



San Diego Community College District Processing Fees for Reissuing Diplomas

Current Name: _____ Student ID Number: _____
(PRINT) Last First MI

Name at time of Graduation: _____ Birth Date: _____
(If different than above) Last First MI

Is this a Legal Name Change? Yes No Date of Name Change: _____

If yes, please ensure you have officially updated your record with your new legal name through the Records department. You must complete this request within one year of your official name change (one waiver per name change) to be eligible for the diploma reissuance fee waiver.

Telephone: _____ E-mail: _____

Address: _____
Street City State Zip

College of Graduation: City Mesa Miramar Date of Graduation: _____

Degree or Certificate Awarded: _____

IMPORTANT INFORMATION, PLEASE READ

- Requests will be processed within 4-6 weeks
- Diplomas will be mailed to the above address
- There will be a charge of \$10.00 for each diploma requested

(Note: This fee is waived for diplomas reissued due to a legal name change – within 1 year.)

Student Signature: _____ Date: _____

College Evaluations Signature: _____ Date: _____

CASHIER USE ONLY

Cash Check Visa/MC M.O.

Received by: _____ Date: _____

Receipt Number: _____ Date Posted: _____