



# San Diego Community College District

City College · Mesa College · Miramar College · College of Continuing Education

**Approved**

## **District Student Services Council**

**Thursday, December 5, 2024 | 10:00 – 11:30 a.m. | District Office, Room 220**

### **Minutes**

#### Present:

Jennifer Aase	San Diego Miramar College
Shakerra Carter	San Diego College of Continuing Education
Victor Devore	District Office
Allison Douglas-Chicoye	San Diego Miramar College
Georgina Garcia	San Diego City College
Lillian Garcia	District Office
Carolina Gonzalez	San Diego College of Continuing Education
Roberta Krauss	San Diego College of Continuing Education
Bernice Lorenzo	San Diego City College
Andrew “Luke” Menchaca	District Office
Guillermo Marrujo	San Diego Mesa College
Larry Maxey	San Diego Mesa College
Marciano Perez	San Diego City College
Cynthia Rico	San Diego Mesa College
Susan Topham	District Office

#### Absent:

Adrian Gonzales	San Diego Miramar College
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1.0 Welcome

2.0 Approval of Minutes\*

- The November 7, 2024, minutes were approved by consensus

3.0 Black Student Success Workgroup

- Garcia shared that they worked at the college career services and workshops for students. Garcia also shared that they are working with the instructional side and reviewed recommendations on how to better serve black students
- Each college is gearing up for the Statewide BSS summit in April 2025 (Virtual)
  - Each college has its own event for that week
  - Communications will be shared with the district

4.0 AB 1575

- Passed this legislative cycle
- Code of Conduct violation will need to be assigned a representative who is trained
- Provide Student Affairs training for staff similar to the UC Student Advocacy

5.0 Enrollment Priority Changes\* (DeVore)

- DeVore shared the document
- Look at the Enrollment Priority structure
- 1<sup>st</sup> page is current
- 2<sup>nd</sup> page locally established groups (proposed revisions)
  - 5 recommendations:
    1. Only SDCCD units to be honored
      - a. Bachelor's degree still applies
    2. Remove international baccalaureate degree or higher from the Bachelor+ Enrollment Priority Group
      - a. Question was raised for international students – do they answer the questions for milestones that the college should assign? Mesa has their own.
    3. Adjusting the unit range
      - a. Simplify to two-unit ranges
      - b. Susan shared that we track the enrollment priority
        - i. 80% don't use their enrollment priority
        - ii. 20% are using their enrollment priority
      - c. Question was raised on which groups are not using their enrollment priority

*Action: Data for groups to be sent to the group*
    4. Simplify Tier 1
      - a. Remove unit-bracket requirements
      - b. Eliminate the exempt category
      - c. Move non-matriculated students (those lacking orientation, assessment, and an Education Plan) to the end of Tier 1
    5. Establish an Enrollment Priority group of students with 100+ units and students on 'Academic/Progress Notice' (formerly Probation)

*Action: Vice Chancellor Topham asks that recommendations be shared and discussed at the campuses and will be reviewed again in January 2025*

- New Students vs Continuing Students
  - Wait for feedback from campuses
- 3-5 page fully matriculated and non-matriculated students

- Topham shared that she will share with ASG Presidents, and participation at DSSC is open for them to attend. Recommendation for Dean Menchaca to be representative of the DSSC and ask to share with your college categorical programs
- Topham shared that the goal is to share our policies and procedures and relay them to the campuses

6.0 SDCCD Counseling Guidelines for Veterans Educational Benefits\* (L. Garcia)

- Districtwide guidelines
  - Last one for CE
  - Goals to bring this forward and approved
    - Each college has their own; but the goal is to align all the colleges
    - Consistency in business practices and this will provide uniform guidelines and proper staff training
  - A question was raised on what is certified vs. not certified
    - Confusing for students
    - Guidance from the state veteran's office to better convey guidelines
    - Dual Major related is allowable
    - Dual Major unrelated needs to be approved at the state level
    - Counselors/VPI to discussed with Deans at each college
    - Certificate must be related to the major
    - Discretion to be used at each college

7.0 Milestones Updates for Math and English (Rico)

- When they apply in CCCApply, high school students do not get the milestone questions
- Placement assistants
- Students who graduated at a high school outside the United States M30/MX milestone
  - Prerequisite challenge if they do not want to take the MX
  - Once every 3 years
- Dean of Student Services, Victor DeVore, shared recommendations to be reviewed as GPA will need to be added back
- The group has requested continued update on the milestones to help streamline processes

8.0 Spring All Counselor Meeting (Aase)

- March 14, 2025
- February 28, 2025 (New Date); Miramar will host (Begins at 8 a.m.)
  - Items to discussion:
    - Discuss Common Course Numbering
    - AB 1111

9.0 Other

- Faculty liaisons still working with the VPIs
  - 15 hours of work in meetings
- Topham shared that she has a meeting with SDSU on December 8, 2024
  - Dashboard to download
  - Monthly meetings with SDSU to increase the number of students transferring
  - They will meet to go over issues why students are not transferring
    - STEM courses – mainly engineering
  - Topham to do outreach with UCSD to discuss STEM courses
- Counselors can begin adding courses in Campus Solutions Planner
- CALGETC going to the Board 12/19
- DeVore shared that he and Dean of Instructional Services, Shelly Hess, to work on a communication plan for students
  - Website to be created by Education Services
  - CIC to review the language to be student-friendly
- San Diego Advance Symposium (Next Wednesday) (CCE)
  - Working on residency piece
  - DeVore to share recommendation
  - Dates in place for Spring

*Action: Vice President of Student Services, Shakerra Carter, to send an invitation to the group*

Standing Item

1.0 AB 928

(\*) See Handout