPL course approvals.

Reference:

- [Update on Grant shared during the August Districtwide Vice Presidents of Student Services Meeting \(8/7/25\)](#)
 - Student Services leadership is key in the successful implementation of this grant.
 - Seeking designated Student Services lead to inform implementation at a local level. Instructional leads also being designated.
 - *Recommendation: identify a counselor to participate in this work.*
 - Baseline expectations of designee (draft):
 - Attend districtwide CPL workgroup meetings (once per month)
 - Attend CPL workshops